

Application for Access Over Reserves



Please confirm that you have attached the following information:

Written description summarising why the site cannot be accessed through your own property or a neighbouring property, clearly justifying why no other alternative is feasible.

Aerial site layout map showing proposed access route and other requirements impacting the local government property i.e., stockpile areas, fencing etc.

1. Declaration

I acknowledge I have read the 'Summary- Approvals for Access Over Reserves' and 'Application Process- Access Over Reserves' and understand that if permission is granted a deed of access and indemnification, payment of fees and charges and a refundable bond will be required prior to any work commencing.

Name:

Date:

Signature:

2. Applicant Details

Applicant Type:	Individual	Company/ Strata
Full Name of Applicant:		
Company/ Organisation Name:		
ABN or ACN (<i>where applicable</i>):		
Postal Address:		
	Suburb:	Post Code:
Phone Number:		
Email Address:		

3. Details of Private Works

Street address of private property where works will be undertaken:	
Brief description of works to be undertaken:	
List any relevant planning/ building permits or approvals in place or pending:	

4. Access Details

Name of Park access required to:	
Address of Park:	
Dates access required:	Commencement date: Completion date:
Duration and hours of access: Please specify start and finish times and number of hours per day.	

5. Contractor Details

List all contractors who will be accessing the Park. If the name of the contractor is not yet known, note TBC.

Nature of Access Works	Contractor Name

Labour (number of people accessing reserve):	
Plant/ machinery to access the reserve (include details on size & weight loading):	
Materials to be transported:	
Method for securing the worksite and stockpile areas (i.e. construction fencing):	
Details of any City of Belmont assets/ infrastructure that may require removal to gain access to the site i.e., fencing, bollards, park gates:	
Other aspects not covered above:	

Please send your completed application to:

parks@belmont.wa.gov.au, or mail completed application to:

City of Belmont
ATT: Parks & Environment
Locked Bag 379,
Cloverdale WA 6105

Your application will be assessed, and notification of the outcome will be given within six weeks.

The City will contact you if further information is required.