



Ordinary Council Meeting

Minutes

26 March 2024



City of
Belmont

CITY OF BELMONT

Ordinary Council Meeting

Minutes

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Alternative Formats

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**Councillors are reminded to retain any
confidential papers for discussion with the minutes.**

Minutes of the Ordinary Council Meeting held in the Council Chamber of the City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Tuesday 27 February 2024 commencing at 6.30pm.

Minutes

Present

| | |
|--------------------------------------|--------------|
| Mayor R Rossi, JP (Presiding Member) | Mayor |
| Cr D Sessions (Deputy Mayor) | West Ward |
| Cr G Sekulla, JP | Central Ward |
| Cr B Ryan (dep. 8.05pm) | East Ward |
| Cr P Marks | East Ward |
| Cr J Davis | South Ward |
| Cr C Kulczycki | West Ward |

In attendance

| | |
|----------------------------|--------------------------------------|
| Mr J Christie | Chief Executive Officer |
| Mr S Downing | Director Corporate and Governance |
| Mr W Loh | Director Development and Communities |
| Mr M Murphy | Director Infrastructure Services |
| Ms D Dabala | Manager Governance and Legal |
| Ms S Jessop (dep. 8.16pm) | Manager Finance |
| Ms C Bridges (arr. 8.12pm) | Manager People and Culture |
| Ms L Chaplyn (dep. 8.13pm) | Coordinator Media and Communications |
| Mrs J Cherry-Murphy | Senior Governance Officer |
| Ms M Phillips | Governance Officer |

Members of the gallery

There were 13 members of the public in the gallery and one press representative.

1 Official Opening

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Marks to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Marks read aloud the affirmation.

Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2 Apologies and leave of absence

Cr Vijay (apology)

Central Ward

3 Declarations of interest that might cause a conflict

3.1 Financial Interests

Nil.

3.2 Disclosure of interest that may affect impartiality

| Name | Item No and Title | Nature of Interest (and extent, where appropriate) |
|----------------|---|---|
| Cr C Kulczycki | 12.2 - Community Home at 362 Abernethy Road, Cloverdale | The sole respondent to public advertising contacted me via telephone on two occasions to raise their objections as to the proposed development. |
| Cr D Sessions | 12.2 - Community Home at 362 Abernethy Road, Cloverdale | Received SMS regarding this item from a resident opposing it. |
| Mayor R Rossi | 12.5 - 2023-24 March Budget Review | Belmont RSL social member and member of past Sister City delegation. |
| Cr J Davis | 12.5 - 2023-24 March Budget Review | Belmont Oasis Member |
| Cr G Sekulla | 12.5 - 2023-24 March Budget Review | Affiliate member of RSL and Member of Japanese Belmont Delegation. |
| Cr C Kulczycki | 12.5 - 2023-24 March Budget Review | A member of Ruth Faulkner Library |
| Cr J Davis | 12.6 - Terms of Reference - | Committee Member |

| | | |
|----------------|--|--|
| | Standing Committee (Audit & Risk) | |
| Cr C Kulczycki | 12.6 - Terms of Reference - Standing Committee (Audit & Risk) | I am the Presiding Member of the Standing Committee (Audit & Risk) |
| Cr G Sekulla | 12.6 - Terms of Reference - Standing Committee (Audit & Risk) | Deputy Presiding Member |
| Cr D Sessions | 12.7 - Terms of Reference - Executive Committee | I am the Deputy Presiding Member of that Committee. |
| Cr C Kulczycki | 12.7 - Terms of Reference - Executive Committee | Committee Member |
| Cr J Davis | 12.7 - Terms of Reference - Executive Committee | Committee Member |
| Cr G Sekulla | 12.7 - Terms of Reference - Executive Committee | Member |
| Cr D Sessions | 14.2 - Staff Matter – Chief Executive Officer Interim Review 2023-24 | I’m a member of the Executive Committee. |
| Cr C Kulczycki | 14.2 - Staff Matter – Chief Executive Officer Interim Review 2023-24 | I’m a member of the Executive Committee. |

| | | |
|---------------|---|--|
| Mr J Christie | 14.2 - Staff Matter - Chief Executive Officer Interim Review 2023-24 | The item relates directly to the performance of the Chief Executive Officer. |
|---------------|---|--|

4 Announcements by the Presiding Member (without discussion) and declarations by Members

4.1 Announcements

On the first of March, Natalie Carter resigned as a City of Belmont Councillor for personal reasons.

She first joined our Council in October 2021, and over the past two and a half years, she has represented her south ward community in a positive and collaborative way.

On behalf of the City, I thank Natalie Carter for her years of service to south ward residents and the wider community and wish her all the best with her future endeavours.

Ms Carter's term would have ended on 18 October 2025.

An extraordinary election for the South Ward will be held to fill the vacancy in accordance with the Local Government Act 1995. We will provide more information to the community on that extraordinary election as it becomes available.

4.2 Disclaimer

6.35pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

'I wish to draw attention to the Disclaimer Notice contained within the Agenda document and advise members of the public that any decisions made at the meeting tonight can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received.'

4.3 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting

Nil.

5 Public question time

5.1 Responses to questions taken on notice

5.1.1 Ms L Hollands, Redcliffe

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Hollands was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

3. On 20 September 2023, I made a complaint to the Chief Executive Officer regarding the threat I received from a senior staff member at the Special Meeting on the 19 September 2023. I believe two other residents submitted complaints about the same staff member's conduct. None of the other complainants had any correspondence. What standard does the City have in respect to staff behaviour, what process does the City adopt when investigating such complaints and why isn't the staff in charge of the complaints complying with the customer service charter requirements?

Response

Responses have been now provided to the three complainants informing them of the outcome of the complaint investigation. The delay in responding was related to the CEO being on leave and the CEO has apologised for this oversight. All staff are required to comply with the City's Code of Conduct. The Code of Conduct provides employees

with clear guidelines for the standards of professional conduct expected of them in carrying out their functions and responsibilities.

5.1.2 Mr J Harris, Cloverdale

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Harris was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

2. In conversation with City officers, I have been told the usual approach of the City is to do multiple jobs at the same site, at the same time to make it more efficient and get more things done, is that not the case when it comes to cycling and other road works?

Response

Pedestrian and cycling upgrades, where feasible, are considered in conjunction with the planning and delivery of road projects.

5.1.3 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group (BRRAG)

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Hollands was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. On the 26 November 2023, BRRAG wrote to the Chief Executive Officer with respect to a Councillor loan for legal expenses. We asked in accordance with the legal representation policy, if there had been any written responses regarding the payment of the money. Has the money been repaid as yet and if not has the letter been written to the Councillor requesting the repayment of all monies owed? If not why not, given the matter was wrapped up on the 23 January 2024?

Response

The City has complied with the Legal Representation Policy.

2. As of last night, the minor breach register is not up to date. Why is the minor breach register not up to date and is it correct that it is the Governance department that is responsible for its update?

Response

The Minor Breach Register was updated after the action required by the Standards Panel was effected.

3. Mayor Rossi and Cr Sekulla recently went on the Sister City trip to Japan, can you confirm the cost of the trip to the ratepayer, how much did each child receive from the City and how much did each parent have to pay to cover airfares and accommodation?

Response

The total costs of the Adachi Student Delegation trip in January 2024 was \$58,018. The City subsidised 50% of each of the 16 student's airfare, which is \$1,593. There was no costs for accommodation as students stayed with local host families in Japan.

4. When will the Councillor's report be made publicly available?

Response

Elected Members are not required to submit a report on the Adachi Sister City Student Exchange Delegation. The City's officers provide a report to Elected Members detailing outcomes from the program. This report is not made public.

5.1.4 Mr A Bell, Redcliffe

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Bell was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. At the November Council Meeting, the City advised that the crash ranking for the intersection of Lyall and Stanton was 2,123 and went further to classify it as "very low" by comparison to other intersections. At the December Council Meeting, the City provided the crash ranking for Moreing and Victoria as 1,917 at the time of the 2021 Moreing calming approval. Can the City classify this ranking for comparison purposes? i.e. is it also very low or low?

Response

The crash ranking assessment reference statement is subjective with "very low" relative to other intersections across the broader Perth Metropolitan area. The ranking for Moreing Street and Victoria Street would be similar to that of Lyall Street and Stanton Road.

2. From the December Council Minutes, the City confirms 25 crashes at roughly 12,000 vehicles on Stanton. During the same period there were 19 crashes on Lyall at less than 3,000 vehicles. The Main Roads funding program is based on road safety. Statistically, Lyall Street is a significantly less safe road than Stanton. To save ratepayer money, why can't the City apply for a grant for Lyall Street as it would easily qualify?

Response

The severity of the crash incidents on Stanton Road with one hospital and four medical is higher than Lyall Street with no hospital and one medical. Lyall Street and other streets in the Redcliffe area will be considered for traffic calming measures with the upcoming traffic modelling exercise.

3. The City has confirmed that the Warrant System was not utilised for the \$218,000 Moreing traffic calming project in 2021. When there is significant ratepayer money being expended, why is the application of the Warrant System discretionary and who makes the decision to use or not use the system?

Response

The application of the City's Warrant System is not the sole consideration or justification for traffic calming works proceeding. Broader considerations are required such as the influence of major projects under construction, Tonkin Gap Alliance, land use changes and the potential impact on other roads.

4. The traffic counting speed strips cause significant distress to some residents and a loss of amenity to most residents near the strips. How many traffic counts were commissioned by the City in the suburb of Redcliffe during the calendar years 2021, 2022 and 2023 respectively and what has been the collective cost during this three year period?

Response

The City recognises that there are some impacts with the installation of traffic counting loops, however they are only operating for a one week period maximum, while the traffic data collected is important for objective, robust and informed decision making on potential projects, along with performance evaluation of completed projects. Traffic counts commissioned in the Redcliffe area as follows: 27 site locations in 2021, 27 site locations in December 2022 with three locations repeated in May 2023 on Lyall Street. 26 site locations in November 2023 with mid-year counts repeated at three locations on Lyall Street and four locations on Stanton Road. The associated cost was \$16k or approximately \$300 per site.

5.1.5 Mr L Rosolin, Belmont

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Rosolin was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. Under section 5.99A of the *Local Government Act 1995 (WA)*, an absolute majority is required for the local government to pay all eligible Council members an allowance instead of reimbursing Council members. Has this been done or not?

Response

The payment of an annual sitting fee for Elected Members as provided by section 5.99 of the *Local Government Act 1995 (WA)* was adopted by absolute majority at the June 2023 Ordinary Council Meeting.

2. What actions will be undertaken to rectify the Hub building structure problems at the front and maintenance problems?

Response

Investigations into the slab and cladding issues are ongoing in conjunction with the builder.

5.1.6 Mr M Cardozo, Redcliffe

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Cardozo was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. The City's website indicates that an Information Forum should have no direct relationship to an Agenda Briefing Forum or an Ordinary Council Meeting. From a technical perspective can a resident traffic calming petition that is part of an Ordinary Council Meeting and is then subsequently the subject of an Alternate Motion at the same Ordinary Council Meeting technically be referred to an Information Forum? And if there is a compliance issue how does this impact the alternate motion?

Response

The Report to the Ordinary Council Meeting (OCM) was in response to the petition and included an Officer Recommendation. A councillor attempted to move an alternative recommendation but was replaced by a procedural motion. The latter motion referred the report back to a future Information Forum (IF) as per section 11.11 of the City's Standing Orders Local Law 2017 which allows items to be referred back to an IF for additional information to be provided by the CEO.

The Alternative Motion falls away as if it did not exist.

The comment in the Work Flow diagram "IF has no direct relationship to ABF or OCM" refers to the fact the IF is not an ABF or OCM. It is not a public meeting and information only is provided to Elected Members.

There is no compliance issue.

2. It is recognised as part of the pros and cons of speed humps that noise can be an issue. The City has confirmed that one third of residents didn't want speed humps on Moreing Street. Since the 2021 installation, can the City provide a summary of the formal complaints received?

Response

Only one item of related communication has been received by the City in respect of the speed humps on Moreing Street since their installation.

4. The Stanton Road traffic calming program represents an unprecedented deployment of speed humps and traffic calming devices that has been progressed without any apparent analysis or modelling, without consultation with the community that will be impacted, and without direction from the Council. Stanton Road residents will be burdened with thousands of noise disturbances on a 24-hour basis representing a significant loss of amenity and potential diminution of property value. Has the City taken into consideration that DA6 and wider Redcliffe residents who suffer from medical conditions such as arthritis, back and neck injuries, and the frail and elderly will have to endure a painful 2km journey?

Response

The proposed Stanton Road traffic calming measures have been reviewed and approved by Main Roads WA and the Public Transport Agency (PTA). The measures have already been implemented across the broader Perth Metropolitan area with lessons learnt over time. The profile of the speed cushions and the intersection raised plateau treatments are not severe in comparison with the older abrupt "speed humps" with low ramp grades to minimise driver and passenger discomfort. City staff have met with PTA representatives on the Stanton Road project site with a Transperth bus to review plans and travel the route to ensure the measures proposed will be acceptable to their customers. It should also be noted that the Stanton Road, Second Street route will become a 40 km/h road upon completion of the traffic calming works.

5.1.7 Ms J Gee, Cloverdale

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Gee was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

3. How much does the Belmont Bulletin cost the ratepayers for staff to put it together, have it printed and delivered to residents, who is responsible for proofreading it and what will Council do to ensure dates are correct next time?

Response

The City's Marketing and Communication Team manage the Belmont Bulletin and are responsible for proofing. While regrettable, sometimes errors do slip through.

As the Belmont Bulletin goes to every residential letterbox it gives all residents the opportunity to find important information from the City.

The cost to produce the Belmont Bulletin is approximately \$19,500 per edition. Around half this cost is for delivery.

Delivery costs have increased over the past 18 months, but actual costs have decreased through other savings including reducing the number of editions from seven to six annually.

5.2 Questions from members of the public

6.36pm The Presiding Member drew the public gallery's attention to the rules of Public Question Time as written in the Public Question Time Form.

The Mayor advised that he would allow a maximum of four questions per person.

In accordance with rule (I), the Mayor advised that he had registered nine members of the public who had given prior notice to ask questions.

The Mayor invited members of the public who had yet to register their interest to ask a question to do so. Three further registrations were forthcoming.

5.2.1 Mr J Harris, Cloverdale

1. The City has repeatedly cited the February 2023 Ordinary Council Meeting as the meeting when Council committed the City to completing the Stanton Road Traffic calming project, and uses this as the reason to not discuss the matter with residents. The relevant motion instructs the City to “Implement temporary calming devices to be installed in 2023 between Lyall Street and Epsom Avenue” instead, the City plans to install permanent devices in 2024, and along a length of road more than triple the instructed distance. Does the City consider the Stanton Road calming project to be a faithful implementation of Council’s motion?

Response

The Chief Executive Officer stated that the City considers the Stanton Road/Second Street Low Cost Urban Road Safety project to be a faithful implementation of the resolutions made at the 28 February 2023 Ordinary Meeting of Council. The resolution referenced in the question was the last of five resolutions that were made pertaining to the Notice of Motion for Stanton Road and Second Street Traffic. The resolutions also requested that further traffic counts be undertaken and that once the Tonkin gap project was complete to investigate a permanent traffic solution.

The investigations into the low-cost traffic calming measures were presented to Elected Members at an Information Forum on 30 May 2023. The presentation outlined details of the Main Roads Low Cost Urban Road Safety programme and the potential for grant funding. The Main Roads WA grant funding is for permanent traffic calming which is consistent with the third resolution from the February 2023 Ordinary Council Meeting and supported by Main Roads WA.

With regards to the fourth resolution from the February 2023 Ordinary Council Meeting to investigate the temporary closure of Central Avenue, the City proposes to review this option in the upcoming Redcliffe traffic modelling exercise. The City will be holding discussions with the Perth Transport Authority and Perth Airport in preparation of the traffic model as their future plans need to be incorporated in the model. This will be the opportunity to commence discussions regarding possible closure or modifications of the Central Avenue and Second Street intersection.

2. In the current budget review, eight separate pedestrian projects have been deferred for the year with no explanation, making up about half of the budgeted projects for any non-car transport. Three of those projects on Matheson Road were previously budgeted and delayed last financial year, and they will presumably be budgeted for a third time in a few months. Is

there any reason to expect these projects to be prioritised higher next year to avoid them being kicked even further down the road?

Response

The Chief Executive Officer stated that a number of footpath projects have been deferred to next year due to design requirements. The footpath project for Matheson Road for example, has been delayed due to consultation required with Perth Racing regarding their fencing requirements. These designs are nearing completion and the works will be programmed according to availability of labour and materials, most likely early in the new financial year. A number of other footpath projects are currently in design for inclusion in the 2024-25 capital works programme.

3. Many in this room have voiced support for closing Central Avenue as the long-term solution to many of the Redcliffe area's traffic issues. Focus on this has been sidelined during the Stanton traffic calming debate. What is the status of the City's investigation into closing Central Avenue – whether as trial or permanent – and can any report on that please be made public?

Response

The Chief Executive Officer stated that as stated in response to Question 1, the City will engage with Perth Airport and the Perth Transport Authority during the development of the Redcliffe traffic modelling. The potential for temporary or permanent closure of Central Avenue is one scenario that can be modelled.

5.2.2 Mr M Russell, Cloverdale

1. I would like to request a review of the Standing Orders, specifically to remove the requirement of providing an address as part of public question time, in line with the advice from the Department of Local Government which suggests "that an address not be required unless the person is to be written to or otherwise contacted". I believe this change could enhance the accessibility of the public question process. Could you please consider revising section 6.2(1)(a) of the Standing Orders accordingly?

Response

The Chief Executive Officer stated the current Standing Orders requires a person asking a question at Public Question Time to state their name and address, however it has been common practice by the Presiding Member to provide a name and suburb. The current local government reform process which has recently issued a draft set of standardised standing orders for consultation will still however

require a person asking a question at Public Question Time to provide their name and suburb/locality.

2. How does the City of Belmont monitor compliance with the 'response within 10 normal working days' section of the Customer Service Charter, and have there been any breaches of this section in the past year?

Response

The Chief Executive Officer stated that the City attempts to answer all requests for information, service, or questions within 10 working days, so as to ensure ratepayers and residents receive optimal levels of service. The Customer Service Charter is a guideline and is monitored to ensure that staff meet the 10 day response timeframe. All managers are regularly reminded to respond within the timeframe established by the Charter.

3. Have there been any updates to the Belmont Trust land since the deliberative panel 21 months ago, and what are the next steps planned for the lands?

Response

The Chief Executive Officer stated that the funds have been listed in the 2024-25 Annual Budget for Council consideration to undertake master planning and community consultation on the future use of the Belmont Trust Land.

5.2.3 Ms L Hollands, Redcliffe

1. What section of the Act or Regulations states if you do not consent to the livestream you have to leave now and if you have remained you have given consent?

Response

The Director Corporate and Governance stated that the City is required by the *Local Government Act 1995 (WA)* to livestream Council meetings. Public question time is a legislative component of a Council meeting. The livestreaming of public question time forms part of the City's livestreaming obligation under the *Local Government Act 1995 (WA)* and associated regulations. The City's livestreaming policy is consistent with the *Local Government Act 1995 (WA)*.

2. In what section of the Act or Regulations does it state that if you do not give consent you have to leave the meeting?

Response

The Director Corporate and Governance stated that the question would be taken on notice.

3. What section of the Act states that a resident asking questions is to be the star of the show and councillors unidentifiable.

Response

The Director Corporate and Governance stated that he can view all Councillors, all the people on the top table and the person asking a question on the livestream. The Livestreaming policy and the City's action mirror what the local government regulations require.

4. Why are residents more on show than the councillors?

Response

The Director Corporate and Governance stated that the residents are not on show contrary to Ms Holland's comments. The person participating in the meeting, e.g. the questioner, is the only person shown on the livestream. The Director believes the questioner is the same dimensions as the people sitting at the top table, they are no more prominent than anyone else included in the livestream.

5. On the City's website in respect to attending the quiz, it states there will be residents attending and there will be cameras and video and to notify the City if you do not want to be photographed. Why is that option available for a quiz night but not for a Council Meeting?

Response

The Director Corporate and Governance stated that the question would be taken on notice.

5.2.4 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group

1. With reference to item 12.2, what is the normal practice for notifying surrounding residents when there is a development application for a five-storey building or anything that affects them, is this attitude of 100m the norm?

Response

The Director Development and Communities stated that the question would be taken on notice.

2. How many calming devices are going to be installed on Stanton Road and if the City were to knock it back and change their mind, what, if any, affect would that have on the City's relationship with Main Roads?

Response

The Director Infrastructure Services stated that in relation to traffic treatments, there are planned to be two raised safety platforms at the intersection of Moreing Street and Lyall Street, four new mid-block safety platforms (same as the existing), 11 safety speed cushions which are not speed humps. They just require drivers to position themselves properly and slow down. There are no speed humps in any of the plans for Stanton Road and Second Street.

3. Is it not likely to cause injury?

Response

The Director Infrastructure Services stated that the City have engaged with the Public Transport Authority, and these treatments themselves have been designed specifically to not be abrupt speed hump types. This question was asked last month and there is a detailed response in those minutes.

4. What is the normal process for approving Councillor training, who approved Cr Sekulla's training and why was it approved when according to the training register, the course was from February to November when Cr Sekulla was on his leave of absence until May 2023?

Response

The Chief Executive Officer stated that the approval process for Elected Member professional development is that a form is filled in, the Elected Member needs to demonstrate the benefit of attending that professional development and that is signed off by the Mayor and the Chief Executive Officer. With regard to Cr Sekulla's leave of absence, that only applies to Council meetings.

5. The honorary freeman item was a confidential item, was the person who was nominated the honorary freeman advised that it was confidential?

Response

The Chief Executive Officer stated that matter is confidential.

6. Did the Council find out who nominated the Honorary Freeman?

Response

The Chief Executive Officer stated that matter is confidential.

5.2.5 Ms B Scharfenstein, Redcliffe

1. Could the City explain the rationale of viewing one area in Belmont in isolation from another, thereby only informing a small number of residents about the Low Cost Urban Road Safety Program decision while excluding the majority of residents who use this road daily and will be negatively impacted by the installation of an excess number of traffic calming devices?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

The Chief Executive Officer stated that the decision to install traffic calming on Stanton Road was made as part of a motion at the Council Meeting back in November(sic) 2023. That was on the back of significant complaints that the City received about the volume of traffic and rat running on Epsom Avenue and Stanton Road leading to the airport. The traffic counts at that time had indicated although Main Roads hierarchy has a desirable volume of 6,000 vehicles per day, there was at that time 12,000 vehicles per day on Stanton Road. That was the reason why Council considered the resolution and made an amendment to that motion back in February 2023. The recent traffic counts around Christmas had the volume at 16,000 an increase of 4,000. With the Tonkin gap opening, the numbers are decreasing. The last traffic count had around 12,000 vehicles on Stanton Road and a reduction of 500 vehicles on Lyall Street. That was the rationale behind the Council decision and the Council were supportive of that as a result of the increase in volumes and rat running that was happening on Stanton Road and in that area.

Note: The decision to install traffic calming on Stanton Road was made as part of a motion at the Council Meeting back in February 2023.

2. If there are such policies that govern the consultation processes to segregate pockets of the community, can you advise what they are specifically?

Response

The Director Infrastructure Services stated that he is not aware of any policies in regard to segregation.

The Chief Executive Officer stated that the City has a Stakeholder Engagement Strategy, and the City does not exclude anyone that would be impacted by decisions or actions that would be undertaken by the City. As previously mentioned, Council resolved at the February 2023 meeting, to amend the officer recommendation and include the installation of traffic calming on Stanton Road. When Council resolved

that at the meeting, it is the Chief Executive Officers obligation to implement that decision. That decision was not to engage in community consultation to determine whether they were needed, the decision of Council was quite clear. It was to install traffic calming in an attempt to reduce rat running on Epsom Avenue and Stanton Road.

3. What other decisions were considered by Main Roads and the City of Belmont? If none, why not and if none how does the City of Belmont and Main Roads WA know that this LCURS is the best decision?

Response

The Chief Executive Officer stated that there was a lot of consultation with Main Roads with regards to the decision made under that LCURS program. The Chief Executive Officer stated that the question would be taken on notice.

4. Is 40km/h a safe and comfortable speed to drive over these LCURS, will vehicles, especially buses, have to slow down to below 40km/h and what is that speed going to be?

Response

The Chief Executive Officer stated that there was consultation with the Public Transport Authority on site. Main Roads WA were the ones who approved this, if Main Roads felt there was going to be any issues with how smooth it was to transition over the traffic calming that is to be installed, it would not have been approved.

5. Is 40km/h going to be the constant speed vehicles will be able to travel over these speed devices?

Response

The Chief Executive Officer stated that 40km/h will be posted and drivers will need to bear that in mind when approaching any of the traffic calming on the road.

5.2.6 Mr P Van Der Kooij, Redcliffe

1. My house backs onto Stanton Road, why wasn't I or any other residents around the area notified? Are the Council going to take any responsibility or liability when I have a traffic accident due to a lack of sleep or anyone who stays at my house and structure damage to my property?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

2. Why haven't I or other ratepayers been informed about what is going on?

Response

The Chief Executive Officer stated that Council resolved to install the traffic calming and amended a resolution back in February 2023. It is the Chief Executive Officer's understanding that all residents that have a property adjoining Stanton Road were notified of the decision to install traffic calming, all those properties who have crossovers or properties on Stanton Road would have been notified.

3. Are Council going to take any responsibility for double glazing?

Response

The Chief Executive Officer stated that would not be the case.

7.10pm Sessions moved, Marks seconded, that Public Question Time be extended.

Carried 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

5.2.7 Mr A Bell, Redcliffe

1. Recently the City of Stirling Council approved raised pedestrian crossings on a section of West Coast Highway. I regularly walk along Stanton Road and often find it difficult to cross the road. Why didn't the City take the opportunity to install raised pedestrian crossings near our schools and bus stops as part of the significant traffic calming being implemented on Stanton Road?

Response

The Chief Executive Officer stated that the question would be taken on notice.

2. The latest February traffic data confirms that Moreing Street traffic volume has dropped to just 350 vehicles per day and the average speed is now just 35km/h. Lyall Street and Moreing Street are the only two streets with direct connectivity to Great Eastern Highway. It appears no one wants to use Moreing Street now because of the five speed humps. Do you think the traffic calming was over done at Moreing Street?

Response

The Chief Executive Officer stated that based on traffic data the City had at the time, no he does not.

3. Why didn't the residents of Moreing Street get any say on what type of speed calming device and how many would be installed on their street?

Response

The Chief Executive Officer stated that the question would be taken on notice.

4. Why doesn't the City have a public traffic calming policy?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.8 Mr M Cardozo, Redcliffe

1. Connect Belmont shows 21 coloured dots, four of them are coloured blue, they are called asphalt speed humps with shark teeth marking.

Response

The Director Infrastructure Services stated the drawings show speed cushions not speed humps. The Director Infrastructure Services stated that the question would be taken on notice.

2. Why was there no community engagement prior to the approval of the Stanton Road calming?

Response

The Chief Executive Officer stated that the question would be taken on notice.

3. The Stanton calming is a permanent installation of an unprecedented and extensive number of traffic calming speed humps, cushions and plateaus on a short 1.5km stretch of road. Has the City conducted any noise study to confirm the anticipated noise impact for the residents of Stanton Road, Second Street, adjacent homes and the two primary schools?

Response

The Director Infrastructure Services stated that the City have not carried out any specific noise studies, these traffic treatments are used all over Perth Metropolitan area.

4. In March 2023 the City entered into discussions with Main Roads WA and the project went from temporary to permanent and went from a 300m section of road to the entire 1.5km. Why didn't the City come to Council formally to advise of the two significant changes to the formal Council direction, and why didn't the City follow their own recommendation to wait for the Tonkin Gap Alliance project to be finalised?

Response

The Chief Executive Officer stated that the question in relation to the Tonkin Gap Project being finalised was contained within that resolution in February. It was Council that moved an amendment to instruct the City to install the traffic calming. The Chief Executive Officer stated that the question would be taken on notice.

5. Ms Cassie Rowe, MLA Member for Belmont forwarded me an email from the City last week advising that the traffic calming proposed on Stanton could not be revoked and I'll quote "that Council, would not be in a position to revoke the original decision without first obtaining legal and financial advice as detailed in local orders 15.2." Council gave a clear direction at the February 2023 Ordinary Council Meeting as an alternate motion for installation of temporary calming on a small section of Stanton Road. From a technical or governance perspective, when the outcome is so substantially different from the original direction, how can Council ever be in a position to revoke a direction that it never made?

Response

The Chief Executive Officer stated that he believes that what the City has progressed was consistent with the resolution made in February 2023.

5.2.9 Ms D Ransome, Ascot

1. The City of Belmont Annual Report 2022-23, Urban Forest Strategy states that during the winter months 2,629 trees were planted, can the Council provide an average cost per tree?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

2. Of the 2,629 trees planted, do Council keep a record of how many of those trees survived?

Response

The Director Infrastructure Services stated that the City has a register of every tree planted in the City.

3. Does the register contain whether the trees survived or not?

Response

The Director Infrastructure Services stated that the register notes the condition of all the trees in the City.

4. How do we get a copy of that?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

5.2.10 Ms J Gee, Cloverdale

1. In relation to item 12.2, when did the letter to the residents actually change?

Response

The Director Development and Communities stated that over time as the City's planners have engaged or advertised development applications, the City have received varying responses. For item 12.2, the advertising was carried out in two parts. The first part of the advertising was a letter to neighbours immediately adjoining the subject property, informing them of the development and variations to the R-Codes standards that was applied when assessing the development application. That letter included an invitation to make a submission on how the proposed development impacted on their property. The wider radius of 100m included Ms Gee's property, and that letter informed those residents in the wider area of the development proposal and gave them the option to view the plans and speak to a planner if there were any questions. The reason it is done in two parts, is because the local government, when making a planning decision, needs to have regard for how a development directly impacts adjoining properties in order of weight to be placed on that submission. The neighbours that are immediately adjoining would be directly impacted, the other residents in the wider area (over 100m) would not be directly impacted but have the opportunity to put in a submission if they wish.

2. If it is five storeys, it doesn't just affect the property next door. Maybe Council should be looking at how they are advertising it so they can get responses in and make a better judgement of what people are thinking about?

Response

The Director Development and Communities stated that the impact of any variations to height would most immediately impact the adjoining properties.

3. How are you going to address the issue of multiple bins being placed on Abernethy Road for pick up and how are you going to address the extra traffic considering the data which is on page 70 is not relevant?

Response

The Director Development and Communities stated that assessment of waste management is contained within the report and is a satisfactory arrangement. The arrangement has been considered by the City's waste services team, and the development is capable of the adequate bin services arrangement. The NSW RTA Guide is the standard that is accepted by the industry, there is no specific standard for WA and that is why NSW RTA was used when considering trip generations.

4. How are you going to address privacy including on the balconies?

Response

The Director Development and Communities stated that standards for privacy and overlooking, including the 1.6m standard are outlined in the State Planning Policy, the R-Codes.

5. Are you going to judge this development application on today and not on the future?

Response

The Mayor stated that will be up to each Councillor.

5.2.11 Mr V Barker, Rivervale

1. Will Cr Davis' apology be advertised in the newspapers as no one could hear her apology at the last Council meeting?

Response

The Director Corporate and Governance stated that the apology by Cr Davis at the February 2024 Ordinary Council Meeting was delivered as required and consistent with the terms of the Order of the Standards Panel. The Department of Local Government, Sport and Cultural Industries viewed Cr Davis' apology online and the Department has not advised that they have any problems with the apology.

2. As a duty of care, does the City of Belmont have a drug and alcohol policy for senior members of Council and councillors?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.12 Mr P Hitt, Belmont

1. Will Cr Davis resign?

Response

The Chief Executive Officer stated that he listened to the broadcast this morning. The City and Cr Davis has complied with the requirements of the Standards Panel and as far as the City is concerned this matter is closed.

2. If Cr Davis pursues any person through the courts in relation to the recent findings concerning her, will the City of Belmont be liable for any legal cost which Cr Davis might incur?

Response

The Chief Executive Officer stated that the City has a policy on legal costs and the City will ensure that policy is complied with.

3. The City of Belmont is currently reviewing its view on external advertising, is that correct?

Response

The Chief Executive Officer stated that the question would be taken on notice.

4. Is it appropriate for a City councillor to have their face or advertising on rubbish bin holders?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5. Has the City met or greatly exceeded its urban density requirements?

Response

The Director Development and Communities stated that the question would be taken on notice.

5.2.13 Mr J Harris, Cloverdale

4. The what, when and where of the Stanton Road motion is clearly different to what the City is doing. Can the City provide guidance on the implementation of Council motions, is this the only circumstance where a council motion can be so loosely interpreted or do all motions of Council have this much leeway?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.14 Mr L Rosolin, Belmont

1. Do councillors receive a bonus on top of Councillors sitting fees?

Response

The Director Corporate and Governance stated that all Elected Members are entitled to sitting fees and allowances as provided under the *Local Government Act 1995 (WA)* and they are determined by the Salaries and Allowances Tribunal. The budget which is adopted in June of each year contains an amount for this. The Mayor and Councillors receive payment on a regular basis. There is no such thing as a bonus for Elected Members. They receive sitting fees and an ICT allowance. The Mayor and Deputy Mayor receive a Mayoral and Deputy Mayoral allowance. In no circumstance do Elected Members receive a bonus payment.

2. What is proposed to be done to fix the issues at the hub?

Response

The Director Infrastructure Services stated that there have been considerable discussions with the builder and a number of investigations are ongoing. It is a contractual matter therefore the details remain confidential for now.

7.38pm Sessions moved, Marks seconded, that Public Question Time be extended.

Carried 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

3. The public gallery could not hear Cr Davis' apology, we have a right to hear and understand.

Response

The Chief Executive Officer stated that the apology was given in accordance with the directions from the Standards Panel and the City considers this matter to be concluded. Should you wish to listen to that apology, you can view it on the City's YouTube Channel.

7.41pm As there were no further questions, the Presiding Member declared Public Question Time closed.

6 Confirmation of Minutes/receipt of Matrix

6.1 Ordinary Council Meeting held 27 February 2024

Officer Recommendation

Davis moved, Sekulla seconded

That the Minutes of the Ordinary Council Meeting held on 27 February 2024, as printed and circulated to all Councillors, be confirmed as a true and accurate record.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

6.2 Matrix for the Agenda Briefing Forum held 19 March 2024

Officer Recommendation

Sessions moved, Davis seconded

That the Matrix of the Agenda Briefing Forum held on 19 March 2024, as printed and circulated to all Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7 Questions by Members on which due notice has been given (without discussion)

Nil.

8 Questions by members without notice

8.1 Responses to questions taken on notice

Nil.

8.2 Questions by members without notice

8.2.1 Cr Ryan

1. When will the esplanade and jetty works in Ascot commence?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

The Chief Executive Officer stated that from memory there were some issues with the Department of Biodiversity, Conservation and Attractions in regard to the design and foreshore restoration of that area.

9 New business of an urgent nature approved by the person presiding or by decision

Nil.

10 Business adjourned from a previous meeting

Nil.

11 Reports of committees

11.1 Standing Committee (Audit and Risk) held 19 February 2024 (circulated under separate cover)

Officer Recommendation

Kulczycki moved, Sekulla seconded

That the Minutes of the Standing Committee (Audit and Risk) held on 19 February 2024 Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

11.2 Executive Committee held 26 February 2024 (circulated under separate cover)

Officer Recommendation

Sessions moved, Davis seconded

That the Minutes of the Executive Committee held on 26 February 2024 Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12 Reports of administration

Officer Recommendation

Davis moved, Sessions seconded

The Officer or Committee Recommendations for Items 12.1, 12.3, 12.4, 12.5, 12.6, 12.7 12.8, 12.10, 12.11 and 12.12 be adopted en bloc by an Absolute Majority decision.

Carried by Absolute Majority 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12.1 Amendment - Local Planning Policy No. 12 – Advertisement Signs

| | | |
|----------------------------|---|---|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | LPP15/012 – LPP12 – Advertisement Signs |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Development and Communities |

Council role

| | |
|--------------------|--|
| Legislative | Includes adopting local laws, local planning schemes and policies. |
|--------------------|--|

Purpose of report

For Council to consider adopting a revised Local Planning Policy No. 12 – Advertisement Signs (LPP 12) (refer Attachment 12.1.1) for the purpose of public advertising.

Summary and key issues

- Local Planning Policy No. 12 serves as a framework for all advertisement signs visible from the public realm within the City of Belmont.
- The Policy aims to ensure that signage does not adversely impact on the amenity of the locality, whilst providing an appropriate level of exposure for businesses to advertise their activities, products and/or services.
- Third party signage is a distinct form of advertising in that it advertises services and products unrelated to a site. There are several issues that are associated with third party signage, including amenity, economic and safety issues.
- Local Planning Policy No 12 contains a provision which prohibits third party signage. This policy position has been consistently upheld by the City,

Development Assessment Panel (DAP), and State Administrative Tribunal (SAT).

- Despite this prohibition, small-scale third party signage exists on bins, bus shelters, and street signs within the road reserve. These signs are part of longstanding agreements that allow income from advertising to offset the costs associated with provision of illuminated street sign, bin and bus shelter public infrastructure by private companies.
- This inconsistency has prompted some applicants to cite the signs as justification for proposing large billboards that display third-party advertising on private land. While SAT has not upheld these arguments, clarifying the distinction within LPP 12 is necessary.
- Accordingly, it is proposed that LPP 12 be amended to clearly articulate
- the City's position on small-scale third party advertising on public infrastructure within the road reserve.
- It is recommended that Council adopt the revised LPP 12 for public advertising.

Officer Recommendation

That Council adopt and advertise the draft revised Local Planning Policy No. 12 – 'Advertisement Signs' as detailed in Attachment 12.1.1, in accordance with the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by way of:

- Publishing a notice in the Perth Now newspaper.
- Displaying a notice and information on the City's website and at the City's Civic Centre.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Local Planning Policy No. 12 applies to all advertisement signs visible from the public realm within the City of Belmont Local Government Area.

Consultation

Consultation is a statutory process required under Clause 4 of the Deemed Provisions of the Local Planning Scheme Regulations for making or amending a local planning policy.

Clause 4(1)(a) of the Deemed Provisions requires the Policy and a notice to be published on the City's website. If the local government considers it appropriate, a notice shall also be published in a local newspaper circulating within the Scheme area and the Policy made available for viewing at a location in the district. The notice shall advise the public as to the location of where the local planning policy may be inspected, the subject and nature of the local planning policy and in what form and during what period (being not less than 21 days) submissions may be made.

After the conclusion of the advertising period, Council is required to review the Policy considering any submissions received and may either adopt the Policy with or without modifications.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.5 Engage and consult the community in decision-making

Policy implications

Local Planning Policy No. 12 (LPP 12) provides guidance for the assessment of advertisement signs within the City of Belmont. The Policy outlines the acceptable criteria for different signage types and the objectives and standards against which the City assesses applications for advertisement signs.

Should Council ultimately adopt the revised LPP 12, it will supersede the existing LPP 12.

Statutory environment

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

The procedure for making and amending a local planning policy is outlined under Schedule 2, Part 2, Clauses 4 and 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (WA)*.

Background

Local Planning Policy No. 12 serves as a framework for evaluating all advertisement signs visible from the public realm within the City of Belmont. The Policy aims to protect amenity whilst facilitating an appropriate level of exposure for businesses.

Local Planning Policy No. 12 currently contains a provision which prohibits third-party advertising. This Policy provision has been consistently applied on private property. However, since the late 1980s to early 1990s, the City has had an arrangement with several companies that provide and maintain bus shelters and seats, bin enclosures and illuminated street signs. These amenities are provided to the public at no charge, in exchange for displaying small scale advertising on the infrastructure.

There is a distinct difference between the display of third party advertising on bus shelters, bins and illuminated street signs within the road reserve, compared with development applications for third party advertising on private property that the City has previously received. This difference largely relates to the size of the signage, which on bins, bus shelters and street signs ranges from 0.6m² to 2.8m² and its integration with the associated infrastructure.

The purpose and ultimate public benefit outcomes of such infrastructure are also distinctly different from third-party signage on private land, which serves the interests solely of the sign owner and the third parties utilising the sign for advertising.

This practice is not unique to the City of Belmont and has been employed by other local governments. Whilst this is the case, this arrangement is not currently consistent with the LPP 12 provision which prohibits all third-party advertising signage visible from the public realm.

Report

A recent SAT case (Major Holdings Pty Ltd and Presiding Member of the Metro Inner-South Joint Development Assessment Panel [2023] WASAT 97) identified the inconsistencies of the policies application. In making their findings, the Tribunal stated:

“I am not satisfied that LPP 12 has been consistently applied by the City in respect of third party advertising because it is permitted on community infrastructure in the locality and Scheme Area. However, as already stated, I am satisfied that it has been consistently applied by the City in respect of applications for the display of large format third party advertising signs.”

Considering this, it is necessary to amend LPP 12 to clarify the City’s position regarding third party advertising on community infrastructure within road reserves. It is proposed that Clause 6.1.1 of LPP 12 be amended to read as follows:

“Advertisement signs shall only advertise services and products available on the premises to which it relates. Third party advertising is not permitted, except in a road reserve when it is of a small scale and integrated with approved bus shelters, bin enclosures, public seating and illuminated street signs.”

It is recommended that Council adopt the revised LPP 12, as contained as Attachment 12.1.1 for the purpose of advertising.

Financial implications

There are no financial implications associated with this report.

Environmental implications

There are no environmental implications associated with this report.

Social implications

Permitting third party advertising within road reserves in exchange for the supply, installation, and maintenance of public infrastructure directly benefits the community and enhances the public realm.

Attachment details

Attachment No and title

1. Amendment Local Planning Policy No 12 Advertisement Signs [**12.1.1** - 19 pages]

City of Belmont Advertisement Signs

Date of Publication 17/06/21

Local Planning Policy No. 12

Pursuant to Schedule 2, Part 2, Clause 4 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015

1. Policy Basis

This Local Planning Policy provides guidance on the assessment of advertisement signs within the City of Belmont. This Policy outlines when advertisement signs require development approval, and the objectives and standards against which the City will assess applications for advertisement signs.

2. Policy Application

- 2.1 This Policy applies to all advertisement signs visible from the public realm within the City of Belmont Local Government Area.
- 2.2 This Policy exempts advertisement signs from requiring development approval where the advertisement sign complies with the criteria listed in Column A of Table 1 and the Development Requirements listed in Part 6 of this Policy.¹
- 2.3 Advertisement signs that fully comply with the criteria listed in Column B of Table 1 and the Development Requirements listed in Part 6 of this Policy are deemed acceptable and cannot be refused on that basis.
- 2.4 Advertisement signs that do not comply with the criteria listed in Column B of Table 1 and the Development Requirements listed in Part 6 of this Policy, will be assessed against the objectives outlined in Part 3 of this Policy. Advertisement signs that do not comply with the objectives are deemed unacceptable and will not be supported unless exceptional circumstances exist.
- 2.5 The exemption afforded by Clause 2.2 of this Policy does not apply in any of the following situations where the advertisement sign:
 - (a) is located on land reserved under the Metropolitan Region Scheme or on a lot abutting land reserved under the Metropolitan Region Scheme;
 - (b) does not comply with the Development Requirements listed in Part 6 of this Policy;
 - (c) is illuminated or contains an electronic display screen and/or panel components;
 - (d) is inconsistent with any relevant Design Guidelines or other Local Planning Policy;

¹ The exemptions afforded by Clause 2.2 of this Policy are to be read in conjunction with Schedule 5 of the City of Belmont Local Planning Scheme No. 15.

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- (e) is located in a place that is included on a Heritage List or on land located within a Heritage Area designated under the Scheme.

2.6 If a particular advertisement sign is not listed or defined, it shall be assessed on its individual merits in accordance with the objectives outlined in Part 3 of this Policy and the City of Belmont Local Planning Scheme No. 15.

3. **Policy Objectives**

The objectives of this Policy are to:

- 3.1 Ensure that advertisement signs are appropriate for their location, relate to the land and/or buildings for which they are placed, and do not adversely impact on the amenity of the surrounding area.
- 3.2 Ensure advertising signage is of a scale appropriate to buildings, lot size and lot frontage/s of the site relevant to the application.
- 3.3 Ensure that advertisement signs only advertise services offered and/or products produced, sold, and/or manufactured on the land or building/s related to the approved use/s taking place.
- 3.4 To ensure advertisement signs do not pose an unnecessary risk to the safety of people and vehicles by virtue of their location, design, use and function.
- 3.5 To ensure that advertising signs are simple, clear, easy to read and maintained to a high standard.
- 3.6 Protect the cultural heritage significance of particular places and/or areas.
- 3.7 To provide for the rationalisation of signage on properties with multiple advertising requirements.

4. **Policy Definitions**

The definitions of various advertisement signs are contained within Table 1.

The meaning of specific words and expressions used in this Policy are given below:

Advertisement Sign: Has the same meaning as an 'Advertisement' as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Electronic Display Screen/Panel: Means an advertisement sign or a portion of an advertisement sign that displays an electronic image or video, which may or may not include text.

Façade: Has the same meaning as 'Façade' as defined in the City of Belmont Local Planning Scheme No. 15.

Heritage Area: Has the same meaning as 'Heritage Area' as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Heritage Place: Has the same meaning as 'Heritage Place' as defined in section 3(1) of the *Heritage of Western Australia Act 1990*.

Third Party Signage: Means any advertisement sign advertising services and products unrelated to the subject site.

5. Accompanying Information

An application for development approval for an advertisement sign must be accompanied by the required information listed by Clauses 62(1), 63(1) and 63(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Applications for development approval which are not accompanied by the necessary accompanying information will not be accepted for assessment and processing.

All applications for Electronic Display Screen/Panel Signs are required to be accompanied with an electronic display screen/panel lighting impact report from a qualified lighting engineer that specifies the maximum daytime, dawn/dusk, and night time brightness relative to the surrounding development and land uses and the dwell/transition time.

All applications for advertisement signs within a Heritage Area/Place are required to be accompanied with a heritage assessment prepared by a qualified practitioner that specifies the impact of the sign on the heritage of the area.

6. Development Requirements

6.1 General Requirements

- 6.1.1 Advertisement signs shall only advertise services and products available on the premises to which it relates. Third party advertising is not permitted, except in a road reserve when it is of a small scale and integrated with approved bus shelters, bin enclosures, public seating and illuminated street signs.
- 6.1.2 Advertisement signs must be contained wholly within the property boundaries of a lot and shall not overhang or encroach into any reserve (including road reserve).
- 6.1.3 Advertisement signs that will or are likely to, cause interference with or be hazardous to vehicular traffic and pedestrians, are prohibited.
- 6.1.4 Street numbering is to be incorporated into advertisement signage, which is clearly visible from the street.
- 6.1.5 Except where required by Clause 2.5 of this Policy, development approval is not required in the event that the content of an approved advertisement sign is proposed to be changed, subject to the dimensions, location and structure remaining unchanged.
- 6.1.6 Development within the Mixed Business Zone (Belmont Business Park) is encouraged to incorporate the 'Belmont Business Park' branding.
- 6.1.7 Advertisement signs shall not be located in a manner that unreasonably obstructs view of existing public artwork or murals.

6.2 Illuminated and Electronic Display Screen/Panel Signs

6.2.1 All Electronic Display Screen/Panel signs shall:

- (a) be restricted to static images that are:
 - (i) externally illuminated during hours of darkness; or
 - (ii) displayed electronically, i.e. in a digital format.
- (b) have a minimum dwell time duration of 10 seconds;
- (c) not contain a transition time from one display to another that exceeds 0.1 seconds; and
- (d) No display transitional effects such as fly-in, fade-out and scrolling.

6.2.2 Illuminated advertising signs, including electronic display screens/panels, abutting any road must:

- (a) use a low level of illumination, not exceeding 300cd/m^2 , not flash, pulsate, or chase, and not cause a nuisance, by way of light spillage, to light received to the abutting sites to a maximum of 50 lux;
- (b) not contain fluorescent, reflective or retro reflective colours or materials;
- (c) not interfere with or be likely to be confused with traffic control signals;
- (d) screen any electrical cables from the public realm and be maintained in a tidy manner; and
- (e) not be located in Residential areas.

6.3 Signage Strategy

6.3.1 A Signage Strategy outlining the type, size, and location of all existing and proposed advertisement signs will be required for developments with multiple tenancies on a site.

6.3.2 A Signage Strategy (example illustrated in Appendix 1) required by Clause 6.3.1 of this Policy shall include the following information:

- (a) a scaled site plan, illustrating the location of any existing and proposed signage;
- (b) elevation details illustrating the location and dimensions of any existing and proposed/future signage;
- (c) details of any illumination if signage is proposed to be illuminated;
- (d) evidence that all tenancies have equitable access to signage locations and

- (e) other plans and information that the City may reasonably require to enable the signage strategy to be assessed and determined.²

6.3.3 All advertisement signs shall comply with the approved Signage Strategy, unless otherwise approved by the City under a separate development approval.

6.3.4 Further development approval is not required where an advertisement sign complies with an approved signage strategy.

6.4 Heritage Places

6.4.1 Any original and early signage (including remnants) that contribute to the cultural heritage significance of a heritage place shall be preserved.

6.4.2 The size, scale, location, materials and colours of any proposed advertisement sign on a heritage place must respect the heritage value of the site.

6.4.3 Advertisement signs shall not impact on the heritage value/significance of an area.

6.5 Advertisement Signs required by City of Belmont and Public Authorities

6.5.1 Advertisement signs required by the City of Belmont and/or a public authority are exempt from requiring development approval.

² All Signage Strategies shall reflect the information outlined in Appendix 1.

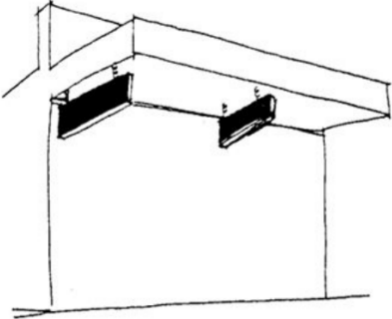
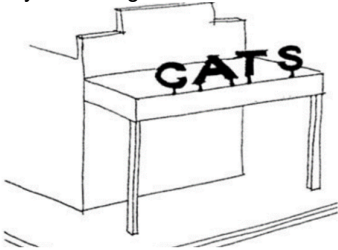
GOVERNANCE REFERENCES

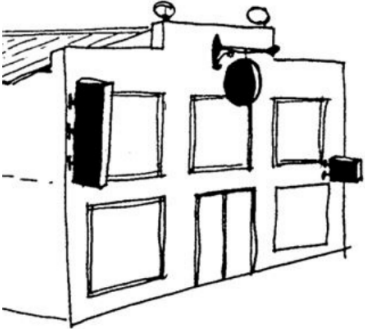

| | |
|----------------------------------|---|
| Statutory Compliance | <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Local Planning Scheme No. 15 |
| Industry Compliance | |
| Organisational Compliance | |
| Process Links | |


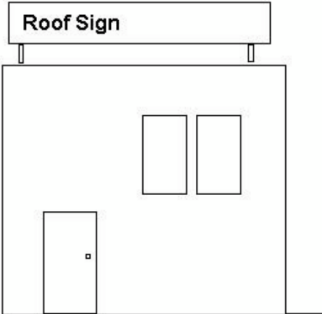
LOCAL PLANNING POLICY ADMINISTRATION

| Directorate | Officer Title | | Contact |
|---------------------------|---|---|---|
| Development & Communities | Manager Planning Services | | 9477 7222 |
| Version Date | 13/10/2020 | Review Cycle | Triennial |
| | | Next Due | 13/10/2023 |
| Version | Decision to Advertise | Decision to Adopt | Synopsis |
| 1 | 25/02/2002 OCM 18/02/2002 PDC (Item 8.3.1) | 27/05/2002 OCM 20/05/2002 PDC (Item 8.3.3) | Provision of more specific guidelines for signage. |
| 2 | 15/12/2003 OCM 08/12/2003 PDC (Item 10.3.6) | 23/03/2004 OCM 15/03/2004 PDC (Item 10.4.3) | Minor changes to wording to clarify provisions: a) Update relevant clauses that signs should be located a minimum of 15 metres from the intersecting point of corner truncations. b) Clause 3.5.3 (d) has been modified to allow projecting signs to face the street provided that there are adequate and safe distances to the front boundary. c) Clause 13.16 modified to clarify Council can consider sign applications advertising activities regularly held at that reserve. New Clause added to reflect that signs relating to the functions of government, a public authority or Council are exempt from planning approval (ie signs with reserve names). d) Clause 3.17 on property transaction signs has been added. |
| 3 | 09/10/2007 OCM (Item 12.1.6) | 19/02/2008 OCM (Item 12.1.9) | Provision of guidelines on the display of election posters or signs for Federal, State and Local Government elections. Definition of what an election sign is and provision of basic controls regarding the timing of placement, location, size and number of election signs permitted. |
| 4 | 25/11/2008 Special Council Meeting (Item 6.1) | 14/02/2011 Special Council Meeting (Item 10.1) | Adoption of policy under LPS15. |
| 5 | 26/02/2019 OCM (Item 12.5) | 27/08/2019 OCM (Item 12.4) | Substantial review of policy. |

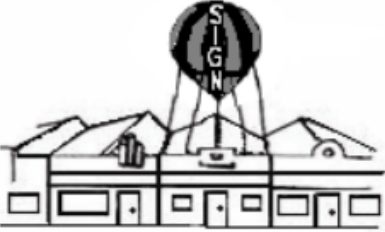
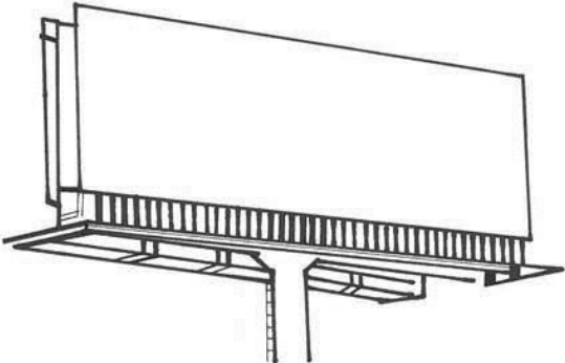
TABLE 1 – ADVERTISEMENT SIGN REQUIREMENTS


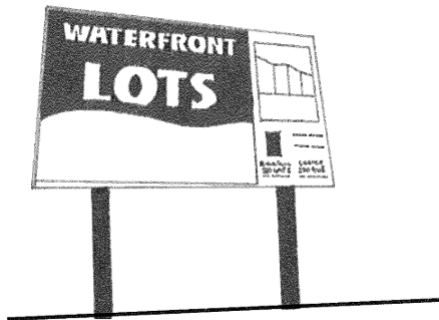
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|---|---|
| Signs on Buildings | | |
| <p>i. Awning Signs (below)</p> <p>An advertisement sign fixed to or suspended from the underside of a verandah, balcony or awning.</p>  | <p>N/A – All Awning Signs require development approval.</p> | <p>Awning Signs (below) shall:</p> <ul style="list-style-type: none"> a) achieve a minimum height clearance of 2.7m from the natural ground level; b) not exceed a depth of 500mm; c) not exceed an area of 4m²; d) not be within 3m of another such sign attached to the underside of the same verandah; e) not project or overhang beyond the boundaries of the lot; f) consist of one sign per tenancy; and g) only be located near the entrance to a tenancy. |
| <p>ii. Awning Signs (above)</p> <p>An advertisement sign located above the outer fascia of a verandah, balcony or awning.</p>  | <p>N/A – All Awning Signs require development approval.</p> | <p>Awning Signs (above) shall:</p> <ul style="list-style-type: none"> a) not exceed 400mm in height; b) not exceed 500mm in depth; c) not project beyond the outer metal frame or the surround of the fascia of the building to which it is attached; d) not project or overhang beyond the boundaries of the lot; e) consist of one sign per tenancy; and |

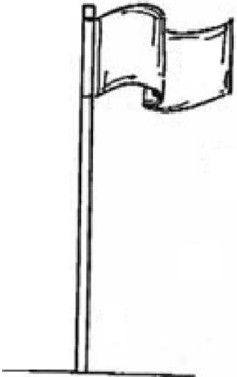
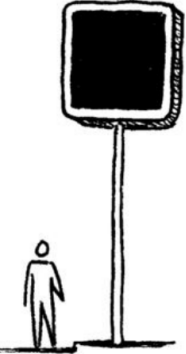
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|---|---|
| <p>iii. Projecting Signs</p> <p>An advertisement sign which projects more than 300mm out from a wall of a building, below the eaves or ceiling height.</p>  | <p>N/A – All Projecting Signs require development approval.</p> | <p>f) only be located near the entrance to a tenancy.</p> <p>All Projecting Signs shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of one sign per tenancy; b) have a minimum clearance of 2.7m from the natural ground level; c) not project out more than 1m from the wall; d) not exceed 4m² in area; e) not be placed within 2m of either end of the wall to which they are attached; and f) not project above the top of the wall to which they are attached. |
| <p>iv. Wall Signs</p> <p>An advertisement sign which is affixed to the external part of a wall of a building, a gable end, or a building façade and no part of which is above the roofline of the building.</p>  | <p>N/A – All Wall Signs require development approval.</p> | <p>Wall Signs shall:</p> <ul style="list-style-type: none"> a) not extend laterally beyond either end of the wall or protrude above the top of the wall; and b) not cover more than 10% of the façade for each tenancy within a building and/or development site visible from the public realm; or c) where there is an approved signage strategy, not cover more than 25% of a façade within a building and/or development site visible from the public realm. |

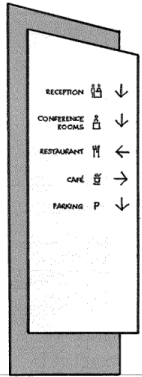
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|---|---|
| <p>v. Window Signs</p> <p>An advertisement sign which is painted or affixed to either the interior or exterior surface of the glazed area of the window.</p> <p><i>*Note: This includes all areas of non-advertising window coverings which block views into or out of the window of the building to which they are affixed.</i></p>  | <p>Window Signs that:</p> <ul style="list-style-type: none"> a) do not cover more than 15% of the total window area per tenancy; b) not obstruct views onto the public realm; and c) not detract from the streetscape. | <p>Window Signs shall:</p> <ul style="list-style-type: none"> a) not cover more than 50% of the total window area per tenancy; b) not obstruct views onto the public realm; and c) not detract from the streetscape. |
| <p>vi. Roof Signs</p> <p>An advertisement sign erected on the roof of a building.</p>  | <p>Roof Signs are not permitted.</p> | <p>Roof Signs are not permitted.</p> |





| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|--|--|---|
| <p>vii. Balloon Sign</p> <p>An inflatable advertisement sign.</p>  | <p>N/A – All Balloon Signs require development approval.</p> | <p>Balloon Signs shall:</p> <ul style="list-style-type: none"> a) not exceed 7m in diameter; b) not exceed 9m in height; c) not be displayed for more than 14 days in aggregate for any one calendar year; and d) be securely attached. |
| Freestanding Signs | | |
| <p>viii. Billboards</p> <p>An advertisement sign fixed to a free-standing structure or building which may include LED components, however is not classified as a pylon or wall sign.</p>  | <p>Billboard Signs are not permitted.</p> | <p>Billboard Signs are not permitted.</p> |

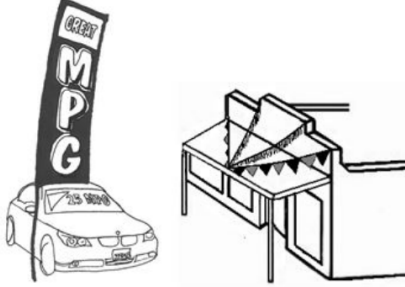
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|---|---|
| <p>ix. Property Transaction, Display Home, and Building Construction Signs</p> <p>An advertisement sign advertising the display, sale, construction or lease of buildings, land and/or development.</p>   | <p>Property Transaction, Display Home, and Building Construction Signs pertaining to Single Houses, Grouped and Multiple Dwellings that:</p> <ul style="list-style-type: none"> a) do not exceed an area of 2m²; b) are limited to a maximum of one sign per street frontage for each property or tenancy; and c) do not exceed a maximum height of 1.5m, inclusive of supporting posts/structures. <p>Property Transaction and Building Construction Signs for shopping centres and commercial developments that:</p> <ul style="list-style-type: none"> a) do not exceed an area of 5m²; b) are limited to a maximum of one sign per street frontage for each property or tenancy; and c) do not exceed a maximum height of 3m, inclusive of supporting posts/structures. | <p>Property Transaction, Display Home, and Building Construction Signs shall:</p> <ul style="list-style-type: none"> a) be a maximum 1m² in area per 3m of frontage, up to a maximum area of 4m²; b) not exceed a maximum height of 2m, inclusive of supporting posts/structures; and c) only be approved for a period not exceeding twelve months at any one time. d) be limited to one sign per street frontage for each property or tenancy. |

| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|--|---|--|
| <p>x. Flag Pole</p> <p>An advertisement sign consisting of a banner that is made from a piece of material which is attached to a pole.</p>  | <p>Flag Poles that:</p> <ul style="list-style-type: none"> a) are limited to a maximum of one per property; b) do not exceed a maximum height of 6m; and c) the area of the flag does not exceed 2m². | <p>Flag Poles shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of three per property, with the exception of residential properties which are limited to a maximum of one per property; b) do not exceed a maximum height of 6m; and c) not exceed 4m² in area per flag. |
| <p>xi. Pylon Signs</p> <p>An advertisement sign which is affixed to the ground having one or more supports where the overall height (inclusive of any supports) is greater than the sign's horizontal dimension.</p>  | <p>N/A – All Pylon Signs require development approval.</p> | <p>Pylon Signs shall:</p> <ul style="list-style-type: none"> a) have a minimum clearance of 2.7m from the natural ground level; b) be restricted to a maximum of either one pylon or monolith sign per street frontage, or where a lot has numerous tenancies/units, multiple pylon or monolith signs may be approved where separated by a minimum distance of 50m; c) not exceed 2.5m measured horizontally across the face of the sign; d) Where practical, make provision for infill panels to accommodate the needs of a property containing multiple tenancies/units; |

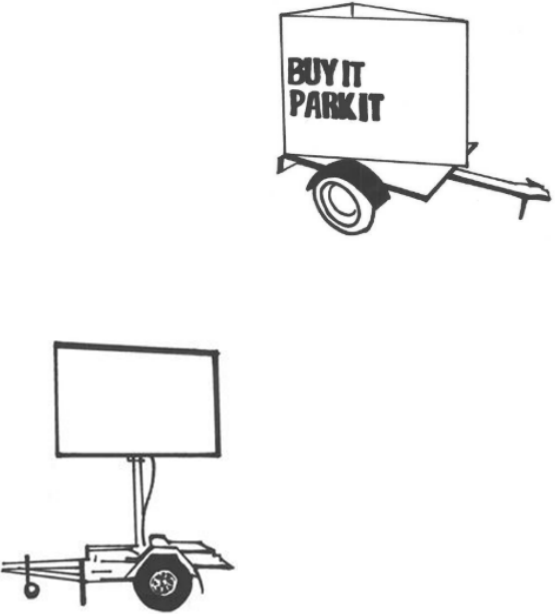
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|--|---|--|
| | | <p>e) not be more than 6m above natural ground level (including supporting structures), except where:</p> <ul style="list-style-type: none"> i. multiple tenancies/units are located on a lot, then the height can be increased to 7m above natural ground level (including supporting structures). ii. properties are immediately abutting Great Eastern Highway, then the height can be increased to 8m above natural ground level (including supporting structures). |
| <p>xii. Monolith Signs</p> <p>An advertisement sign comprising of a solid, ground mounted structure, where the vertical dimension exceeds the horizontal dimension, but does not include a Pylon Sign or a Directional Sign.</p>  | <p>N/A – All Monolith Signs require development approval.</p> | <p>Monolith Signs shall:</p> <ul style="list-style-type: none"> a) not be more than 6m above natural ground level (including supporting structures), except where: <ul style="list-style-type: none"> i. multiple tenancies/units are located on a lot, then the height can be increased to 7m above natural ground level. ii. properties are immediately abutting Great Eastern Highway, then the height can be increased to 8m above natural ground level. b) have a maximum area of 15m² for a 6m high sign, 18m² for a 7m high sign and/or 20m² for a 8m high sign; c) be restricted to a maximum of either one pylon or monolith sign per street |

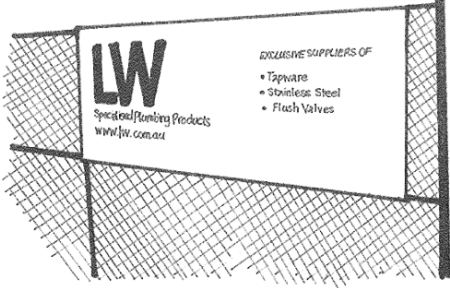
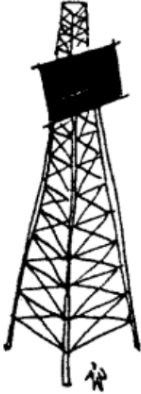
| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|---|--|
| | | <p>frontage, or where a lot has numerous tenancies/units, multiple monolith or pylon signs may be approved where separated by a minimum distance of 50m.</p> <p>d) Where practical, make provision for infill panels to accommodate the needs of a property containing multiple tenancies/units.</p> |
| Portable / Temporary Signage | | |
| <p>xiii. Ground Based Signs</p> <p>An advertisement sign not permanently attached to the ground including, but not limited to a sandwich board sign which consists of two sign boards attached to each other at the top or elsewhere by hinges or other means, which is no higher than 1.2m above natural ground level.</p>   | <p>Ground Based Signs that:</p> <p>a) contain a maximum area of 0.5m² each side;</p> <p>b) are only displayed during the operating hours of the business to which the sign relates;</p> <p>c) provide a clearance of a minimum of 1.8m to a footpath or pedestrian walkway;</p> <p>d) are limited to a maximum of one sign per tenancy on a lot;</p> <p>e) are not located more than 5m from the building to which the sign relates;</p> <p>f) do not exceed a maximum height of 0.75m measured from natural ground level (including supporting structures).</p> | <p>Ground Based Signs shall:</p> <p>a) provide a clearance of a minimum of 1.8m to a footpath or pedestrian walkway;</p> <p>b) be secured to the satisfaction of the City to ensure they do not move/blow over;</p> <p>c) be placed a maximum distance of 10m from the building to which the sign relates;</p> <p>d) only be displayed during the operating hours of the business to which the sign relates;</p> <p>e) be limited to a maximum of one sign per tenancy on a lot;</p> <p>f) be a maximum of 1m² in area per side; and</p> <p>g) do not exceed a maximum height of 1.2m measured from natural ground level (including supporting structures).</p> |
| <p>xiv. Bunting/Tethered/Flag Signs</p> | <p>Bunting/Tethered/Flag Signs are not permitted.</p> | <p>Bunting/Tethered/Flag Signs are not permitted.</p> |



| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|--|--|
| <p>A single or group of flags or material that may be free standing or attached to a rope or line stretched between two or more points. The term includes inflatables (excluding balloons), bunting, banners and kites.</p>  | | |
| <p>xv. Trailer Mounted Signs</p> | <p>Trailer Mounted Signs are not permitted, except where used by public authorities.</p> | <p>Trailer Mounted Signs are not permitted, except where used by public authorities.</p> |

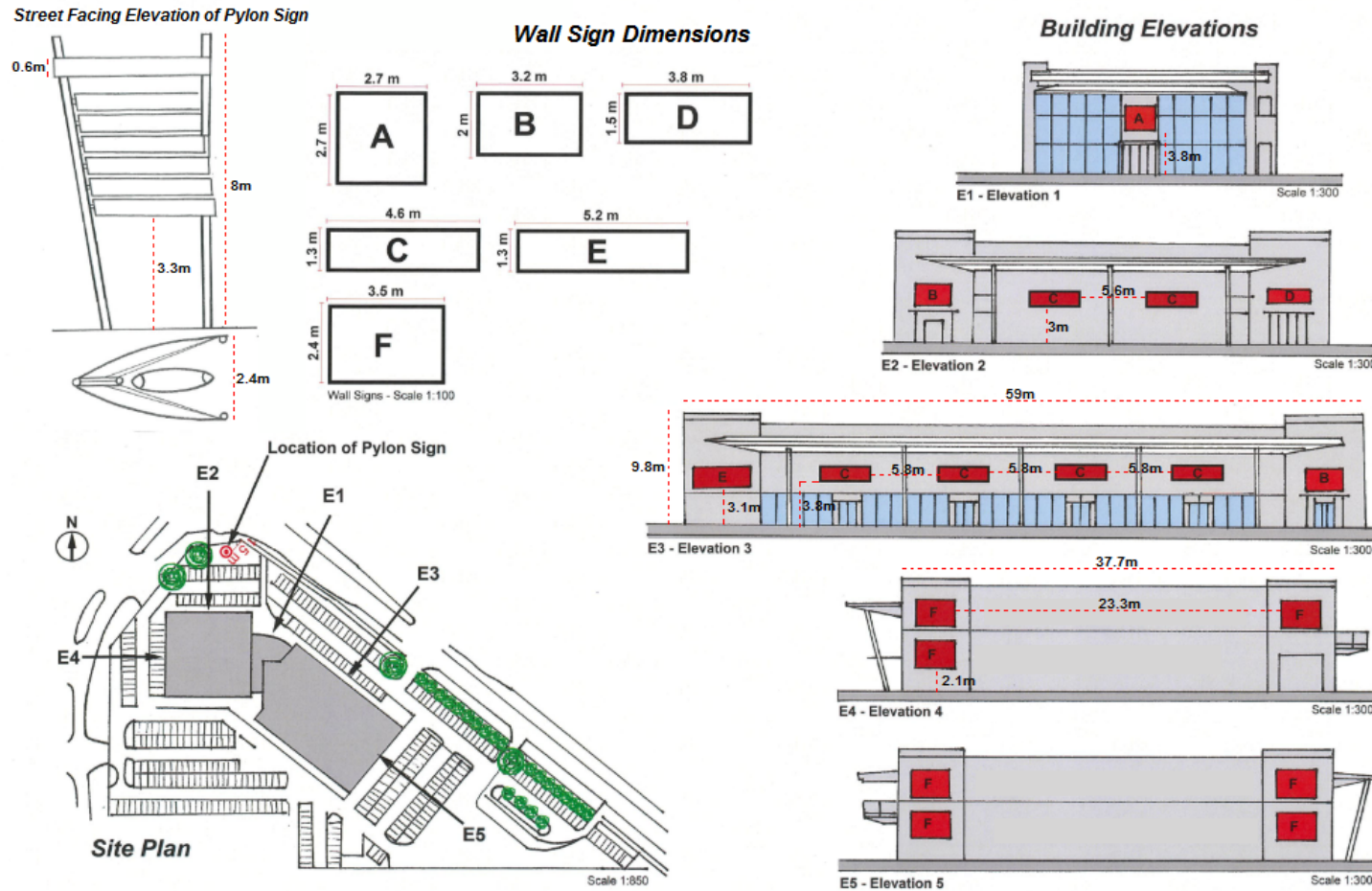


| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|---|------------------------------------|-----------------------------|
| <p>An object which is displayed for the purposes of advertisement (including a variable message sign); or an advertisement sign which is attached to or placed on a vehicle (car, truck, boat, trailer, caravan, machinery, whether moveable or not).</p> <div style="text-align: center;">  </div> | | |

| SIGN TYPE | COLUMN A – EXEMPTED ADVERTISEMENTS | COLUMN B – DEEMED TO COMPLY |
|--|---|--|
| <p>xvi. Fence Sign</p> <p>An advertisement sign attached to a fence.</p>  | <p>All Fence Signs require development approval, except where the signs are advising of a potential safety hazard or are required by legislation.</p> | <p>Fence Signs shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of one sign per street frontage on any one lot; b) be securely attached; c) sit flush on the fence to which it is attached; d) not contain any sharp or pointed edges below a height of 2.7m; d) not cover more than 30% of the total area of the fence; and e) not impact on views to the street and/or building. |
| <p>xvii. Tower Sign</p> <p>A sign affixed to, or placed on an open structural mast or tower.</p>  | <p>Tower Signs are not permitted.</p> | <p>Tower Signs are not permitted.</p> |



Appendix 1 – Signage Strategy Example



Cr Kulczycki and Cr Sessions disclosed at Item 3 of the Agenda “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.2 Community Home at 362 Abernethy Road, Cloverdale

| | | |
|----------------------------|---|--|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 115/001 - Development/ Subdivision/ Strata - Applications and Application Correspondence |
| Location/Property Index | : | Lot 12 (362) Abernethy Road, Cloverdale |
| Application Index | : | 409/2023 |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | Hemsley Planning Pty Ltd |
| Owner | : | Platinum Capital Holdings Pty Ltd |
| Responsible Division | : | Development and Communities |

Council role

When Council determines an application/matter that directly affect a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Quasi-Judicial

Purpose of report

For Council to consider an application for Community Home at Lot 12 (362) Abernethy Road in Cloverdale.

Summary and key issues

The City has received an application for a ‘Community Home’ comprising of one On-site Overnight Assistance (OOA) unit, nine National Disability Insurance Scheme (NDIS) units and eight car parking spaces.

The subject site is zoned Residential R20/50/100 under the Local Planning Scheme No. 15 (LPS 15). Community Home is classified as a 'D' use within the Residential zone. This means that the use is not permitted unless the City has exercised discretion by granting development approval.

The application was advertised to the surrounding property owners and occupiers for comment. During the advertisement period, one submission was received, which objected to the application. The objection raised concerns on the potential amenity impacts (visual privacy and overshadowing) resulting from the proposed building height, increased traffic on Abernethy Road and the location of bins presented along Abernethy Road.

The applicant presented the proposal to the City's Design Review Panel (DRP) on three occasions. The applicant has further developed their proposals in response to the DRP comments, which is reflected in the scoring.

- The proposed development aligns with the element objectives of the Residential Design Codes (R-Codes), the provisions of LPS 15 and the criteria of the Local Planning Policy No. 1 (LPP 1). The recommended conditions address the concerns raised about visual privacy and the DRP's feedback. It is recommended that the Council approves the application, subject to conditions.

7.56pm Cr Ryan departed the meeting.

8.04pm Cr Ryan returned to the meeting.

8.05pm Cr Ryan departed the meeting and did not return.

Officer Recommendation

That Council approve planning application 409/2023 as detailed in plans dated 27 November 2023 submitted by Hemsley Planning on behalf of the owner Platinum Capital Holdings Pty Ltd for the Community Home (10 Dwellings) at Lot 12 (No. 362) Abernethy Road subject to the following conditions:

1. Development/land use shall be in accordance with the attached approved plan(s) dated 27 November 2023 and 23 February 2024 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the City.
2. Prior to the lodgement of an application for a Building Permit, amended plans shall be submitted to address the following:

Bedroom windows provided to Units 4, 7 and 10, marked in 'RED' on the approved plans are to be provided with screening to a minimum height of 1.6 metres facing south-east;

The incorporation of roof cover to the bin store enclosure to the satisfaction of the City.

3. Prior to lodging an application for a building permit, a detailed schedule of external materials, finishes and colours to be used in the construction of the development shall be submitted for approval and implemented to the satisfaction of the City.
4. Prior to the commencement of any site works, all existing buildings and structures on the lots, including soakwells, leach drains, septic tanks, underground storage tanks, stormwater drainage systems and wastewater disposal systems, shall be removed and the land levelled to the satisfaction of the City.
5. Prior to lodging an application for a building permit, the proprietor must consent to the City lodging for registration on the Certificate of Title for the land a notification under Section 70A of the *Transfer of Land Act 1893 (WA)*. The notification is to state as follows:

"The lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise."

The notification and registration are at the full cost of the applicant.

6. Prior to lodging an application for a building permit, the applicant/owner shall submit a Sustainability Report to the satisfaction of the City, on the advice of the Design Review Panel. The Sustainability Report shall detail the following:

Installation and capacity of solar photovoltaic systems on the roof;

Detail of materials that are either recycled or have low embodied energy for construction; and

Detail of foil-based insulation in external walls to improve thermal performance.

The Sustainability Report is to be endorsed by a qualified sustainability/environmental consultant and thereafter implemented and maintained for the life of the development.

7. Prior to lodging an application for a building permit, a detailed landscaping plan for the subject site and/or the road verge(s) shall be submitted for

approval and implemented to the satisfaction of the City. The plan must include the following detail:

- (a) landscaping to all areas of the property visible from the street and communal open spaces;
- (b) irrigation details and methods;
- (c) detail of planting on structures; and
- (d) the street verge in compliance with the *Consolidated Local Law 2020*.

8. Prior to occupation or use of the development, landscaping, plants, verge treatment and irrigation are to be installed and thereafter maintained in accordance with the approved landscaping and irrigation plan to the satisfaction of the City. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City.
9. No services, such as air conditioners, fire boosters, meter service boards or water heaters shall be visible from the street.
10. Prior to occupation or use of the development, the external face of the boundary walls built on the boundary shall be finished in either:
 - (a) face brick;
 - (b) painted render; or
 - (c) painted brick work.to the satisfaction of the City.
11. Prior to the occupancy of the development, a lighting plan shall be submitted for approval and implemented to the satisfaction of the City. The plan must show lighting for the common property areas associating with the ground floor, first to third floors, landscaped areas, driveway and pedestrian access to the development.
12. All clothes drying devices and clothes drying areas shall be located and positioned to not be visible from the street or a public place.
13. Prior to occupation or use of the development, major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5 metres above natural ground level and overlook any part of any other residential property behind its street setback line shall be provided with permanent screening to restrict views within the cone of vision from those major opening and/or unenclosed active habitable spaces, in accordance with Element 3.5 of the Residential Design Codes Volume 2, to the satisfaction of the City.

14. Prior to lodgement of a Building Permit, the applicant shall submit drawings and specifications detailing noise mitigation measures, in accordance with the submitted Residential Noise Assessment (Acoustics and Audio Production 17 August 2023) and the Western Australian Planning Commission's State Planning Policy 5.4 - Road and Rail Noise and the associated Guidelines. These drawings and specifications are to be endorsed as acceptable by an independent, qualified acoustic engineer and thereafter implemented to the satisfaction of the City.
15. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:
 - (a) The approved plan;
 - (b) Australian Standard AS/NZS 2890 and AS/NZS 1428;
 - (c) Schedule 7 of City of Belmont Local Planning Scheme No. 15; and
 - (d) The City's engineering requirements and design guidelines.

The areas must be sealed in concrete or brick paving in accordance with the City's specifications and thereafter maintained for the life of the development, to the satisfaction of the City.
16. Prior to the commencement of site works the applicant shall submit a Construction Management Plan to the City that outlines the following measures:
 - i. Public safety and amenity;
 - ii. Site plan and security;
 - iii. Contact details of essential site personnel, construction period and operating hours;
 - iv. Community information, consultation and complaints management procedures;
 - v. Noise, vibration, air and dust management;
 - vi. Dilapidation reports of nearby properties;
 - vii. Traffic, access and parking management that accords with the requirements of AS1742 Pt3;
 - viii. Waste management and materials re-use;
 - ix. Earthworks, excavation, land retention/piling methods and associated matters;

- x. Street tree management and protection; and/or
- xi. Any other matter deemed relevant by the City.

The plan shall thereafter be implemented to the satisfaction of the City.

17. To facilitate and coordinate the orderly movement of vehicular traffic associated with future development abutting Abernethy Road, an easement in gross is to be granted free of cost to the City of Belmont as a public access easement in the location/s marked in 'RED' on the approved plans.

The deed of easement for Lot 12 Abernethy Road shall also specify:

- i. Upon notification from the City, the owner shall pave, kerb and drain the Vehicle Access Easement area, in accordance with the City's engineering requirements and design guidelines to the satisfaction of the City.
- ii. Once the Vehicle Access Easement and suitable crossover is established, any obstructions within the Vehicle Access Easement shall be removed, including but not limited to the temporary crossover and landscaping.

The easement documentation is to be prepared by the City's solicitors at the applicant/owner's full expense and registered on the certificate of title for the land prior to lodgement of an application for a building permit, unless otherwise agreed in writing by the City.

18. Prior to the occupation of the development, the accessway(s) shall be constructed and drained in accordance with the City's engineering requirements and design guidelines and thereafter maintained to the satisfaction of the City.
19. Prior to occupation or use of the development, the owner / applicant shall, after having obtained written approval from the City (Infrastructure Services Clearance Application/Crossover Upgrade Application), construct a vehicle crossover in accordance with the approved plans and the City's engineering specifications to the satisfaction of the City.
20. Prior to occupation or use of the development, the redundant crossover/s to Lot 12, as shown on the approved plans, shall be removed and the verge and kerb reinstated in accordance with the City's Technical Specifications, to the satisfaction of the City.

21. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City of Belmont's engineering requirements and design guidelines.
22. Existing turf, irrigation, verge treatment or street trees located within the verge are City of Belmont assets and as such must not be damaged, removed or interfered with during the course of the development.
23. Bin storage areas shall be paved with an impervious material and must not drain to a stormwater drainage system or to the environment.
24. Bin storage areas be connected to sewer to the satisfaction of the City.

Note:

Cr Sessions put forward the following Alternative Motion.

Alternative Councillor Motion

Sessions moved, Kulczycki seconded

That Council approve planning application 409/2023 as detailed in plans dated 27 November 2023 submitted by Hemsley Planning on behalf of the owner Platinum Capital Holdings Pty Ltd for the Community Home (10 Dwellings) at Lot 12 (No. 362) Abernethy Road subject to the following conditions:

1. Development/land use shall be in accordance with the attached approved plan(s) dated 27 November 2023 and 23 February 2024 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the City.
2. The use of the land for 'Community Home' is limited to the provision of Specialist Disability Accommodation.
3. Prior to the lodgement of an application for a Building Permit, amended plans shall be submitted to address the following:
 - Bedroom windows provided to Units 4, 7 and 10, marked in 'RED' on the approved plans are to be provided with screening to a minimum height of 1.6 metres facing south-east;
 - The incorporation of roof cover to the bin store enclosure to the satisfaction of the City.
4. Prior to lodging an application for a building permit, a detailed schedule of external materials, finishes and colours to be used in the construction of

the development shall be submitted for approval and implemented to the satisfaction of the City.

5. Prior to the commencement of any site works, all existing buildings and structures on the lots, including soakwells, leach drains, septic tanks, underground storage tanks, stormwater drainage systems and wastewater disposal systems, shall be removed and the land levelled to the satisfaction of the City.
6. Prior to lodging an application for a building permit, the proprietor must consent to the City lodging for registration on the Certificate of Title for the land a notification under Section 70A of the *Transfer of Land Act 1893*. The notification is to state as follows:

"The lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise."

The notification and registration are at the full cost of the applicant.

7. Prior to lodging an application for a building permit, the applicant/owner shall submit a Sustainability Report to the satisfaction of the City, on the advice of the Design Review Panel. The Sustainability Report shall detail the following:

Installation and capacity of solar photovoltaic systems on the roof;

Detail of materials that are either recycled or have low embodied energy for construction; and

Detail of foil-based insulation in external walls to improve thermal performance.

The Sustainability Report is to be endorsed by a qualified sustainability/environmental consultant and thereafter implemented and maintained for the life of the development.

8. Prior to lodging an application for a building permit, a detailed landscaping plan for the subject site and/or the road verge(s) shall be submitted for approval and implemented to the satisfaction of the City. The plan must include the following detail:
 - (a) landscaping to all areas of the property visible from the street and communal open spaces;
 - (b) irrigation details and methods;
 - (c) detail of planting on structures; and
 - (d) the street verge in compliance with the *Consolidated Local Law 2020*.

9. Prior to occupation or use of the development, landscaping, plants, verge treatment and irrigation are to be installed and thereafter maintained in accordance with the approved landscaping and irrigation plan to the satisfaction of the City. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City.
10. No services, such as air conditioners, fire boosters, meter service boards or water heaters shall be visible from the street.
11. Prior to occupation or use of the development, the external face of the boundary walls built on the boundary shall be finished in either:
 - (a) face brick;
 - (b) painted render; or
 - (c) painted brick work.to the satisfaction of the City.
12. Prior to the occupancy of the development, a lighting plan shall be submitted for approval and implemented to the satisfaction of the City. The plan must show lighting for the common property areas associating with the ground floor, first to third floors, landscaped areas, driveway and pedestrian access to the development.
13. All clothes drying devices and clothes drying areas shall be located and positioned to not be visible from the street or a public place.
14. Prior to occupation or use of the development, major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5 metres above natural ground level and overlook any part of any other residential property behind its street setback line shall be provided with permanent screening to restrict views within the cone of vision from those major opening and/or unenclosed active habitable spaces, in accordance with Element 3.5 of the Residential Design Codes Volume 2, to the satisfaction of the City.
15. Prior to lodgement of a Building Permit, the applicant shall submit drawings and specifications detailing noise mitigation measures, in accordance with the submitted Residential Noise Assessment (Acoustics and Audio Production 17 August 2023) and the Western Australian Planning Commission's State Planning Policy 5.4 - Road and Rail Noise and the associated Guidelines. These drawings and specifications are to be endorsed as acceptable by an independent, qualified acoustic engineer and thereafter implemented to the satisfaction of the City.

16. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:

- (a) The approved plan;
- (b) Australian Standard AS/NZS 2890 and AS/NZS 1428;
- (c) Schedule 7 of City of Belmont Local Planning Scheme No. 15; and
- (d) The City's engineering requirements and design guidelines.

The areas must be sealed in concrete or brick paving in accordance with the City's specifications and thereafter maintained for the life of the development, to the satisfaction of the City.

17. Prior to the commencement of site works the applicant shall submit a Construction Management Plan to the City that outlines the following measures:

- i. Public safety and amenity;
- ii. Site plan and security;
- iii. Contact details of essential site personnel, construction period and operating hours;
- iv. Community information, consultation and complaints management procedures;
- v. Noise, vibration, air and dust management;
- vi. Dilapidation reports of nearby properties;
- vii. Traffic, access and parking management that accords with the requirements of AS1742 Pt3;
- viii. Waste management and materials re-use;
- ix. Earthworks, excavation, land retention/piling methods and associated matters;
- x. Street tree management and protection; and/or
- xi. Any other matter deemed relevant by the City.

The plan shall thereafter be implemented to the satisfaction of the City.

18. To facilitate and coordinate the orderly movement of vehicular traffic associated with future development abutting Abernethy Road, an easement in gross is to be granted free of cost to the City of Belmont as a

public access easement in the location/s marked in 'RED' on the approved plans.

The deed of easement for Lot 12 Abernethy Road shall also specify:

- i. Upon notification from the City, the owner shall pave, kerb and drain the Vehicle Access Easement area, in accordance with the City's engineering requirements and design guidelines to the satisfaction of the City.
- ii. Once the Vehicle Access Easement and suitable crossover is established, any obstructions within the Vehicle Access Easement shall be removed, including but not limited to the temporary crossover and landscaping.

The easement documentation is to be prepared by the City's solicitors at the applicant/owner's full expense and registered on the certificate of title for the land prior to lodgement of an application for a building permit, unless otherwise agreed in writing by the City.

19. Prior to the occupation of the development, the accessway(s) shall be constructed and drained in accordance with the City's engineering requirements and design guidelines and thereafter maintained to the satisfaction of the City.
20. Prior to occupation or use of the development, the owner / applicant shall, after having obtained written approval from the City (Infrastructure Services Clearance Application/Crossover Upgrade Application), construct a vehicle crossover in accordance with the approved plans and the City's engineering specifications to the satisfaction of the City.
21. Prior to occupation or use of the development, the redundant crossover/s to Lot 12, as shown on the approved plans, shall be removed and the verge and kerb reinstated in accordance with the City's Technical Specifications, to the satisfaction of the City.
22. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City of Belmont's engineering requirements and design guidelines.
23. Existing turf, irrigation, verge treatment or street trees located within the verge are City of Belmont assets and as such must not be damaged, removed or interfered with during the course of the development.
24. Bin storage areas shall be paved with an impervious material and must not drain to a stormwater drainage system or to the environment.

25. Bin storage areas be connected to sewer to the satisfaction of the City.

Carried Unanimously 4 votes to 2

For: Davis, Kulczycki, Marks and Sessions

Against: Rossi and Sekulla

Reason

The purpose of this is to clarify the specific proposal within the broader 'Community Home' land use that has been applied for. It is noted that the applicant has proposed Specialist Disability Accommodation. This ensures that the proposal remains within this category of use, thereby avoiding situations where it might evolve into another type of 'Community Home'. Such a change could present different impacts and require specific conditions.

Location

The subject site is located along the southern side of Abernethy Road and is approximately 250 metres east of the Belmont Forum (refer to Figure 1 below).

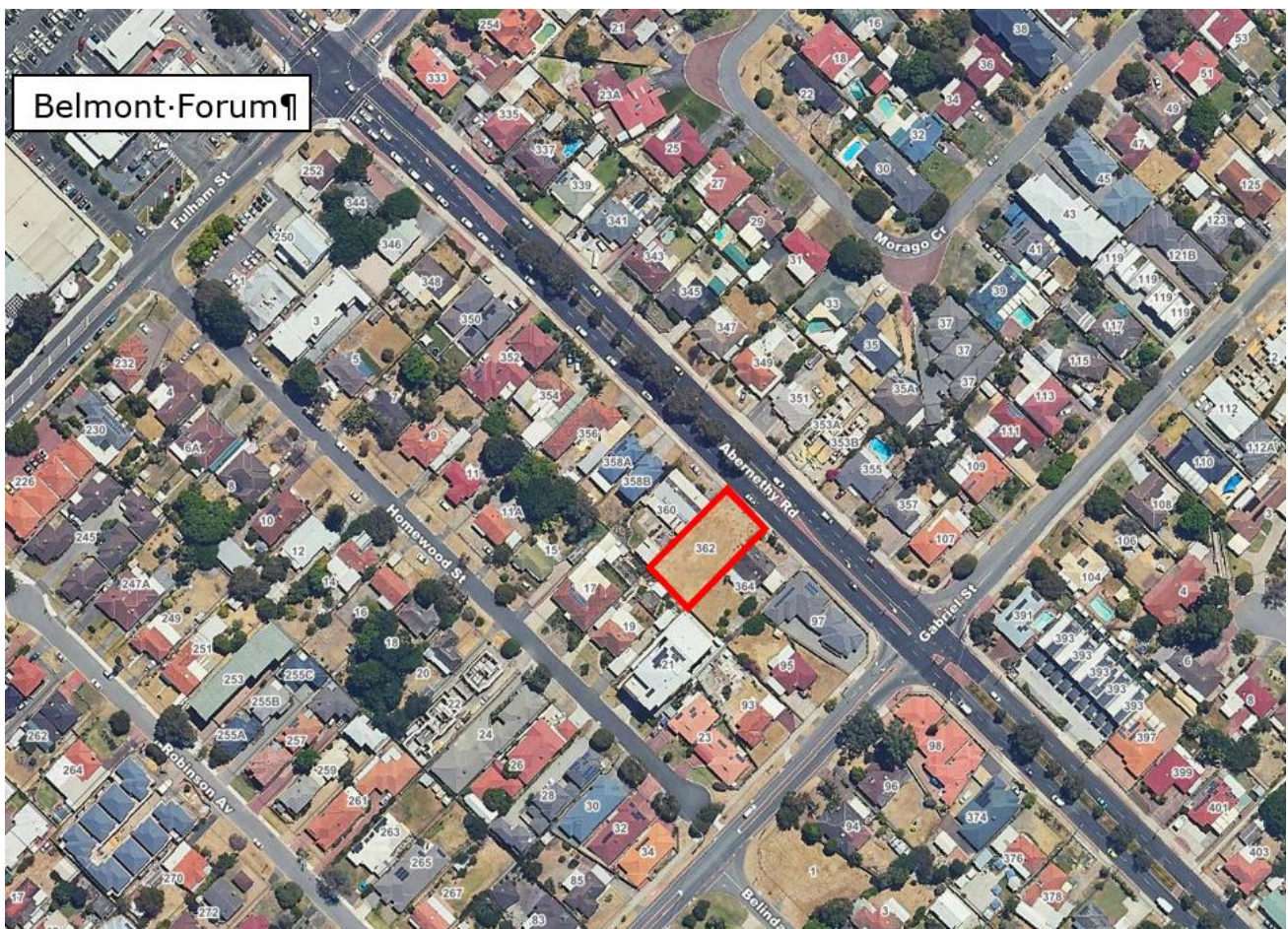


Figure 1 – Aerial view of the subject site (outlined in red) relative to Belmont Forum

Consultation

The application was advertised for a period of 16 days from 15 to 31 January 2024. At the conclusion of advertising, one submission was received from the owner of 97 Gabriel Street. The issues raised in the submission are set out below:

The fifth storey roof top terrace will affect the surrounding homes and their privacy.

The overshadowing from five storeys development will affect the solar panels of adjoining properties.

The proposal will increase traffic on Abernethy Road.

Concerns that bin collection day will impact traffic along Abernethy Road.

How will the City ensure that these units are occupied by people with disability?

Department of Planning, Lands and Heritage

The application was referred to the Department of Planning, Lands and Heritage (DPLH) as the site abuts Abernethy Road, which is reserved as Other Regional Road in the Metropolitan Region Scheme (MRS).

The DPLH provided a response on 4 December 2023, which states that they have no objection to the proposal. However, DPLH recommended that due regard be given to Western Australian Planning Commission (WAPC) Policy State Planning Policy 5.4 Road and Rail Transport Noise and applicable noise attenuation measures be applied as necessary.

Strategic Community Plan implications

In accordance with the 2020-2040 Strategic Community Plan:

Goal 2: Connected Belmont

Strategy: 2.1 Design our City so that it is accessible by people of all ages and abilities

Strategy: 2.3 Facilitate a safe, efficient and reliable transport network

Goal 3: Natural Belmont

Strategy: 3.6 Encourage sustainable development to guide built form

Goal 5: Responsible Belmont

Strategy: 5.1 Support collaboration and partnerships to deliver key outcomes for our City

Strategy: 5.3 Invest in services and facilities for our growing community

Strategy: 5.4 Advocate and provide for affordable and diverse housing choices

Strategy: 5.5 Engage and consult the community in decision-making

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

State Planning Policy 5.4 - Road and Rail Noise

State Planning Policy 5.4 (SPP 5.4) seeks to minimise the adverse impact of road and rail noise on noise-sensitive land-uses. The SPP 5.4 provides criteria for new developments affected by road and rail noise to ensure an acceptable level of acoustic amenity if achieved.

State Planning Policy 7.0 - Design of the Built Environment

State Planning Policy 7.0 - Design of the Built Environment (SPP 7) seeks to address design quality and built form outcomes in Western Australia (WA). In doing so, it provides a broad framework for design assessment to all levels of the planning framework. In accordance with the recommendations of SPP 7, the City of Belmont DRP has reviewed and provided comments on the subject proposal.

State Planning Policy 7.3 - Residential Design Codes Volume 2 – Apartments

While the land use aspect of the proposal is guided by the Scheme requirements, due to the built form being reflective of a multi-dwelling development, the R-Codes Volume 2 has been used to assess the built form.

The R-Codes provide a comprehensive basis for the control of residential development throughout WA. Volume 2 of the R-Codes specifically relates to multiple dwellings in areas coded R40 and above, within mixed use development and activity centres. The R-Codes include Acceptable Outcomes criteria and Element Objectives.

Applications for development approval need to demonstrate that the design achieves the Element Objectives within each design element.

The proposal has been assessed against all elements of the R-Codes Volume 2 with the exception of car parking, which has been assessed against Clause 4.16 of LPS 15.

Local Planning Policy No. 1 – Performance Criteria – Town Centre Density Bonus Requirements

This policy outlines the criteria (in addition to the provisions of the R-Codes and Local Planning Scheme) against which all residential applications will be assessed within the Town Centre Precinct, where the density proposed exceeds a R50 density.

The provisions of this policy complement the R-Codes to achieve the highest standard of streetscape and quality living environments within the Town Centre Precinct.

The development has been proposed at an R100 density; therefore this policy applies.

Statutory environment

Local Planning Scheme No. 15

Local Planning Scheme No. 15 states that the objective of the 'Residential' Zone is:

"The purpose and intent of the Residential Zone is to increase the population base of the City of Belmont by permitting a mix of single housing and other housing types to reflect household composition and thereby increase the resident population."

The 'Community Home' land use definition under the Scheme:

"means a building used primarily for living purposes by a group of physically or intellectually handicapped or socially disadvantaged persons living together with or without paid supervision or care and by a constituted community based organisation, a recognised voluntary, charitable or religious organisation, a government department or an agency or instrumentality of the State or a local government body"

The 'Community Home' land use is a 'D' use in the Residential zone, in accordance with Table 1 of LPS 15. Under Clause 3.3.2 of LPS 15, 'D' use means that the use is not permitted unless the City has exercised discretion by granting development approval.

Clause 4.7.3 of LPS 15 sets out development standards, which are to be applied when contemplating the development of land within any of the flexible coded areas above the base coding of R20. These provisions relate to design and built form requirements, such as dwelling orientation, incorporation of solar design principles and vehicle access.

Clause 4.7.6 of LPS 15 requires in addition to compliance with the requirements of 4.7.3, the development must have a high degree of compliance with the criteria contained within the relevant Local Planning Policies.

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

Schedule 2 Part 9 Clause 67(2) of the Planning Regulations states the matters to be considered by local government in determining a development application. In summary, the following matters are of particular relevance to this application:

- "(a) The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) The requirements of orderly and proper planning;
- (c) Any approved State planning policy;
- (g) Any local planning policy for the Scheme area;
- (m) The compatibility of the development with its setting including -
 - i. the compatibility of the development with the desired future character of its setting; and
 - ii. the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) The amenity of the locality including the following -
 - i. environmental impacts;
 - ii. the character of the locality;
 - iii. any social impacts of the development.
- (s) The adequacy of -
 - i. The proposed means of access to and egress from the site; and
 - ii. Arrangements for the loading, unloading, manoeuvring and parking of vehicles.

- (t) The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (x) The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) Any submissions received on the application."

Deemed Refusal

Under Clause 75 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015 (WA)*, an application is 'deemed to be refused' if it is not determined within a 90-day period. Once this period elapses, the applicant gains the right to appeal the decision. Importantly, if the applicant decides not to exercise their right to appeal, the City still maintains the ability to issue a determination following the outcome of the March 2024 Ordinary Council Meeting.

The deemed refusal date for this application passed on 26 February 2024 and the applicant already has deemed refusal rights. The applicant has corresponded with the City regarding the Council meeting dates, and has elected not to exercise their appeal rights, and instead allow the City to determine the matter.

Right of Review

Is there a right of review? Yes No

The applicant/owner may make application for review of a planning approval/planning refusal to the State Administrative Tribunal (SAT) subject to Part 14 of the *Planning and Development Act 2005*. Applications for review must be lodged with SAT within 28 days. Further information can be obtained from the SAT website—www.sat.justice.wa.gov.au.

Background

| | | | |
|------------------------|-------------------|--------------------|------------------------|
| Lodgement Date: | 28/11/2023 | Use Class: | Community Home 'D' |
| Lot Area: | 809m ² | TPS Zoning: | Residential R20/50/100 |

| | | | |
|---------------------------------------|-------------|-------------|-------|
| Estimated Cost of Development: | \$4,090,000 | MRS: | Urban |
|---------------------------------------|-------------|-------------|-------|

Site Description

The subject site is vacant and fronts Abernethy Road. The site is subject to an approved vehicle access plan (VAP); however this has not been implemented via an easement on the site to date. The site adjoins three single houses to the northwest, east and southwest.

Development Proposal

The key elements of the proposed 'Community Home' are as follows:

- The construction of the 'Community Home' building consisting of 10 units that include:
 - Nine Specialist Disability Accommodation (SDA) units;

One On-site Overnight Assistance unit at ground floor;

- Eight car parking spaces;
 - Roof top communal open space;
 - Bin store area and dedicated store rooms at ground floor;
 - A dedicated pedestrian entry separate from the vehicle access; and
 - Landscaping around the building within the front setback, side boundaries, and on structure planting around the roof top communal areas.
- Access to the site and car parking areas is to be provided via a 6-metre wide crossover and driveway from Abernethy Road.

A copy of the development plans is provided under Attachment 12.2.1.

Design Review Panel

The proposal was referred to the City of Belmont's DRP on three occasions to review and provide comment in accordance with the 10 principles of design as set out by SPP 7.

As reflected in the Table 1 below, the DRP adopts a red, orange, and green 'traffic light' system to indicate which elements of the design are acceptable (green), requires attention (orange), or requires rework (red):

| Design Quality Evaluation Principle: | Design Review Panel Score – 11 August 2023 | Design Review Panel Score – 5 October 2023 | Design Review Panel Score – 11 January 2024 |
|--|---|---|--|
| Principle 1 – Context & character | Red | Yellow | Green |
| Principle 2 – Landscape quality | Red | Yellow | Yellow |
| Principle 3 – Built form & scale | Red | Yellow | Yellow |
| Principle 4 – Functionality and build quality | Red | Yellow | Green |
| Principle 5 – Sustainability | Yellow | Yellow | Yellow |
| Principle 6 – Amenity | Red | Yellow | Green |
| Principle 7 – Legibility | Red | Green | Green |
| Principle 8 – Safety | Red | Green | Green |
| Principle 9 – Community | Red | Green | Green |
| Principle 10 – Aesthetics | Red | Yellow | Green |

Table 1 – Design Review Panel Scoring for the proposed development

A copy of the DRP comments is available in Attachment 12.2.2. It is noted that the overall scoring of the application improved throughout the three meetings.

In response to the third meeting, the applicant continued to refine their proposal and has provided the following response to DRP’s comments on ‘Landscape’, ‘Built Form and Scale’ and ‘Sustainability’:

Landscape

The DRP requested refinements to improve the landscaping across the frontage of the site and the roof top area of the building.

The applicant provided a landscape plan which outlines the proposed planting across the development on the ground floor and roof top communal area. The extent of landscaping provided at the ground floor achieves the minimum deep soil requirements and accounts for the establishment of the VAP.

A condition is recommended to require the landscape plan be updated to provide details regarding irrigation methods, verge treatments and planting on structures in accordance with the specifications under Table 4.12 of the R-Codes.

A separate condition is also recommended to require the installation of the plants and irrigation prior to occupation of the development. With the above conditions being imposed the landscape principle has been adequately addressed.

Built Form and Scale

The DRP requested further information to demonstrate the siting of the building relative to the establishment of the VAP area and the new driveway.

The applicant provided a site plan that demonstrates the extent of landscaping once the VAP is established. This is illustrated in Figure 2 below.

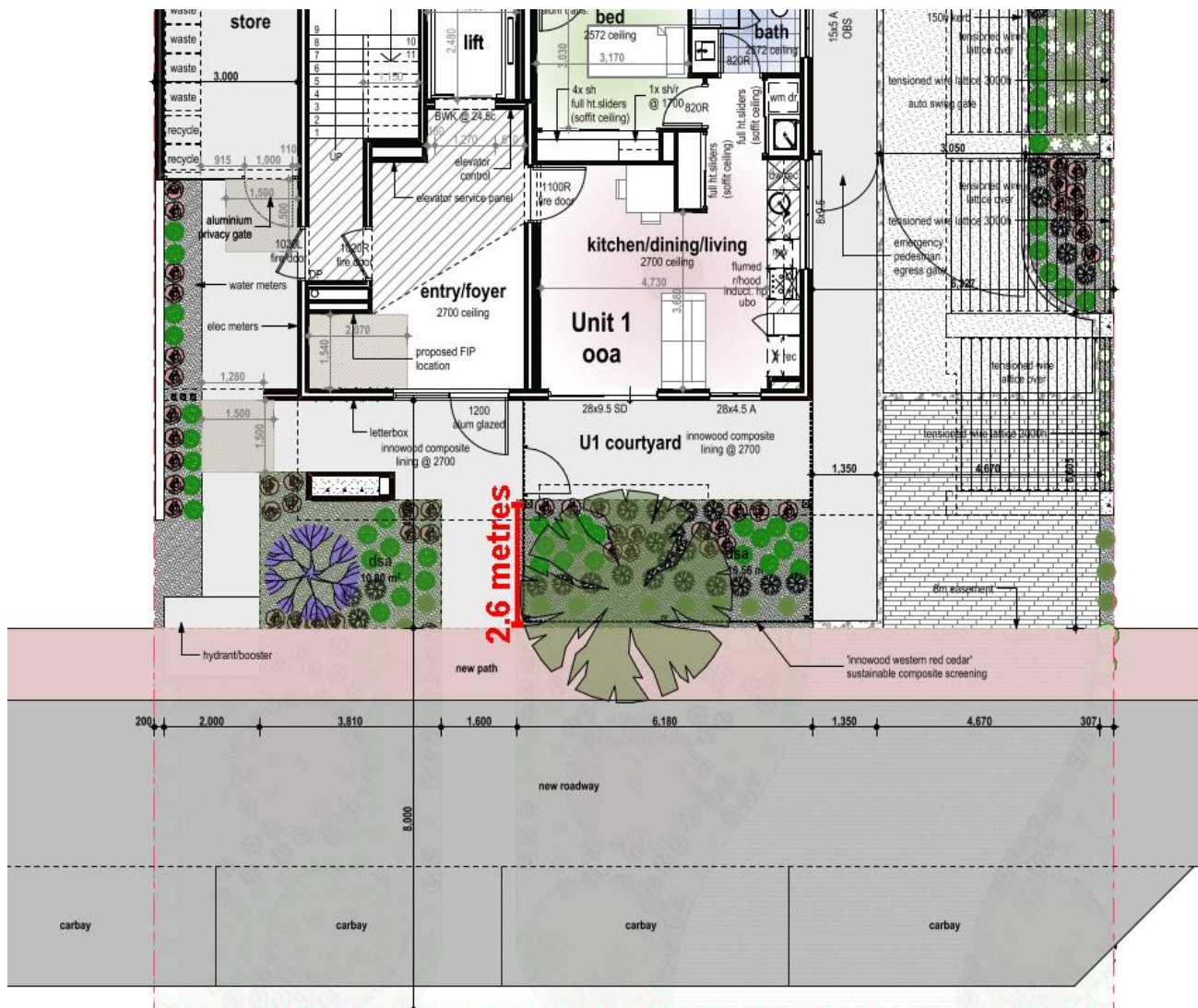


Figure 2 – Extract of site plan with Vehicle Access Plan established

As illustrated in Figure 2 above, the remaining deep soil area within the front setback area will have a minimum dimension of 2.6 metres, which meets the 2 metres minimum dimension to support the planting of small tree, as specified in Table 3.3b of the R-Codes.

It is noted that the remaining deep soil area falls short of the acceptable outcomes by 33m², which is addressed by planting on the roof top area and the provision of structures along the landscaping strip adjacent to the driveway and car parking areas. In particular, the lattice and columns along the landscaping strips accommodates the growth of trailing plants to increase vertical landscaping surface at the car parking and driveway area.

It should be noted that the DRP's comments on the 'Context and Character' and 'Aesthetics' principle suggests that the DRP has no concerns with the overall built form and presentation of the building to Abernethy Road, subject to detailed information on the landscaping and services locations.

Sustainability

The DRP was supportive of the measures indicated in the Sustainability Report, which sought to incorporate the following measures:

- Install of solar photovoltaic systems on the roof;
- Utilise materials that are either recycled or have low embodied energy for construction; and
- Utilise foil-based insulation in external walls to improve thermal performance.

A condition is recommended to require an updated Sustainability Design Report that details the implementation of sustainability measures. Subject to the above condition, the City is satisfied that the sustainability principle has been adequately addressed.

Report

The key planning considerations relating to the application are discussed below.

R-Codes Volume 2 – Apartments: It is necessary to consider that the R-Codes is a performance-based document that provides multiple pathways for developments to meet its 'Element Objectives'.

In most instances, the default way of meeting the Element Objectives is by the development meeting the Acceptable Outcomes. Alternatively, the R-Codes acknowledges that there are circumstances where the site conditions,

streetscape and design approach mean that the Acceptable Outcome is not an appropriate measure, and alternative design solutions can be applied to meet the Element Objectives.

Building Height

The Acceptable Outcomes specify a height of four storeys, which has an indicative height of 15 metres.

The proposed development has a total height of 17.1 metres in five storeys, which is inclusive of the lift core and foyer on the roof top. It is noted that the substantive building section is 15 metres. This is shown in Figure 3 below.



Figure 3: Extract of the street elevation showing the overall building height relative to the 15 metres height limit (dashed green line)

The submission received from the neighbouring property (97 Gabriel Street) expressed concerns with overlooking from the roof top area and overshadowing

impacts on the adjoining solar panels. In considering the overlooking and overshadowing concerns, these are addressed in the following subsections.

With regards to the proposed departure from the Acceptable Outcomes against the Element Objectives, the following points are relevant (Table 2):

| Element Objective | Assessment Comments |
|---|---|
| <p>O2.2.1 – The height of development responds to the desired future scale and character of the street and local area, including existing buildings that are unlikely to change.</p> | <p>In terms of the building height, the pergola and foyer area that comprises the staircase, lift core and storerooms are located above 15 metres. Otherwise, the main building presents a maximum height of 15 metres, as illustrated in Figure 3 above.</p> <p>As the site is located within the Town Centre Precinct area, the site and residential blocks along Abernethy Road and surrounding Belmont Forum have R20/50/100 zoning. It is noted that this flexible zoning arrangement provides the expectation that the streetscape will accommodate a mix of both medium density and high density residential development in the future.</p> <p>Therefore, the proposed building height is consistent with the desired character of the area as envisaged through the local planning framework.</p> |
| <p>O2.2.2 – The height of buildings within a development responds to changes in topography.</p> | <p>As the site is relatively flat and as such, the building height has minimal variance. While this is the case, the proposed roof top structures are placed towards the front of the property, which minimises visual impact on the adjoining properties.</p> |
| <p>O2.2.3 – Development incorporates articulated roof design and/or roof top communal open space where appropriate.</p> | <p>In terms of articulation, the proposal includes roof top communal open space which provides opportunity to incorporate various material palettes and landscaping.</p> |
| <p>O2.2.4 – The height of development recognises the need for daylight and solar access to adjoining and nearby residential development, communal open space and in</p> | <p>It is relevant to consider that the proposal presents a four-storey building to the adjoining properties, with the exception of the south-eastern adjoining property (364 Abernethy Road).</p> <p>In terms of the overshadowing, it is relevant to consider that LPP 1, Criteria 3 requires the shadow of a development not exceed 50% of an adjoining properties at midday on 21 June. As indicated in Figure 4 below, the resulting shadow casts onto the adjoining properties do not exceed 50% of the respective properties. A detailed analysis of compliance with overshadowing standards is outlined later in this report.</p> |

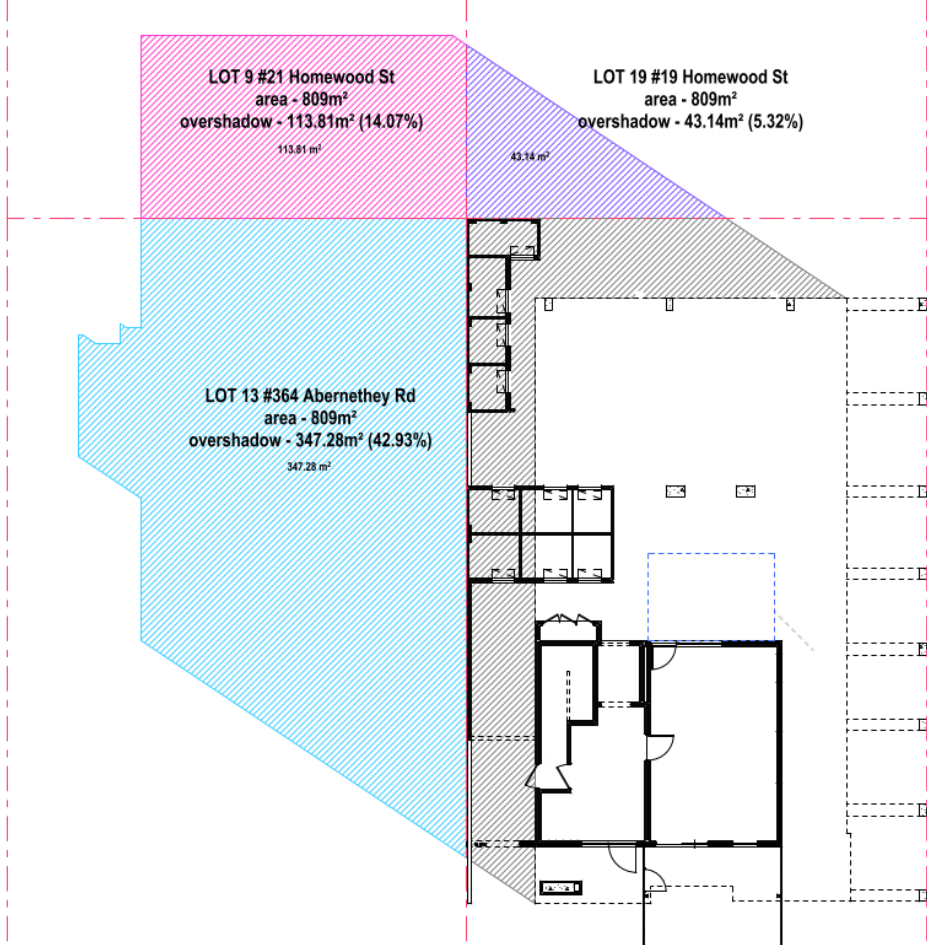
| Element Objective | Assessment Comments |
|----------------------------|--|
| some cases, public spaces. |  <p data-bbox="459 1261 1378 1290"><i>Figure 4: Extract of overshadow plan showing the extent of overshadowing</i></p> <p data-bbox="403 1317 1426 1485">In terms the building height, it is relevant to consider that Table 2.1 of the R-Codes specifies a minimum side setback 3 metres for five-storey buildings. As the roof top structures are set back 3 metres from the south-eastern boundary, it is considered to be consistent with the intent of the R-Codes and meet the element objective.</p> |

Table 2 – Building Height Element Objectives and Assessment

Rear Setback

As the proposed development is assessed at the R100 density, the Acceptable Outcome for rear setback is 6 metres. The proposed development is setback 3.5 metres to the rear boundary.

The following table (Table 3) provides an assessment against the relevant Element Objectives:

| Element Objective | Assessment Comments |
|-------------------|---------------------|
|-------------------|---------------------|

O2.4.1 – Building boundary setbacks provide for adequate separation between neighbouring properties.

In assessing whether there is adequate separation, it is relevant to consider the amenities of the adjoining properties such as visual bulk, privacy and overshadowing.

In terms of visual bulk, it is relevant to consider the existing multiple dwellings building at 21 Homewood Street and its rear interface. For context, the rear interface features three-storey height and is set back 3.5 metres from its respective rear boundary. It is also worth noting that this building is approximately 15 metres wide, as illustrated in Figure 5 below.

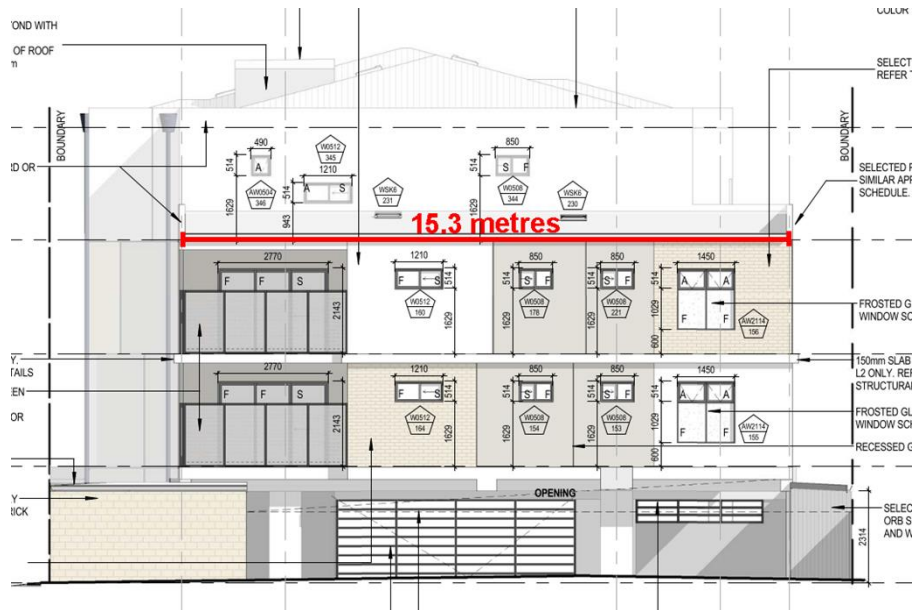


Figure 5: Extract of Building Plan illustrating the rear elevation of 21 Homewood Street

In comparison, the rear interface of the proposed building features four-storeys height and is setback 3 metres from the boundary, however, the rear interface is articulated by way of window openings along with various materials and colours, which minimises potential visual bulk.

With regards to visual privacy, the proposed rear interface comprises of balconies which will be screened to minimise overlooking. However, the bedroom windows are regarded as major openings, which will require modifications or screening to minimise direct overlooking by way of a recommended condition.

In terms of overshadowing, the proposed building shadow accounts for approximately 5.3% of the site area for 19 Homewood Street, which is well below the 50% maximum as specified in the LPP 1. More importantly the shadow casts onto the landscaping and outbuilding.

As the existing single house is set back approximately 16 metres from the common boundary, it is considered that the proposed

| Element Objective | Assessment Comments |
|---|---|
| | <p>development does not impact on the solar access to the dwelling of the adjoining property.</p> <p>Given the above, it is considered that the element objective is met.</p> |
| <p>02.4.2 – Building boundary setbacks are consistent with the existing streetscape pattern or the desired streetscape character.</p> | <p>The existing Abernethy Road streetscape is currently in transition with a mix of older single houses and emerging multiple dwelling developments. It is noted that the neighbouring property at 21 Homewood Street comprises a multiple dwelling development, is set back 3.5 metres to its rear boundary.</p> <p>As the site is in the Town Centre Precinct area, the site and residential blocks surrounding the Belmont Forum are provided with R20/50/100 zoning.</p> <p>Given this flexible zoning arrangement the streetscape is expected to accommodate a mix of medium and high density residential development. Therefore, it is considered the proposed building setback is consistent with the desired character of the area as envisaged through the local planning framework.</p> |
| <p>02.4.3 – The setback of development from side and rear boundaries enables retention of existing trees and provision of deep soil areas that reinforce the landscape character of the area, support tree canopy and assist with stormwater management.</p> | <p>The subject site is currently vacant without existing trees on site. As there is no existing tree to be retained, the proposal seeks to locate car parking to the rear. This enables sufficient deep soil area and dimension to accommodate the planting of small trees. In addition, the development provides landscaping on the roof top level and deep soil area on the ground floor. This ensures that the development has sufficient landscaping to satisfy the acceptable outcomes of the R-Codes after the establishment of the Vehicle Access Plan.</p> <p>Furthermore, a condition is recommended to be included to require the provision of detailed landscaping plan.</p> |

| Element Objective | Assessment Comments |
|---|---|
| O2.4.4 –The setback of development from side and rear boundaries provides a transition between sites with different land uses or intensity of development. | <p>Although the rear boundary currently comprises of a single storey house, the adjoining site is zoned Residential R20/50/100. Given this, the proposed setback is considered to be appropriate as the adjoining site is capable of redevelopment at a density that is similar to the proposal.</p> <p>The development is consistent with the diverse density mix present in the surrounding area.</p> |

Table 3 – Rear Setback Element Objectives and Assessment

Visual Privacy

The Acceptable Outcomes recommends minimum privacy setbacks from habitable rooms to the side and rear boundaries. Specifically, the recommended setback for bedrooms is 4.5 metres, whereas other habitable rooms have a minimum setback of 6 metres.

Notwithstanding the above, the R-Codes does reduce these to 3 metres (bedrooms) and 4.5 metres (other habitable rooms) setbacks if the adjoining sites are zoned above R50 or above. The adjoining sites are subject to a flexible density of R20/50/100.

In such cases, the City has previously used the density of the existing development on the adjoining site to determine which setback applies. In this case the developments on the adjoining properties are less than R50. Accordingly, the 4.5 metres and 6 metres setbacks are applicable.

The visual privacy setback of the proposed development is outlined in Table 4 below:

| Boundary | Recommended Setback | Proposed Setback |
|-----------------|--|-------------------------|
| Northwest | 4.5 metres (Bedroom) 6 metres (Kitchen) | 3.5 metres |
| Southeast | 4.5 metres (Bedroom) | 3 metres |
| Southwest | 4.5 metres (Bedroom) | 3.5 metres |

Table 4 – Rear Setback Element Objectives and Assessment

As indicated the table above, the proposed development does not meet the recommended privacy setback and as such, it requires consideration against the Element Objectives.

In considering the proposed departure from the Acceptable Outcomes against the Element Objectives, the following points are relevant (Table 3):

| Element Objective | Assessment Comments |
|-------------------|---------------------|
|-------------------|---------------------|

03.5.1 – The orientation and design of buildings, windows and balconies minimises direct overlooking of habitable rooms and private outdoor living areas within the site and of neighbouring properties, while maintaining daylight and solar access, ventilation and the external outlook of habitable rooms.

Due to the various features and characteristics of the adjoining properties, it is necessary to consider the visual privacy impact based on the cone of vision encroachment in the context of the affected property.

Northwest (360 Abernethy Road):

The cone of vision extending from the bedrooms and kitchen windows of Units 3, 6 and 9 encroaches into the window openings of the adjoining garage and the connecting driveway area between the garage and the rear outbuilding. This is indicated in Figure 5 below.

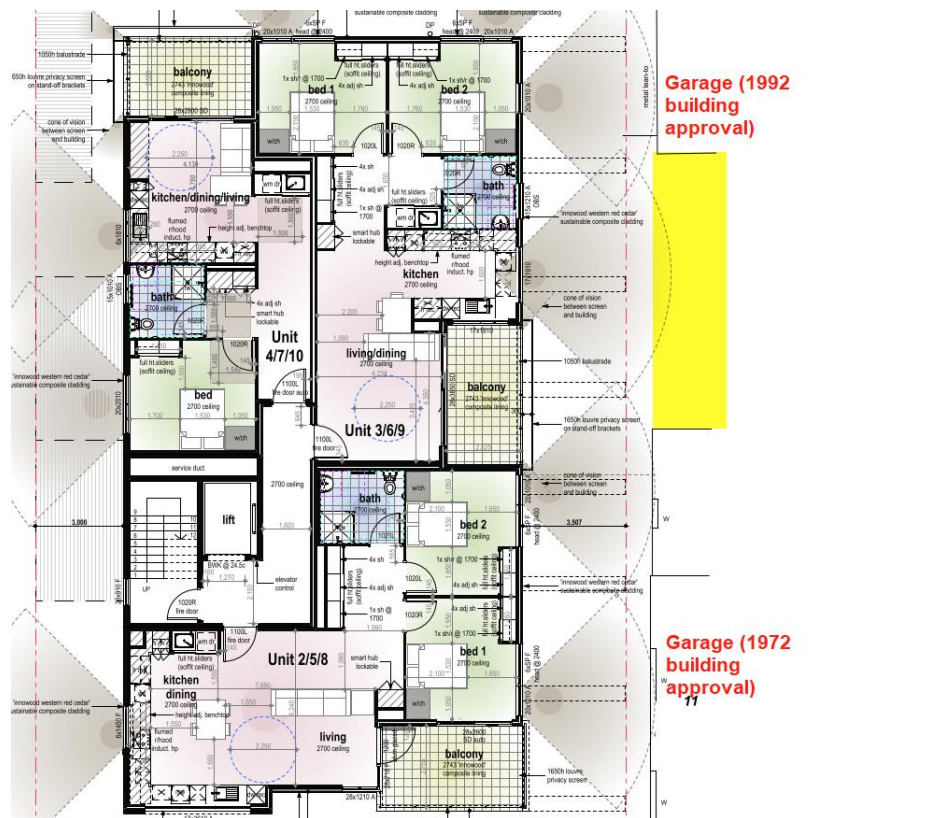


Figure 5: Extract of floor plan indicating cone of vision relative to existing structure on 360 Abernethy Road – driveway highlight in yellow

As the adjoining areas are neither regarded as outdoor living areas or habitable rooms, it is considered that the privacy of the adjoining site is maintained.

Southeast (364 Abernethy Road):

The cone of visions from Units 4, 7 and 10 bedroom windows encroach into the open space area of 364 Abernethy Road, as depicted in Figure 6 below.

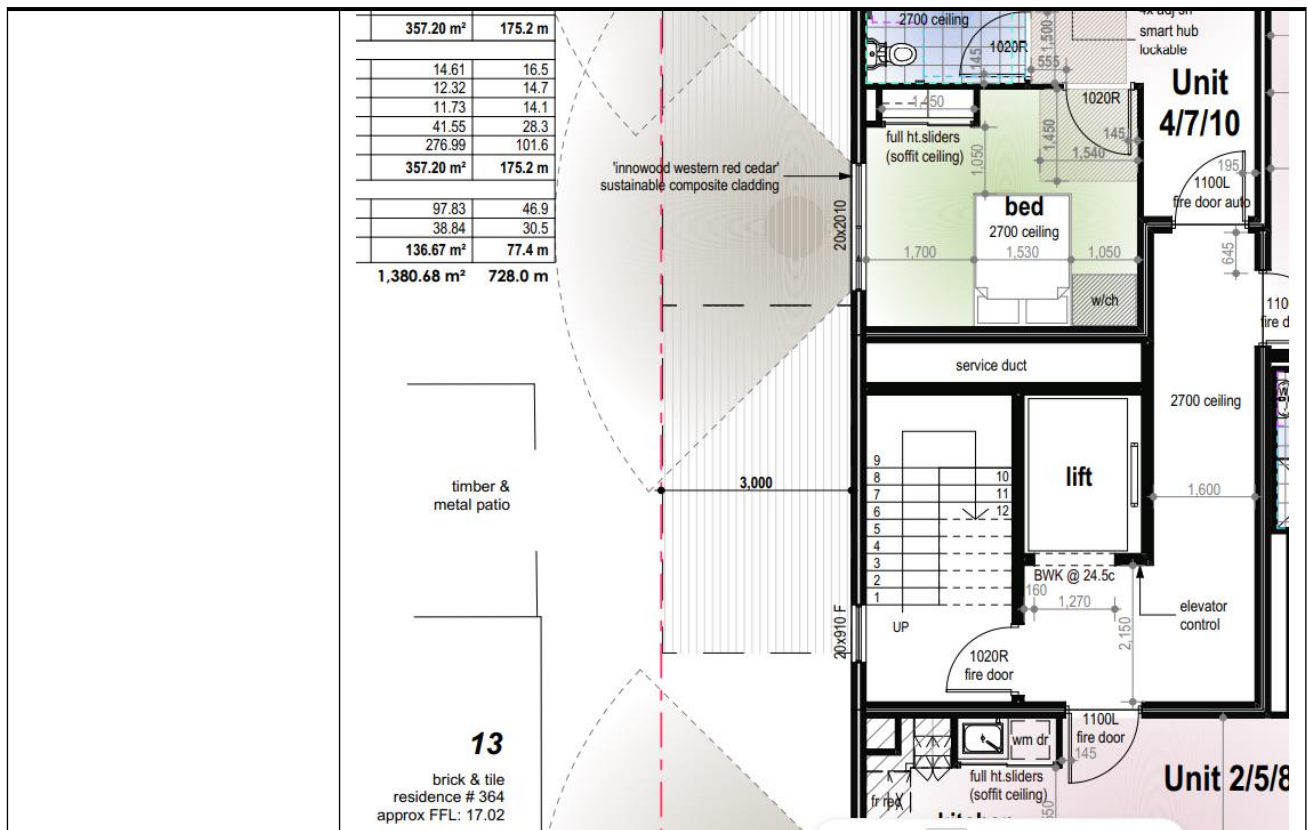


Figure 6: Extract of Floor Plan indicating the cone of vision encroachment

It is noted that the area within the cone of vision is in proximity to the roofed area of the adjoining property. Given this is located to the rear of the dwelling, this area is likely to be the primary outdoor living area.

In order to minimise overlooking of this area, a condition is recommended to require modifications to the southeast facing bedroom windows across Levels 1 – 3 to minimise direct overlooking onto the adjoining property, whilst maintaining daylight and outlook from the bedroom.

Southwest (19 Homewood Street):

The cone of vision from the rear facing bedrooms encroaches partially into the open space area of 19 Homewood Street. This is demonstrated in Figure 7 below.



Figure 7: Aerial imagery indicating extent of visual privacy encroachment onto 19 Homewood Street (highlight in red)

Based on the aerial imagery, the adjoining open space area is characterised by an outbuilding and planting. Given above, it is considered that the cone of vision neither encroaches onto the habitable room windows nor private outdoor living area of the adjoining property. Therefore, screening is not required for these windows and these windows will benefit from access to daylight and external outlook.

The submission received from the neighbouring property at 97 Gabriel Street also expressed concerns with overlooking from the roof top communal area onto surrounding properties.

It is noted that the roof top communal area will be surrounded by a mix of solid wall and composite screening. As the proposed screening is 1.6 metres high, which will limit direct overlooking onto neighbouring properties.

In the absence of specific detail on the spacing of the composite screening, it is recommended that a condition be included to require detail of the screening to ensure it is not visually permeable.

Overshadowing

It is relevant to consider that LPP 1, Criteria 3 requires the shadow of a development not exceed 50% of an adjoining properties at midday on 21 June. As indicated in Figure 8 below, the resulting shadow casts onto the adjoining properties do not exceed 50% of the respective properties. Therefore, the proposed development and resulting overshadow is consistent with the requirements of the Local Planning Framework.

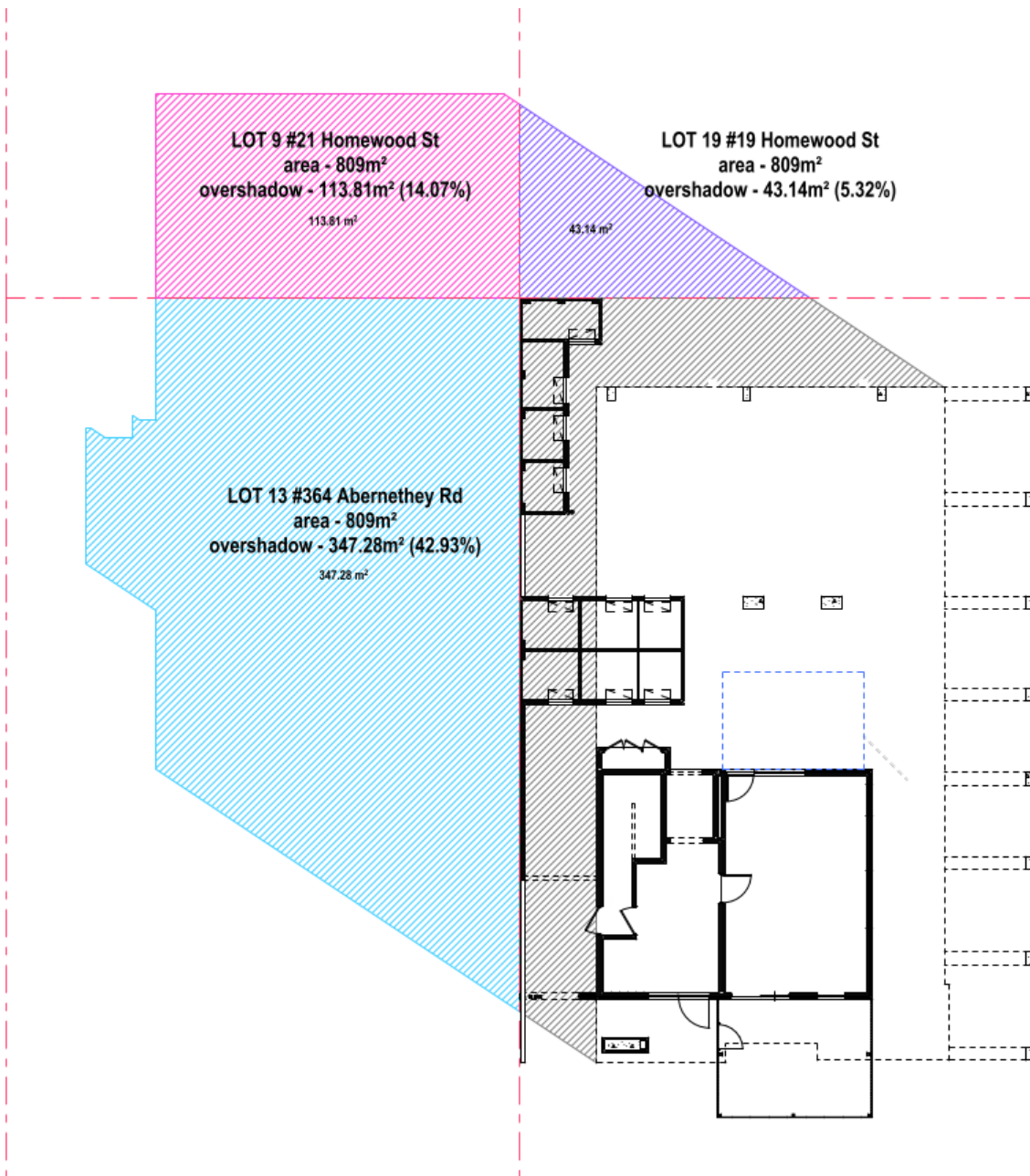


Figure 8 – Percentage of Shadow Cast Relative to Adjoining Site Areas

A submission received during the advertising period raised concerns about the overshadowing and its impact on limiting the capability of solar panels on adjoining properties.

With regards to this concern, it is relevant to note that the shadow casts on 21 June falls partially onto the roof of existing dwellings at 364 Abernethy Road and 21 Homewood Street. This is depicted in Figure 9 below.

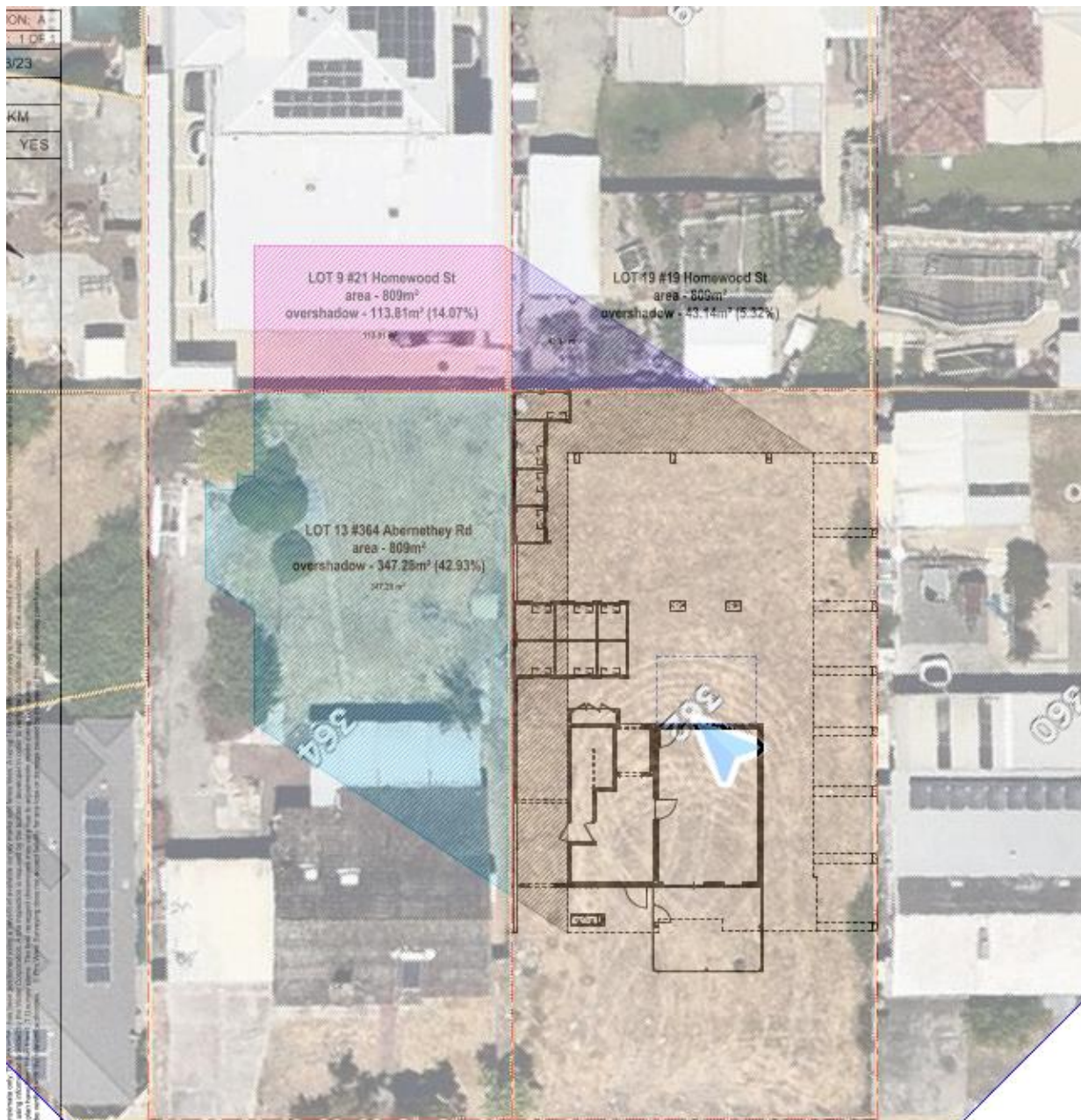


Figure 9 – Shadow Cast Relative to Existing Buildings on Neighbouring Properties

Acceptable Outcomes A3.2.4 of the R-Codes specify that buildings are to be oriented to maintain at least 4 hours of solar access for existing solar collectors on neighbouring sites.

It is noted that only 21 Homewood Street has existing solar panels and as indicated in Figure 12 above, the panels are located beyond the shadow casts of the proposed development.

Other Matters

There are several other matters that are not subject to the R-Codes but are relevant planning considerations. These are detailed below:

Increased Traffic

The submission raised concerns which suggest that the proposed development will increase the amount of traffic along Abernethy Road.

It is relevant to consider Traffic Impact Statements for similar development, which adopted the trip generation rates for 'Housing for Aged and Disabled Persons'. The resulting trip generations are outlined in Table 5 below.

| Land Use | Number of Units | Daily Rate | Evening Peak Hour Rate |
|----------------|-----------------|--|--|
| Community Home | 10 | 1 – 2 per dwelling – 20 vehicle trips per day | 0.1 - 0.2 per dwelling – 1 vehicle per hour |

Table 5 – Trip generation rate based on NSW RTA Guide to Traffic Generating Developments 2013

Abernethy Road is classified as an 'Other Regional Road' and based on Main Roads WA traffic counts, carries at least 20,114 vehicles per day. The anticipated 20 trips represent 0.1% of the existing vehicle count for this section of Gabriel Street.

As outlined within the WAPC Transport Impact Assessment Guidelines, an increase in traffic that equates to less than 10% is unlikely to have an undesirable impact on a given section of road.

Furthermore, the area has a flexible density code that allows for the development of up to R100. Given this, and as the area continues to develop within the R20/50/100 coding, it is reasonable to expect associated increases in traffic volumes.

With regards to vehicle access, the following aspects of the development minimises potential impact on the vehicle movements along Abernethy Road:

- Access to the site is limited to single crossover.
- The connecting driveway incorporates a passing bay area for vehicles to pass in opposite directions.
- The internal driveway provides sufficient area for vehicle manoeuvring, which enables vehicle to exit the site in forward gear.
- The proposed development maintains the ability to set aside an 8-metre wide easement area which will accommodate the 6-metre wide crossover to enable the formalisation of the access and function of the future slip road as consistent with the adopted Vehicle Access Plan for properties along Abernethy Road. A condition is recommended to create an easement in gross over the future Vehicle Access Plan area to facilitate the future access arrangement. A copy of the adopted Vehicle Access Plan is available in Attachment 12.2.3.

Based on the above, it is considered that the traffic impacts on the road network from the proposed development is acceptable.

Transport Noise

The site is adjacent to Abernethy Road which is classified as Other Significant Freight/Traffic Route under SPP 5.4. The applicant has provided a Residential Noise Assessment Report prepared by AAP Acoustics and Audio Production (Attachment 12.2.4).

The report provides an assessment of the proposal against the requirements of SPP 5.4, and outlines recommendations and measures to be incorporated to the proposed development to satisfy acoustic performance requirements.

The recommended acoustic performance requirements and constructions include measures such as construction standards and materials for walls, glazing and doors.

It is recommended that a condition be applied to require the applicant submit specifications detailing noise mitigation measures, in accordance with the Residential Noise Assessment Report. These specifications are to be endorsed by the applicant's acoustic consultant.

Bin location

The submission received during the advertising period raised queries about the location of bins during collection days and its impact on traffic along Abernethy Road.

The applicant submitted a Waste Management Plan prepared by MRA Consulting Group (Attachment 12.2.5). The Waste Management Plan provides details on the ability for storage of 11 bins under the current two bin system.

The City has recently introduced the three bins system with the introduction of the Food Organics Garden Organics (FOGO) bin, which will be rolled out through 2024. The City's waste management arrangements require:

- 6 x 240L Waste bins collected weekly.
- 2 x 240L FOGO bins collected weekly.
- 5 x 360L Recycling bins collected fortnightly.

The bin store proposed provides adequate space for the storage of bins under a three bin system. The bin store will require drainage to sewer for bin cleaning.

Council kerb side collection will be used to empty the bins. As the street frontage is 20 metres wide, this will provide adequate space for the bin presentation.

It is noted that the roof plan does not indicate whether the bin store will have roof cover. As such, it is recommended that a condition be imposed to require amended plans indicating a roof to be incorporated to the bin store to prevent stormwater from entering the sewer.

Conclusion

Considering the development’s design, the zoning of the subject site and surrounding area under LPS 15, alignment with the R-Codes element objectives and the LPP 1 criteria, it is deemed appropriate to grant approval for the Community Home subject to conditions.

Financial implications

There are no financial implications evident at this time.

Environmental implications

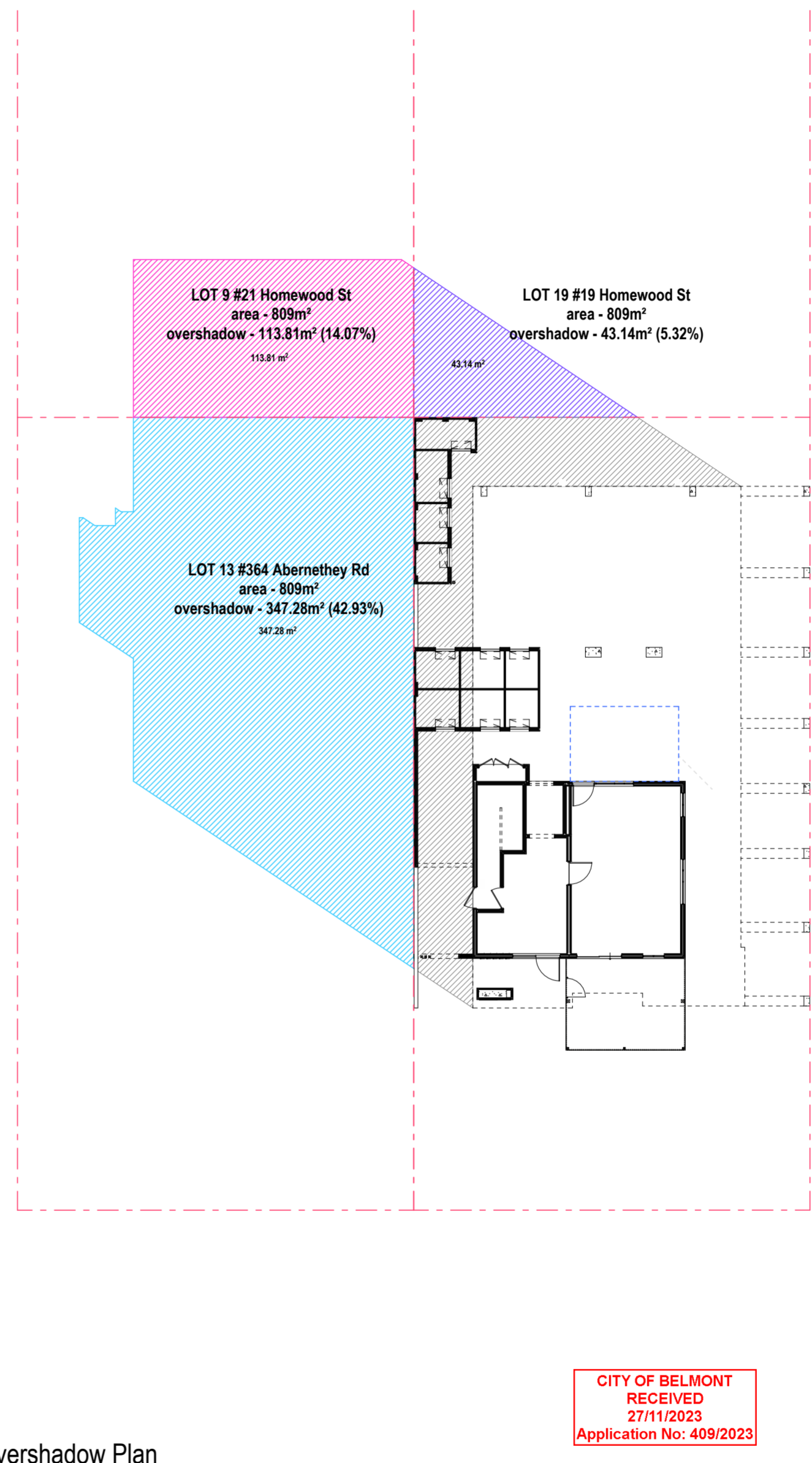
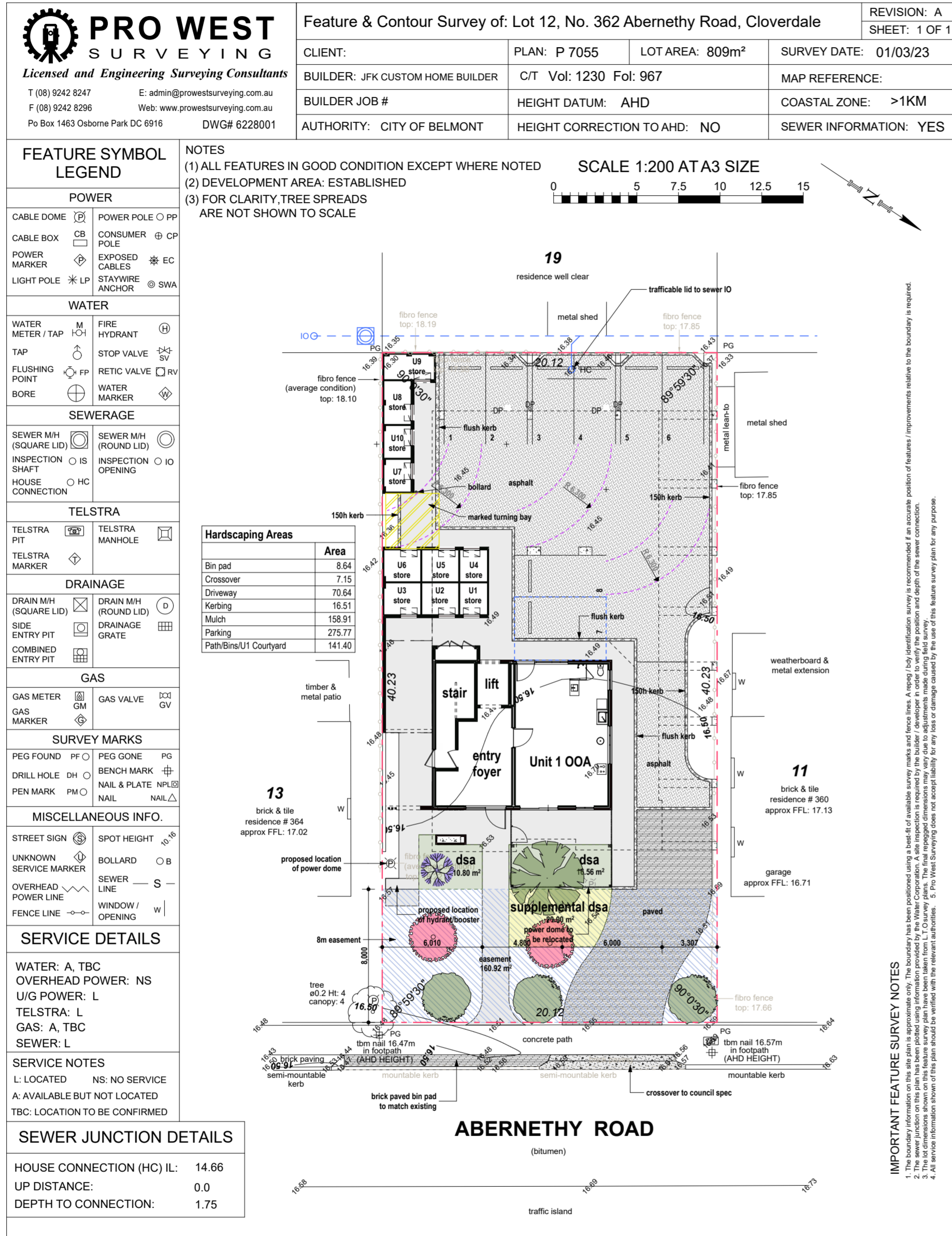
There are no environmental implications associated with this report.

Social implications

Based on the projection of the City’s population, residents living with disability represent approximately 7% of the City’s population. The proposal ensures that people with disability have access to adequate services and facilities, which complements the City’s Access and Inclusion Plan 2022-2026.

Attachment details

| Attachment No and title | |
|--------------------------------|---|
| 1. | Development Plans [12.2.1 - 16 pages] |
| 2. | Design Review Panel Comments [12.2.2 - 4 pages] |
| 3. | Approved Vehicle Access Plan [12.2.3 - 1 page] |
| 4. | Residential Noise Assessment Report [12.2.4 - 31 pages] |
| 5. | Waste Management Plan [12.2.5 - 18 pages] |



Overshadow Plan
1:200

Platinum Gardens

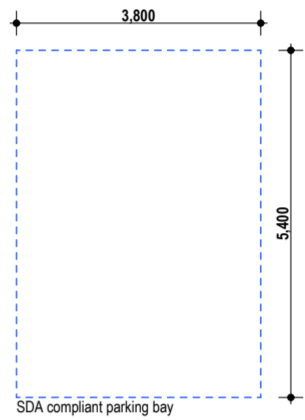
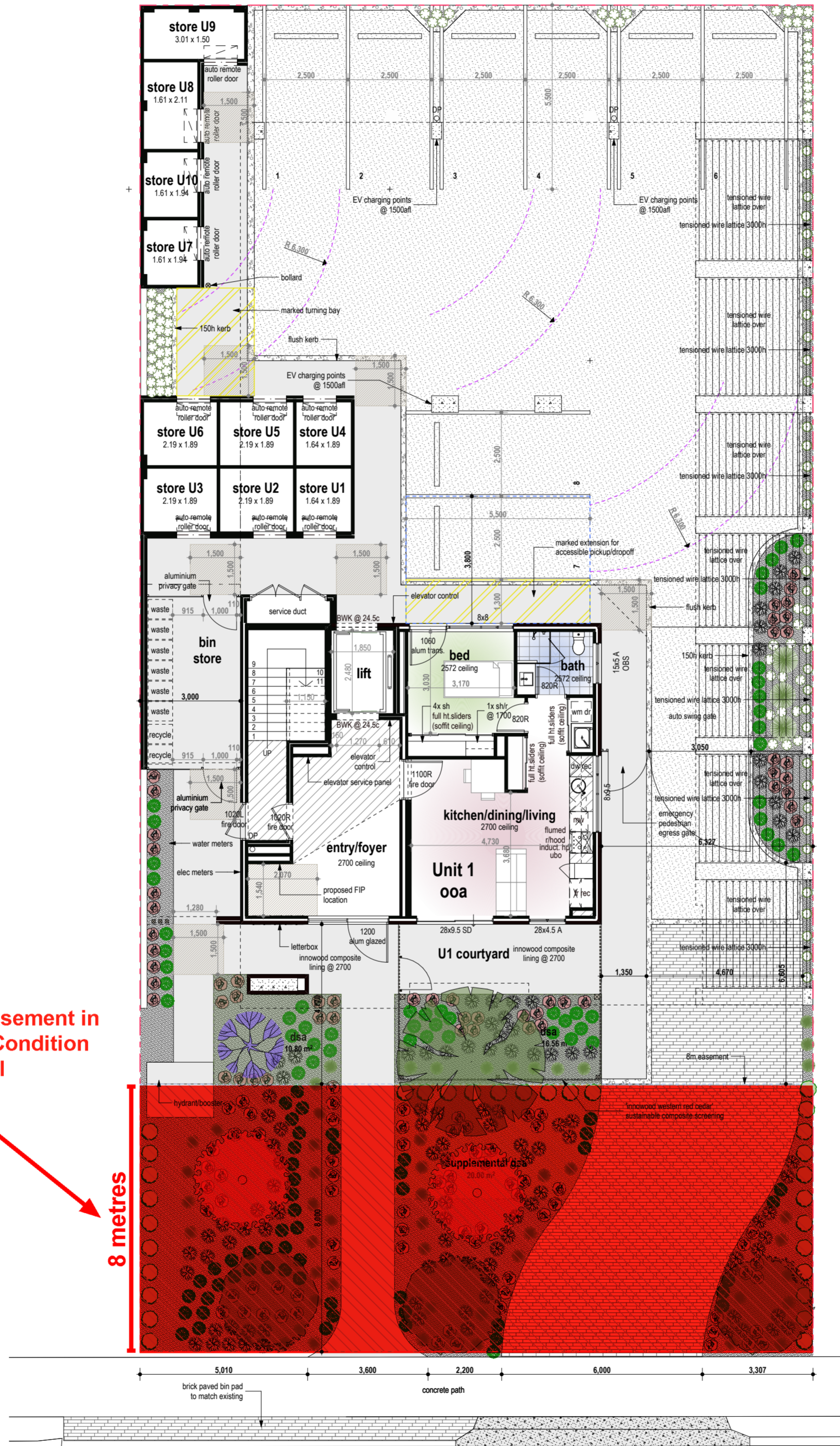
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| | |
|--|-----------------------------------|
| Client: Platinum Capital Holdings Pty Ltd | Title: Site/Overshadowing Plan |
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| Scale: 1:200 | Size: A2 |
| stage: Development approval | Rev: 1 |



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| Hardscaping Areas | |
|------------------------|--------|
| Area | Area |
| Bin pad | 8.64 |
| Crossover | 7.15 |
| Driveway | 70.64 |
| Kerbing | 16.51 |
| Mulch | 158.91 |
| Parking | 275.77 |
| Path/Bins/U1 Courtyard | 141.40 |

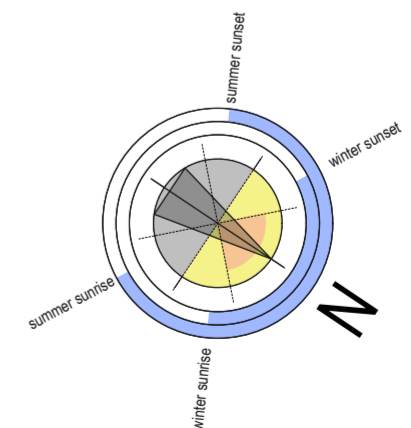
| Ground Floor Areas (Internal) | | |
|-------------------------------|-----------|-----------------|
| Floor | Location | Area |
| Ground Floor | U1 OOA | 47.01 |
| | U1 store | 3.10 |
| | U2 store | 4.14 |
| | U3 store | 4.14 |
| | U4 store | 3.10 |
| | U5 store | 4.14 |
| | U6 store | 4.14 |
| | U7 store | 3.12 |
| | U8 store | 4.19 |
| | U9 store | 4.52 |
| | U10 store | 3.12 |
| | | 84.72 m² |

| Entry/Stair/Lift/Service duct/Passage Area Floors (Internal) | | |
|--|---------------------------------|------------------|
| Floor | Location | Area |
| First Floor | Stair/Lift/Service duct/Passage | 37.48 |
| | | 37.48 m² |
| Second Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Third Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Roof Deck | Stair/Lift/Roof Deck Foyer | 32.34 |
| | | 32.34 m² |
| | | 145.58 m² |

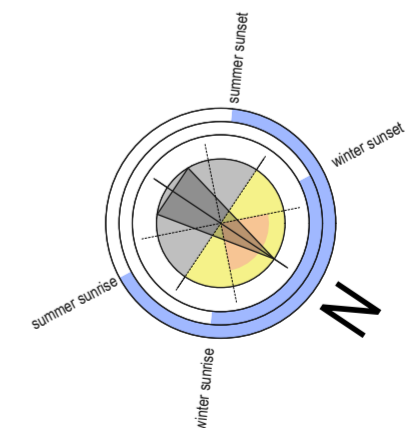
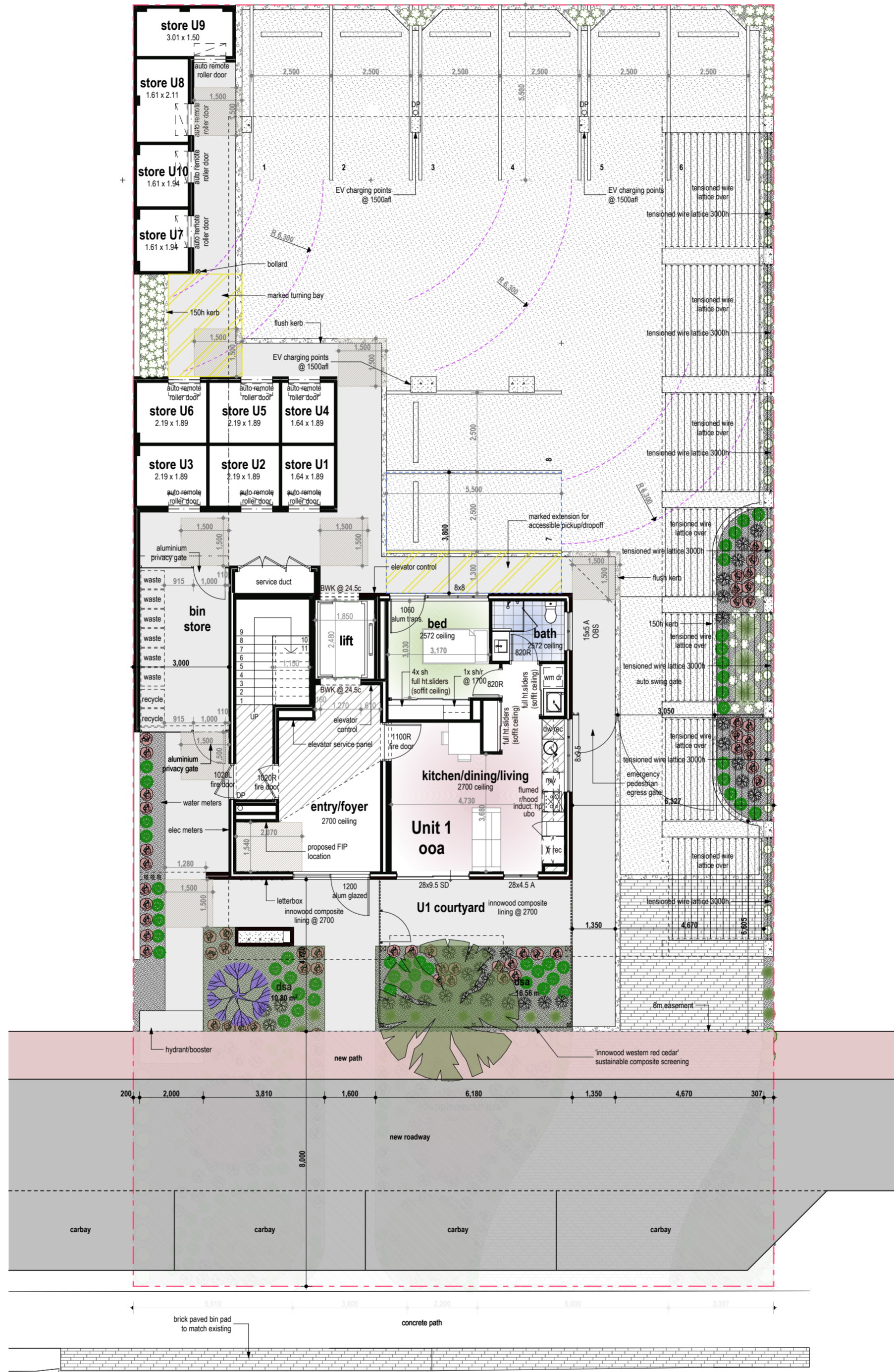
| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|--------------------|----------------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-6 Storerooms | 28.48 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Second Floor | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Third Floor | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m² | 77.4 m |
| | | 1,380.68 m² | 728.0 m |

Area subject to easement in accordance with Condition 17 of this approval

8 metres



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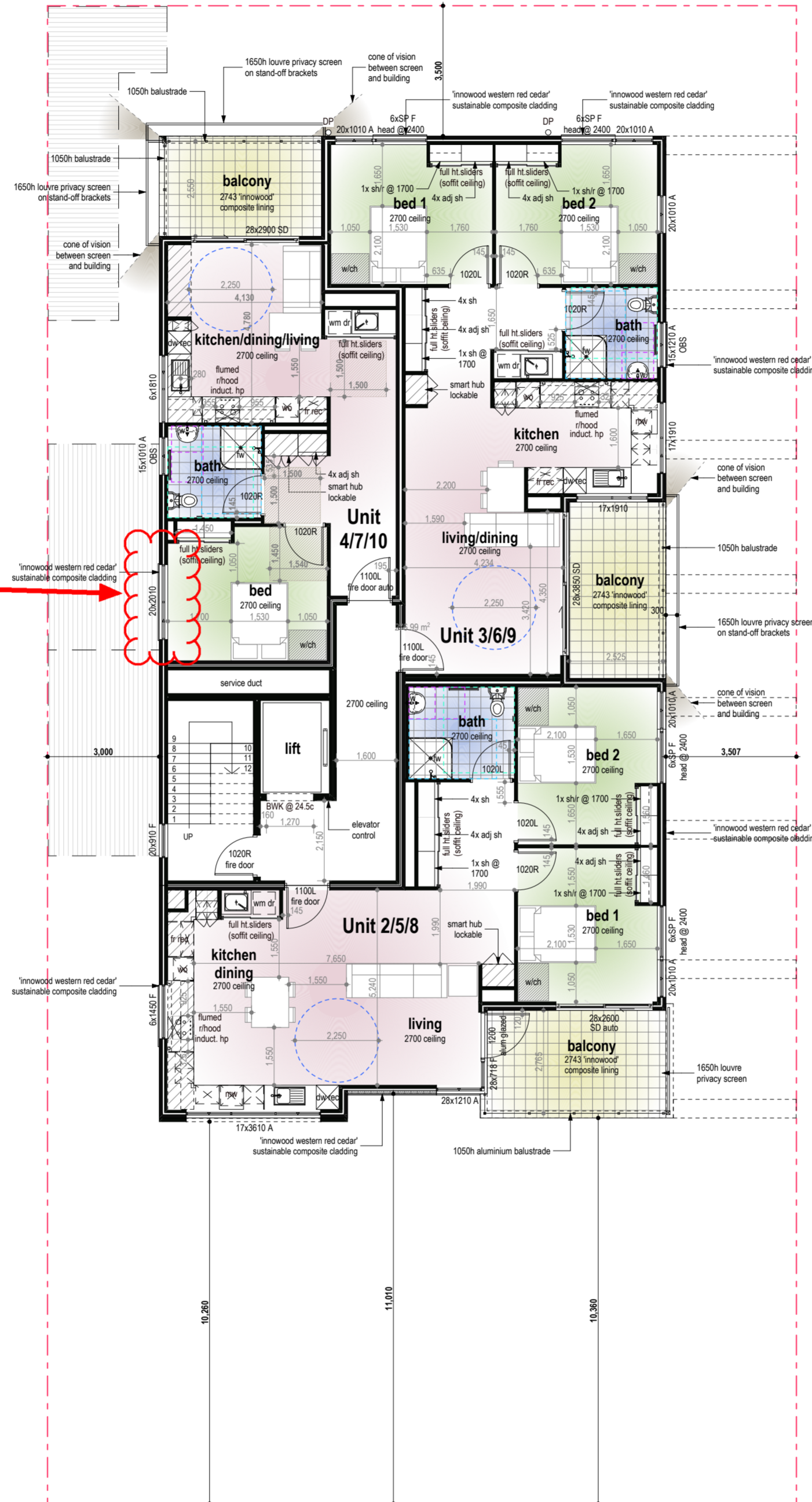
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| stage: Development approval | Rev: 1 |

JFK
Custom Homes

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Windows to be screened in accordance with Condition 2 of this approval



| U2/5/8 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------|
| Floor | Location | Area |
| First Floor | U2/5/8 | 97.79 |
| | U2/5/8 Balcony | 12.96 |
| | | 110.75 m ² |

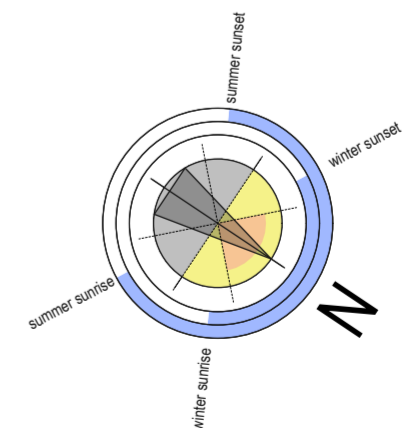
| U3/6/9 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------|
| Floor | Location | Area |
| First Floor | U3/6/9 | 91.16 |
| | U3/6/9 Balcony | 11.97 |
| | | 103.13 m ² |

| U4/7/10 Area Floors (internal) | | |
|--------------------------------|-----------------|----------------------|
| Floor | Location | Area |
| First Floor | U4/7/10 | 62.63 |
| | U4/7/10 Balcony | 10.76 |
| | | 73.39 m ² |

| Entry/Stair/Lift/Service duct/Passage Area Floors (internal) | | |
|--|---------------------------------|-----------------------|
| Floor | Location | Area |
| First Floor | Stair/Lift/Service duct/Passage | 37.48 |
| | | 37.48 m ² |
| Second Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m ² |
| Third Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m ² |
| Roof Deck | Stair/Lift/Roof Deck Foyer | 32.34 |
| | | 32.34 m ² |
| | | 145.58 m ² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|-------------------------|-----------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-4 Storerooms | 28.48 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m ² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Second Floor | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Third Floor | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m ² | 77.4 m |
| | | 1,380.68 m ² | 728.0 m |

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants



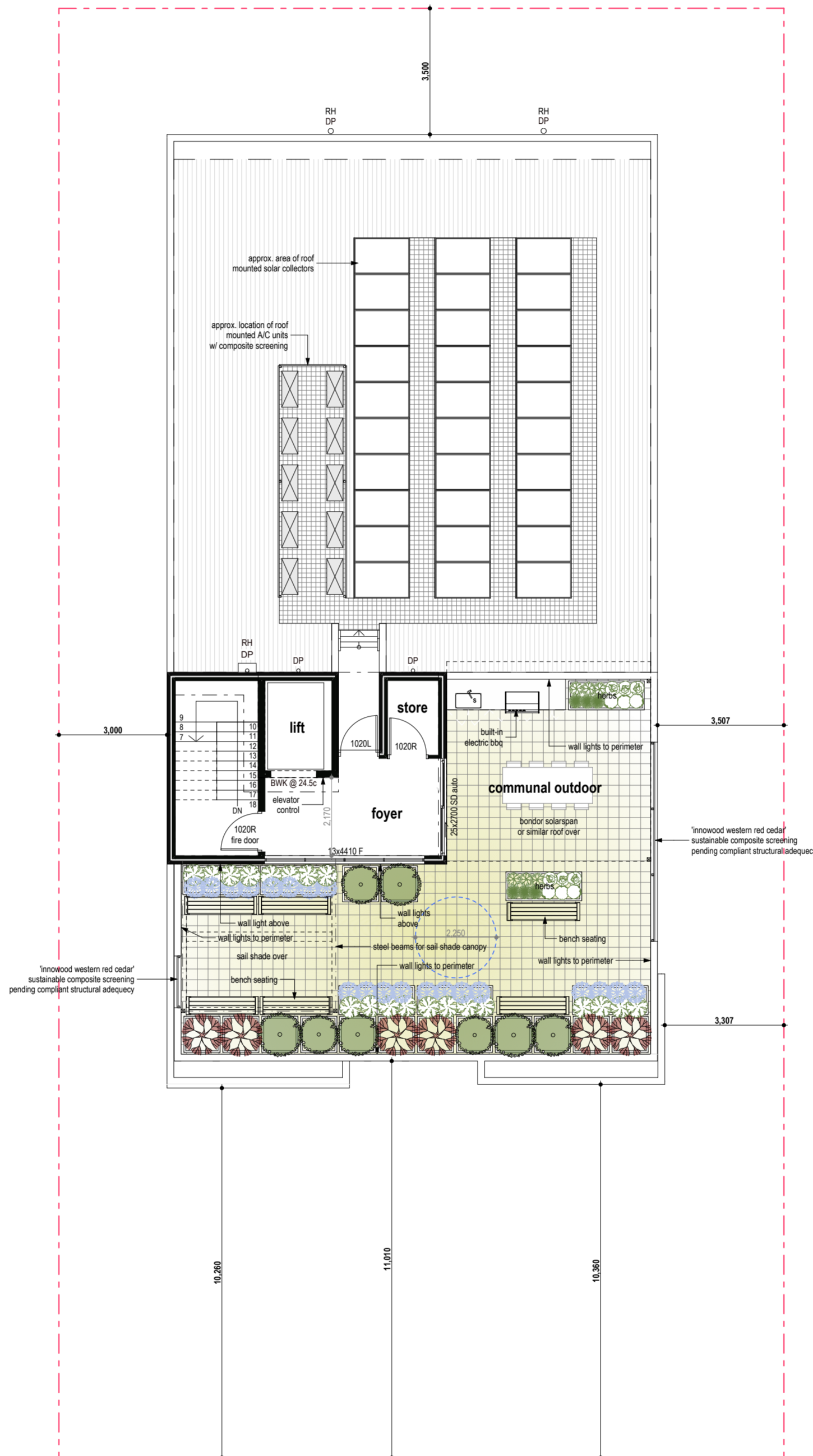
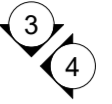
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| Scale: 1:100 | Size: A2 |
| Stage: Development approval | Rev: 1 |

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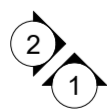
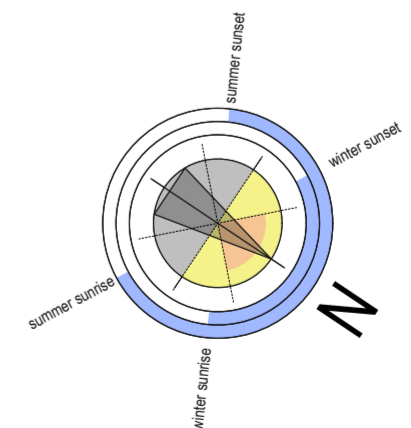
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| Roof Area | | |
|--------------|-----------------------|-----------------------|
| Floor | Flat Area | Surface Area |
| Roof Deck | 82.08 | 82.15 |
| | 82.08 m ² | 82.15 m ² |
| Third Floor | 186.34 | 186.37 |
| | 186.34 m ² | 186.37 m ² |
| Ground Floor | 51.21 | 51.27 |
| | 51.21 m ² | 51.27 m ² |
| | 319.63 m ² | 319.79 m ² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|-------------------------|-----------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-6 storerooms | 26.48 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m ² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Second Floor | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Third Floor | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m ² | 175.2 m |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m ² | 77.4 m |
| | | 1,380.68 m ² | 728.0 m |



Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

| | | | | | |
|--|--------------------|---------------------|-------------|-----------|--|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Roof Plan | | | |
| Page: 7 of 17 | Date: 1/11/2023 | Scale: 1:100 | Size: A2 | Rev: 1 | |
| Stage: Development approval | | | | | |

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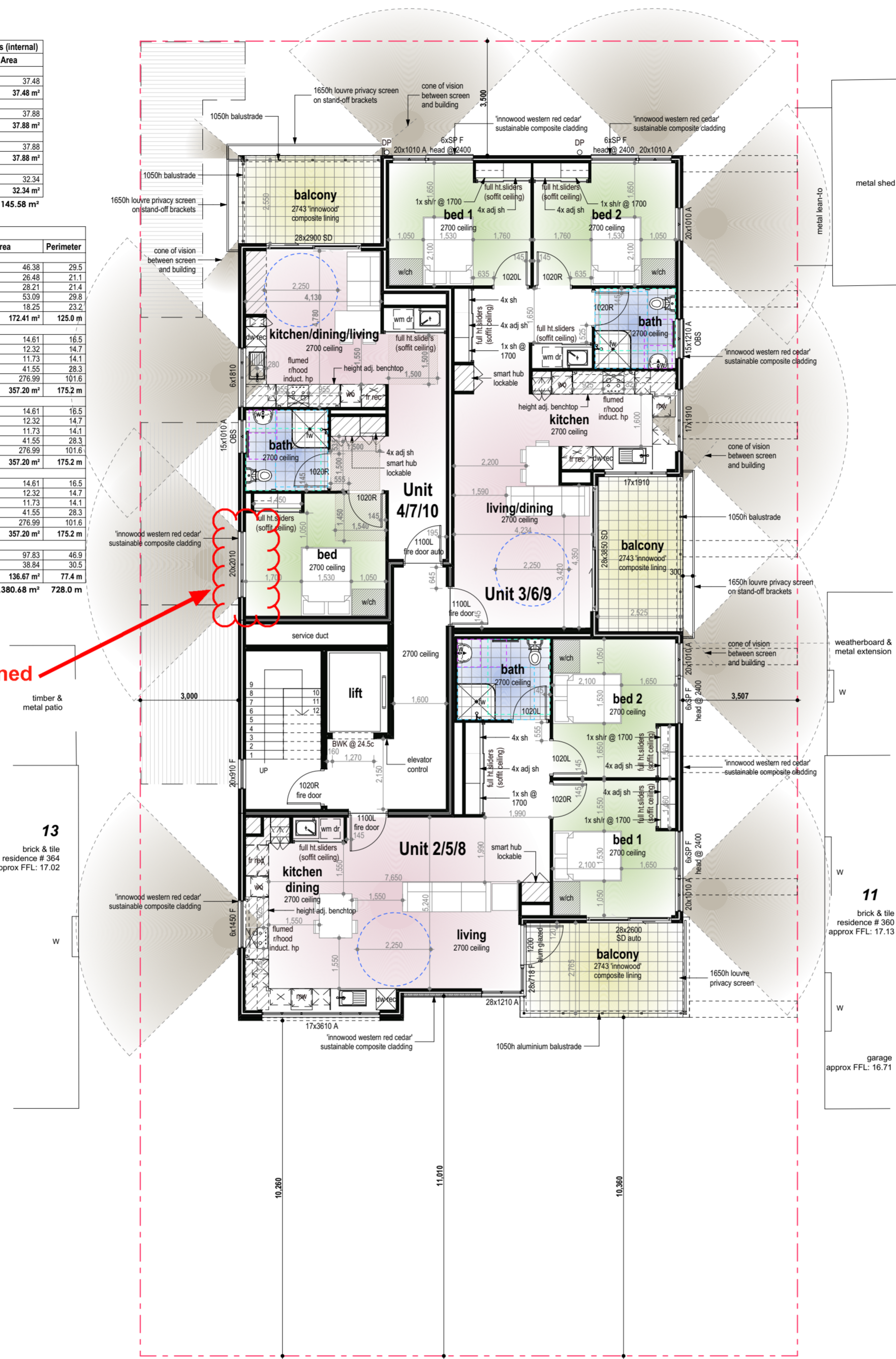
| U2/5/8 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------------|
| Floor | Location | Area |
| First Floor | U2/5/8 | 97.79 |
| | U2/5/8 Balcony | 12.96 |
| | | 110.75 m² |

| U3/6/9 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------------|
| Floor | Location | Area |
| First Floor | U3/6/9 | 91.16 |
| | U3/6/9 Balcony | 11.97 |
| | | 103.13 m² |

| U4/7/10 Area Floors (internal) | | |
|--------------------------------|-----------------|----------------------------|
| Floor | Location | Area |
| First Floor | U4/7/10 | 62.63 |
| | U4/7/10 Balcony | 10.76 |
| | | 73.39 m² |

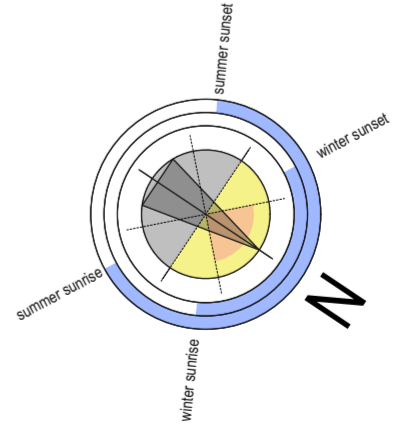
| Entry/Stair/Lift/Service duct/Passage Area Floors (internal) | | |
|--|---------------------------------|-----------------------------|
| Floor | Location | Area |
| First Floor | Stair/Lift/Service duct/Passage | 37.48 |
| | | 37.48 m² |
| Second Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Third Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Roof Deck | Stair/Lift/Roof Deck Foyer | 32.34 |
| | | 32.34 m² |
| | | 145.58 m² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|-------------------------------|----------------|
| Floor | Location | Area | Perimeter |
| Ground Floor | | | |
| | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-6 Storerooms | 28.46 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m² | 125.0 m |
| First Floor | | | |
| | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Second Floor | | | |
| | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Third Floor | | | |
| | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Roof Deck | | | |
| | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m² | 77.4 m |
| | | 1,380.68 m² | 728.0 m |



**Windows to be screened
in accordance with
Condition 2 of this
approval**

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants



Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

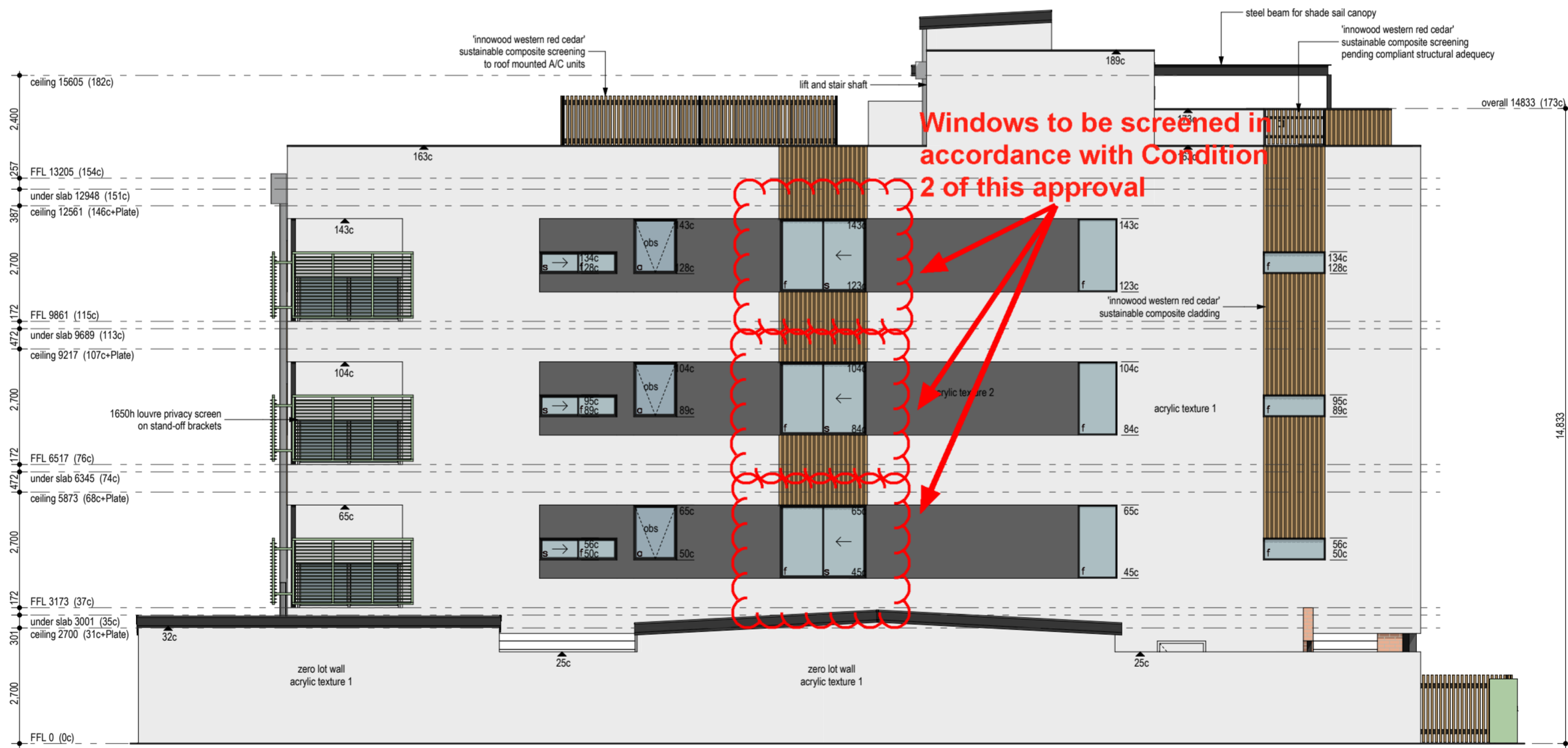
| | |
|--|-----------------------------|
| Client: Platinum Capital Holdings Pty Ltd | Title: 1st/2nd/3rd Floor |
| Page: 6 of 18 | Date: 23/02/2024 |
| Scale: 1:100 | Size: A2 |
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ELEVATION 1
1:100



ELEVATION 2
1:100

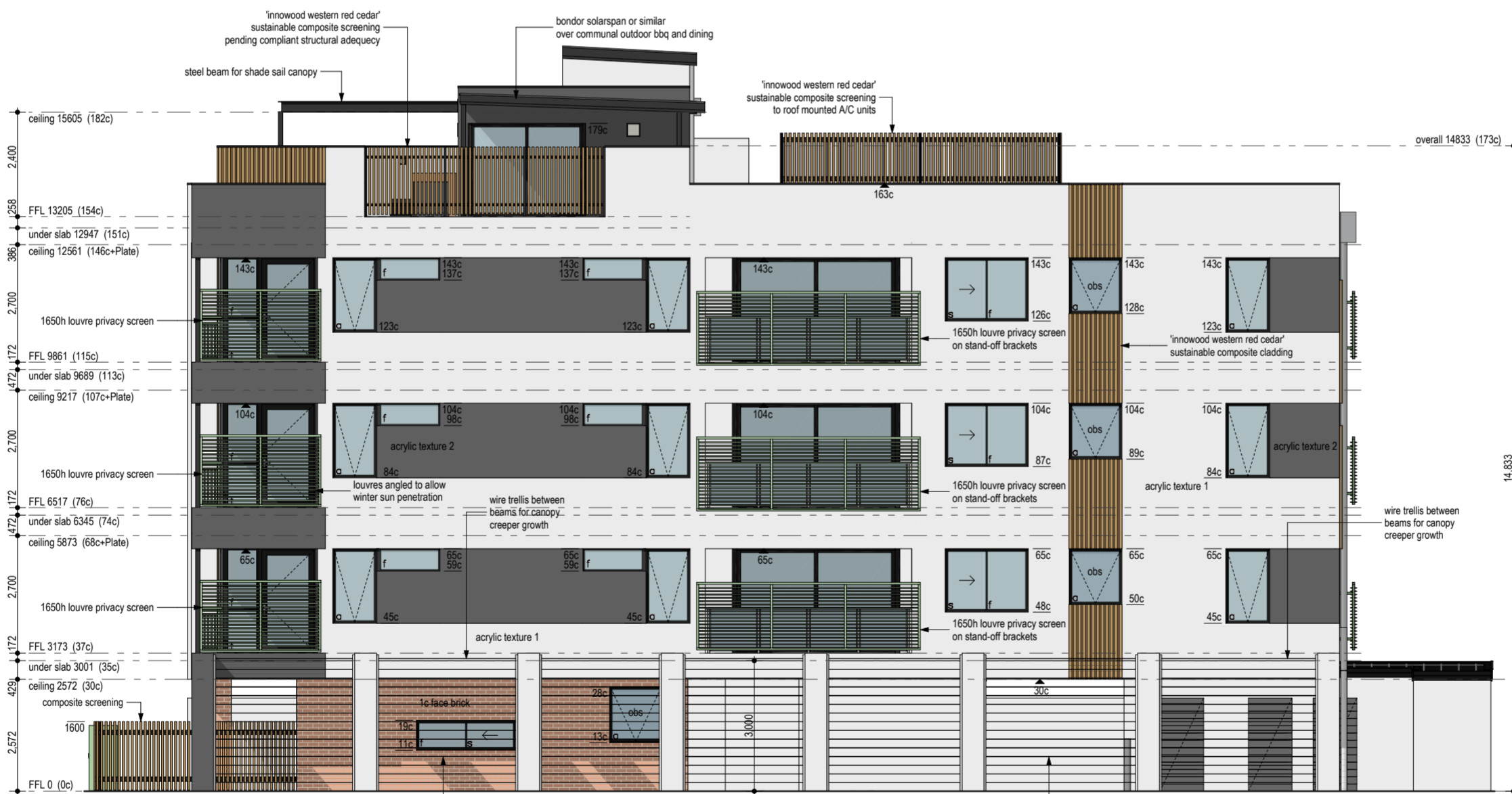
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|--|---------|-----------------------------------|-------|-----------|--------|-------|-------|----|
| Platinum Gardens Lot 12 (#362) Abernethy Road Cloverdale | Client: | Platinum Capital Holdings Pty Ltd | | | | | | |
| | Title: | Elevations 1 | | | | | | |
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| | Stage: | Development approval | | | | | | |
| | Rev: | 1 | | | | | | |



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ELEVATION 3
1:100



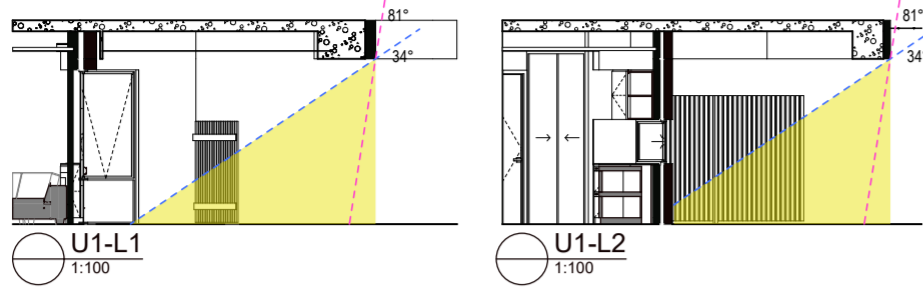
ELEVATION 4
1:100

Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

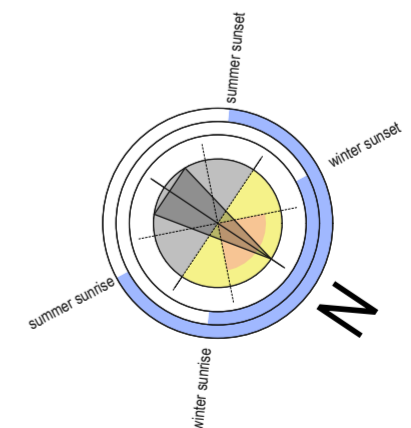
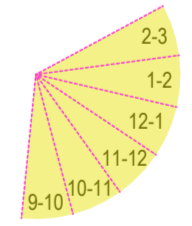
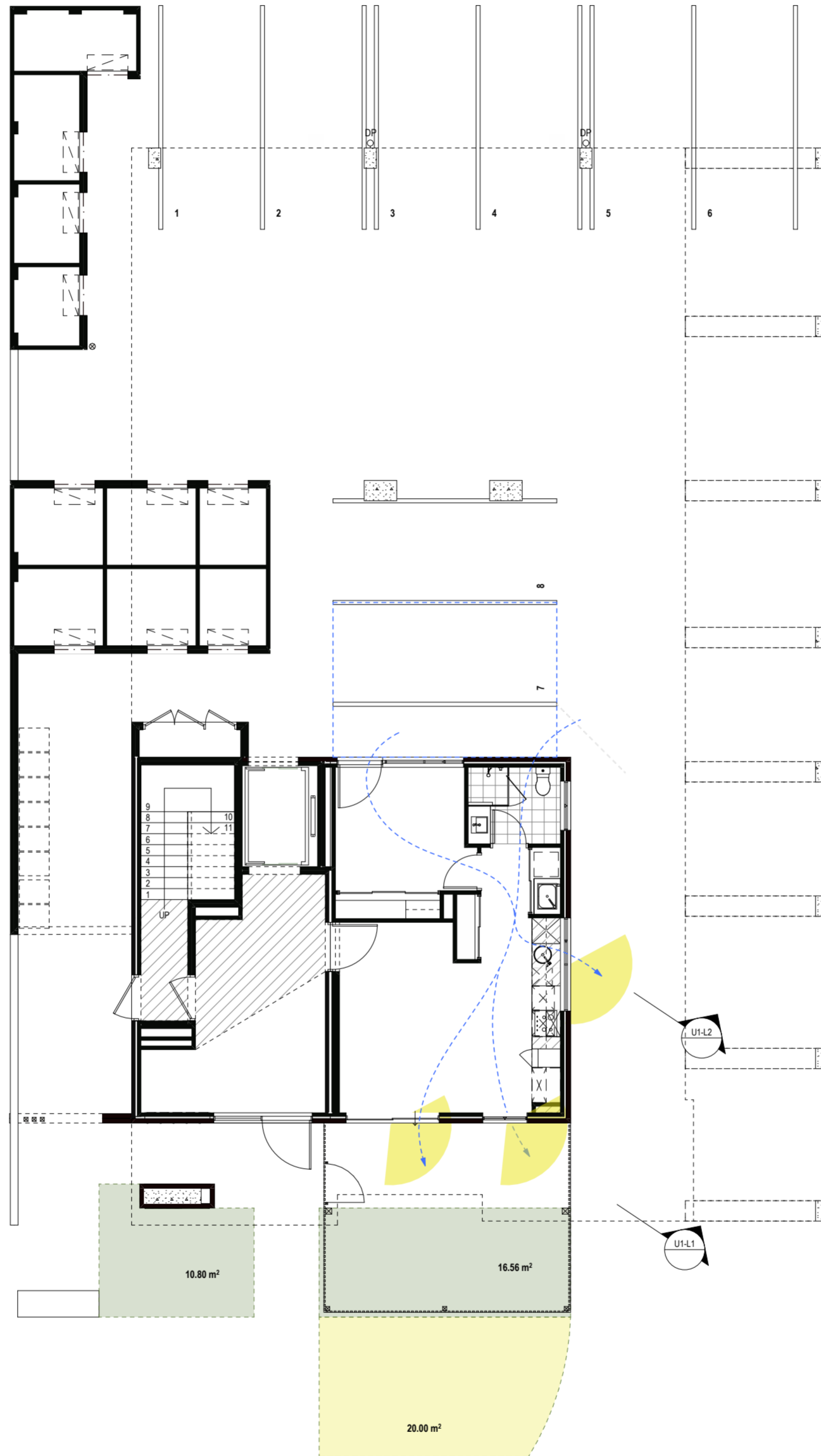
Document Set ID: 5770580
Version: 7, Version Date: 16/01/2024

| | | | |
|--|--------------------|------------------------|-------------|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Elevations 2 | |
| Page: 9 of 17 | Date: 1/11/2023 | Scale: 1:100 | Size: A2 |
| stage: Development approval | | Rev: 1 | |

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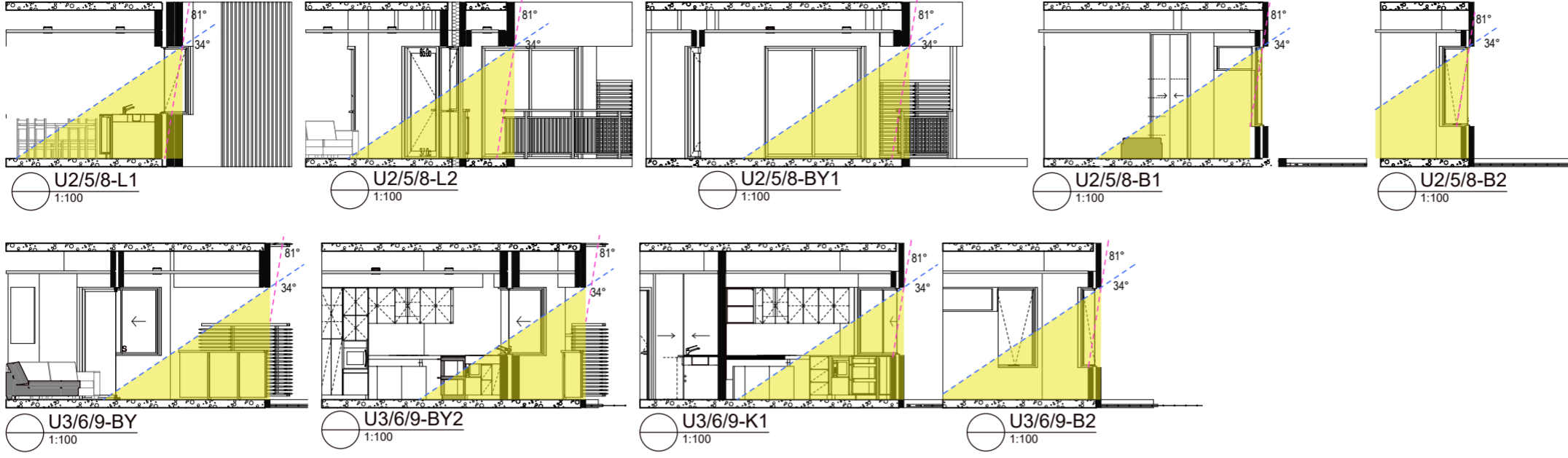


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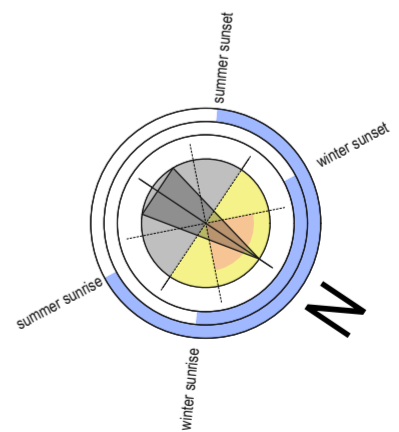
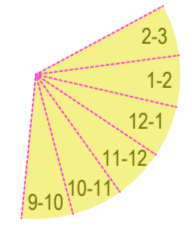
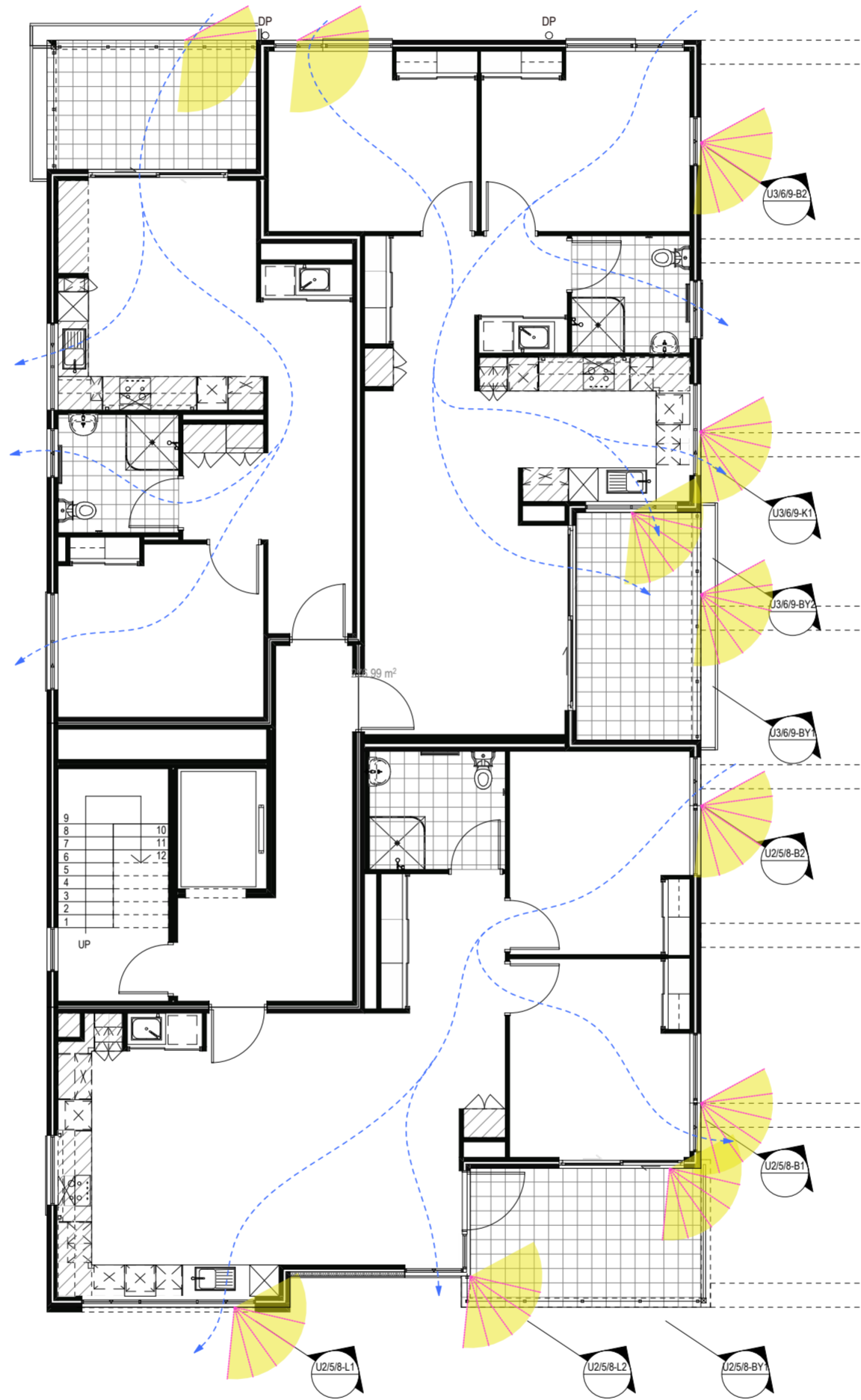


| | | | | | |
|--|--|--|--------------------|-----------------------------------|-------------|
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| | | Page: 10 of 17 | Date: 1/11/2023 | Scale: 1:100 | Size: A2 |
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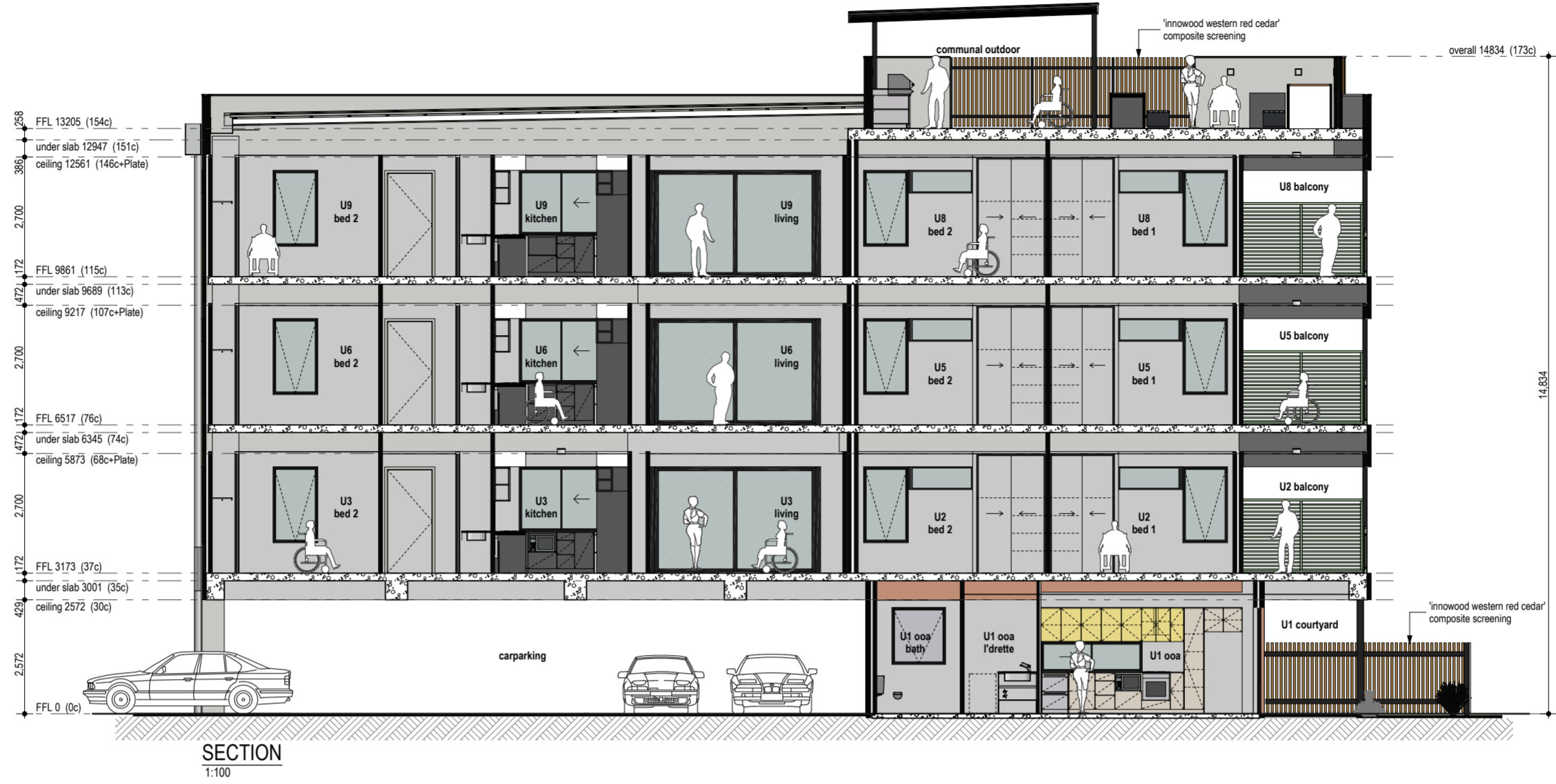


| | | | | |
|--|---------|-----------------------------------|--------|-------------------|
| Platinum Gardens Lot 12 (#362) Abernethy Road Cloverdale | Client: | Platinum Capital Holdings Pty Ltd | Title: | U2-U10 light/vent |
| | Page: | 11 of 17 | Date: | 1/11/2023 |
| | Scale: | 1:100 | Size: | A2 |
| | stage: | Development approval | Rev: | 1 |



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northeast elevation

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| | | | | | |
|--|--------------------|---------------------------|-------------|-----------|--|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Section/Renders | | | |
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north elevation - june midday



east elevation - june midday

| | | | | |
|--|-----------------------------------|-------|---------|-------|
| Platinum Gardens Lot 12 (#362) Abernethy Road Cloverdale | Client: | | Title: | |
| | Platinum Capital Holdings Pty Ltd | | Renders | |
| | Page: | Date: | Scale: | Size: |
| 13 of 17 | 2/11/2023 | 1:100 | A2 | |
| stage: | | Rev: | | |
| Development approval | | 1 | | |



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parking



Unit 1 OOA living - june midday

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| | | | |
|--|--------------------|-------------------|-------------|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Renders | |
| Page: 14 of 17 | Date: 2/11/2023 | Scale: A2 | Size: A2 |
| stage: Development approval | | Rev: 1 | |

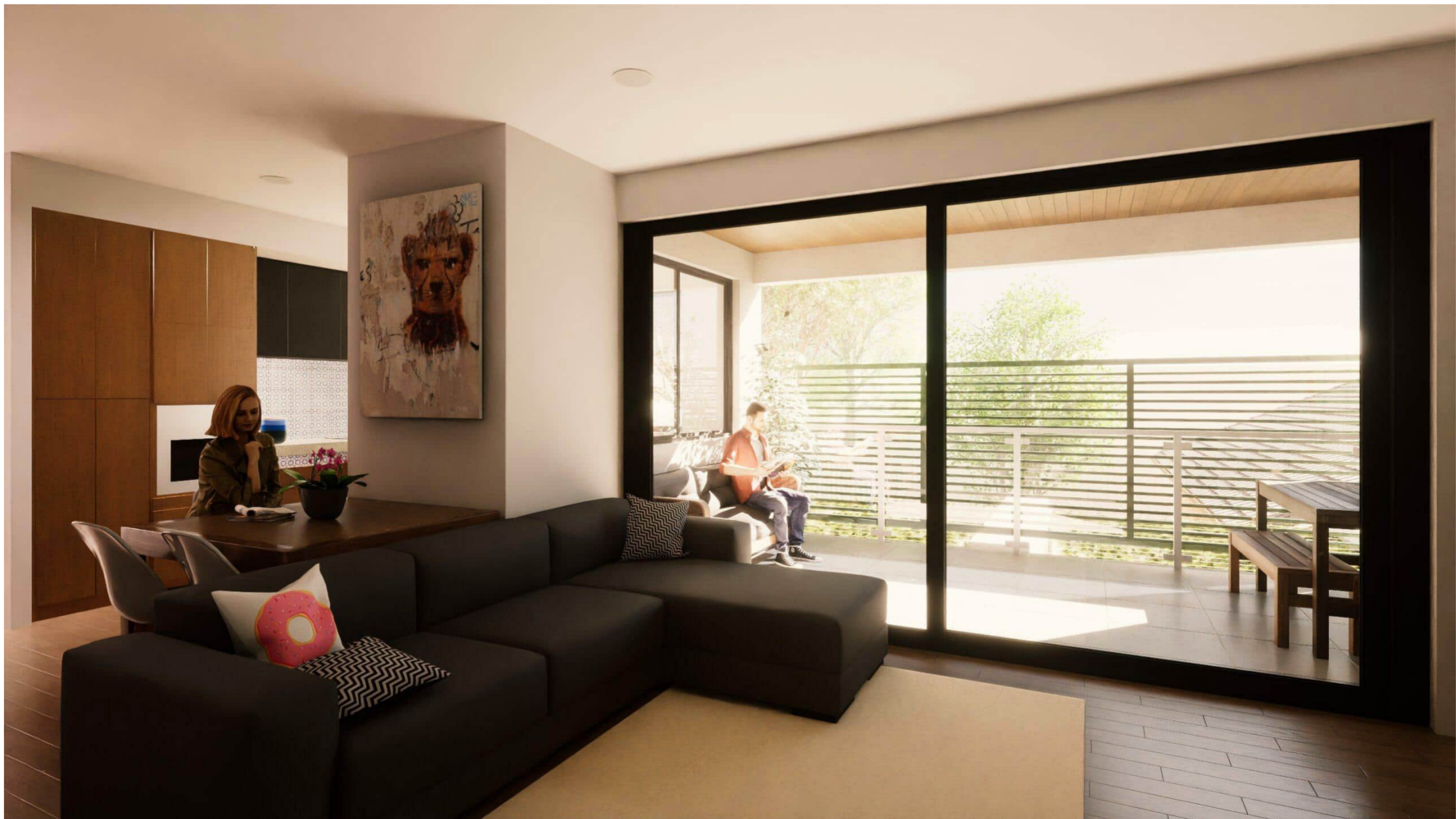


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Units 2/5/8 living - june midday



Units 3/6/9 living - june midday

| | | | | |
|--|--|--------------------|-------------------|-------------|
| Platinum Gardens Lot 12 (#362) Abernethy Road Cloverdale | Client: Platinum Capital Holdings Pty Ltd | | Title: Renders | |
| | Page: 15 of 17 | Date: 1/11/2023 | Scale: A2 | Size: A2 |
| | stage: Development approval | | Rev: 1 | |



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Units 4/7/10 living - june mid afternoon



Communal roof top outdoor living

| | | | | | | |
|---|----------------------|-----------------------------------|-----------|--------|------|---|
| <p>Platinum Gardens</p> <p>Lot 12 (#362) Abernethy Road Cloverdale</p> <p><small>© Copyright JFK Construction. This drawing remains the property of and cannot be used without the written permission of JFK Construction. Document Set ID: 5770580 Version: 7, Version Date: 16/01/2024</small></p> | Client: | Platinum Capital Holdings Pty Ltd | | | | |
| | Title: | Renders | | | | |
| Page: | 16 of 17 | Date: | 1/11/2023 | Scale: | A2 | |
| stage: | Development approval | | | | Rev: | 1 |



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Communal roof top outdoor living



Communal roof top outdoor living


Platinum Gardens

Lot 12 (#362) Abernethy Road Cloverdale

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| | | | |
|--|--------------------|-------------------|-------------|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Renders | |
| Page: 17 of 17 | Date: 1/11/2023 | Scale: A2 | Size: A2 |
| stage: Development approval | | Rev: 1 | |

JFK
Custom Homes

| | |
|---|---|
|  | DR3 – Design review report and recommendations (Part 1) |
| Local government | City of Belmont |
| Item no. | 362 Abernethy Road CLOVERDALE 6105 - Community Home - 1/2024/DRP |
| Date and Time | 1st Meeting – 11 August 2023 at 11:00am 2nd Meeting – 5 October 2023 at 9:00am 3rd Meeting – 11 January 2024 at 9:30am |
| Location | Teams Meeting |
| Panel members | 1st Meeting Emma Williamson (Chair) Malcolm Mackay Peter Damen Tony Blackwell 2nd Meeting Emma Williamson (Chair) Malcolm Mackay Peter Damen Tony Blackwell 3rd Meeting Emma Williamson (Chair) Jane Wetherall Peter Damen Tony Blackwell |
| Local government officers | Acting Coordinator Planning, Brandon Pang |
| Proponent/s | Alex Hemsley – Hemsley Planning |
| Observer/s | Christine Caruso – Planning Administration Officer |
| Briefings | |
| Development assessment overview | Acting Coordinator Planning, Brandon Pang |
| Technical issues | |
| Design review | |
| Proposed development | Community Home |
| Property address | 362 Abernethy Road CLOVERDALE 6105 (Lot 12 PL 7055) |
| Background | The application was previously considered by the Panel at its 11/08/23 and 5/10/2023 meetings. |
| Proposal | Community House |
| Applicant/representative address to the design review panel | Alex Hemsley – Hemsley Planning |
| Key issues/recommendations | The panel is supportive of the design and how it has evolved in a positive manner. The Panel is supportive of the roof terrace however raised concerns about the current lack of landscaping and privacy of the units. The Panel suggested the designing for a positive future outcome. |
| Chair signature | |

Attachment 12.2.2 Design Review Panel Comments

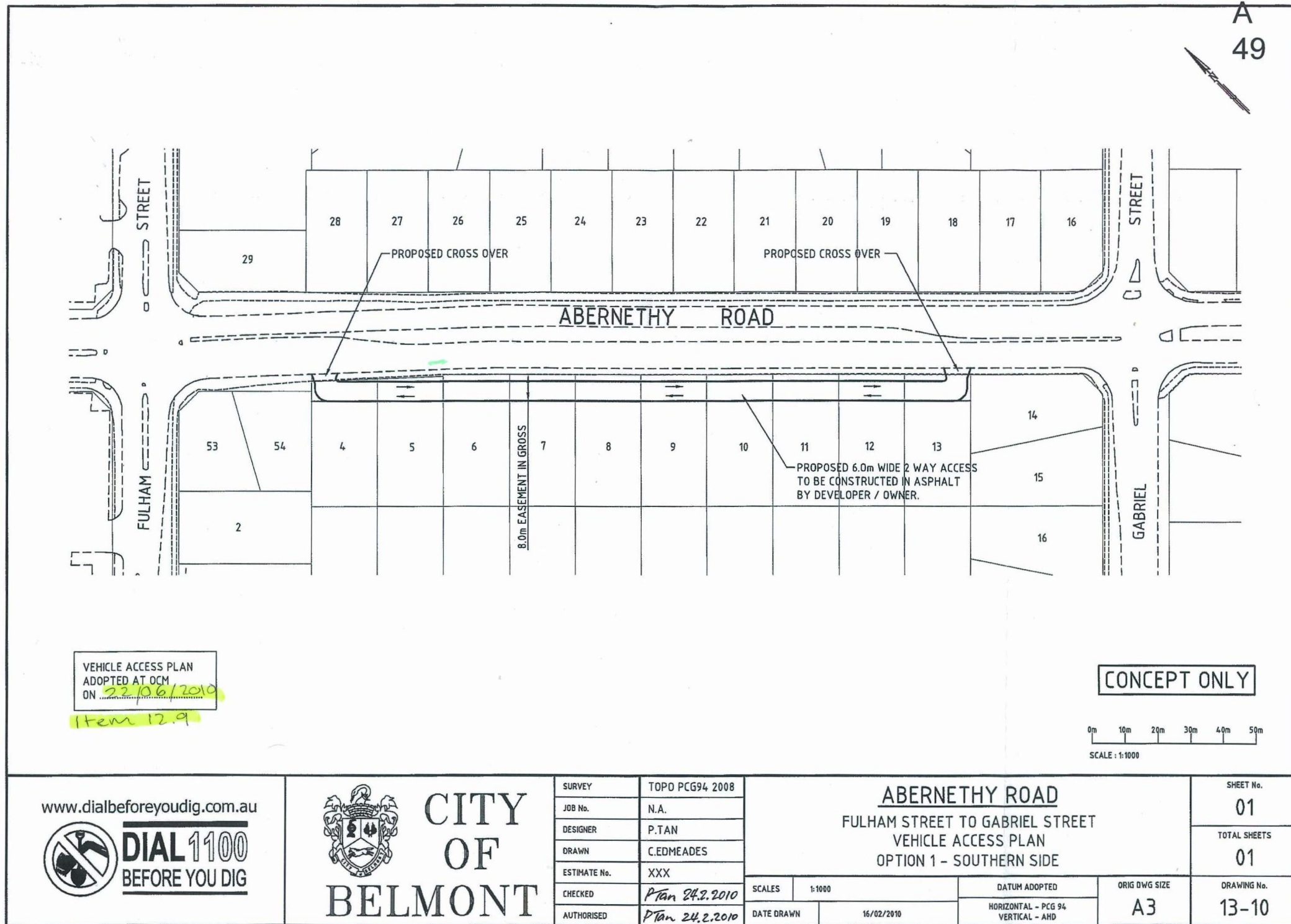
| DR3 – Design review report and recommendations (Part 2) | |
|--|--|
| Design quality evaluation | |
| | <i>Supported</i> |
| | <i>Pending further attention</i> |
| | <i>Not supported</i> |
| Principle 1 - Context and character | <i>Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.</i> |
| | 1a. The Panel requested for the future context (realization of the vehicle access plan - VAP) of the site be indicated. 1b. The Panel suggested the importance to consider the Privacy and landscaping in the design. |
| Principle 2 - Landscape quality | <i>Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.</i> |
| | 2a. The Panel recommended extending the landscape, the retention of trees and more landscaping down the side of the building providing privacy to the bottom unit and to increase the canopy areas. 2b. The Panel suggested the use of trees as shade on the roof top rather than using a canopy. 2c. The Panel noted the Deep soil areas would be reduced after VAP. The Panel noted the deep soil covered 27.4 square metres which amounts to about 3.4 percent of the site. 2d. The Panel recommended to engage a landscape designer or landscape architect for the project to ensure the correct and applicable species of trees are planted and for more information on the species and to ensure the roof deck is utilized to its highest capacity. |
| Principle 3 - Built form and scale | <i>Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.</i> |
| | 3a. The Panel requested further information on the plan up to the front of the site with the VAP area and the new driveway. |
| Principle 4 - Functionality and build quality | <i>Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.</i> |
| | 4a. The Panel supported the bin room being enclosed with a roof and the improved store rooms layout of the units. 4b. The Panel noted the door to the bottom unit opened out to the car park and recommended reconsidering where the door could be repositioned as more suitable. |
| Principle 5 - Sustainability | <i>Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.</i> |
| | 5a. The Panel were supportive of the Sustainability report. 5b. The Panel encouraged further detail to show commitment to the design such as the size of the PV array on the roof, to help with approvals. 5c. The Panel encouraged the use of heat pumps as the favorable option to gas. |
| Principle 6 - Amenity | <i>Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.</i> |
| | 6a. The Panel encouraged the importance of a lift being central to the design and to consider increasing it's size. 6b. The Panel requested further information on waste management and whether the FOGO has been accounted for as not shown in the design. |
| Principle 7 - Legibility | <i>Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.</i> |

Attachment 12.2.2 Design Review Panel Comments

| | |
|--------------------------------|--|
| | <p>7a. The Panel was not supportive of the two pathways coming out to the front. The Panel noted the main one into the lobby was suitable but the other one terminates at the future boundary of the VAP which could be confusing for pedestrians.</p> <p>7b. The Panel doesn't support the ground floor apartment door opening into the car park and suggested considering having the door opening to the side.</p> <p>7c. The Panel advised units two, five and eight, the NCC which refers to a S1428 might need to be re-considered regarding the horizontal elements and balustrading which is a potential climbing issue.</p> |
| Principle 8 - Safety | <i>Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.</i> |
| | <p>8a. The Panel raised safety concerns regarding the pedestrian pathway and to extend the landscaping or another way make it clear that it's not the main entry and people shouldn't be using the driveway as a pedestrian pathway.</p> |
| Principle 9 - Community | <i>Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.</i> |
| | <p>9a. The Panel supports the Roof top terrace.</p> |
| Principle 10 Aesthetics | <i>Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.</i> |
| | <p>10a. The Panel suggested the booster cabinet to be relocated to another location away from the boundary line and consider rotating to a 90 degree position once the VAP is in place.</p> <p>10b. The Panel doesn't support the fully enclosed balcony and suggested the use of vertical balustrade and a horizontal shelf that prevents from looking down.</p> <p>10c. The Panel suggested to straighten the rain water pipes on the rear elevation to keep them in a straight line.</p> <p>10d. The Panel requested further courtyard design.</p> <p>10e. The Panel supports the brick work at the base of the building.</p> <p>10f. The Panel suggested keeping the entry driveway material the same rather than the mismatch of paving materials which shows a lack of continuity.</p> |

| DR3 – Design review report and Recommendations (Part 3) | | | |
|--|-----------------------------|-----------------------------|------------------------------|
| Design review progress | | | |
| | Supported | | |
| | Pending further action | | |
| | Not Supported | | |
| | <i>DR1 – 11 August 2023</i> | <i>DR2 – 5 October 2023</i> | <i>DR3 – 11 January 2024</i> |
| Principle 1- Context and character | | | |
| Principle 2 - Landscape Quality | | | |
| Principle 3 - Built form and scale | | | |
| Principle 4 - Functionality and build quality | | | |
| Principle 5 - Sustainability | | | |
| Principle 6 - Amenity | | | |
| Principle 7 – Legibility | | | |
| Principle 8 – Safety | | | |
| Principle 9 – Community | | | |
| Principle 10- Aesthetics | | | |

| DR3 – Design review report and recommendations (Part 4) | | | |
|--|---|----------------------------|---|
| Recommendations summary | | | |
| DR1 Recommendations | DR 2 Response | DR2 Recommendations | DR3 Response |
| 1. | [SUPPORTED / PENDING FURTHER ATTENTION / NOT SUPPORTED] [explanatory text] | | [SUPPORTED / PENDING FURTHER ATTENTION / NOT SUPPORTED] [explanatory text] |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |



www.dialbeforeyoudig.com.au



CITY OF BELMONT

| | |
|--------------|-----------------|
| SURVEY | TOPO PCG94 2008 |
| JOB No. | N.A. |
| DESIGNER | P.TAN |
| DRAWN | C.EDMEADES |
| ESTIMATE No. | XXX |
| CHECKED | P.Tan 24.2.2010 |
| AUTHORISED | P.Tan 24.2.2010 |

| | |
|---------------------------------|---------------------------------------|
| ABERNETHY ROAD | |
| FULHAM STREET TO GABRIEL STREET | |
| VEHICLE ACCESS PLAN | |
| OPTION 1 - SOUTHERN SIDE | |
| SCALES | 1:1000 |
| DATE DRAWN | 16/02/2010 |
| DATUM ADOPTED | HORIZONTAL - PCG 94 VERTICAL - AHD |

| | |
|---------------|-------|
| SHEET No. | 01 |
| TOTAL SHEETS | 01 |
| ORIG DWG SIZE | A3 |
| DRAWING No. | 13-10 |



Acoustics & Audio Production
ABN: 42 797 265 577
Phone: 0466 660 629
acoustics.ap@gmail.com
www.acoustics-ap.com.au

Ref: JFKC001.2023
11th July 2023

RESIDENTIAL NOISE ASSESSMENT

LOT 12, (#362) ABERNETHY ROAD, CLOVERDALE WA 6105
PROPOSED RESIDENTIAL APARTMENT DEVELOPMENT

**CITY OF BELMONT
RECEIVED
27/11/2023
Application No: 409/2023**

Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105
Residential Acoustic Report
11th July 2023

1

Our Ref: JFKC001.2023

Document Set ID: 5770580
Version: 7, Version Date: 16/01/2024

Attachment 12.2.4 Residential Noise Assessment Report

CONTENTS

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| <i>Introduction</i> | <i>Page 3</i> |
| <i>Summary</i> | <i>Page 4</i> |
| <ul style="list-style-type: none">• <i>State Planning Policy 5.1</i>• <i>State Planning Policy 5.4</i> | |
| <i>Site Location</i> | <i>Page 6</i> |
| AIRCRAFT NOISE | Page 7 |
| <i>Acoustic Criteria – State Planning Policy 5.1</i> | |
| <ul style="list-style-type: none">• <i>Building Site Acceptability</i>• <i>Indoor Design Sound Levels – Aircraft Noise Reduction</i>• <i>Notification About Aircraft Noise to be Placed on Title</i> | |
| <i>AS/NZS 2107:2016 ‘Acoustics – Recommended Design Sound Levels and Reverberation Times for Building Interiors’</i> | <i>Page 10</i> |
| ROAD TRAFFIC NOISE | Page 11 |
| <i>Acoustic Criteria – State Planning Policy 5.4</i> | |
| <ul style="list-style-type: none">• <i>WAPC Planning Policy</i>• <i>SPP5.4 Assessment Criterion</i> | |
| <i>Existing Acoustical Environment</i> | <i>Page 13</i> |
| <ul style="list-style-type: none">• <i>Noise Monitoring</i> | |
| <i>Measured Noise Levels</i> | <i>Page 14</i> |
| <i>Modelling – Road Traffic Noise Intrusion</i> | <i>Page 14</i> |
| <i>Assessment</i> | <i>Page 15</i> |
| <i>Notification on Title</i> | <i>Page 16</i> |
| <i>Conclusion</i> | <i>Page 16</i> |
| APPENDIX A – Acoustic Performance Requirements and Construction Examples | |
| APPENDIX B – Proposed Site Plans | |

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Attachment 12.2.4 Residential Noise Assessment Report

INTRODUCTION

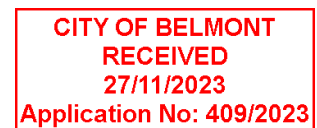
Acoustics & Audio Production has been engaged to undertake a noise assessment for the proposed residential three grouped dwelling development, located at Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105.

The purpose of this assessment was to assess both the existing ambient noise environment from the current traffic noise experienced from Abernethy Road and to calculate future traffic noise expected to be experienced at the site. The assessment also addresses noise intrusion from airplanes arriving and departing from Perth Airport and assess the results against the State Planning Policy 5.1. This has been conducted in order to determine if exceedances within the stated criteria are found, and also to establish the required attenuation measures for the site in order to control future noise intrusion to acceptable levels.

This has been conducted in order to determine if exceedances within the stated criteria are found, and also to establish the required attenuation measures in order to control future noise intrusion to acceptable levels. The traffic noise assessment has been carried out in accordance with the WAPC State Planning Policy 5.4 *“Road and Rail Transportation Noise and Freight Consideration in Land Use Planning”*.

As part of the assessment, the following was carried out:

- Assess the current and future acoustical environment against the State Planning Policy 5.4.
- For future traffic flows, determine noise levels that would be received at each dwelling within the proposed residential three grouped development from vehicles traveling along Abernethy Road.
- Assess the predicted noise levels for compliance with the appropriate criteria based on both the existing acoustical environment and future traffic noise calculated.
- Assess the current and projected future acoustical environment against the State Planning Policy 5.1.
- Determine the ANEF of the site and provide the minimum acoustical performance requirements in order to comply with the State Planning Policy 5.1.
- If exceedances are predicted, comment on possible noise mitigation options for compliance with the appropriate criteria.
- Ensure that the units are acoustically separated in order to adhere to Part F of the Building Code of Australia.



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SUMMARY

STATE PLANNING POLICY 5.1

Under the Western Australian Planning Commission (WAPC) State Planning Policy 5.1, the appropriate indoor noise criteria for this assessment are listed below for 'Noise Targets'.

Table 1: Indoor Noise Criteria – State Planning Policy 5.1

| Habitable Area | Indoor design sound level*, dB(A) |
|-----------------------------------|-----------------------------------|
| Sleeping areas, dedicated lounges | 50 |
| Other habitable spaces | 55 |
| Bathroom, toilets, laundries | 60 |

The existing ambient noise environment at the site was found to be received at the residence associated with aircraft traffic flyovers has been found to be L_{Aeq} 64.8dB(A) and L_{Amax} 80.2dB(A) at this location. The site has also been identified as being located within the ANEF 20 to 25 contour, therefore in accordance with the State Planning Policy 5.1 this site is deemed conditionally acceptable.

However, with the implementation of the recommendations put forth within this report, the proposed residential development is expected to achieve the State Planning Policy 5.1, acoustic performance requirements.

STATE PLANNING POLICY 5.4

Under the Western Australian Planning Commission (WAPC) 'Road and Rail Transportation Noise and Freight Consideration in Land Use Planning' (SPP5.4), I believe that the appropriate criteria for this assessment are listed below for 'Noise Targets'.

EXTERNAL

$L_{Aeq(Day)}$ of 55dB(A); and
 $L_{Aeq(Night)}$ of 50dB(A).

INTERNAL

$L_{Aeq(Day)}$ of 40dB(A) in living and work areas; and
 $L_{Aeq(Night)}$ of 35dB(A) in bedrooms.

Noise received at an outdoor area should also be reduced as far as practicable, with the aim of achieving a L_{Aeq} of 50dB during the night period and a L_{Aeq} of 55dB during the day period.

Without any mitigation, noise received at the site has been calculated to exceed the day 'Noise Target' by up to 9dB(A). As noise received at the proposed site has been calculated to exceed the State Planning Policy 5.4 'Noise Target', therefore notifications on the title of each proposed unit is required. With the implementation of the recommendations put forth in this report (see Appendix A), the proposed development is expected to achieve all of the State Planning Policy 5.4 acoustic performance requirements.

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SITE LOCATION

Figure 2 below, shows the both site location of the proposed development and the location where noise logging was conducted.



Figure 1: Proposed Site (ground floor plan) and Measurement Location

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AIRCRAFT NOISE

ACOUSTIC CRITERIA – STATE PLANNING POLICY 5.1

BUILDING SITE ACCEPTABILITY

The State Planning Policy 5.1 guidelines for building site acceptability based on ANEF Zones is shown in Table 2 below.

Table 2: Building Site Acceptability
(Adapted from AS2021, Table 2.1: Building Site Acceptability Based on ANEF Zones)

| Building Type | Forecast Noise Exposure Level | | | |
|---------------------------------------|-------------------------------|--------------------------|--------------------------------|--------------------------------|
| | Less than 20 ANEF | 20 to 25 ANEF | 25 to 30 ANEF | 30 to 35 ANEF |
| House, home, flat, unit, caravan park | Acceptable | Conditionally Acceptable | Unacceptable (Note 4) (Note 5) | Unacceptable (Note 4) (Note 5) |
| School, University | Acceptable | Conditionally Acceptable | Unacceptable (Note 4) (Note 5) | Unacceptable (Note 4) (Note 5) |
| Hospital, nursing home | Acceptable | Conditionally Acceptable | Unacceptable (Note 4) (Note 5) | Unacceptable (Note 4) (Note 5) |
| Hotel, motel, hostel | Acceptable | Acceptable | Conditionally Acceptable | Unacceptable (Note 4) (Note 5) |
| Public building | Acceptable | Conditionally Acceptable | Conditionally Acceptable | Unacceptable (Note 4) (Note 5) |
| Commercial building | Acceptable | Acceptable | Conditionally Acceptable | Conditionally Acceptable |
| Light industrial | Acceptable | Acceptable | Acceptable | Conditionally Acceptable |
| Other residential | Acceptable | Acceptable | Acceptable | Acceptable |

Relevant notes from Table 2.1 of AS2021:

1. The actual location of the 20 ANEF contour is difficult to define accurately, mainly because of variations in flight paths. Therefore, the procedure of Clause 2.3.2 of AS2021 may be followed for building sites outside but near 20 ANEF contour.
2. Within 20 ANEF to 25 ANEF, some people may find that the land is not compatible with residential or educational uses. Land use authorities may consider that the incorporation of noise control features in the construction of residences or schools is appropriate.
3. There will be cases where a building of a particular type will contain spaces used for activities that would generally be found in a different type of building (e.g. an office in an industrial building). In these cases, Table 2.1 should be used to determine site acceptability, but internal design noise levels within the specific spaces should be determined by Table 3.3 (Table 3 below).
4. This Standard does not recommend development in unacceptable areas. However, where there is relevant planning authority determines that any development may be necessary within existing built up areas designated as unacceptable. It is recommended that such development should achieve the required ANR determined according to Clause 3.2 of AS2021. For residences, schools, etc., the effect of aircraft noise on outdoor areas associated with the buildings should be considered.
5. In no case should new development take place in greenfield sites deemed unacceptable because such development may impact airport operations.

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INDOOR DESIGN SOUND LEVELS – AIRCRAFT NOISE REDUCTION

**Table 3: Indoor Design Sound Levels* for the Determination of Aircraft Noise Reduction
 (Excerpt from AS2021: Table 3.3)**

| Building type and activity | Indoor design sound level*, dB(A) |
|--|-----------------------------------|
| Houses, home units, flats, caravan parks | |
| Sleeping areas, dedicated lounges | 50 |
| Other habitable spaces | 55 |
| Bathroom, toilets, laundries | 60 |
| Hotels, motels, hostels | |
| Relaxing, sleeping | 55 |
| Social activities | 70 |
| Services activities | 75 |

Notes from Table 3.3 of AS2021:

* These indoor design sound levels are not intended to be used for measurement adequacy of construction. For measurement of the adequacy of construction against the intrusion (see Appendix D of AS2021).

1. The indoor design sound levels in column 2 are hypothesised values based on Australian experience. A design sound level is the maximum level (dB(A)) from the aircraft flyover which, when heard inside a building by the average listener, will be judged as not intrusive or annoying by the listener while carrying out the specified activity. Owing to the variability of subjective responses to aircraft noise, these figures will not provide sufficiently low interior noise levels or occupants who have a particular sensitivity to aircraft noise.
2. Some of these levels, because of the short duration of individual aircraft flyovers, exceed some other criteria published by the Standards Australia for indoor background noise levels (see AS2107).
3. The indoor design sound levels are intended for the sole purpose of designing adequate construction against aircraft noise intrusion and are not intended to be used for assessing the effects of noise. Land use planning authorities may have their own internal noise level requirements which may be used in place of the levels.
4. The provisions of this standard relating to different internal design sound levels for different indoor spaces could result in the use of different construction materials in contiguous spaces and require the construction of substantial barriers between habitable spaces, e.g. heavy self-closing internal doors, detracting from the amenity of the building. Therefore, consideration should be given to a uniform perimeter insulation approach.

NOTIFICATION ABOUT AIRCRAFT NOISE TO BE PLACED ON PROPERTY TITLE

NOTIFICATION: *This property is in the vicinity of Perth Airport and is currently affected or may be in the future affected by aircraft noise. Noise exposure levels are likely to increase in the future as a result of an increase in aircraft using that airport, changes in aircraft type or other operational changes. Further information about aircraft noise is available from the Perth Airport website. Information regarding development restrictions and noise insulation requirements for noise-affected property is available upon request from the relevant local government offices.*

The site in question is situated within flight path for planes arriving and departing Perth Airport. Data compiled from the Perth Airport indicates that over 20 flyover events are expected to occur per day over the Cloverfield area and based on the current N65 contour (shown below in Figure 2 below). The site has also been identified as being located in an area with an ANEF 20 to 25, therefore in accordance with the State Planning Policy 5.1 this site is deemed conditionally acceptable.

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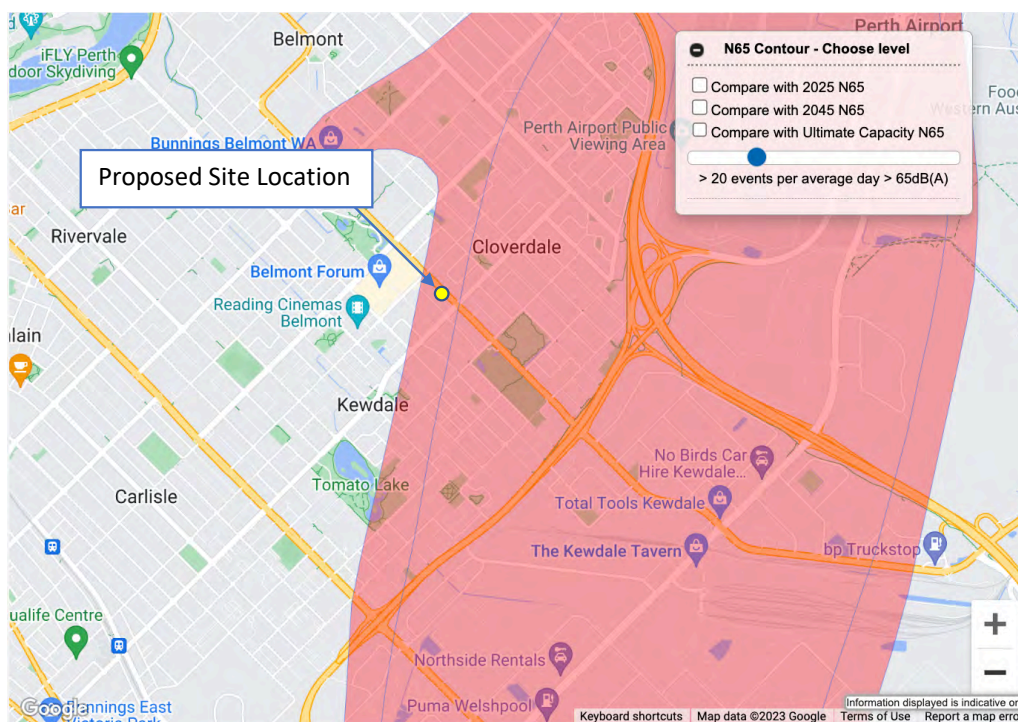


Figure 3: N65 Aircraft Noise Contour
 (Source: Perth Airport Portal - <https://aircraftnoise.perthairport.com.au/>)

ASSESSMENT – STATE PLANNING 5.1 CRITERION

In accordance with the WAPC State Planning Policy 5.1, an assessment of both current and future noise expected to be received within the site from planes departing and arriving at Perth Airport have been undertaken.

In accordance with the policy, the following would be the acoustic criteria applicable to the project:

Table 4: State Planning 5.1 Acoustical Criteria

| Habitable Area | Indoor design sound level*, dB(A) |
|-----------------------------------|-----------------------------------|
| Sleeping areas, dedicated lounges | 50 |
| Other habitable spaces | 55 |
| Bathroom, toilets, laundries | 60 |

With the implementation of the recommendations put forth within this report, internal noise target levels stipulated within the State Planning Policy 5.1 are expected to be achieved. Information regarding the acoustic performance requirements for this project is provided within **Appendix A** of this report.

According the Perth Airports' *Aircraft Noise Management Summary* the proposed site located in the ANEF 20 to 25 zone with an Ultimate N65 Contour of 20 to 50 fly-overs expected within the vicinity, therefore consideration for the associated noise intrusion of aircraft noise is incorporated in the recommendations provided.

As the site is in close proximity to a transport corridor and falls within the ANEF 20 to 25 for aircraft flyovers, notifications on the title is required. An example of the Notification on Title is provided on page 16 of this report.

Attachment 12.2.4 Residential Noise Assessment Report

Table 5 below identifies the noise levels experienced at the site from airplane flyovers. We expect the received noise levels to continue in the future.

Table 5: Onsite Aircraft Flyover Noise Measurement Results

| Aircraft Flyover Event | Measured Sound Pressure Level | |
|------------------------|--|--|
| | Average SPL dB(A); L _{Aeq} dB(A) | Maximum Peak SPL dB(A); L _{Amax} dB(A) |
| 1 | 64.3 | 78.9 |
| 2 | 64.9 | 79.2 |
| 3 | 65.2 | 80.4 |
| 4 | 64.8 | 79.4 |
| Average, dB(A) | 64.8 | 79.5 |

AS/NZS 2107:2016 'ACOUSTICS - RECOMMENDED DESIGN SOUND LEVELS AND REVERBERATION TIMES FOR BUILDING INTERIORS

Recommended ambient noise levels and reverberation times for internal spaces are given in a number of publications including Table 1 of Australian / New Zealand Standard 2107:2016 "Acoustics - Recommended design sound levels and reverberation times for building interiors". Unlike the previous version of this Standard, this latest edition recommends a range with lower and upper levels (rather than "satisfactory" and "maximum" internal noise levels) for building interiors based on room designation and location of the development relative to external noise sources.

This change has occurred due to the fact that sound levels below 'satisfactory' could be interpreted as desirable, but the opposite may in fact be the case. Levels below those which were listed as 'satisfactory' can lead to inadequate acoustic masking resulting in loss of acoustic isolation and speech privacy. Internal noise levels due to the combined contributions of external noise intrusion and mechanical ventilation plant should not exceed the maximum levels recommended in this Standard. The levels for areas relevant to this development are given in Table 6 below.

Table 6 – Recommended design sound levels for apartments near major roads

| Type of occupancy / activity | Design Sound Level Range |
|------------------------------|--------------------------|
| Apartment Common Area | 45 to 50 |
| Living Areas | 35 to 45 |
| Sleeping Areas (night time) | 35 to 40 |
| Work Areas | 35 to 45 |

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ROAD TRAFFIC NOISE

ACOUSTIC CRITERIA – STATE PLANNING POLICY 5.4

WAPC PLANNING POLICY

The Western Australian Planning Commission (WAPC) released on 22 September 2009 State Planning Policy 5.4 “Road and Rail Transportation Noise and Freight Consideration in Land Use Planning”. Section 5.3 – Noise Criteria, which outlines the acoustic criteria, states:

“5.3 – NOISE CRITERIA

Table 1 sets out the outdoor noise criteria that apply to proposals for new noise-sensitive development or new major roads and railways assessed under this policy.

These criteria do not apply to –

- *Proposals for redevelopment of existing major roads or railways, which are dealt by a separate approach as described in section 5.4.1; and*
- *Proposals for new freight handling facilities, for which a separate approach is described in section 5.4.2.*

The outdoor noise criteria set out in Table 4.1 below apply to the emissions of road and rail transport noise as received at a noise-sensitive land use. These noise levels apply at the following locations –

- *For new road and rail infrastructure proposals, at 1m from the most exposed, habitable façade of the building receiving the noise, at ground level only; and*
- *For new noise-sensitive proposals, at 1m from the most exposed, habitable façade of the proposed building, at each floor level, and within at least one outdoor living area on each residential lot.*

**Further information is provided in the guidelines.*

Table 7.1: State Planning Policy 5.4 Noise Criteria

| Proposals | New/upgrade | Noise criteria | | | Where outdoor criteria must be met |
|---|--|--|--|--|------------------------------------|
| | | Outdoor | | Indoor | |
| | | Day (L _{Aeq} (Day) dB) (6am – 10pm) | Night (L _{Aeq} (Night) dB) (10pm – 6am) | (L _{Aeq} (Day) OR L _{Aeq} (Night) dB) | |
| Noise sensitive land use and/or development | New noise sensitive land use and/or development within the trigger distance of an existing/proposed transport corridor | 55 | 50 | 40 (living and work areas) 35 (bedrooms) | Outdoor all floors |

The 5 dB differences between the outdoor noise target and the outdoor noise limit, as prescribed in Table 1, represents an acceptable margin for compliance. In most situations in which either the noise-sensitive land use or the major road or railway exists, it should be practicable to achieve outdoor levels within the acceptable margin.

Because the range of noise amelioration measures available for implementation is dependent upon the type of proposal being considered, the application of the noise criteria will vary slightly for each different type. Policy interpretation of the criteria for each type of proposal is outlined in sections 5.3.1 and 5.3.2.

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The noise criteria were developed after consideration of road and rail transport noise criteria in Australia and overseas, and after a series of case studies to assess whether the levels were practicable.

The noise criterion takes into account the considerable body of research into the effects of noise on humans, particularly community annoyance, sleep disturbance, long-term effects on cardiovascular health, effects on children's learning performance, and impacts on vulnerable groups such as children and the elderly.

5.3.1 interpretation and application for noise-sensitive development proposals

In the application of these outdoor noise criteria to new noise-sensitive developments, the objective of this policy is to achieve –

- *Acceptable indoor noise levels in noise-sensitive areas (for example, bedrooms and living rooms of houses, and school classrooms); and*
- *A reasonable degree of acoustic amenity in at least one outdoor living area on each residential lot¹.*

¹ For non-residential noise-sensitive developments, (e.g. schools and child care centres) consideration should be given to providing a suitable outdoor area that achieves the noise target, where this is appropriate to the type of use.

If a noise-sensitive development takes place in an area where outdoor noise levels will meet the noise target, no further measures are required under this policy.

In areas where the noise target is likely to be exceeded, but noise levels are likely to be within the 5 dB margin, mitigation measures should be implemented by the developer with a view of achieving the target levels in at least one outdoor living area on each residential lot¹. Where indoor spaces are planned to be facing any outdoor area in the margin, noise mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces. In this case, compliance with this policy can be achieved for residential buildings through implementation of the deemed-to-comply measures detailed in the guidelines.

In areas where the outdoor noise limit is likely to be exceeded (i.e. above $L_{Aeq(Day)}$ of 55 dB(A) or $L_{Aeq(Night)}$ of 50 dB(A)), a detailed noise assessment in accordance with the guidelines should be undertaken by the developer. Customized noise mitigation measures should be implemented with a view of achieving the noise target in at least one outdoor living or recreation area on each noise-sensitive lot or, if this is not practicable, within the margin. Where indoor spaces will face outdoor areas that are above the noise limit, mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces, as specified in the following paragraphs.

For residential buildings, acceptable indoor noise levels are $L_{Aeq(Day)}$ of 40 dB(A) in living and work areas and $L_{Aeq(Night)}$ of 35 dB (A) in all bedrooms². For all other noise sensitive buildings, acceptable indoor noise under this policy comprise of noise levels that meet the recommended design sound levels in Table 1 of Australian Standard AS 2107:2016 Acoustics – Recommended design sound levels and reverberation times for building interiors.

These requirements also apply in the case of new noise-sensitive developments in the vicinity of a major transport corridor where there is no existing railway or major road (bearing in mind the policy's 15 to 20-year planning horizon).

In these instances, the developer should engage in dialogue with the relevant infrastructure provider to develop a noise management plan to ascertain individual responsibilities, cost sharing arrangements and construction time frame.

If the policy objectives for noise sensitive developments are not achievable, best practicable measures should be implemented, having regard to section 5.8 and the guidelines."

The Policy, under Section 5.7, also provides information regarding "Notifications on Titles".

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² For residential buildings, indoor noise levels are not set for utility spaces such as bathrooms. This policy encourages effective “quiet house” design, which positions these non-sensitive spaces to shield the more sensitive spaces from transport noise (see guidelines for further information).

**TABLE 7.2: State Planning Policy 5.4
Policy Requirements for noise sensitive land use and/or development**

| Forecast Excess Noise Level | Exposure Category | Policy requirements for noise sensitive land-use and/or development |
|-----------------------------|-------------------|---|
| 0 or less | - | No further measures |
| 1 to 3 | A | Noise-sensitive land-use and/or development is acceptable, subject to: Mitigation measures in accordance with an approved noise management plan; Or quiet house package as specified |
| - | *A+ | |
| 4 to 7 | B | |
| - | *B+ | |
| 8 to 11 | C | |
| - | *C+ | Noise-sensitive land-use and/or development is not recommended. There is no default quiet house option due to excessive forecast noise: professional design input is required in order to achieve compliance with relevant criteria. If noise-sensitive land-use is unavoidable, an approved noise management plan is required to demonstrate with the noise target (see Table 1.1) |
| 12 to 15 | D | |
| 16+ | E | |

* Assists to mitigate short term noise events from freight rail.

SPP5.4 ASSESSMENT CRITERION

Based on the above, the following criteria are proposed for this development:

EXTERNAL

Day Maximum of 55 dB(A) L_{Aeq}
Night Maximum of 50 dB(A) L_{Aeq}

INTERNAL

Sleeping Areas 35 dB(A) $L_{Aeq(night)}$
Living Areas 40 dB(A) $L_{Aeq(day)}$

*This is a suggested noise level; noise is to be reduced as far as practicable possible.

EXISTING ACOUSTICAL ENVIRONMENT

NOISE MONITORING

A Cirrus CR171 Type 1 Sound Level Meter was used at the proposed property boundary of Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105 (see image 2 below). closest to the transport noise corridor of Abernethy Road. The purpose of this was to measure the existing traffic noise levels currently experienced at the from Abernethy Road.

The monitor was located in a free field position, with the microphone approximately 1.4m above the ground surface level. Noise monitoring was conducted generally in accordance with both the Australian Standard AS2702-1984 ‘Acoustics - Methods for measuring road traffic noise’ and the Australian Standard AS2021:2015 ‘Acoustics – Aircraft noise intrusion – Building siting and construction’. Calibration of the sound level meter was conducted before and after noise measurements were taken. No significant drift was determined.

All sound levels, both measured and calculated, have been assessed in accordance with both the SPP5.1 and SPP5.4.

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Image 1: Noise Logging / Measurement Location

MEASURED NOISE LEVELS

Table 8 below, shows measured existing combined transport noise corridor and aircraft fly-over noise levels from the attended noise survey conducted at the proposed site.

Table 8: Noise Measurement Results at Logger dB(A).

| Parameter | Measured Level, dB(A)* | Difference between L _{A10(18hour)} and L _{Aeq(parameter)} |
|---------------------------------------|------------------------|--|
| L _{A10} (18 hour) | 64.7 | N/A |
| L _{Aeq, day} (6am to 10pm) | 61.8 | = 2.9 |
| L _{Aeq, night} (10pm to 6am) | 54.2 | = 10.5 |

*It is normal practice to quote decibels to the nearest whole number, however they are maintained here to minimise and cumulative rounding error

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MODELLING – ROAD TRAFFIC NOISE INTRUSION

Modelling of future noise received at the proposed residential development from Abernethy Road was carried out using SoundPlan, which uses the Calculation of Road Traffic Noise (CoRTN) algorithms. The input data for the model included:

- Increased traffic volume, assuming 2% growth over 20 years.
- A +2.5dB adjustment to allow for façade reflection.

Table 9 below shows the future traffic count by calculations are based off current traffic data provided by Main Roads WA.

Table 9 – Summary of Future Traffic Data 2043

| Parameter | Abernethy Road (West of Leach Highway) |
|-------------------------------|--|
| Current Traffic Flow (vpd) | 32,577 |
| Future Traffic Flow (vpd) | 48,100* |
| Percentage Heavy Vehicles (%) | 9.0% |
| Speed (km/h) | 60km |

*Rounded to the nearest 100vpd

Attachment 12.2.4 Residential Noise Assessment Report

For this assessment, we note that the difference between the $L_{Aeq,8hr(night)}$ and the $L_{Aeq,16hr(day)}$ for the noise associated with Abernethy Road has been determined to be 8dB(A). It is expected that the difference between the $L_{Aeq,8hr}$ and the $L_{Aeq,16hr}$ will continue for each proposed dwelling in the future and as such, achieving compliance to the day period criteria will also achieve compliance to the night period criteria.

The summary of the future traffic noise modelling results for the proposed grouped residential development are shown in Table 10 below, with topography, distance and has been considered in our assessment.

Table 10 – Summary of Future Calculated Traffic Noise 2043

| LOCATION | Calculated Level, SPL L_{Aeq} , (dB) | |
|---|--|----|
| Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105 | Day | 64 |
| | Night | 56 |

ASSESSMENT – STATE PLANNING 5.4 CRITERION

In accordance with the WAPC State Planning Policy 5.4, an assessment of the noise expected to be received within the proposed residential development from both current and future vehicles travelling along Abernethy Road has been undertaken.

In accordance with the policy, the following would be the acoustic criterions applicable to the project:

EXTERNAL

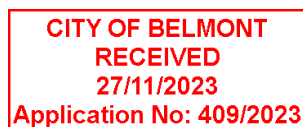
| | |
|-------|-------------------------------|
| Day | Maximum of 55 dB(A) L_{Aeq} |
| Night | Maximum of 50 dB(A) L_{Aeq} |

INTERNAL

| | |
|----------------|---------------------------|
| Sleeping Areas | 35 dB(A) $L_{Aeq(night)}$ |
| Living Areas | 40 dB(A) $L_{Aeq(day)}$ |

We note that the difference between the $L_{Aeq,8hr(night)}$ and the $L_{Aeq,16hr(day)}$ noise from Abernethy Road, is calculated to be 8dB(A), therefore achieving compliance within the day-time criteria will also result in achieving compliance with the night-time criteria.

Without any noise amelioration, future traffic noise expected to be received by the proposed dwellings exceeds both the day-time and night time external 'Noise Targets' of $L_{Aeq(daytime)}$ 55 dB(A) and $L_{Aeq(night-time)}$ 50 dB(A). As traffic noise levels (both current and future) has been found to exceed the external noise targets outlined within the State Planning Policy 5.4, notification on the titles are to be provided with the specific acoustic performances requirements for the proposed development outlined in Appendix A of this report.



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NOTIFICATION ON TITLE

In accordance with both State Planning Policies 5.1 and 5.4, the proposed site requires a notification on titles. An example of a suitable Notification on Title is provided below.

'This lot is situated in the vicinity of Abernethy Road and is currently affected, and / or may in the future be affected by transport noise.'

'This lot is also in the vicinity of Perth Airport and is currently affected or may be in the future affected by aircraft noise. Noise exposure levels are likely to increase in the future as a result of an increase in aircraft using that airport, changes in aircraft type or other operational changes. Further information about aircraft noise is available from the Perth Airport website. Information regarding development restrictions and noise insulation requirements for noise-affected property is available upon request from the relevant local government offices.'

CONCLUSION

With the implementation of the acoustic recommendations provided within this report compliance to both the State Planning Policy 5.1, 5.4 and the National Construction Code (Section F) is expected to be achieved at all units within the proposed development.

Note: Alternative constructions to those listed in Appendix A are acceptable, provided they are assessed and a report submitted by a suitable qualified acoustical consultant.

I trust the above meets your requirements on the matter. Should you have any queries do not hesitate to contact our office.

Regards,



Ian Burman
(A.A.A.S)

ACOUSTICS & AUDIO PRODUCTION

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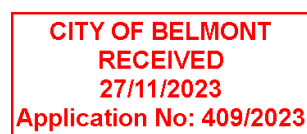
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APPENDIX A

ACOUSTICAL PERFORMANCE REQUIREMENTS & CONSTRUCTION EXAMPLES

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ACOUSTIC PERFORMANCE REQUIREMENTS

The following outlines the acoustic performance requirements of the proposed residential apartment development.

1. External walls

The minimum acoustic requirements for perimeter walls, windows and doors for the proposed site are outlined in Table 11 below.

Table 11 – Minimum Acoustic Performance Requirements

| Situation | Acoustical Requirement |
|--|---|
| Walls | Rw + Ctr 50 |
| Walls separating a wet area of a unit from a habitable room of another unit | Rw + Ctr 50 + Discontinuous construction |
| Walls to public corridors, lobbies, stairs, or parts of a different classification | Rw 50 |
| Walls between ducts and habitable rooms | Rw + Ctr 40 |
| Walls between ducts and wet areas | Rw + Ctr 25 |
| All external windows | Rw + Ctr 33 |
| All external doors | Rw + Ctr 32 |

2. Walls separating units

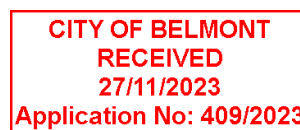
As per Part F5.5(a)(i), the walls between the units must achieve a minimum sound reduction of Rw + Ctr 50.

Options include:

- 125mm concrete panel with a row of 64mm steel studs at 600mm centres, spaced 20mm from the concrete panel + 70mm polyester insulation with a density of 9kg/m³, positioned between the studs + 1 layer of 13mm plasterboard fixed to the outside face of the studs
- Minimum 150 mm concrete panel wall (eg AFS 162);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glasswool insulation + 20 mm gap + minimum 64 mm studs + 2 layers of 13 mm fire-rated plasterboard (this is a deemed to satisfy construction);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glasswool insulation + 20 mm gap + minimum 64 mm studs with 75 mm glasswool insulation + 1 layer of 13 mm fire-rated plasterboard;
- 2 layers of 13 mm fire-rated plasterboard + 92 mm Rondo Quietstuds + 90 mm glasswool insulation + 2 layers of 13 mm fire-rated plasterboard; and,
- Any agreed performance solution.

These walls must go full-height to effectively seal to the underside of the concrete slab or roof sheeting above.

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3. Discontinuous wall construction separating a wet area of one unit from a habitable room of an adjacent unit

A discontinuous wall construction is required where a wet area of one unit adjoins a habitable room of an adjacent unit. Part F5.3(c) defines discontinuity as being a minimum 20 mm cavity/gap between two separate leaves. Examples include:

- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glass-wool insulation + 20 mm gap + minimum 64 mm studs + 2 layers of 13 mm fire-rated plasterboard (this is a deemed to satisfy construction);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glass-wool insulation + 20 mm gap + minimum 64 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard (this is a deemed to satisfy construction);
- Concrete panel wall + 20 mm gap + minimum 64 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard. It is critical that the 20 mm gap is not bridged in anyway; and,
- Any agreed performance solution.

These walls must go full-height to effectively to the underside of the concrete slab or roof sheeting above.

4. Walls onto the public corridors, lobbies or stairs

As per Part F5.5(a)(ii), the walls of units onto the public corridors, lobbies, stairs, and parts of a different classification shall achieve a sound reduction of Rw 50.

Options include:

- 2 layers of 13 mm plasterboard + 76 mm stud frame with 75 mm glass-wool insulation + 2 layers of 13 mm plasterboard; and,
- 2 layers of 13 mm fire-rated plasterboard + 92 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard; and,
- Any agreed performance solution.

5. General detailing of walls around proposed units

Specification F5.2(2) of the BCA establishes the following detailing requirements:

- Services must not be chased into concrete or masonry elements. Note – This statement does not apply to fully grouted electrical conduits.
- Electrical outlets – Within masonry/concrete walls electrical outlets must be offset by more than 100 mm. In stud framed walls electrical outlets must be offset by at least 300 mm, or a vertical stud must be positioned between the electrical outlets of adjacent rooms.
- Sheeting of stud walls – If one layer of plasterboard is required on each side of the studs, then it must be fastened to the studs with joints staggered on opposite sides. Where two layers of plasterboard are required on one side of a stud then the second layer must be fastened over the first layers so the joints do not coincide with those of the first layer. Joints between sheets and between sheets and adjoining construction must be taped and sealed.
- Steel framed construction – Perimeter framing members must be securely fixed to the adjoining structure, and bedded in resilient compound, or the joints must be caulked so that there are no voids between the framing members and the adjoining structure.
- The glasswool insulation shall have a minimum density of 14 kg/m³ (eg Bradford Acoustigard). If polyester insulation is to be used then it must achieve a minimum Noise Reduction Coefficient (NRC) of 0.9 at 75 mm thickness.

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6. External Windows

All external windows are to achieve a minimum $R_w + C_{tr}$ 33dB and are to be comprised of minimum 6.38mm thick laminated or greater with acoustic or resilient flap weather seals to frames. Using sealed awning or casement frames is recommended.

All external glass windows must have a silicon based weatherproof seal to restrict air infiltration, fitted to each edge of an operable window

7. External Doors of Units

As per Clause F5.5(b) of the BCA, the entry doors to each unit shall achieve a minimum sound reduction of R_w 32. This can be achieved by specifying 40 mm solid core doors with full-perimeter heavy duty acoustic seals (eg Raven Rp 24 and Rp38 seals). Door grilles are not permitted in these doors.

Glazed external doors are to achieve a minimum R_w 32. This can be achieved via 6.38mm toughened safety glass unit including frames, ensuring all external doors must have compressible silicon-based rubber seals to the full perimeter and a drop-down seal to provide an airtight seal when closed.

All external doors must have the following:

1. Within doors or fixed framing, glazing must be set and sealed using an airtight arrangement of non-hardening sealant, soft rubber (elastomer) gasket and/or glazing tape, or be verified by manufacturer or otherwise approved person that the construction system as to be installed complies with the relevant $R_w + C_{tr}$ value; and
2. All external doors must have compressible silicon-based rubber seals to the full perimeter and a drop-down seal to provide an airtight seal when closed.

8. Plumbing ducts and hydraulic services above ceilings

Part F5.6 of the BCA establishes acoustic requirements where building services serve or pass through more than one unit. This includes ducts, waste pipes, water supply pipes, and rain water pipes.

The acoustic requirements are detailed below:

9. Duct walls onto habitable rooms of the units ($R_w + C_{tr}$ 40 construction)

Where a common duct (ie plumbing duct) adjoins a habitable room of a unit, the duct wall must achieve a minimum sound reduction of $R_w + C_{tr}$ 40. Options include:

- Pipe lagged with Pyrotek Soundlag 4525) + duct wall consisting of minimum 64 mm studs (with 75 mm glass-wool partition batts) + 13 mm plasterboard lining. Please note that the BCA requires a minimum 10 mm clearance between lagged pipes and the studs/plasterboard lining; or,
- Rehau Raupiano Plus piping + duct wall consisting of minimum 64 mm studs (with 75 mm glass-wool partition batts) + 13 mm plasterboard lining.

NOTE – If the plumbing riser is continuous down the building (ie the concrete slab does not close off the riser at each level), then the plasterboard lining of the riser will need to be upgraded to 13 mm fire rated plasterboard in order to maintain $R_w + C_{tr}$ 50 separation.

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As per Specification F5.2(2)(e)(iii), a water supply pipe must –

- Only be installed within a cavity of a discontinuous construction; and,
- In the case of a pipe that serves only one unit, not be fixed to the wall leaf on the side adjoining any other sole-occupancy unit and have a clearance not less than 10 mm to the other wall leaf.

Note – the above requirements also apply to the enclosed storm-water pipes.

10. Duct walls onto wet-areas of units (Rw + Ctr 25 construction)

Where a common duct (ie plumbing duct) adjoins a wet-area of another unit, the duct wall must achieve a minimum sound reduction of Rw + Ctr 25. This can be achieved by the same constructions outlined in Section 3.2.1, but without insulation between the studs.

NOTE – If the plumbing riser is continuous down the building (ie the concrete slab does not close of the riser at each level), then the riser wall will need to consist of stud with 75 mm glass-wool insulation lined with 13 mm fire-rated plasterboard, in order to maintain Rw + Ctr 50 separation between the vertically stacked apartments.

As per Specification F5.2(2)(e)(iii), a water supply pipe must –

- Only be installed within a cavity of a discontinuous construction; and,
- In the case of a pipe that serves only one unit, not be fixed to the wall leaf on the side adjoining any other unit and have a clearance not less than 10 mm to the other wall leaf.

Note – the above requirements also apply to the enclosed storm-water pipes.

11. Services located above ceilings of habitable areas

Where soil and waste pipes of one unit are located above the ceilings of a habitable area of another unit, the Rw + Ctr 40 requirements must be met. This can be achieved by the following options:

- Wrap the pipe with Pyrotek Soundlag 4525 + install 75 mm glasswool insulation blanket above the ceiling within a minimum 1500 mm zone each side of the pipe; or,
- Use Rehau Raupiano Plus piping + install 75 mm glasswool insulation above the ceiling within a minimum 1500 mm zone each side of the pipe.

12. Services located above ceilings of wet-areas

Where soil and waste pipes of one unit are located above the ceilings of a wet-area of another unit, the Rw + Ctr 25 requirements must be met. Options include:

- Lag the PVC pipes with Bradford Acoustilag 45 or Pyrotek Soundlag 4525; or,
- Use Rehau Raupiano Plus piping; or,
- Unlagged PVC pipe + 13 mm plasterboard ceiling with 75 mm glass-wool insulation over (ceiling insulation within a 1500 mm zone either side of the pipe)

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13. Floor construction

The BCA Part F5.4(a) sets out the acoustic requirement for the floors in terms of both air-borne and structure-borne (impact) noise transmission. The requirements are:

- Airborne sound insulation rating $R_w + C_{tr} 50$; and,
- Impact sound insulation rating $L'_{nT,w}$ not greater than 62 dB(A).

The BCA establishes the following deemed-to-satisfy floor constructions for achieving the above requirements:

- 200 mm solid concrete slab with carpet on underlay; and,
- Minimum 150 mm concrete slab + 28 mm furring channels on resilient mounts + 65 mm fibrous insulation (density > 8 kg/m³) + 13 mm plasterboard ceiling.

Specification F5.2 of the BCA does not allow services to be chased into concrete or masonry elements. As such, soil and waste pipes must not be embedded or encased in the concrete slab.

14. Lift Core Treatments

Recommendations to minimize lift core noise is as follows:

1. Maximize stiffness of lift cores to minimum vibration levels. Minimum 150mm thick in-situ concrete or 190mm thick core filled wall.
2. Locate lift rail mounts on stiffest part of lift core structure: i.e. where shaft wall and floor slabs meet fixings to be located on the centre line of the floor slab.
3. Discontinuous floor, wall and ceiling construction.

Typical Construction types are detailed in Table 8 below:

Table 12: Proposed construction of apartments adjacent to/above lifts cores.

| Item | Typical Construction |
|----------------|---|
| Wall | Two layers of 13mm fire rated plasterboard on 76mm steel studs with 40mm gap to shaft wall. 75mm insulation in cavity. |
| Floor | 200mm thick concrete slab (floating floor construction) with tiles on resilient layer to minimize transmission of noise from operation of lift and car park lift roller shutters. |
| Ceiling | Isolation mounted with insulated (75mm acoustic insulation) and suspended plasterboard. Down lights to be acoustically sealed and treated. |

15. Bathroom exhausts

From an acoustics point of view, the best approach is to have individual in-line exhaust fans for each unit, ducted to an external louvre/grille. Where an exhaust fan will serve several separate units, it is critical that the shared ductwork does not compromise the sound reduction requirement of $R_w + C_{tr} 50$ between the units.

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16. Mechanical Ventilation Requirements

Mechanical ventilation requirements will need to comply with AS 1668.2 – *The use of mechanical ventilation and air conditioning within buildings*. Fresh intake and relief paths will need to be fully ducted to allow windows to be closed and be located in positions furthest from the traffic noise source where practicable.

If a ventilation system is provided in addition to operable windows, on all sides facing or side on to the transport noise corridor it must either provide:

- Evaporative systems require attenuated ceiling air vents to allow closed windows;
- Refrigerant based systems need to be designed to achieve fresh air ventilation requirements;
- Acoustically rated ductwork to achieve a minimum sound reduction performance of R_w 40dB into sensitive spaces;
- Openings such as eaves, vents and air inlets must be acoustically treated, closed or relocated to building sides facing away from the transport noise corridor;

17. Sound insulation of pumps

A flexible coupling must be used at the point of connection between the service pipes in a building and any circulating or other pump.

18. Construction

Works are to be carried out in accordance with Australian Standard AS 2436-2010 *Guide to noise and vibration control on construction; maintenance and demolition sites*.

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APPENDIX B

PROPOSED SITE PLANS

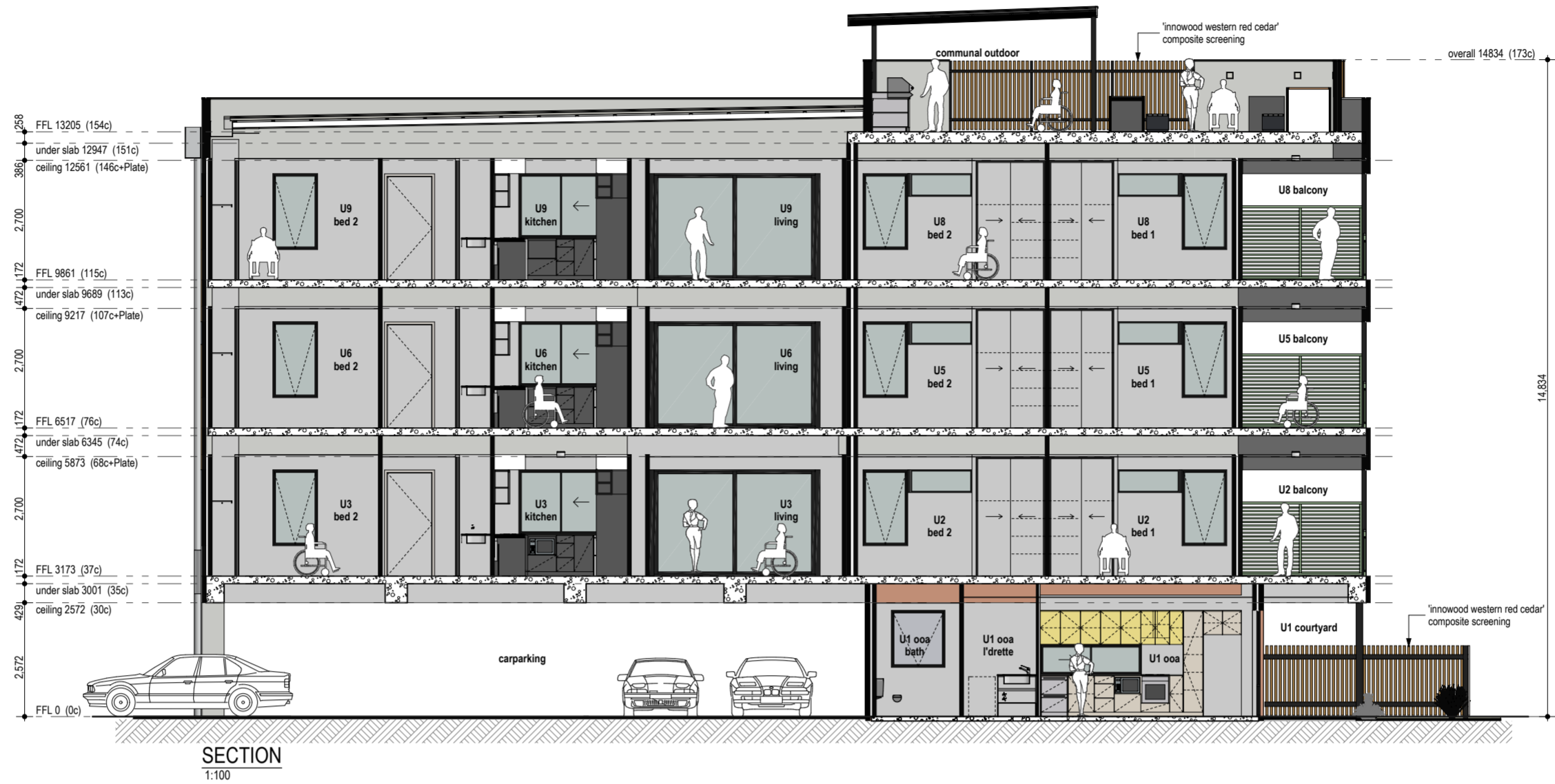
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northeast elevation - june midday

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Platinum Gardens
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| | | | |
|--|--------------------|---------------------------|-------------|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Section/Renders | |
| Page: 12 of 17 | Date: 9/11/2023 | Scale: 1:100 | Size: A2 |
| stage: Development approval | | Rev: 1 | |

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north elevation - june midday



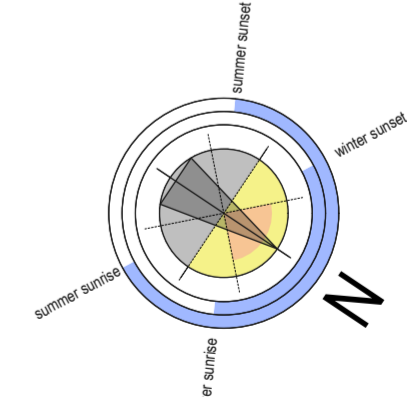
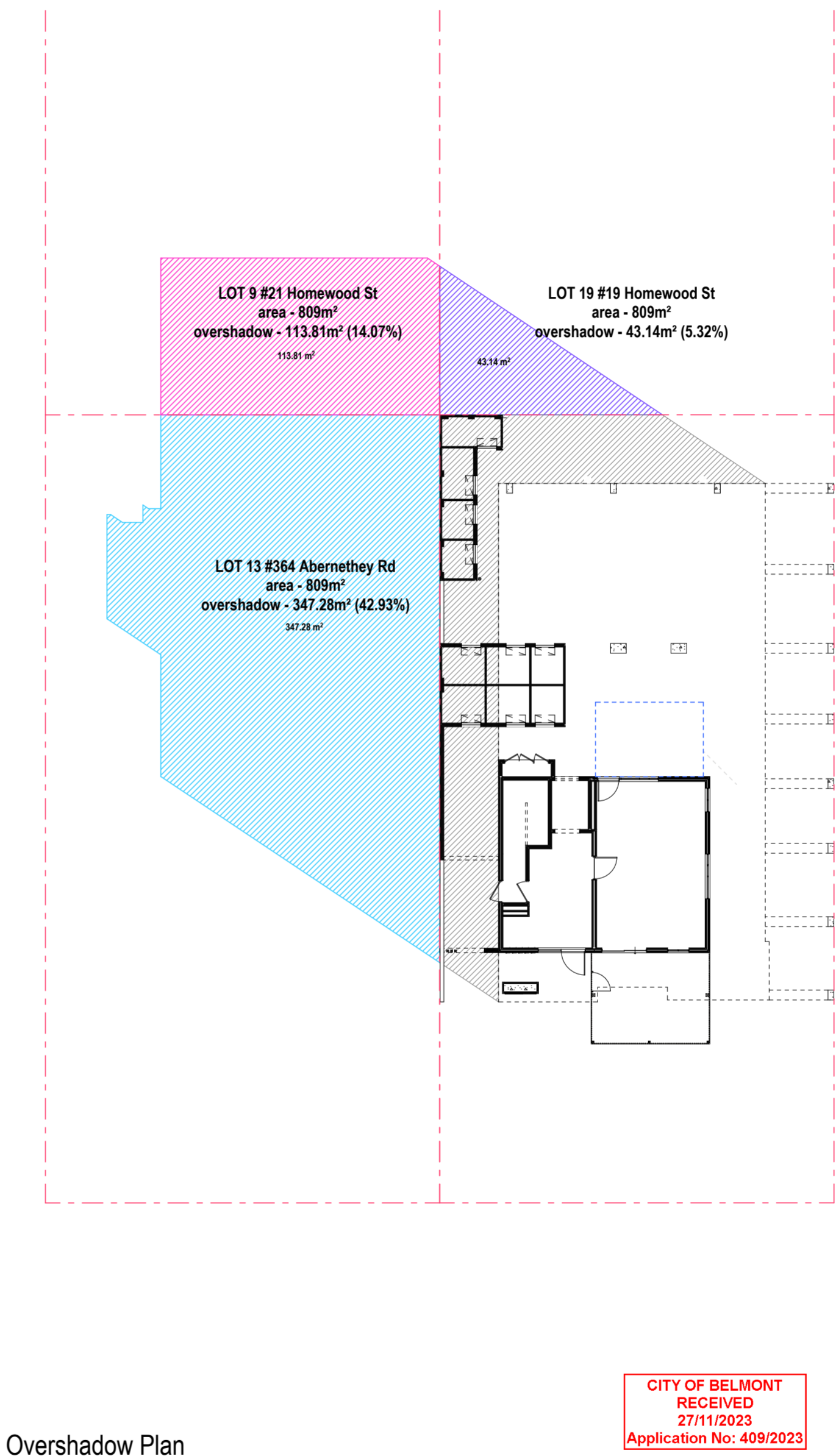
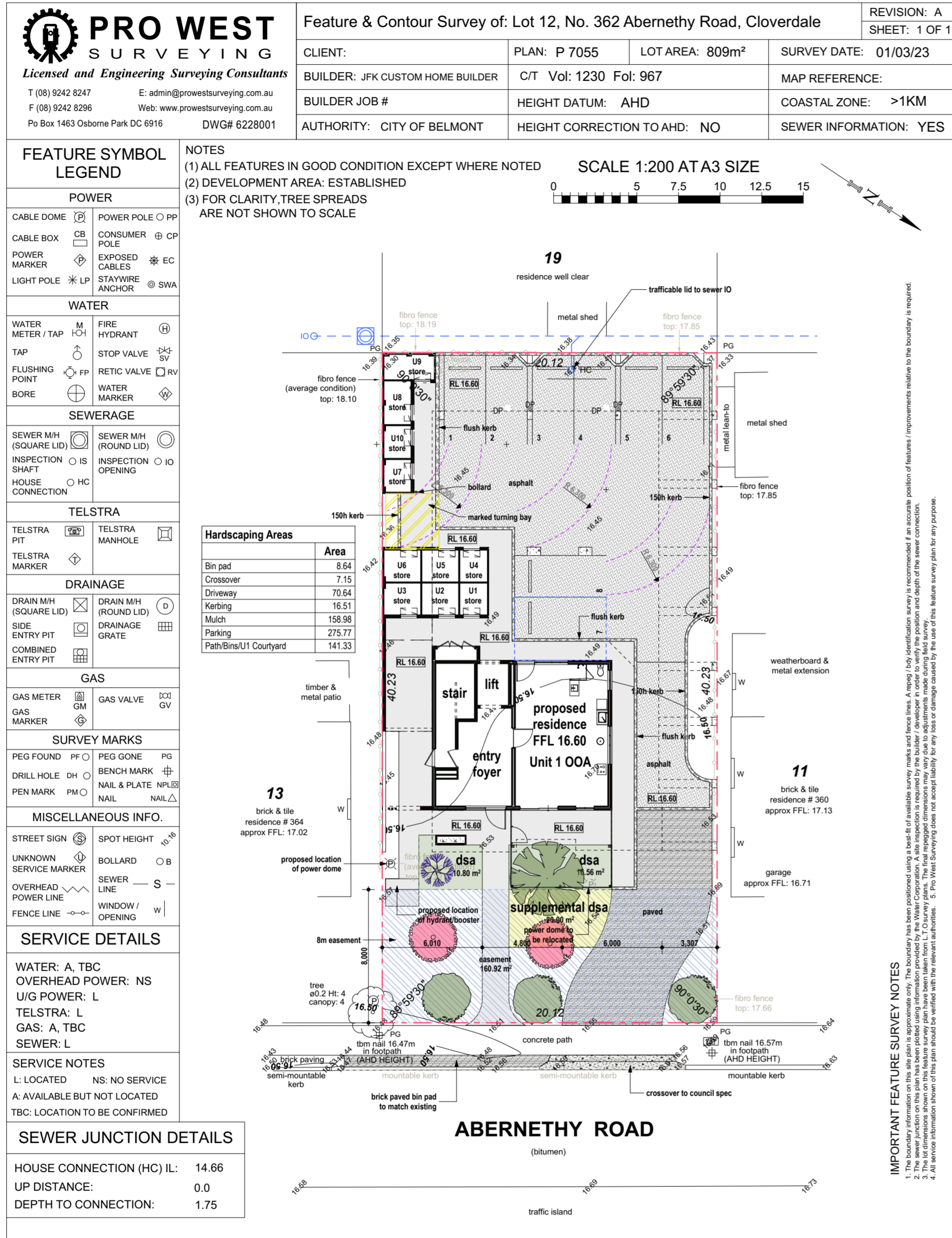
east elevation - june midday

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| Platinum Gardens Lot 12 (#362) Abernethy Road Cloverdale | Client: Platinum Capital Holdings Pty Ltd | | Title: Renders | | | |
| | Page: 13 of 17 | Date: 9/11/2023 | Scale: 1:100 | Size: A2 | stage: Development approval | Rev: 1 |



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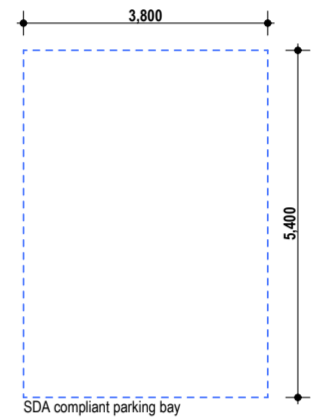
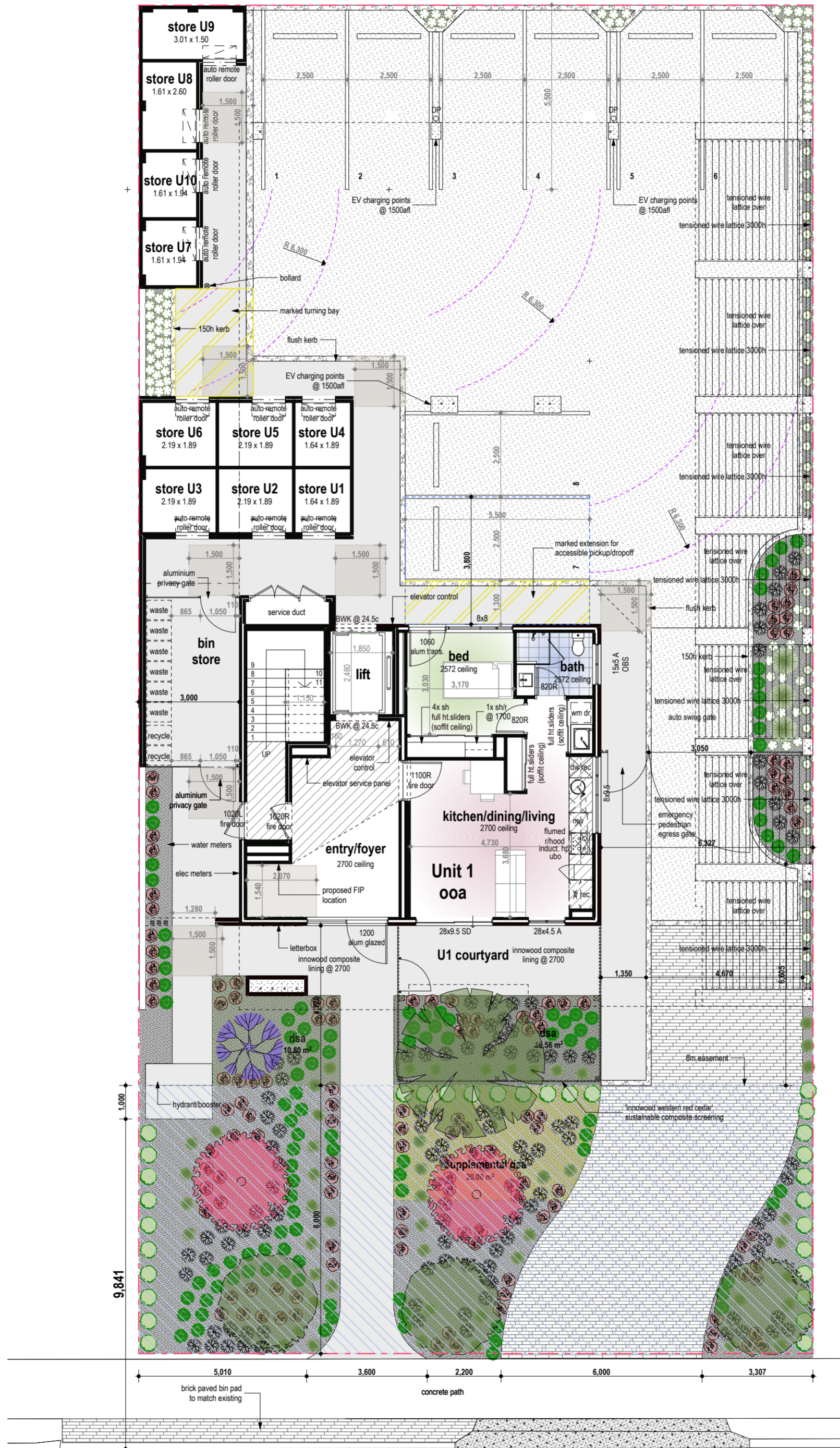


Platinum Gardens

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| | | | |
|---|-----------------|--------------------------------|----------|
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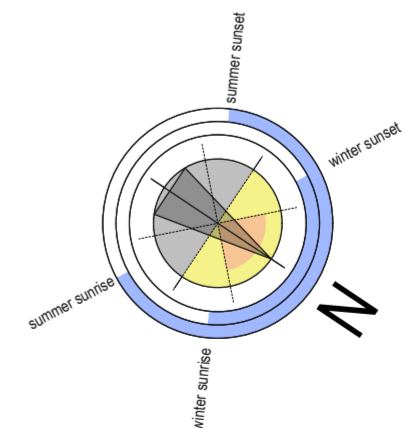


| Hardscaping Areas | |
|------------------------|--------|
| Area | Area |
| Bin pad | 8.64 |
| Crossover | 7.15 |
| Driveway | 70.64 |
| Kerbing | 16.51 |
| Mulch | 158.98 |
| Parking | 275.77 |
| Path/Bins/U1 Courtyard | 141.33 |

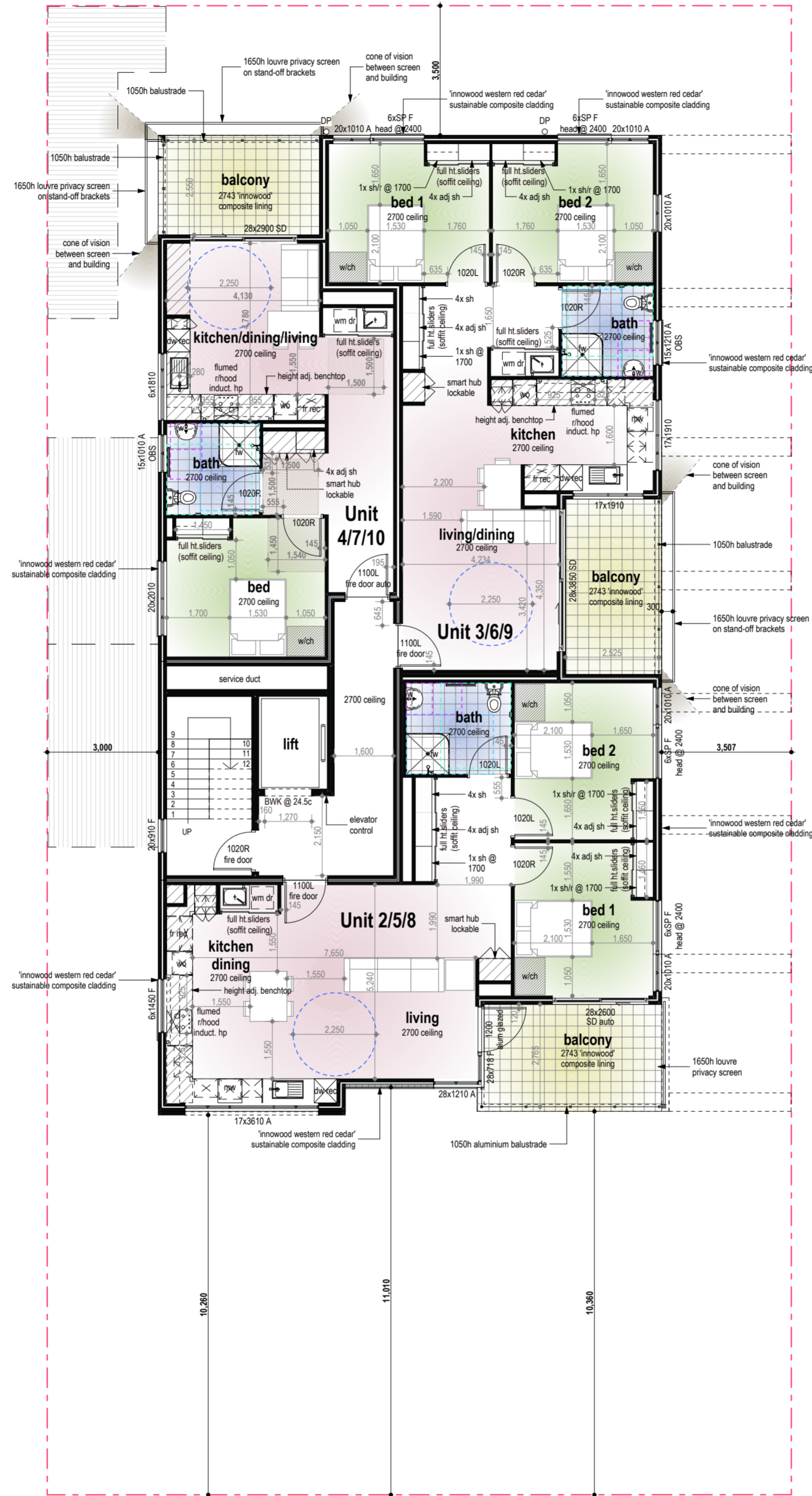
| Ground Floor Areas (Internal) | | |
|-------------------------------|-----------|-----------------|
| Floor | Location | Area |
| Ground Floor | U1 OOA | 47.01 |
| | U1 store | 3.10 |
| | U2 store | 4.14 |
| | U3 store | 4.14 |
| | U4 store | 3.10 |
| | U5 store | 4.14 |
| | U6 store | 4.14 |
| | U7 store | 3.12 |
| | U8 store | 4.19 |
| | U9 store | 4.52 |
| | U10 store | 3.12 |
| | | 84.72 m² |

| Entry/Stair/Lift/Service duct/Passage Area Floors (Internal) | | |
|--|---------------------------------|------------------|
| Floor | Location | Area |
| First Floor | Stair/Lift/Service duct/Passage | 37.48 |
| | | 37.48 m² |
| Second Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Third Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Roof Deck | Stair/Lift/Roof Deck Foyer | 32.34 |
| | | 32.34 m² |
| | | 145.58 m² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|--------------------|----------------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-4 Storerooms | 26.46 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Second Floor | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Third Floor | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m² | 77.4 m |
| | | 1,380.68 m² | 728.0 m |



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| U2/5/8 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------------|
| Floor | Location | Area |
| First Floor | U2/5/8 | 97.79 |
| | U2/5/8 Balcony | 12.96 |
| | | 110.75 m² |

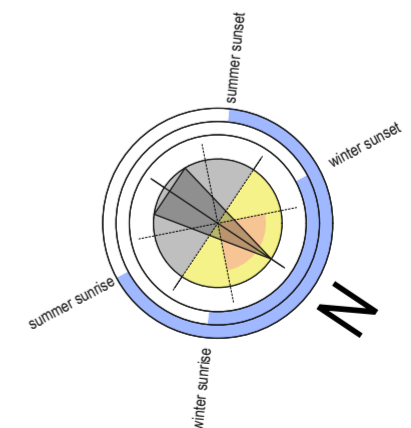
| U3/6/9 Area Floors (internal) | | |
|-------------------------------|----------------|-----------------------------|
| Floor | Location | Area |
| First Floor | U3/6/9 | 91.16 |
| | U3/6/9 Balcony | 11.97 |
| | | 103.13 m² |

| U4/7/10 Area Floors (internal) | | |
|--------------------------------|-----------------|----------------------------|
| Floor | Location | Area |
| First Floor | U4/7/10 | 62.63 |
| | U4/7/10 Balcony | 10.76 |
| | | 73.39 m² |

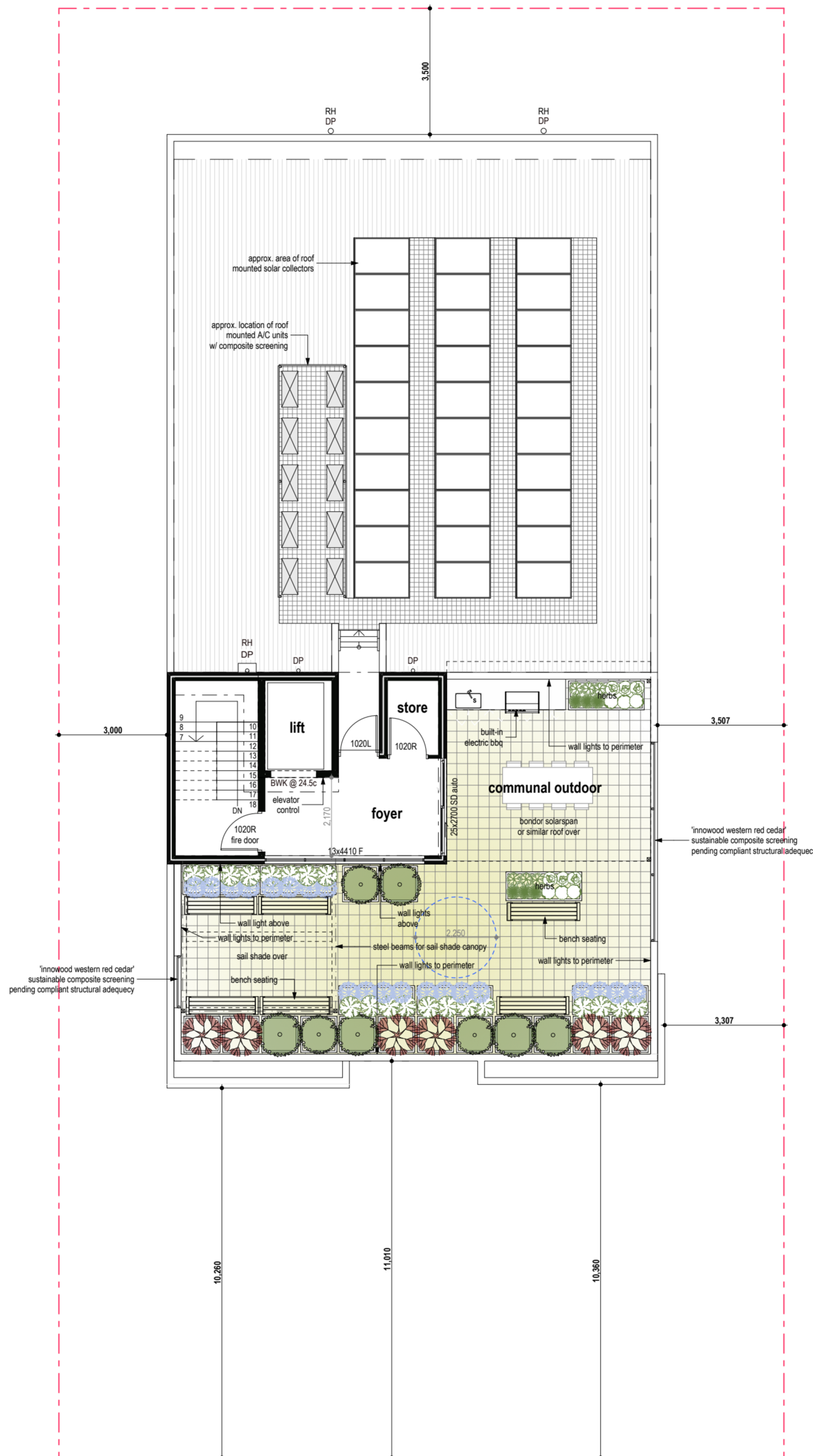
| Entry/Stair/Lift/Service duct/Passage Area Floors (internal) | | |
|--|---------------------------------|-----------------------------|
| Floor | Location | Area |
| First Floor | Stair/Lift/Service duct/Passage | 37.48 |
| | | 37.48 m² |
| Second Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Third Floor | Stair/Lift/Service duct/Passage | 37.88 |
| | | 37.88 m² |
| Roof Deck | Stair/Lift/Roof Deck Foyer | 32.34 |
| | | 32.34 m² |
| | | 145.58 m² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|-----------------------------|----------------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-4 Storerooms | 28.48 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
| | Balcony U3/6/9 | 12.32 | 14.7 |
| | Balcony U4/7/10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Second Floor | Balcony 5 | 14.61 | 16.5 |
| | Balcony 6 | 12.32 | 14.7 |
| | Balcony 7 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Third Floor | Balcony 8 | 14.61 | 16.5 |
| | Balcony 9 | 12.32 | 14.7 |
| | Balcony 10 | 11.73 | 14.1 |
| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
| | Living | 276.99 | 101.6 |
| | | 357.20 m² | 175.2 m |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
| | Lift/Stair/Deck Foyer | 38.84 | 30.5 |
| | | 136.67 m² | 77.4 m |
| | 1,380.68 m² | 728.0 m | |

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants

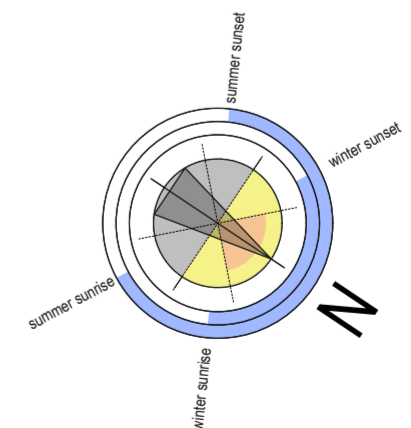


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| Roof Area | | |
|--------------|-----------------------------|-----------------------------|
| Floor | Flat Area | Surface Area |
| Roof Deck | 82.08 | 82.15 |
| | 82.08 m² | 82.15 m² |
| Third Floor | 186.34 | 186.37 |
| | 186.34 m² | 186.37 m² |
| Ground Floor | 51.21 | 51.27 |
| | 51.21 m² | 51.27 m² |
| | 319.63 m² | 319.79 m² |

| FLOOR AREAS (external) | | | |
|------------------------|---------------------------------|-----------------------------|----------------|
| Floor | Location | Area | Perimeter |
| Ground Floor | Foyer/Lift/Stair/Service duct | 46.38 | 29.5 |
| | U1-4 Storerooms | 26.48 | 21.1 |
| | U1 courtyard | 28.21 | 21.4 |
| | U1 OOA | 53.09 | 29.8 |
| | U7-10 storerooms | 18.25 | 23.2 |
| | | 172.41 m² | 125.0 m |
| First Floor | Balcony U2/5/8 | 14.61 | 16.5 |
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| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
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| Second Floor | Balcony 5 | 14.61 | 16.5 |
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| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
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| | Lift/Stair/Service Duct/Passage | 41.55 | 28.3 |
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| | 357.20 m² | 175.2 m | |
| Roof Deck | Communal Outdoor | 97.83 | 46.9 |
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| | | 136.67 m² | 77.4 m |
| | 1,380.68 m² | 728.0 m | |



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ELEVATION 1
1:100



ELEVATION 2
1:100

Platinum Gardens

Lot 12 (#362) Abernethy Road Cloverdale

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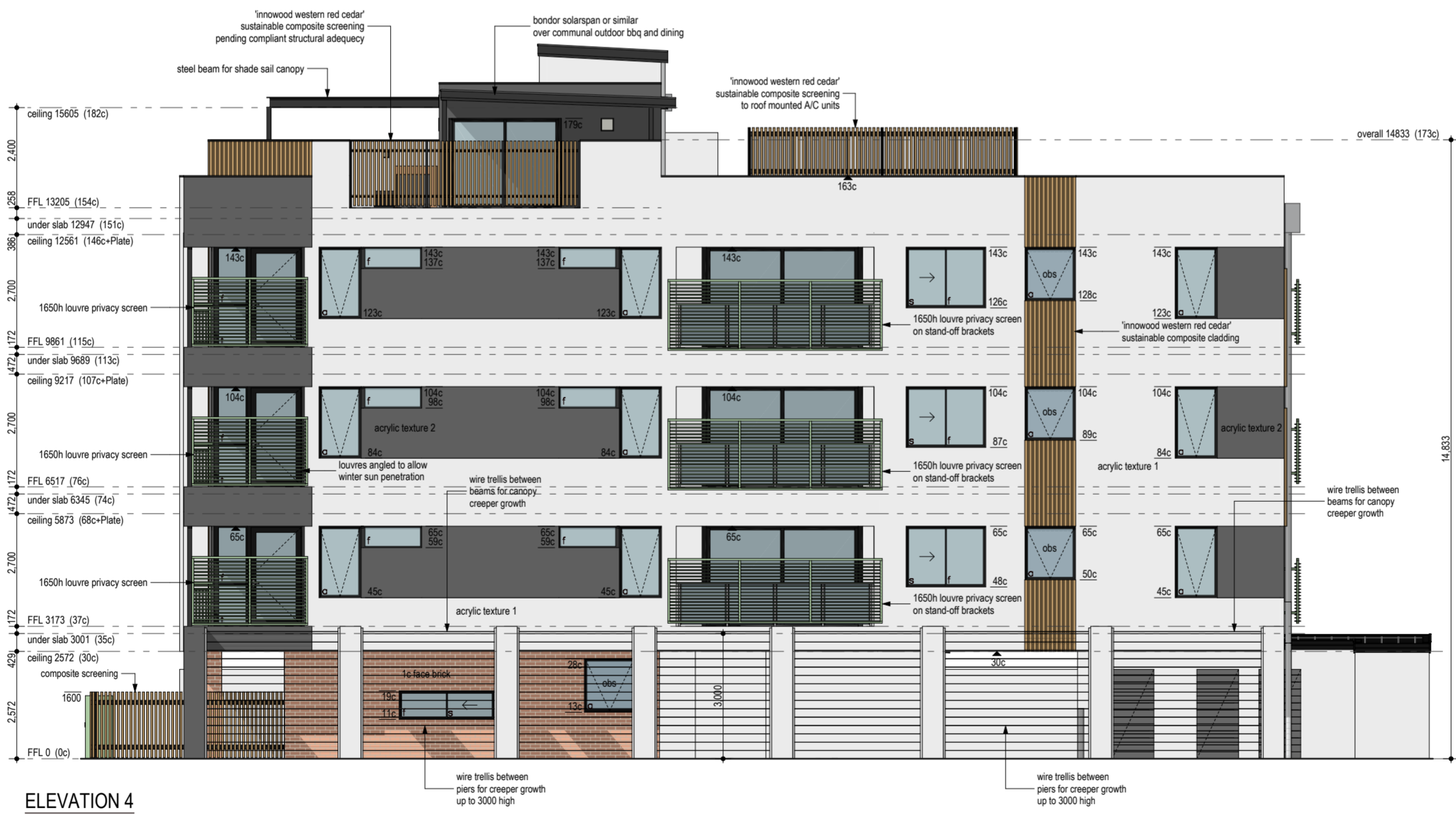
| | | | | | |
|--|--------------------|------------------------|-------------|-----------|--|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Elevations 1 | | | |
| Page: 8 of 17 | Date: 9/11/2023 | Scale: 1:100 | Size: A2 | Rev: 1 | |
| stage: Development approval | | | | | |



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ELEVATION 3
1:100



ELEVATION 4
1:100

Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

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| | | | |
|--|--------------------|------------------------|-------------|
| Client: Platinum Capital Holdings Pty Ltd | | Title: Elevations 2 | |
| Page: 9 of 17 | Date: 9/11/2023 | Scale: 1:100 | Size: A2 |
| Stage: Development approval | | Rev: 1 | |

JFK
Custom Homes

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362 Abernethy Rd, Cloverdale – Waste Management Plan

A Submission to JFK Custom Homes

14 November 2023



Document Set ID: 5770580
Version: 7, Version Date: 16/01/2024

Attachment 12.2.5 Waste Management Plan


Prepared by

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Version History

| Ver | Date | Status | Author | Approver | Signature |
|-----|------------|--------|-------------------|----------------|---|
| 0.1 | 14/11/2023 | Draft | Marissa Delaveris | James Cosgrove | - |
| 0.2 | 15/11/2023 | Review | James Cosgrove | - | - |
| 1 | 16/11/2023 | Final | Marissa Delaveris | - |  |

Disclaimer

This report has been prepared by MRA Consulting Group for JFK Custom Homes. MRA (ABN 13 143 273 812) does not accept responsibility for any use of, or reliance on, the contents of this document by any third party.

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In the spirit of reconciliation MRA Consulting Group acknowledges the Traditional Custodians of country throughout Australia and their connection to land, sea and community. We pay our respects to Aboriginal and Torres Strait Islander peoples and to Elders past, present and emerging.



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Glossary

| Terminology | Definition |
|-------------|-----------------------------------|
| AS | Australian Standard |
| DA | Development Application |
| CoB | City of Belmont |
| ENM | Excavated Natural Material |
| EPA | Environment Protection Authority |
| FOGO | Food Organics & Garden Organics |
| LGA | Local Government Area |
| MGB | Mobile Garbage Bin |
| MSW | Municipal Solid Waste |
| OWMP | Operational Waste Management Plan |
| VENM | Virgin Excavated Natural Material |
| WSP | Waste Service Provider |
| WSRA | Waste Storage and Recycling Area |

1 Introduction

MRA Consulting Group (MRA) was engaged by JFK Custom Homes Architects to prepare an Operational Waste Management Plan (OWMP) related to the proposed multi-dwelling NDIS development at 362 Abernethy Rd, Cloverdale in Western Australia. The site is located within the City of Belmont Local Government Area (LGA).

This OWMP addresses the requirements of the Consent Authority (Council) and conforms to the following environmental planning instruments and reference documents:

- *City of Belmont Local Government Waste Plan*
- *WALGA Multiple Dwelling Waste Management Plan Guidelines*

The above guidance documents set out clear objectives for consideration for new development as it relates to waste management and how controls are applied, including:

1. Identify type & scale of development (population, occupancy, unit size etc.)
2. Calculate likely waste generation rates for your development.
3. Design the waste management system to cope with generated waste volumes.
4. Select the type of equipment and waste management facilities required for the system, and rethink equipment use or redesign facilities if necessary.
5. Determine how the system is going to be managed and delegate responsibilities.

This WMP has been prepared to inform the development design and assist in the delivery of better practice waste management, promoting sustainable outcomes at the operational phase of the development.

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2 Background

2.1 Description of the Proposed Development

The proposed development includes the construction of a four-storey multi-unit dwelling, featuring:

- Construction of:
 - 15 x occupants and 1 x carer accommodation;
 - 6 x 2-bedroom apartments;
 - 4 x 1-bedroom apartments;
 - Ground floor carparking and landscaping; and
 - Communal outdoor space at roof level.

2.2 Location

The proposed development site is 362 Abernethy Rd located in the City of Belmont (CoB) Local Government Area (LGA), having the following legal designation as Lot 12.

The site has its primary frontage to Abernethy Road and is in a primarily residential area. It is in close proximity to Belmont Forum and many local recreational parks. Figure 1 depicts the location of the site in relation to the surrounding land uses and roadways.

Figure 1: Site and surrounding area



Source: WA Department of Planning, Lands and Heritage, 2023

2.3 Zoning and Land Use

The site is zoned as an Urban Zone (Metropolitan Region Scheme) within the R-Code requirements of R20/R50/R100.

Urban Zone (Metropolitan Region Scheme) refers to 'areas in which a range of activities are undertaken, including residential, commercial recreational and light industry.'

2.4 Assumptions

This report is an OWMP, forming part of the development documentation and assumes:

- Drawings and information used in the waste management planning for this OWMP are the final design set for the development plan from the project architect, JFK Custom Homes, and contained within the Appendix of this report;
- Waste generation volumes are based on waste generation rates provided from the *WALGA Multiple Dwelling Waste Management Plan Guidelines* where required; and
- This OWMP is a living document and therefore, waste management equipment and systems described in this report are subject to change based on future operations and available technology.

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3 Operational Waste Management

3.1 Overview

Ongoing waste management requirements for the site will result from the daily operation the multi dwelling NDIS development. Waste management strategies related to the subject site have been established according to the Council’s waste management guidelines. Ongoing waste management practices onsite will aim to contribute towards the WA Waste Avoidance and Resource Recovery (WARR) Strategy’s target material recovery rate of 75% by 2030.

Waste management strategies related to site operations have been established according to the *WALGA Multiple Dwelling Waste Management Plan Guidelines*.

The following space calculations are based off the mobile garbage bin (MGB) and bulk bin dimensions sourced from *WALGA Multiple Dwelling Waste Management Plan Guidelines* (Table 1).

Table 1: Mobile Garbage Bin (MGB) and Bulk Bin capacity and footprint

| Bin Capacity | Height (mm) | Depth (mm) | Width (mm) | Footprint (Approx. m ²) |
|--------------|-------------|------------|------------|-------------------------------------|
| 240L | 1,080 | 735 | 580 | 0.43 |
| 360L | 1,100 | 885 | 600 | 0.53 |

Source: *WALGA Multiple Dwelling Waste Management Plan Guidelines*

3.2 Residential Waste Management

3.2.1 Waste Generation

Operational waste management addressed in the following section relates to waste generation associated with the residential use within the proposed development. The site features 10 residential units with the capacity to house a maximum of 16 persons, over four storeys.

The *WALGA Multiple Dwelling Waste Management Plan Guidelines* provides waste generation guidelines for multi-dwelling housing (Table 2). The guide advises the following rates for general waste and recycling:

Table 2: Residential waste generation

| Use Type | Waste Stream | Generation Rate (L) | Total Generation (L) |
|---------------------|---------------------------|----------------------|----------------------|
| 1-bedroom (4 units) | General Waste (per week) | 80 | 320 |
| | Recycling (per fortnight) | 40 | 160 |
| 2-bedroom (6 units) | General Waste (per week) | 160 | 960 |
| | Recycling (per fortnight) | 80 | 480 |
| Totals | | General Waste | 1,280L |
| | | Recycling | 640L |



3.2.2 Waste Storage Requirements

Waste storage has been calculated considering estimations of bin type, as described in the table below (Table 3). The following bin number requirements are based on Council’s weekly general waste collection, and fortnightly recycling collection.

Table 3: Residential waste storage and bin type

| Waste Stream | Weekly Generation (L) | Collection Rate | Bin Allocation | Minimum Space Required (m ²)* |
|--------------------------------|-----------------------|-----------------|----------------|---|
| General Waste | 1,280 | Weekly | 6 x 240L bins | 3 |
| Recycling | 620 | Fortnightly | 2 x 360L bins | 1 |
| Total Space Requirement | | | | 8m² |

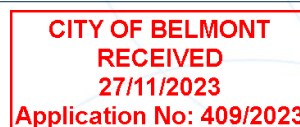
**includes handling and manoeuvring space of bin footprint (m²) x 2.*

Based on the above waste generation estimates and storage requirements, a minimum bin storage area of approximately 10m² will be required to manage residential waste at the site, utilising smaller MGBs. The area will be sufficiently sized to accommodate proposed bins.

FOGO waste has not been included in these calculations in accordance with the City of Belmont Council. This will be implemented after consultation with a Waste Education Officer when required.

Bulky Waste

Bulky waste items include those that cannot be disposed of in general waste and recycling bins, including but not limited to broken/damaged/old whitegoods, furniture, appliances, mattresses, etc. It is the responsibility of the residents to transfer stored bulky waste to the kerbside collection point for council’s pre-booked clean-up service.



4 Waste Management Systems

4.1 Waste Management System Summary

The following specific management methods are proposed for the various collection waste streams expected to be generated at the site, including alternative waste streams outside of general waste, recycling and organics:

- **General Waste:** General waste shall be placed within a tied plastic bag prior to transferring into collection bins. For collection purposes, general waste shall be stored within a mobile garbage bin (MBG).
- **Commingled Recycling:** All recyclables will be stored in commingled bins (mixed plastic, paper, cardboard, glass, aluminium, steel). All recyclables should be decanted loose (not bagged) with containers un-capped, drained and rinsed prior to disposal into the recycling bin. Paper should be flattened and placed in paper and cardboard bin if applicable.
- **Paper and Cardboard:** Should large quantities of paper and cardboard waste be generated from proposed site uses a separate service may be suitable for application at the site. The contracted waste service provider may be able to provide separate paper and cardboard bins for the source separation and collection of paper and cardboard waste.
- **Food Waste:** Residential food organics waste generation can be collected separately from general and recycling waste, and composted or transferred to a FOGO facility in accommodation of upcoming mandates. Residents may implement a separate FOGO bin or compost bins on their property in an appropriate area. Organics treatment can be used to produce conditioners, compost or vermiculture castings for application on or off-site. Equipment options include different size and capacity composters, dehydrators, worm farms and macerators. For organics treated to acceptable standards, discharge of effluent or any output to sewer as commercial trade wastewater may be permitted. Site gardeners or residents may use this compost for their own garden spaces to encourage resource recycling. Such implementations may be arranged in the form of a communal composting and worm farm area with consideration of:
 - Accessibility to the designated composting area;
 - Maintenance of the composting area to mitigate odour and vermin;
 - Location and positioning of dwellings; and
 - Ensuring any runoff is kept from drainage points.
- **Other (Problem) Waste:** The disposal of hard, bulky, electronic, liquid or potentially hazardous wastes shall be organised between the operator and site users as necessary. Residents are entitled to a number of bulky waste pick ups periodically performed by Council, utilising a booking system.

4.2 Waste Management and Recycling Method

The flow of **residential waste and recycling** goes from generation to collection through several steps:

1. Waste is temporarily stored within the dwelling at its point of generation in an appropriately sized receptacle, clearly marked for type of waste (for example, in the kitchen);
2. Residents are to transfer waste to the residential waste storage room for appropriate disposal into the respective bin via lift.
3. Building management are responsible for the maintenance of bins and the waste storage rooms, ensuring bins are clean and operational. Building management are also responsible for switching out full bins and monitoring bin fullness; and
4. Building management is to ensure contracts with Council who also ensure appropriate collection scheduling and access is organised to minimise noise, odour, vermin, and visual amenity impacts to residents, visitors and the public.

4.3 Management System and Responsibilities

The building manager will be responsible for the management of waste at the site. Should there be any issues that impact on the operational efficiency, safety and suitability of waste management, management will be responsible for making any necessary changes, responsibilities include:

- Using this WMP to inform waste management operations, design and infrastructure;
- Providing educational materials and information on sorting methods for recycled waste, awareness of waste management procedures for waste minimisation and resource recovery;
- Maintaining a valid and current contract with a licensed waste service provider for waste and recycling collection and disposal;
- Making information available to residents and visitors about waste management procedures;
- Organising, maintaining and cleaning bins as part of a regular maintenance schedule;
- Manoeuvring bins to specified onsite collection point prior to and following scheduled collection of waste bins;
- Organising bulky waste collections as required;
- Ensuring bin allocation and waste/recycling collection frequency is adequate. Requesting additional infrastructure or services where necessary; and
- Monitoring any vermin and pest issues and arranging appropriate controls (traps or fumigating) and maintenance of doors or other points of potential entry.

4.4 Collection Method and Loading Areas

Collection points for the waste service provider (WSP) and areas for handling and loading are as follows:

- Residential bins will be serviced by Council’s standard kerbside service, from Abernethy Road. Bins will be wheeled out prior to collection by building management and promptly returned to the residential bin storage area following servicing.
- Clear, safe, accessible and convenient space for handling of MGBs and equipment and loading of collection vehicles; and
- Identifiable areas where visitors and workers can recognise and avoid any risk associated with moving vehicles, and bin moving and handling.

Table 4: Collection points and loading areas requirements and specification

| Component | Requirement | Specification |
|---------------------------------------|--|---|
| Collection point | Allow safe waste collection and loading operations | <ul style="list-style-type: none"> - Adequate clearance and manoeuvring space; - Sufficient clearance for the safe handling of materials and equipment; and - Sectioned loading bay does not impede upon traffic and pedestrian safety. |
| Vehicle manoeuvring and loading space | Truck space for adequate lift clearance, manoeuvring and operation for a contractor collection vehicle | <ul style="list-style-type: none"> - Collection from each site use loading area by a rear lift collection vehicle; - Adequate loading bay dimensions to not impede lift clearance; - Operational clearance for truck manoeuvring in a forward direction; and - The provision of space clear of vehicle parking spaces (level and free of obstructions). |



| Component | Requirement | Specification |
|-----------------|---|--|
| Operating times | Appropriate collection times to limit noise and traffic disturbance | - Collection times will be arranged during off-peak times to ensure minimal disturbance to pedestrians and visitors. |

4.5 Waste and Recycling Storage Areas

The waste areas will provide centralised storage that has adequate capacity to receive and store the maximum likely generation of waste and recycling between collection times. In accordance with the *WALGA Multiple Dwelling Waste Management Plan Guidelines*, it is recommended the bin storage areas be designed with the following considerations:

- Have adequate storage space for required bins (based on the building size and the applicable waste and recycled material generation rates).
- Be designed with some flexibility in relation to size to ensure future uses for the development are not limited.
- Permit easy, direct and convenient access for residents, caretakers and other the users of the facility, whilst restricting access to unauthorised persons.
- Permit easy transfer of bins to the presentation point if required, with doors and access wide and high enough to allow easy manoeuvring of any stored bin.
- Permit easy, direct and convenient access for collection service providers.
- Are integrated into the design of the overall development and do not affect visual amenity.
- Bulky waste storage and collection has been considered.

4.6 Signage

Signage that promotes resource recovery, waste minimisation, safety and amenity follows the Australian Standard for safety signs for the occupational environment (Standards Australia, 1994).

Signage will be designed to consider language and non-English speaking backgrounds, vision impairment and accessibility. Illustrative graphics must form a minimum 50% of the area of the signage. Signage is to be prominently posted in the waste room indicating:

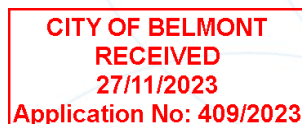
- Details regarding acceptable recyclables;
- Recyclables are to be decanted loose (not bagged);
- *No standing* and *danger* warnings apply to the area surrounding the waste storage area;
- Contact details for arranging the disposal of bulky items; and
- The area is to be kept tidy.

Standard signage requirements and guidance for application apply (see Appendix A).

4.7 Prevention of Pollution and Litter Reduction

To minimise dispersion of litter and prevent pollution (to water and land via contamination of runoff, dust and hazardous materials), building management and the site cleaning staff will also be responsible for:

- Maintenance of open and common site areas;
- Ensuring waste areas are well maintained and kept clean;
- Securing the waste storage area from vandalism and the escape of litter;
- Identification and appropriate disposal of goods with hazardous material content (paints, e-waste, fluorescent tubes);



Attachment 12.2.5 Waste Management Plan

- Taking action to prevent dumping and unauthorised use of waste areas; and
- Requiring contractors to clean up any spillage that may occur during waste servicing or other work.

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14

5 References

Department of Water and Environmental Regulation. (2012). *Waste Authority WA*. Retrieved from Waste Avoidance and Resource Recovery Strategy 2030.

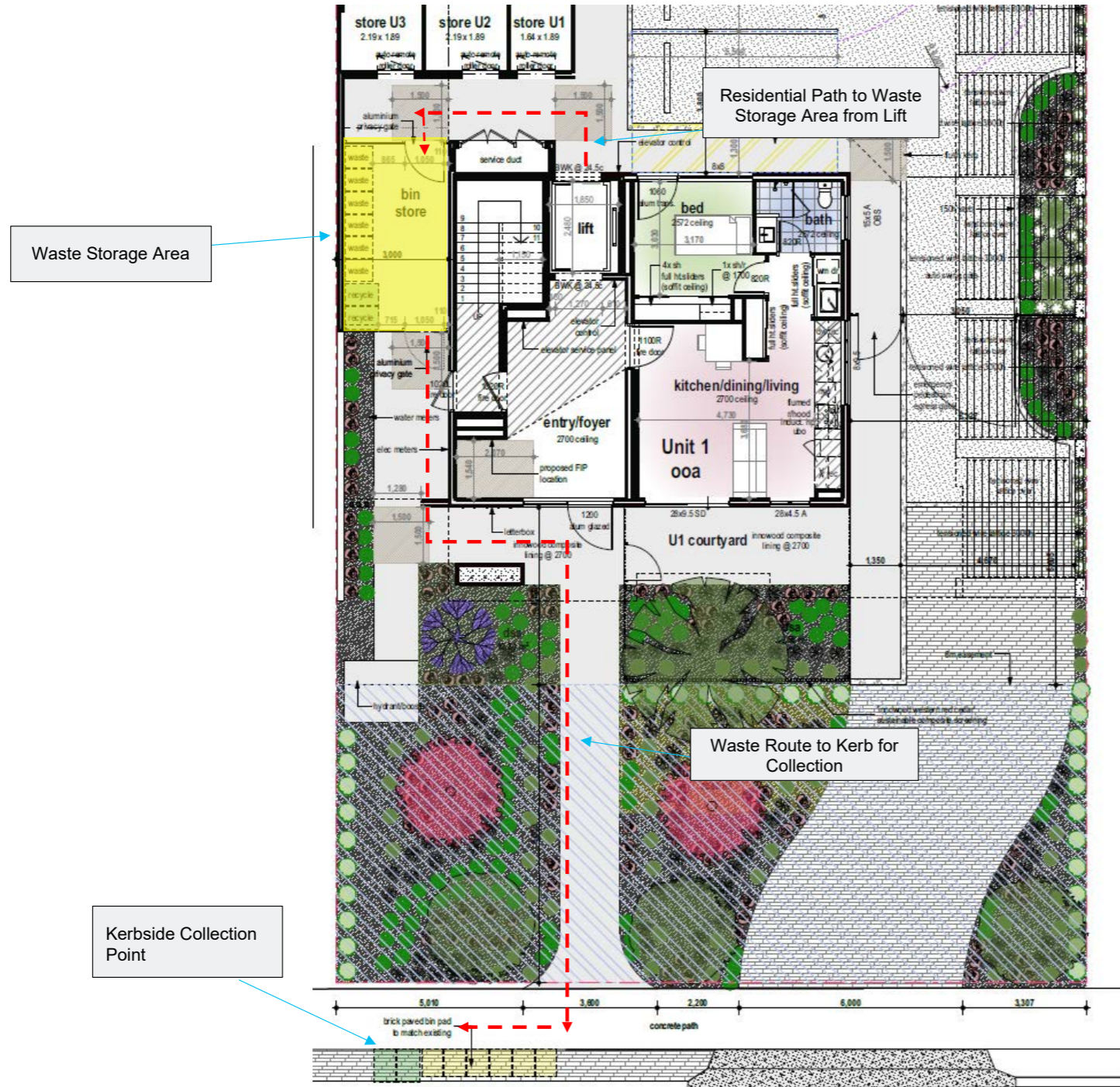
Standards Australia. (1994). *AS 1319: Safety signs for the occupational environment, Homebush, NSW: Standards Australia*.

Standards Australia. (2008). *AS 4123: Mobile waste containers*.

WALGA Multiple Dwelling Waste Management Plan Guidelines

Appendix A Site Plans

Figure 2: Ground Floor Plan



Source: JFK Custom Homes, 2023.

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Appendix B Standard Signage

Waste Signage

Signs for garbage, recycling and organics bins should comply with the standard signs promoted by the WA EPA.

Standard symbols for use in signage, bin facade and educational materials are promoted through the WA Environment Protection Authority. The Australian Standard series AS 4123 (Part 7) details colours for mobile waste containers (Standards Australia 2008).

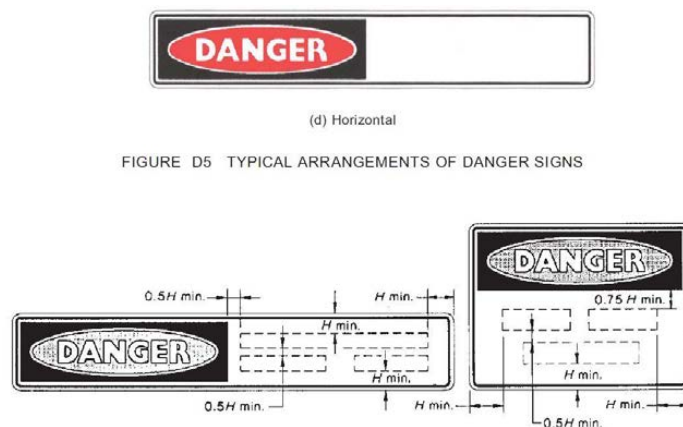
Figure 3: Examples of standard signage for bin uses



Safety Signs

The design and use of safety signs for waste and recycling rooms and enclosures should comply with AS 1319 (Standards Australia 1994). Safety signs should be used to regulate, and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Below are some examples. Clear and easy to read 'NO STANDING' and 'DANGER' warning signs must be fixed to the external face of each waste and recycling room where appropriate.

Figure 4: Example and layout of safety signage



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Document Set ID: 5770580
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12.3 Community Sporting and Facilities Fund Grant Application - Forster Park Changerooms

| | | |
|-------------------------------|---|------------------------------|
| Voting Requirement | : | Absolute Majority |
| Subject Index | : | 57/003 |
| Location/Property Index | : | 130 Keane Street, Cloverdale |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | Nil |
| Applicant | : | City of Belmont |
| Owner | : | City of Belmont |
| Responsible Division | : | Infrastructure Services |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To seek endorsement for the submission of an application to the Department of Local Government, Sport and Cultural Industries' (DLGSC) Community Sport and Recreation Facilities Fund (CSRFF) Small Grant 2024-25 round.

Summary and key issues

The CSRFF is administered by the DLGSC and provides financial assistance to community groups and local governments to develop infrastructure for sport and recreation. CSRFF Small Grants are capped at 50% (to a maximum of \$200,000) of the total project cost (excluding GST).

Local governments are required to review, rank, prioritise and submit CSRFF grant applications to the DLGSC, upon approval by Council.

No applications have been received from local sport and recreation clubs for this CSRFF Small Grants round, however the City intends to submit an application to fund changeroom upgrades at Forster Park.

Officer Recommendation

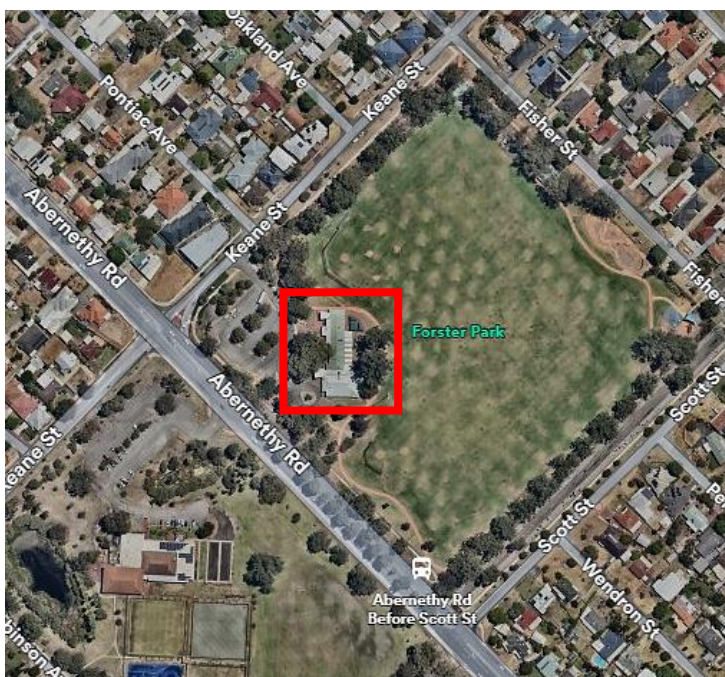
That Council:

1. Approve the Community Sport and Recreation Facilities Fund grant application be submitted to the Department of Local Government, Sport and Cultural Industries for the 2024/25 small grants funding round, for the Forster Park Changeroom upgrades.
2. Authorise the Chief Executive Officer to accept funding through the Community Sport and Recreation Facilities Fund, should the grant application be successful.
3. Approve the allocation of \$88,000 as a contribution towards the Foster Park Changeroom upgrade in the 2024/25 Council budget.
4. Approve funding up to the total project cost of \$176,000 in the 2024/25 Council budget process should the Community Sport and Recreation Facilities Fund grant application prove unsuccessful.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

130 Keane Street, Cloverdale



Consultation

Officers have liaised with:

- The Belmont Districts Football Club and the Victoria Park Belmont Baseball Club.
- The West Australian Football Commission (WAFC) who have identified Forster Park as a facility that requires changeroom upgrades to support inclusive, female friendly participation as a priority.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 1: Liveable Belmont

Strategy: 1.5 Encourage and educate the community to embrace sustainable and healthy lifestyles

Goal 2: Connected Belmont

Strategy: 2.1 Design our City so that it is accessible by people of all ages and abilities

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community

Strategy: 5.3 Invest in services and facilities for our growing community

Policy implications

The report is in accordance with Council Policy: Donations and Applications for Financial Assistance.

Statutory environment

There are no specific statutory requirements in respect to this matter.

Background

The DLGSC CSRFF Small Grants 2024-25 are available for projects where the total project cost does not exceed \$500,000. Grants awarded in this category must be claimed in the financial year following the date of approval. There are two rounds per year and coincide with the summer and winter sporting seasons.

The maximum grant offered for small grant applications is 50% of the project cost, capped at \$200,000.

The DLGSC have also notionally allocated \$1,000,000 in each funding round for projects that improve the usability of facilities for female participants.

The DLGSC requires all grant applications to be assessed and prioritised by local governments prior to submission. Local governments are to base assessments on the need for a planned approach, which takes into account justified needs, existing facilities and the social and financial impact of investing in new facilities.

Each submission is to be assessed against the following criteria:

| RATE | DESCRIPTION |
|-------------|--|
| A | Well planned and needed by the municipality |
| B | Well planned and needed by the applicant |
| C | Needed by the municipality, more planning required |
| D | Needed by the applicant, more planning required |
| E | Idea has merit, more preliminary work needed |
| F | Not recommended |

Grant applications will be considered by the DLGSC Small Grants Committee and recommendations to be announced in May/June 2024.

The City has prepared one (1) grant application for assessment: City of Belmont Forster Park Changeroom Upgrades

Report

The City of Belmont plays a pivotal role in ensuring that community spaces are designed to facilitate equitable access and are conducive to inclusive community participation. The City's diverse community (41% born overseas) demonstrate the need to ensure all City owned community facilities are inclusive to not only all genders but also consider differing abilities and cultural needs, allowing and promoting use for all.

In 2022, the City undertook the development of Sporting Facility Needs Analysis which identified the need to upgrade various changeroom facilities across the City to ensure they are inclusive and support the growing demand and expectations for female friendly facilities.

To demonstrate the City's commitment in upgrading identified changeroom facilities to ensure they are inclusive, the City is progressing through a number of changeroom upgrades over the next three years to ensure they continue to meet community needs and expectations.

Forster Park is identified as a facility that requires such upgrades and is the first changeroom upgrade project to be rolled out.

The changerooms at Forster Park are outdated and cater primarily to male sporting needs. They do not have the capacity to accommodate future growth in participation. Upgrades are required to create appropriate facilities that include gender neutral spaces suitable for all players, including women and girls of all ages in the community.

Specific feedback (below) from primary sporting clubs highlights the need for the upgrade:

- The Belmont Districts Football Club wishes to establish a women's team.
- The Victoria Park Belmont Baseball Club seeks to re-establish their women's team next season. In addition, the club has three female juniors playing junior baseball which will likely grow moving forward.
- The WA Football Commission and Perth Football League identifies Forster Park as a facility that requires immediate retrofit works to bring the facility up to an inclusive standard.

Financial implications

The CSRFF application for the Forster Park changeroom upgrade has a total estimated project cost of \$176,000 (ex GST). This cost estimate is based off two quotes received, which includes approximately \$10,000 of contingency and cost escalations.

A 50% funding contribution towards the project cost is requested from DLGSC in the CSRFF grant application (\$88,000).

Should the City's CSRFF application be successful, the City will be required to fund the remaining estimated project cost of \$88,000. It is proposed that these funds are considered as part of the 2024-25 capital works budget.

The funding breakdown is summarised in the table below:

| Contribution Towards Project | Cost (ex GST) |
|-------------------------------------|----------------------|
| City of Belmont | \$88,000 |
| CSRFF | \$88,000 |
| Total project cost | \$176,000 |

Should the funding received from the DLGSC be unsuccessful or less than the funding requested, it is proposed that the City of Belmont will fund the outstanding costs to complete the projects.

Notwithstanding, the City will also consider this project for appropriate funding opportunities that may arise through the State or Federal Government.

Environmental implications

There are no environmental implications associated with this report.

Social implications

The proposed upgrade for Forster Park Changerooms will:

- Ensure that the community has access to the services and facilities it needs.
- Support local sporting groups to increase participation by meeting the needs of the community.
- Provide an inclusive environment for not only all genders, but also considers cultural needs where privacy is required.
- Enhance a sense of community and the image of Belmont.

Attachment details

| Attachment No and title |
|--------------------------------|
| Nil |

12.4 Request for Rate Exemption - Autism Association WA

| | | |
|----------------------------|---|----------------------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 98/008 |
| Location/Property Index | : | 7 Comino Street, Cloverdale 6105 |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | Nil |
| Applicant | : | Autism Association WA |
| Owner | : | Department of Communities |
| Responsible Division | : | Corporate and Governance |

Council role

When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Quasi-Judicial

Purpose of report

To consider a request for rate exemption from Autism Association WA for the property at 7 Comino Street, Cloverdale.

Summary and key issues

The Autism Association WA (AAWA) has made an objection against the rate book in accordance with sections 6.26 (2)(g) and 6.53 of the *Local Government Act 1995 (WA)*.

Documents have been provided by AAWA to support their request for a rate exemption on the basis that the property is used exclusively for charitable purposes.

Officer Recommendation

That Council endorse the rate exemption for the property known as 7 Comino Street, Cloverdale under sections 6.26 (2)(g) and 6.53 of the *Local Government Act 1995 (WA)* effective from 1 July 2023.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Lot 868 on Plan 7022 known as 7 Comino Street, Cloverdale.



Consultation

Internal consultation has been undertaken with the City's Planning team.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

The relevant sections of the *Local Government Act 1995 (WA)* that apply are:

‘6.26. Rateable land

(1) Except as provided in this section all land within a district is rateable land.

(2) The following land is not rateable land — ..

(g) land used exclusively for charitable purposes;”

and..’

‘6.53. Land becoming or ceasing to be rateable land

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.’

‘6.76. Grounds of objection

(1) A person may, in accordance with this section, object to the rate record of a local government on the ground —

(a) that there is an error in the rate record —

- (i) with respect to the identity of the owner or occupier of any land; or
 - (ii) on the basis that the land or part of the land is not rateable land; or
- (b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.
- (2) An objection under subsection (1) is to —
- (a) be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and
 - (b) identify the relevant land; and
 - (c) set out fully and in detail the grounds of objection.
- (3) An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.'

Background

The property in question is used by AAWA exclusively for charitable purposes under 6.26(2)(g) of the *Local Government Act 1995 (WA)*.

AAWA support people with Autism, their families, and carers to live their best life possible.

They are a not-for-profit incorporated association dedicated to the mission to advance personal development, equality of opportunity and community participation of people with Autism. One of the many services provided is shared accommodation and support for people with Autism.

Some of their objectives are –

- To promote awareness in the community of the needs of people with an Autism Spectrum Disorder and their families;
- Provide services to meet the needs and interests of individuals with an Autism Spectrum Disorder and related developmental disabilities;
- Be a specialist resource centre to promote and encourage best practice in the support and management of people with an Autism Spectrum Disorder
- Encourage and promote research into Autism Spectrum Disorder.

The property in question is a residential property which allows for shared accommodation for full time, permanent residents with Autism and also includes a 24/7 support care worker.

Report

AAWA has provided documentation requesting rate exemption under section 6.26(2)(g) of the *Local Government Act 1995 (WA)*. The following supporting documentation has been supplied:

- AAWA has completed the Rates and Charitable Land Use Exemptions Application. This document was created jointly by the WA Rates Officers Association and the Western Australian Local Government Association to ensure consistency with exemption requests.
- Copy of the latest lease and a letter from Department of Communities advising that the lease dated 19 December 2016 is expected to continue for many years and the renewal is expected in 2025.
- Statutory Declaration confirming the use of the property.
- AAWA Constitution.
- Notice of Endorsement for Charity Tax Concessions with the Australian Taxation Office.
- Copy of the Certificate of registration under the Australian Charities and Not-for-profits Commission (ACNC).

To assess the property's eligibility for exemption, the supporting documentation was assessed against the relevant sections of legislation.

Financial implications

The property is currently rated as Residential with a Gross Rental Valuation (GRV) of \$23,920. The loss of income for 2023-24 rating year from 1 July 2023 will be \$1,461.34.

The Emergency Services Levy is still applicable to the property and is required to be paid in full and the payment forwarded to the Department of Fire and Emergency Services as per the current legislative requirements.

Environmental implications

There are no environmental implications associated with this report.

Social implications

Continued provision of shared accommodation ensures that the community has access to the services and facilities it needs.

Attachment details

| Attachment No and title |
|-------------------------|
| Nil |

Mayor Rossi, Cr Davis, Cr Kulczycki and Cr Sekulla disclosed at Item 3 of the Programme “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.5 2024/25 March Budget Review

| | | |
|----------------------------|---|-------------------------------------|
| Voting Requirement | : | Absolute Majority |
| Subject Index | : | 54/004 Budget Documentation Council |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

The purpose of this report is to present the March 2024 Budget Review and to seek Council’s authorisation of the proposed budget amendments arising from the review.

Summary and key issues

In keeping with sound financial management practices, a further review of the 2023/24 budget has been conducted. A review of the budget provides the City an opportunity to measure its financial performance against the current budget and also to review projections to the end of the financial year. Initial assumptions and estimations are reviewed, and current economic and environmental conditions taken into consideration.

The budget remains in balance and a list of adjustments has been included at Attachment 12.5.2.

Officer Recommendation

That Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 33A, adopt the amendments contained in the 2023-24 Budget Review (Attachment 12.5.1) including amendments to the capital expenditure budget including the Fleet Replacement Program.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter other than internal staff.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a local government to carry out a review of its budget between 1 January and the last day of February each year, report it to Council on or before 31 March, and then report the outcome of the review to the Department of Local Government Sport and Cultural Industries within 14 days.

Background

In keeping with Council's ongoing budget control and financial management, a number of adjustments are required to ensure Council's Budget continues to reflect an accurate position.

The March Budget Review process is predominantly aimed at addressing the following issues:

- Ensuring the City's financial position remains on track in the lead up to the end of the financial year
- Decisions of Council requiring funding
- New items arising following the October Budget Review

Report

Opening Balance

As has been the case in previous Budget Reviews, one of the issues to be addressed relates to the estimated opening balance. The opening balance is predicted early in the budget process to enable budget preparation and rate modelling to proceed and is a best estimate at that point in time. This surplus position is finalised when the City's audit has been completed.

At the time of the October Budget Review, the opening surplus for the 2023/24 year remained subject to the finalisation of audit. With the finalisation of the audit in November 2023, the opening surplus has now been confirmed.

The following summarises the movement in the opening surplus position for this review:

| | |
|---|---------------------|
| Adopted budgeted opening surplus | \$7,559,492 |
| Increase in opening surplus | \$4,554,448 |
| Estimated opening surplus position - October Budget Review | \$12,113,940 |
| Decrease in opening surplus | (\$161,298) |
| Confirmed opening surplus | \$11,952,642 |

The reduced surplus of \$161K is attributable to final audit adjustments.

Budget Amendments

The detail of the proposed budget review is included in the following documents:

- Statement of Financial Activity (Attachment 12.5.1);
- Budget Review Comparison (Attachment 12.5.2); and
- Budgeted Reserve Balances for the year ending 30 June 2024 (Attachment 12.5.3).

It should be noted that the Budget Review Comparison report (Attachment 12.5.2) includes only those line items that have changed during the review process.

The updated Statement of Financial Activity at Attachment 12.5.1 compares the proposed March budget review to the current budget. A summary of the movements is as follows, with material adjustments included below.

| | Movement |
|------------------------------|---------------|
| Budgeted closing surplus | \$489,999 |
| Reduced opening surplus | (\$161,298) |
| Additional revenue | \$3,211,424 |
| Additional expenditure | \$254,103 |
| Reduced capital grants | (\$176,173) |
| Reduced capital expenditure | \$1,588,379 |
| Additional reserve transfers | (\$4,706,434) |
| Closing surplus | \$500,000 |

Revenue from operating activities has increased by \$3,211,424, including the following amendments:

- Higher interest earnings as a result of higher rates on investments and increased balances \$2M
- Higher revenue from Insurance reimbursements based on claims to date \$384K
- Increased rates revenue of \$150K as a result of interim rates received to date
- Higher than anticipated number and value of planning applications \$145K
- Higher revenue from Financial Assistance Grant of \$140K based on the prior year
- Higher than anticipated revenue from parking fines \$112K

Expenditure from operating activities (including non cash items) has increased by \$1,201,513 including the following amendments:

- Increase to depreciation of as a result of the asset revaluation undertaken in 2022/23 \$1.4M
- Reduction in overall employee costs of \$547K.
- Increase in costs following final bin numbers for phase 1 of FOGO \$169K

Amounts attributable to investing activities have decreased by \$1,412,206, including the following amendments:

- Reduction in funding for Middleton Park sports lighting to be received in 2024/25 in line with project milestones \$200K
- Reduction in line with projects to be carried forward to 2024/25 \$3.4M
- Increase in road projects for which funds were quarantined in Capital Projects Reserve ready to progress \$1.4M
- Increase attributable to new projects \$416K
- Reduction as a result of actual savings anticipated \$395K
- Increase as a result of projects brought forward from 2024/25 \$260K
- Increase relating to projects carried forward from 2022/23 not previously identified \$100K

Amounts attributable to financing activities have increased by \$4,706,434, including the following amendments:

- Increased transfer to reserve relating to projects to be carried forward \$3.4M
- Increased transfer to reserve relating to increased municipal interest earnings \$1.9M
- Reduced transfer to reserve relating to road projects for which funds were quarantined in Capital Projects Reserve ready to progress \$1.4M

Financial implications

The presentation of these reports to Council ensures compliance with the *Local Government Act 1995 (WA)* and associated Regulations, and also ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title

1. Statement of Financial Activity [**12.5.1** - 2 pages]
2. Budget Review Comparison [**12.5.2** - 62 pages]
3. Budgeted Reserve Balances for the Year Ending 30 June 2024 [**12.5.3** - 1 page]

City of Belmont

Statement of Financial Activity for March Budget Review 2023/24

| | Budget vs Actual | | | | |
|---|---------------------|---------------------------|---------------------|---------------------|--------------------|
| | Adopted Budget | Current Authorised Budget | Year to Date Actual | March Review | Movement |
| Budget: 24CLRBD1, Actual: 24CLACT | | | | | |
| OPERATING ACTIVITIES | | | | | |
| Revenue from operating activities | | | | | |
| Rates | 56,523,628 | 56,495,635 | 56,435,811 | 56,645,769 | 150,134 |
| Grants, subsidies and contributions | 1,352,213 | 2,572,530 | 453,552 | 2,682,554 | 110,024 |
| Fees and charges | 9,431,466 | 9,644,953 | 8,655,879 | 10,113,579 | 468,626 |
| Interest revenue | 3,212,602 | 4,789,952 | 3,364,764 | 6,864,925 | 2,074,973 |
| Other revenue | 652,442 | 673,313 | 529,699 | 1,080,981 | 407,668 |
| Profit on asset disposals | 145,298 | 76,289 | 11,293 | 76,289 | 0 |
| | 71,317,649 | 74,252,672 | 69,450,997 | 77,464,096 | 3,211,424 |
| Expenditure from operating activities | | | | | |
| Employee costs | (27,827,054) | (27,290,268) | (12,769,794) | (26,479,781) | (810,487) |
| Materials and contracts | (31,435,086) | (33,296,445) | (13,732,425) | (33,824,072) | 527,627 |
| Utility charges | (1,734,423) | (1,746,344) | (736,402) | (1,745,786) | (558) |
| Depreciation | (11,400,000) | (11,400,000) | (6,921,101) | (12,855,616) | 1,455,616 |
| Finance Costs | (544,195) | (544,195) | (233,103) | (544,195) | 0 |
| Insurance | (853,263) | (855,284) | (744,588) | (855,454) | 170 |
| Other expenditure | (1,387,515) | (1,721,618) | (940,070) | (1,750,763) | 29,145 |
| Loss on asset disposals | 0 | 0 | 0 | 0 | 0 |
| | (75,181,536) | (76,854,154) | (36,077,482) | (78,055,667) | 1,201,513 |
| Non-cash amounts excluded from operating activities | 11,319,524 | 11,388,533 | 5,295,227 | 12,844,149 | (1,455,616) |
| Amount attributable to operating activities | 7,455,637 | 8,787,051 | 38,668,743 | 12,252,578 | (3,465,527) |
| INVESTING ACTIVITIES | | | | | |
| Inflows from investing activities | | | | | |
| Capital grants, subsidies and contributions | 2,152,794 | 3,391,835 | 1,494,418 | 3,254,438 | 137,397 |
| Proceeds from disposal of assets | 1,083,340 | 1,240,738 | 250,090 | 1,201,962 | 38,776 |
| Outflows from investing activities | | | | | |
| Purchase of property, plant and equipment | (4,214,640) | (4,754,864) | (916,655) | (3,870,203) | (884,661) |
| Payments for construction of infrastructure | (9,539,017) | (12,446,336) | (3,512,170) | (11,742,618) | (703,718) |
| Amount attributable to investing activities | (10,517,523) | (12,568,627) | (2,684,317) | (11,156,421) | (1,412,206) |
| FINANCING ACTIVITIES | | | | | |
| Inflows from financing activities | | | | | |
| Transfers from reserve accounts | 3,644,575 | 5,012,809 | 0 | 5,012,906 | (97) |
| Outflows from financing activities | | | | | |
| Repayment of borrowings | (618,110) | (618,110) | (306,139) | (618,110) | 0 |
| Payments for principal portion of lease facilities | (67,308) | (67,308) | 0 | (67,308) | 0 |
| Transfers to reserve accounts | (6,956,761) | (12,169,756) | 0 | (16,876,287) | 4,706,531 |
| Amount attributable to financing activities | (3,997,604) | (7,842,365) | (306,139) | (12,548,799) | 4,706,434 |

Attachment 12.5.1 Statement of Financial Activity

| | Adopted Budget | Current Authorised Budget | Year to Date Actual | March Review | Movement |
|--|----------------|---------------------------|---------------------|----------------|-----------------|
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | |
| Surplus or deficit at the start of the financial year | 7,559,492 | 12,113,940 | 0 | 11,952,642 | 161,298 |
| Amount attributable to operating activities | 7,455,637 | 8,787,051 | 38,668,743 | 12,252,578 | (3,465,527) |
| Amount attributable to investing activities | (10,517,523) | (12,568,627) | (2,684,317) | (11,156,421) | (1,412,206) |
| Amount attributable to financing activities | (3,997,604) | (7,842,365) | (306,139) | (12,548,799) | 4,706,434 |
| Surplus or deficit at the end of the financial year | 500,002 | 489,999 | 35,678,286 | 500,000 | (10,001) |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|---------------|--|
| 05 - Chief Executive Officer | | | | | | |
| 010 - Chief Executive Officer | | | | | | |
| 920100 - Chief Executive Officer | | | | | | |
| 1 - Expenditure | | | | | | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1216 - Agency Staff | 240 | 240 | 0 | 200 | -40 | Minor repairs by mechanic. |
| 1223 - Parts | 0 | 0 | 138 | 138 | 138 | March: Budget to include specific part. |
| 1224 - Fuel | 8,780 | 8,780 | 2,507 | 5,947 | -2,833 | March: Budget reduced to match actual fuel use. |
| 1314 - Ins. Prem - Motor Vehicle | 381 | 381 | 1,399 | 1,399 | 1,018 | Annual insurance premium. March: Budget increased to match actual costs. |
| TOTAL 40 - Fleet/Plant Operating | 9,401 | 9,401 | 4,044 | 7,684 | -1,717 | |
| TOTAL 1 - Expenditure | 9,401 | 9,401 | 4,044 | 7,684 | -1,717 | |
| TOTAL Chief Executive Officer | 9,401 | 9,401 | 4,044 | 7,684 | -1,717 | |
| TOTAL 010 - Chief Executive Officer | 9,401 | 9,401 | 4,044 | 7,684 | -1,717 | |
| 020 - People & Culture/Payroll | | | | | | |
| 921000 - Human Resources | | | | | | |
| 1 - Expenditure | | | | | | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 436 | 436 | 1,338 | 1,338 | 902 | Annual license fee. March: Budget to include reallocated vehicles. |
| 1201 - Wages | 480 | 480 | 268 | 470 | -10 | Wages for general maintenance. |
| 1225 - External Repairs | 500 | 500 | 1,969 | 1,969 | 1,469 | External repairs plus insurance excess fee. March: Budget increased for vehicles repairs. |
| TOTAL 40 - Fleet/Plant Operating | 1,416 | 1,416 | 3,575 | 3,777 | 2,361 | |
| TOTAL 1 - Expenditure | 1,416 | 1,416 | 3,575 | 3,777 | 2,361 | |
| TOTAL Human Resources | 1,416 | 1,416 | 3,575 | 3,777 | 2,361 | |
| TOTAL 020 - People & Culture/Payroll | 1,416 | 1,416 | 3,575 | 3,777 | 2,361 | |
| 022 - Work Health and Safety | | | | | | |
| 921200 - Workplace Health & Safety | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1234 - Uniforms/Protective Clothing | 0 | 0 | 4,953 | 7,000 | 7,000 | March: Due to long sleeve and long pants policy effective 01/12/23 disposal of non-compliant uniforms from stores stock for outdoor workforce, plus provision of long sleeves for staff undertaking events etc. where this requirement was not budgeted. |
| 1240 - Safety Equipment | 3,000 | 3,000 | 483 | 4,200 | 1,200 | Purchase 2 x breathalyser units and consumables to achieve D&A Control Program scheduled for late 2023 March: Provision of 2 x Safe T Cards (4G), being for a Mobile Library worker due to 3G network phase out, and for the Faulkner Park Precinct Officer (security) as an identified safety improvement. |
| 1399 - Miscellaneous | 1,000 | 1,000 | 1,556 | 3,000 | 2,000 | Additional WHS staff and additional planned WHS/H&W activity, resources for HSRs. March: Increase in WHS activity such as staff BBQs at Operations Centre e.g.RUOK and coming WHS Toolbox Meetings. |
| TOTAL 00 - Operating | 4,000 | 4,000 | 6,992 | 14,200 | 10,200 | |
| TOTAL 1 - Expenditure | 4,000 | 4,000 | 6,992 | 14,200 | 10,200 | |
| TOTAL Workplace Health & Safety | 4,000 | 4,000 | 6,992 | 14,200 | 10,200 | |
| TOTAL 022 - Work Health and Safety | 4,000 | 4,000 | 6,992 | 14,200 | 10,200 | |
| TOTAL 05 - Chief Executive Officer | 14,817 | 14,817 | 14,612 | 25,661 | 10,844 | |
| 10 - Corporate & Governance | | | | | | |
| 040 - Executive Services | | | | | | |
| 920000 - Governance | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1216 - Agency Staff | 10,000 | 10,000 | 23,369 | 86,000 | 76,000 | Extended leave by one employee booked March: Increased to cover Legal Advisor, plus legal coverage, offset by salaries (2 missing FTE for 6 months) |
| 1371 - Travel - Conferences | 0 | 0 | 156 | 156 | 156 | March: YTD actual training offset |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1372 - Accommodation - Conferences | 0 | 0 | 788 | 788 | 788 | March: YTD actual training offset |
| 1373 - Registration - Train/Conf | 46,500 | 46,500 | 6,995 | 25,500 | -21,000 | Inhouse org wide training 4 x\$10k, Employees 7 x\$500, Moore annual accounts 1 x\$1500 |
| 1399 - Miscellaneous | 2,000 | 5,500 | 2,096 | 10,000 | 4,500 | March: Remove 2 x \$10k in house training programme as not achievable with resourcing, \$1K offset for travel for training YTD October: \$3500 added for standing desks being requested by staff March: Funds to fix corner desk advised approx \$6k |
| TOTAL 00 - Operating | 58,500 | 62,000 | 33,404 | 122,444 | 60,444 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1314 - Ins. Prem - Motor Vehicle | 313 | 313 | 0 | 0 | -313 | March: Budget not required. |
| TOTAL 40 - Fleet/Plant Operating | 313 | 313 | 0 | 0 | -313 | |
| TOTAL 1 - Expenditure | 58,813 | 62,313 | 33,404 | 122,444 | 60,131 | |
| TOTAL Governance | 58,813 | 62,313 | 33,404 | 122,444 | 60,131 | |
| 920001 - Compliance | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 230,250 | 230,250 | 26,668 | 26,667 | -203,583 | March: 2 roles duplicated in another cost centre |
| 1209 - Superannuation | 0 | 0 | 1,191 | 1,191 | 1,191 | March: increased in line with actual |
| 1322 - Telephone | 587 | 587 | 29 | 29 | -558 | March: cost centre no longer in use |
| TOTAL 00 - Operating | 230,837 | 230,837 | 27,888 | 27,887 | -202,950 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 436 | 436 | 0 | 0 | -436 | Annual license fee. March: Minor reduction to operational costs. |
| 1314 - Ins. Prem - Motor Vehicle | 266 | 266 | 510 | 510 | 244 | Annual insurance premium. |
| TOTAL 40 - Fleet/Plant Operating | 702 | 702 | 510 | 510 | -192 | |
| TOTAL 1 - Expenditure | 231,539 | 231,539 | 28,398 | 28,397 | -203,142 | |
| TOTAL Compliance | 231,539 | 231,539 | 28,398 | 28,397 | -203,142 | |
| 920002 - Business Improvement | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 40,000 | 47,000 | 0 | 105,000 | 58,000 | SCP consultant \$40k, SGS audit major 3 year cycle \$15k October: extra \$7k for SCP based on quote March: SCP/CBP consultant due to staff resignation \$70k, \$25k ISO recertification plus \$10k buffer |
| TOTAL 00 - Operating | 40,000 | 47,000 | 0 | 105,000 | 58,000 | |
| TOTAL 1 - Expenditure | 40,000 | 47,000 | 0 | 105,000 | 58,000 | |
| TOTAL Business Improvement | 40,000 | 47,000 | 0 | 105,000 | 58,000 | |
| 920003 - Legal | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1202 - Allowances | 50 | 50 | 0 | 0 | -50 | |
| 1208 - Workers Compensation | 1 | 1 | 0 | 0 | -1 | |
| 1209 - Superannuation | 6 | 6 | 0 | 0 | -6 | |
| TOTAL 00 - Operating | 57 | 57 | 0 | 0 | -57 | |
| TOTAL 1 - Expenditure | 57 | 57 | 0 | 0 | -57 | |
| TOTAL Legal | 57 | 57 | 0 | 0 | -57 | |
| TOTAL 040 - Executive Services | 330,409 | 340,909 | 61,802 | 255,841 | -85,068 | |
| 060 - Records Management | | | | | | |
| 920500 - Records Management | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1216 - Agency Staff | 12,000 | 12,000 | 0 | 0 | -12,000 | Extended leave backfill March: removed backfill coverage due to Project Officer in place to 30 June |
| TOTAL 00 - Operating | 12,000 | 12,000 | 0 | 0 | -12,000 | |
| TOTAL 1 - Expenditure | 12,000 | 12,000 | 0 | 0 | -12,000 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4115 - Freedom of Information | 0 | 0 | -1,405 | -1,125 | -1,125 | YTD: actual |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| TOTAL 00 - Operating | 0 | 0 | -1,405 | -1,125 | -1,125 | |
| TOTAL 4 - Income | 0 | 0 | -1,405 | -1,125 | -1,125 | |
| TOTAL Records Management | 12,000 | 12,000 | -1,405 | -1,125 | -13,125 | |
| TOTAL 060 - Records Management | 12,000 | 12,000 | -1,405 | -1,125 | -13,125 | |
| 070 - Governance | | | | | | |
| 921500 - Elected Members/Council | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1128 - Photocopying | 11,000 | 11,000 | 1,159 | 10,000 | -1,000 | Minutes - depends on size March: not being used |
| 1200 - Salaries | 8,704 | 8,704 | 9,478 | 9,478 | 774 | March: reflect actual election salaries |
| 1209 - Superannuation | 0 | 0 | 118 | 118 | 118 | March: reflect actual election salaries |
| 1252 - Equipment | 5,000 | 5,000 | 490 | 2,000 | -3,000 | Election new members, signage, name plates etc March: reflect minimal usage |
| 1263 - Services - Advertising | 3,500 | 3,500 | 1,071 | 2,000 | -1,500 | March: reflect low YTD usage |
| 1330 - Subscriptions | 60,000 | 60,000 | 55,927 | 56,000 | -4,000 | WALGA + inflation March: reflect annual cost paid |
| 1378 - Councillors Expense Allowance | 34,680 | 34,680 | 15,226 | 32,000 | -2,680 | FY23 plus 5%, childcare March: reflect SAT determination |
| 1379 - Deputy Mayoral Allowance | 24,152 | 24,152 | 11,609 | 23,501 | -651 | FY23 plus 5% March: reflect SAT determination |
| 1380 - Mayoral - Allowance | 96,600 | 96,600 | 46,436 | 93,500 | -3,100 | FY23 plus 5% March: reflect SAT determination |
| 1381 - Members - Sitting Fee | 323,900 | 323,900 | 146,034 | 305,000 | -18,900 | FY23 plus 5% March: reflect SAT determination |
| TOTAL 00 - Operating | 567,536 | 567,536 | 287,548 | 533,597 | -33,939 | |
| TOTAL 1 - Expenditure | 567,536 | 567,536 | 287,548 | 533,597 | -33,939 | |
| TOTAL Elected Members/Council | 567,536 | 567,536 | 287,548 | 533,597 | -33,939 | |
| TOTAL 070 - Governance | 567,536 | 567,536 | 287,548 | 533,597 | -33,939 | |
| 090 - Finance | | | | | | |
| 911000 - Finance Department | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1204 - Long Service Leave | 0 | 0 | 5,770 | 3,848 | 3,848 | March: Increased in line with LSL taken |
| 1227 - Printing | 1,500 | 1,500 | 104 | 500 | -1,000 | |
| 1231 - Software - Other | 28,550 | 34,600 | 6,475 | 22,025 | -12,575 | Procurement of LG Solutions Fees & Charges software and annual licence of LG Solutions YE October: LG Solutions Fees & Charges software \$19K, LG Solutions YE \$12K, OneSource FBT \$2,500 March: LG Solutions Fees & Charges software \$6.5K, LG Solutions YE \$12K, OneSource FBT \$2,500 |
| 1269 - Services - Audit | 80,000 | 80,000 | 77,950 | 77,950 | -2,050 | Annual audit (including anticipated increase) and certifications for Pensioner Deferment, R2R, LRCIP March: Reduced in line with savings associated with LRCIP and R2R and actual 2023 Financial Audit |
| 1271 - Services - Other Consultants | 55,000 | 168,000 | 121,000 | 122,200 | -45,800 | Allowance for asset revaluation pending index assessment (\$40K), Grant workshops (2 x \$1500) and Moore LTFF model (\$10K) October: Carry forward \$115K valuation expenses delivered September March: Reduced in line with indexation assessment not required (\$40K), actual savings for LTFF model (\$6K), bank benchmarking \$2K and second Grant workshop to occur later in the year \$1.5K |
| 1280 - Services - Training | 10,000 | 10,000 | 35 | 7,500 | -2,500 | Allowance for training of new staff March: reduced in line with actual YTD |
| TOTAL 00 - Operating | 175,050 | 294,100 | 211,334 | 234,023 | -60,077 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 872 | 872 | 1,308 | 1,308 | 436 | Annual license fee. March: Budget increased for vehicle reallocation. |
| 1201 - Wages | 1,442 | 1,442 | 57 | 458 | -984 | Wages for general maintenance. March: Budget reduced to match expected costs. |
| 1216 - Agency Staff | 480 | 480 | 0 | 520 | 40 | Minor repairs by mechanic. |
| TOTAL 40 - Fleet/Plant Operating | 2,794 | 2,794 | 1,365 | 2,286 | -508 | |
| TOTAL 1 - Expenditure | 177,844 | 296,894 | 212,699 | 236,309 | -60,585 | |
| 4 - Income | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|------------------------------|---------------------------|--------------------------|---------------------------|----------------|--|
| 00 - Operating | | | | | | |
| 4204 - Long Service Leave | 0 | 0 | 0 | -3,850 | -3,850 | March: Increased reserve funding in line with LSL taken |
| TOTAL 00 - Operating | 0 | 0 | 0 | -3,850 | -3,850 | |
| TOTAL 4 - Income | 0 | 0 | 0 | -3,850 | -3,850 | |
| TOTAL Finance Department | 177,844 | 296,894 | 212,699 | 232,459 | -64,435 | |
| TOTAL 090 - Finance | 177,844 | 296,894 | 212,699 | 232,459 | -64,435 | |
| 100 - Financing Activities | | | | | | |
| 913500 - Financing Activities | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4164 - Interest - Bank | -543,096 | -1,699,125 | -1,386,568 | -3,664,148 | -1,965,023 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4820 - Information Technology Reserve | -55,116 | -65,919 | -4,626 | -68,033 | -2,114 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4821 - Administration Building Reserve | -9,792 | -11,266 | -791 | -11,627 | -361 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4822 - Aged persons housing reserve | -32,088 | -32,478 | -2,279 | -33,670 | -1,192 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4823 - Streetscapes reserve | -20,424 | -23,485 | -1,648 | -24,238 | -753 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4825 - Aged Community Care Reserve | -9,084 | -10,450 | -733 | -10,786 | -336 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4826 - Belmont District Band reserve | -1,944 | -2,242 | -157 | -2,314 | -72 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4829 - District valuation reserve | -14,232 | -757 | -53 | -1,083 | -326 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4830 - Election expenses reserve | -5,604 | -6,477 | -455 | -6,618 | -141 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4831 - Faulkner Park Ret. Vill. owner | -27,300 | -31,730 | -2,227 | -32,633 | -903 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4833 - Land acquisition reserve | -381,168 | -468,638 | -32,891 | -482,989 | -14,351 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4835 - LSL Reserve - Salaries | -82,308 | -86,810 | -6,093 | -89,655 | -2,845 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4836 - LSL Reserve - Wages | -15,996 | -11,096 | -779 | -11,496 | -400 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4837 - Environment reserve | -42,660 | -69,992 | -4,912 | -71,515 | -1,523 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4838 - Plant replacement reserve | -23,760 | -75,578 | -5,304 | -77,795 | -2,217 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4839 - Property development reserve | -616,236 | -706,865 | -49,610 | -725,920 | -19,055 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4840 - Ruth Faulkner library reserve | -1,908 | -2,192 | -154 | -2,262 | -70 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4841 - Waste Management Reserve | -248,400 | -331,133 | -23,240 | -340,542 | -9,409 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4843 - History Reserve | -5,952 | -7,938 | -557 | -8,193 | -255 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4844 - Workers Comp/Insurance Reserve | -61,368 | -60,684 | -4,259 | -62,753 | -2,069 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4845 - Building maintenance reserve | -212,820 | -233,866 | -16,414 | -241,068 | -7,202 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4846 - HomesWest Reserve | -38,124 | -42,529 | -2,985 | -43,871 | -1,342 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4847 - Misc Entitlements Reserve | -59,436 | -36,293 | -2,547 | -37,101 | -808 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4848 - Ascot Waters Marina Mtc & Rest | -40,104 | -48,407 | -3,397 | -49,959 | -1,552 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4849 - Retirement Village Buy Back Res | -100,692 | -112,337 | -7,884 | -115,940 | -3,603 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-------------------|--|
| 4850 - Public Art Reserve | -16,416 | -18,873 | -1,325 | -19,479 | -606 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4851 - Aged Services Reserve | -44,208 | -50,836 | -3,568 | -52,467 | -1,631 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4853 - Car Parking Reserve | -2,568 | -2,957 | -208 | -3,051 | -94 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4854 - Belmont Trust Reserve | -61,896 | -74,602 | -5,236 | -77,026 | -2,424 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4855 - Urban Forest Strategic Management Reserve | -4,824 | -5,546 | -389 | -5,724 | -178 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| 4856 - Belmont Oasis Refurbishment Reserve | -171,828 | -197,601 | -13,868 | -203,938 | -6,337 | October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate |
| TOTAL 00 - Operating | -2,951,352 | -4,528,702 | -1,585,158 | -6,577,894 | -2,049,192 | |
| TOTAL 4 - Income | -2,951,352 | -4,528,702 | -1,585,158 | -6,577,894 | -2,049,192 | |
| TOTAL Financing Activities | -2,951,352 | -4,528,702 | -1,585,158 | -6,577,894 | -2,049,192 | |
| 914001 - Emergency Response Reimbursements | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1201 - Wages | 13,518 | 13,518 | 0 | 6,759 | -6,759 | Relates to work performed by the City as part of an emergency response (e.g. fire, COVID etc) March: Reduced based on YTD actual |
| 1216 - Agency Staff | 10,000 | 10,000 | 0 | 5,000 | -5,000 | Relates to work performed by the City as part of an emergency response (e.g. fire, COVID etc) March: Reduced based on YTD actual |
| 1219 - Overheads | 2,000 | 2,000 | 0 | 1,000 | -1,000 | March: Reduced based on YTD actual |
| 1222 - Materials | 2,000 | 2,000 | 0 | 1,000 | -1,000 | March: Reduced based on YTD actual |
| 1226 - Stationery | 500 | 500 | 0 | 250 | -250 | March: Reduced based on YTD actual |
| 1234 - Uniforms/Protective Clothing | 10,000 | 10,000 | 0 | 5,000 | -5,000 | March: Reduced based on YTD actual |
| TOTAL 00 - Operating | 38,018 | 38,018 | 0 | 19,009 | -19,009 | |
| TOTAL 1 - Expenditure | 38,018 | 38,018 | 0 | 19,009 | -19,009 | |
| TOTAL Emergency Response Reimbursements | 38,018 | 38,018 | 0 | 19,009 | -19,009 | |
| TOTAL 100 - Financing Activities | -2,913,334 | -4,490,685 | -1,585,158 | -6,558,885 | -2,068,201 | |
| 110 - Risk & Insurance | | | | | | |
| 914500 - Insurance | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4072 - Reimb - Insurance Claims | 0 | 0 | -97,654 | -337,304 | -337,304 | March: YTD claims plus Hub Fire Insurance claim allowance excluding possible non deductible amount |
| TOTAL 00 - Operating | 0 | 0 | -97,654 | -337,304 | -337,304 | |
| TOTAL 4 - Income | 0 | 0 | -97,654 | -337,304 | -337,304 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6844 - Workers Comp/Insurance Reserve | 0 | -219,105 | 0 | -90,000 | 129,105 | October: Interim reserve funding of Hub insurance claim March: Reduction to allow only for non claimable portion of Hub fire claim |
| TOTAL 00 - Operating | 0 | -219,105 | 0 | -90,000 | 129,105 | |
| TOTAL 6 - Capital Income | 0 | -219,105 | 0 | -90,000 | 129,105 | |
| TOTAL Insurance | 0 | -219,105 | -97,654 | -427,304 | -208,199 | |
| TOTAL 110 - Risk & Insurance | 0 | -219,105 | -97,654 | -427,304 | -208,199 | |
| 120 - Reserve Transfers | | | | | | |
| 915000 - Transfer To Reserve | | | | | | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3820 - Information Technology Reserve | 55,116 | 65,919 | 0 | 68,033 | 2,114 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3821 - Administration building reserv | 9,792 | 11,266 | 0 | 11,627 | 361 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---------------------------------------|---------------------------|------------------------|-----------------------|------------------------|-----------|---|
| 3822 - Aged persons housing reserve | 39,003 | 39,393 | 0 | 40,585 | 1,192 | Interest on reserves plus \$6,915 transfer per Ascot, Gabriel etc October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3823 - Streetscapes reserve | 20,424 | 23,485 | 0 | 24,238 | 753 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3825 - Aged Community Care Reserve | 9,084 | 10,450 | 0 | 10,786 | 336 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3826 - Belmont District Band reserve | 1,944 | 2,242 | 0 | 2,314 | 72 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3829 - District valuation reserve | 99,232 | 85,757 | 0 | 86,083 | 326 | Interest on reserves plus \$85K annual funding of triennial rates revaluation expenses \$85K October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3830 - Election expenses reserve | 40,604 | 41,477 | 0 | 41,618 | 141 | Interest on reserves plus \$35K annual funding of Council election expenses \$35K October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3831 - Faulkner Park Ret. Vill. owner | 27,300 | 31,730 | 0 | 32,633 | 903 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3833 - Land acquisition reserve | 381,168 | 468,638 | 0 | 822,989 | 354,351 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate. Transfer of \$340K for sale of Lot 8873 Noble Street |
| 3835 - LSL Reserve - Salaries | 82,308 | 86,810 | 0 | 89,655 | 2,845 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3836 - LSL Reserve - Wages | 15,996 | 11,096 | 0 | 11,496 | 400 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3837 - Environment reserve | 42,660 | 69,992 | 0 | 71,515 | 1,523 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3838 - Plant replacement reserve | 23,760 | 75,578 | 0 | 77,795 | 2,217 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3839 - Property development reserve | 616,236 | 4,520,738 | 0 | 6,387,927 | 1,867,189 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate. Additional transfer of \$3,813,873 for Budget Review Surplus position March: Increased in line with FY23 Closing balance and revised interest rate. Additional transfer of \$1,848,134 for Budget Review Surplus position (primarily municipal interest) |
| 3840 - Ruth Faulkner library reserve | 1,908 | 2,192 | 0 | 2,262 | 70 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3841 - Waste Management Reserve | 248,400 | 331,133 | 0 | 340,542 | 9,409 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3843 - History Reserve | 5,952 | 7,938 | 0 | 8,193 | 255 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3844 - Workers Comp/Insurance Reserve | 61,368 | 60,684 | 0 | 62,753 | 2,069 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3845 - Building maintenance reserve | 212,820 | 233,866 | 0 | 241,068 | 7,202 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3846 - HomesWest Reserve | 45,593 | 49,998 | 0 | 51,340 | 1,342 | Interest on reserves plus \$7,469 transfer per Ascot, Gabriel etc October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3847 - Misc Entitlements Reserve | 613,039 | 589,896 | 0 | 590,704 | 808 | Interest on reserves plus \$553,603 increase per gratuity October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|------------------|---|
| 3848 - Ascot Waters Marina Mto & Rest | 40,104 | 48,407 | 0 | 49,959 | 1,552 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3849 - Retirement Village Buy Back Res | 100,692 | 112,337 | 0 | 115,940 | 3,603 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3850 - Public Art Reserve | 16,416 | 18,873 | 0 | 19,479 | 606 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3851 - Aged Services Reserve | 44,208 | 50,836 | 0 | 52,467 | 1,631 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3853 - Car Parking Reserve | 2,568 | 2,957 | 0 | 3,051 | 94 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3854 - Belmont Trust Reserve | 61,896 | 74,602 | 0 | 77,026 | 2,424 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3855 - Urban Forest Strategic Management Reserve | 4,824 | 5,546 | 0 | 5,724 | 178 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| 3856 - Belmont Oasis Refurbishment Reserve | 171,828 | 197,601 | 0 | 203,938 | 6,337 | Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate |
| TOTAL 00 - Operating | 3,096,243 | 7,331,437 | 0 | 9,603,740 | 2,272,303 | |
| TOTAL 3 - Capital Expenditure | 3,096,243 | 7,331,437 | 0 | 9,603,740 | 2,272,303 | |
| TOTAL Transfer To Reserve | 3,096,243 | 7,331,437 | 0 | 9,603,740 | 2,272,303 | |
| TOTAL 120 - Reserve Transfers | 3,096,243 | 7,331,437 | 0 | 9,603,740 | 2,272,303 | |
| 130 - Rates | | | | | | |
| 910000 - Rates | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1270 - Services - Legal | 7,500 | 7,500 | 2,030 | 110,000 | 102,500 | Anticipated that as the economy continues to recover some legal costs including demand letters and claims will be initiated to collect outstanding rates. March: Debt collection to commence in late Feb |
| 1271 - Services - Other Consultants | 0 | 0 | 5,597 | 13,091 | 13,091 | March: Landgate GRV schedule cost and Consultant support to implement Smart Rates (\$5K) |
| 1333 - Discount Allowed | 1,870,000 | 1,956,433 | 1,957,301 | 1,957,029 | 596 | 5% Early payment discount (incl. Perth Airport Ex gratia rates discount) October: Increased per actual discount provided for early payment |
| TOTAL 00 - Operating | 1,877,500 | 1,963,933 | 1,964,928 | 2,080,120 | 116,187 | |
| TOTAL 1 - Expenditure | 1,877,500 | 1,963,933 | 1,964,928 | 2,080,120 | 116,187 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4000 - General Rates - Residential | -23,489,782 | -23,526,169 | -23,649,333 | -23,649,333 | -123,164 | Based on 5% increase in rate in dollar October: Revised per billing amount per final valuation schedule March: Revised per interim rating received to date |
| 4001 - General Rates - Commercial | -10,750,742 | -10,758,404 | -10,893,151 | -10,893,151 | -134,747 | Based on 5% increase in rate in dollar October: Revised per billing amount per final valuation schedule March: Revised per interim rating received to date |
| 4002 - General Rates - Industrial | -9,529,679 | -9,529,679 | -9,616,498 | -9,616,498 | -86,819 | Based on 5% increase in rate in dollar October: Revised per billing amount per final valuation schedule March: Revised per interim rating received to date |
| 4007 - Interim Rates | -288,697 | -288,697 | 0 | -94,697 | 194,000 | Interim rates calculated at 1% for residential and 0.5% commercial March: Revised per interim rating received to date and allocated to rating categories |
| 4109 - Deferred Rates Interest | -3,500 | -3,500 | -10,730 | -10,730 | -7,230 | Interest paid by OSR for deferred rates |
| 4111 - Penalty Interest | -120,000 | -120,000 | -100,114 | -135,000 | -15,000 | Penalty interest on overdue rates. Based on prior year which includes an allowance to waiver interest due to financial hardship. March: Increased penalty interest in line with YTD trends |
| 4114 - Sale of Rolls | -1,000 | -1,000 | -250 | -500 | 500 | |
| 4160 - Instalment Interest - Rates | -140,250 | -140,250 | -150,765 | -151,031 | -10,781 | Instalment fee based on prior year with an allowance for waiving interest due to financial hardship. March: Increased instalment interest in line with YTD trends |
| 4270 - Services - Legal | -5,000 | -5,000 | -76,629 | -107,500 | -102,500 | Allowance for reimbursement of legal costs March: Debt collection to commence in late Feb |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| TOTAL 00 - Operating | -44,328,650 | -44,372,699 | -44,497,469 | -44,658,440 | -285,741 | |
| TOTAL 4 - Income | -44,328,650 | -44,372,699 | -44,497,469 | -44,658,440 | -285,741 | |
| TOTAL Rates | -42,451,150 | -42,408,766 | -42,532,542 | -42,578,320 | -169,554 | |
| TOTAL 130 - Rates | -42,451,150 | -42,408,766 | -42,532,542 | -42,578,320 | -169,554 | |
| 140 - General Purpose Income | | | | | | |
| 910500 - General Purpose Income | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4020 - Financial Assistance Grant | -310,000 | -1,046,604 | -34,953 | -1,186,604 | -140,000 | FAGS (pending advice of advance payment amount to be received in 22/23). Reminder will be paid quarterly per notification from DLGSCI October: Amended per FAG quarterly schedule and 24/25 advance payment in line with 23/24 amount paid March: Increased advance payment allowance in line with that of 22/23 |
| TOTAL 00 - Operating | -310,000 | -1,046,604 | -34,953 | -1,186,604 | -140,000 | |
| TOTAL 4 - Income | -310,000 | -1,046,604 | -34,953 | -1,186,604 | -140,000 | |
| TOTAL General Purpose Income | -310,000 | -1,046,604 | -34,953 | -1,186,604 | -140,000 | |
| TOTAL 140 - General Purpose Income | -310,000 | -1,046,604 | -34,953 | -1,186,604 | -140,000 | |
| 170 - Information Technology | | | | | | |
| 911500 - Computing | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1237 - Business Applications | 1,567,557 | 1,697,557 | 1,422,566 | 1,741,557 | 44,000 | Higher in 23/24 FY due to requirement to purchase TechOne Enterprise licensing (Cost of \$140,000) to support the SaaS transition project This cost was reduced to \$114,292 by removing other budget items no longer required. October: Transferred \$130k from IT reserve to cover \$60k Ezescan Records Scanning Solution (the current software solution that Records team are using – Objective – has reached end of life earlier than anticipated and requires replacing asap) \$60k Mimecast antispam and archiving (the City's current email compliance archiving and anti-spam solutions do not appear to meet the OAG's requirements and requires uplift for compliance) \$10k MS licensing uplift (Microsoft have changed their PowerBI licensing requirements, and now require the City to pay \$15 per user, per month, for staff to view PowerBI reports) March: Adjusted spread of expenditure to more accurately match actuals. Adding \$10,000 for electronic voting system in councilchambers. Adding \$13,000 for RAPID contractor fees as per MWHs and DCG request. Adding \$21,000 to cover general/misc IT software costs (subject to further approval) |
| 1252 - Equipment | 40,000 | 40,000 | 57,713 | 102,500 | 62,500 | Higher due to general increasing cost of IT hardware due to chip shortages and demand March: Adjusted spread of expenditure to more accurately match actual. Adding \$20k for AV fitout of Rivervale and Redcliffe room as requested by CEO. Adding \$13.5k for replacement of 4x displays in Council Chambers due to faulty equipment as per DCG request. Adding \$29k for general IT hardware costs (subject to further approval) |
| TOTAL 00 - Operating | 1,607,557 | 1,737,557 | 1,480,279 | 1,844,057 | 106,500 | |
| TOTAL 1 - Expenditure | 1,607,557 | 1,737,557 | 1,480,279 | 1,844,057 | 106,500 | |
| 3 - Capital Expenditure | | | | | | |
| 32 - New Asset Acquisition | | | | | | |
| 3252 - Equipment | 0 | 302,199 | 241,434 | 382,199 | 80,000 | \$400K Capital funds quarantined in Capital Projects Reserve (from January) October: Transferring \$102,199 from reserve 911500-00-3858-000 now for the replacement of the photocopier fleet (already occurred). Transferring \$50k from reserve for expansion of on-prem storage (\$20k), and new tape backup library (\$30k) in September. Will transfer \$247,801 from reserve for Network Infrastructure refresh March: Adding \$80,000 for asset replacement in Hub. 5x high-end projectors in museum have reached end of life earlier than expected due to extended (24x7) usage during initial 2 years of operation. These are critical museum displays and hardware must be supported by warranty. |
| TOTAL 32 - New Asset Acquisition | 0 | 302,199 | 241,434 | 382,199 | 80,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 302,199 | 241,434 | 382,199 | 80,000 | |
| TOTAL Computing | 1,607,557 | 2,039,756 | 1,721,713 | 2,226,256 | 186,500 | |
| TOTAL 170 - Information Technology | 1,607,557 | 2,039,756 | 1,721,713 | 2,226,256 | 186,500 | |
| 180 - Marketing & Communications | | | | | | |
| 911700 - Marketing & Communications | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 563,715 | 563,715 | 401,913 | 575,715 | 12,000 | October: Additional hours offset by reduced salaries in function area March: Additional hours offset by reduced salaries in function area |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1216 - Agency Staff | 40,500 | 63,000 | 10,073 | 46,000 | -17,000 | Engagement project and brand assistance October: increased and offset by consultancy savings. March: Vacancy delayed and reduced (carry forward remainder \$7K) |
| 1226 - Stationery | 3,500 | 3,500 | 425 | 450 | -3,050 | Team stationery, label paper, engagement activities October: phasing adjustments March: Reduced and phasing adjustments |
| 1227 - Printing | 250 | 250 | 0 | 0 | -250 | Ad-hoc printing March: Not required |
| 1235 - Signs | 21,000 | 21,000 | 0 | 10,000 | -11,000 | Refreshed signage March: Project delay reduced and phasing adjustments |
| 1252 - Equipment | 5,700 | 5,700 | 1,100 | 4,200 | -1,500 | Content creation equipment October: Phasing adjustment March: Reduced and phasing adjustment |
| 1262 - Services - Marketing | 63,000 | 106,000 | 52,357 | 95,000 | -11,000 | Videography, photography, copywriting, design and reprint October: Increased digital communication investment offset by savings in corporate documents - printing. March: Project delay reduced and phasing adjustment |
| 1263 - Services - Advertising | 86,000 | 86,000 | 24,891 | 84,000 | -2,000 | Print, social and digital advertising October: Phasing adjustments March: Project delay reduced and phasing adjustments |
| 1271 - Services - Other Consultants | 47,000 | 23,000 | 19,140 | 46,000 | 23,000 | Consultants to support strategy implementation October: Reduced due to increased agency staff support March: Agency vacancy resulted in increased consultant support for strategy implementation |
| 1279 - Services - Other | 63,759 | 64,000 | 55,001 | 70,500 | 6,500 | Media monitoring \$32K, \$18k news, \$4k imagery, \$10k socials October: Minor increase offset by savings in other areas and phasing review March: Minor increase offset by savings in other areas and phasing review |
| 1375 - Customer Service | 58,000 | 58,000 | 41,834 | 52,000 | -6,000 | Community Perception Scorecards October: Phasing adjustments March: Reduced and phasing adjustments |
| TOTAL 00 - Operating | 952,424 | 994,165 | 606,734 | 983,865 | -10,300 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 500 | 500 | 2,410 | 2,410 | 1,910 | External repairs plus insurance excess fee. March: Budget for vehicle servicing. |
| TOTAL 40 - Fleet/Plant Operating | 500 | 500 | 2,410 | 2,410 | 1,910 | |
| TOTAL 1 - Expenditure | 952,924 | 994,665 | 609,144 | 986,275 | -8,390 | |
| TOTAL Marketing & Communications | 952,924 | 994,665 | 609,144 | 986,275 | -8,390 | |
| 911701 - Corporate Documents | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1227 - Printing | 185,000 | 155,000 | 58,768 | 145,000 | -10,000 | \$120K Belmont Bulletin, \$20K strategies, \$35K engagement strategy October: Potential savings noted and transferred to Services - Marketing to reflect increased digital spend. March: Reduced and phasing adjustments |
| 1262 - Services - Marketing | 38,000 | 28,000 | 15,204 | 36,000 | 8,000 | Outsource design, template production October: Reduced due to increased inhouse support March: Agency vacancy resulted in increased spend for strategy implementation |
| TOTAL 00 - Operating | 223,000 | 183,000 | 73,971 | 181,000 | -2,000 | |
| TOTAL 1 - Expenditure | 223,000 | 183,000 | 73,971 | 181,000 | -2,000 | |
| TOTAL Corporate Documents | 223,000 | 183,000 | 73,971 | 181,000 | -2,000 | |
| 921503 - Functions & Catering | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 216,444 | 216,444 | 97,483 | 176,444 | -40,000 | October: Reduced hours in functions area and leave without pay March: Reduced hours in functions area and leave without pay |
| 1216 - Agency Staff | 18,000 | 11,200 | 757 | 9,200 | -2,000 | Ad hoc function and catering support October: Reduced based on updated estimates March: Reduced and adjusted phasing |
| 1383 - Ceremonies | 12,500 | 14,000 | 9,287 | 20,500 | 6,500 | October: Minor increase for 2024 calendar year ceremonies March: Increase due to higher conference numbers and new gift stock |
| 1387 - Food - Other | 54,000 | 54,000 | 32,951 | 59,500 | 5,500 | Catering ceremonies, kitchen supplies and stakeholder meetings March: Increased catering for 125 year celebrations and increased costs |
| TOTAL 00 - Operating | 300,944 | 295,644 | 140,478 | 265,644 | -30,000 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| TOTAL 1 - Expenditure | 300,944 | 295,644 | 140,478 | 265,644 | -30,000 | |
| TOTAL Functions & Catering | 300,944 | 295,644 | 140,478 | 265,644 | -30,000 | |
| TOTAL 180 - Marketing & Communications | 1,476,868 | 1,473,309 | 823,593 | 1,432,919 | -40,390 | |
| TOTAL 10 - Corporate & Governance | -38,406,028 | -36,103,319 | -41,144,357 | -36,467,426 | -364,107 | |
| 15 - Infrastructure Services | | | | | | |
| 210 - Facilities and Property Management | | | | | | |
| 911900 - City Facilities & Property | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1059 - Cont - Other | 35,000 | 35,000 | 32,646 | 32,646 | -2,354 | Rates contribution for Ascot Kayak Club, BSRC and BTPC. March: Adjusted to reflect actual cost |
| 1200 - Salaries | 552,827 | 552,827 | 280,777 | 480,150 | -72,677 | March: Budget reduced due to vacancies for positions which have now been filled. |
| 1209 - Superannuation | 69,443 | 69,443 | 33,219 | 55,283 | -14,160 | March: Budget reduced due to vacancies for positions which have now been filled. |
| 1216 - Agency Staff | 50,000 | 50,000 | 46,701 | 100,000 | 50,000 | Agency cover March: Agency cover for staff seconded to work on FM software implementation project |
| 1373 - Registration - Train/Conf | 1,000 | 1,000 | 60 | 5,000 | 4,000 | March: Staff training identified in SDR's |
| TOTAL 00 - Operating | 708,270 | 708,270 | 393,404 | 673,079 | -35,191 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 436 | 436 | 892 | 892 | 456 | Annual license fee. March: Budget increased to match actual costs. |
| 1223 - Parts | 0 | 0 | 174 | 174 | 174 | March: Budget increased for spare parts. |
| TOTAL 40 - Fleet/Plant Operating | 436 | 436 | 1,066 | 1,066 | 630 | |
| TOTAL 1 - Expenditure | 708,706 | 708,706 | 394,470 | 674,145 | -34,561 | |
| 3 - Capital Expenditure | | | | | | |
| 32 - New Asset Acquisition | | | | | | |
| 3254 - Land | 100,000 | 100,000 | 0 | 0 | -100,000 | Land processes and related capital expenditure, estimate of any costs associated with implementation of LAMP. March: LAMP review deferred until 24/25 as a result of resourcing |
| TOTAL 32 - New Asset Acquisition | 100,000 | 100,000 | 0 | 0 | -100,000 | |
| TOTAL 3 - Capital Expenditure | 100,000 | 100,000 | 0 | 0 | -100,000 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4077 - Reimb - Miscellaneous | -1,500 | -1,500 | -11,334 | -11,334 | -9,834 | October: Return of lease deposit from AKJC (8 Yolks Cafe) |
| 4204 - Long Service Leave | 0 | 0 | -6,398 | -6,398 | -6,398 | March: Contribution received towards long service leave paid to departing member of staff from the City of Armadale |
| TOTAL 00 - Operating | -1,500 | -1,500 | -17,732 | -17,732 | -16,232 | |
| TOTAL 4 - Income | -1,500 | -1,500 | -17,732 | -17,732 | -16,232 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6254 - Land | 0 | 0 | -340,000 | -340,000 | -340,000 | March: Sale of lot 8873 Noble Street, funds to be transferred to Land Acquisition reserve |
| 6833 - Land acquisition reserve | -100,000 | -100,000 | 0 | 0 | 100,000 | Land Acquisition- March: No forecast land acquisitions for the remainder of 23/24 |
| TOTAL 00 - Operating | -100,000 | -100,000 | -340,000 | -340,000 | -240,000 | |
| TOTAL 6 - Capital Income | -100,000 | -100,000 | -340,000 | -340,000 | -240,000 | |
| TOTAL City Facilities & Property | 707,206 | 707,206 | 36,738 | 316,413 | -390,793 | |
| 911905 - 34 Oats: land tomato lake kiosk | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 0 | 7,194 | 8,927 | 9,000 | 1,806 | October: Replacement of power pole servicing Kiosk and auto toilets |
| TOTAL 10 - Maintenance | 0 | 7,194 | 8,927 | 9,000 | 1,806 | |
| TOTAL 1 - Expenditure | 0 | 7,194 | 8,927 | 9,000 | 1,806 | |
| TOTAL 34 Oats: land tomato lake kiosk | 0 | 7,194 | 8,927 | 9,000 | 1,806 | |
| 911928 - 117 Epsom Ave | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 10 - Maintenance | | | | | | |
| 1271 - Services - Other Consultants | 8,000 | 8,000 | 12,079 | 12,000 | 4,000 | Maintenance budget for residential property. March: Pool fence and paving repairs to ensure safety compliance |
| TOTAL 10 - Maintenance | 8,000 | 8,000 | 12,079 | 12,000 | 4,000 | |
| TOTAL 1 - Expenditure | 8,000 | 8,000 | 12,079 | 12,000 | 4,000 | |
| TOTAL 117 Epsom Ave | 8,000 | 8,000 | 12,079 | 12,000 | 4,000 | |
| 911952 - Cafe Tenancy Income | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4122 - Rent/Lease | -50,000 | -50,000 | -66,200 | -100,000 | -50,000 | March: Higher than anticipated rental income derived from increased turnover |
| TOTAL 00 - Operating | -50,000 | -50,000 | -66,200 | -100,000 | -50,000 | |
| TOTAL 4 - Income | -50,000 | -50,000 | -66,200 | -100,000 | -50,000 | |
| TOTAL Cafe Tenancy Income | -50,000 | -50,000 | -66,200 | -100,000 | -50,000 | |
| 911954 - 6A Homewood Street, Cloverdale | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1271 - Services - Other Consultants | 7,000 | 7,000 | 15,026 | 14,000 | 7,000 | Maintenance budget for residential property. March: Replacement of carpets throughout and new air con units installed. |
| TOTAL 10 - Maintenance | 7,000 | 7,000 | 15,026 | 14,000 | 7,000 | |
| TOTAL 1 - Expenditure | 7,000 | 7,000 | 15,026 | 14,000 | 7,000 | |
| TOTAL 6A Homewood Street, Cloverdale | 7,000 | 7,000 | 15,026 | 14,000 | 7,000 | |
| 911957 - HUB - NFP Tenancy 2 Income | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4073 - Reimb - Utilities | -3,901 | -3,901 | -2,257 | -3,251 | 650 | March: Tenancy vacant for 2 months |
| 4122 - Rent/Lease | 0 | 0 | -550 | 1,650 | 1,650 | March: New Tenant has taken over lease and now paying 100% rent |
| TOTAL 00 - Operating | -3,901 | -3,901 | -2,807 | -1,601 | 2,300 | |
| TOTAL 4 - Income | -3,901 | -3,901 | -2,807 | -1,601 | 2,300 | |
| TOTAL HUB - NFP Tenancy 2 Income | -3,901 | -3,901 | -2,807 | -1,601 | 2,300 | |
| 911963 - HUB - NFP Tenancy 8 Income | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4122 - Rent/Lease | 0 | -15,721 | -7,860 | -10,000 | 5,721 | October: Lease for tenancy commenced 01May 23- March: Vacancy as tenant relocated to smaller tenancy in Belmont Hub to reduce expenditure |
| TOTAL 00 - Operating | 0 | -15,721 | -7,860 | -10,000 | 5,721 | |
| TOTAL 4 - Income | 0 | -15,721 | -7,860 | -10,000 | 5,721 | |
| TOTAL HUB - NFP Tenancy 8 Income | 0 | -15,721 | -7,860 | -10,000 | 5,721 | |
| B20099 - Belmont HUB - General | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1072 - Reimb - Insurance Claims | 0 | 219,105 | 298,294 | 329,650 | 110,545 | October: Costs associated with server room fire March: Increase to cost of fireper advice from IT |
| TOTAL 00 - Operating | 0 | 219,105 | 298,294 | 329,650 | 110,545 | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 85,000 | 85,000 | 139,258 | 125,000 | 40,000 | March: refurbishment of doors at Plaza entry, New wall unit for Seniors entrance hallway including television. 2 x billi hot/cold taps installed in staff kitchen and seniors Pool room |
| 1296 - Services - Lighting | 0 | 0 | 2,791 | 2,675 | 2,675 | March: Software issue to light controls |
| TOTAL 10 - Maintenance | 85,000 | 85,000 | 142,049 | 127,675 | 42,675 | |
| TOTAL 1 - Expenditure | 85,000 | 304,105 | 440,343 | 457,325 | 153,220 | |
| TOTAL Belmont HUB - General | 85,000 | 304,105 | 440,343 | 457,325 | 153,220 | |
| B81899 - Belmont Rsl Leake St Bld Mnt | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1279 - Services - Other | 2,500 | 2,500 | 3,949 | 5,500 | 3,000 | |
| TOTAL 10 - Maintenance | 2,500 | 2,500 | 3,949 | 5,500 | 3,000 | March: New Kitchen units installed |
| TOTAL 1 - Expenditure | 2,500 | 2,500 | 3,949 | 5,500 | 3,000 | |
| TOTAL Belmont Rsl Leake St Bld Mnt | 2,500 | 2,500 | 3,949 | 5,500 | 3,000 | |
| B82799 - Blmnt Cmnty Nursng Hme Bld Mnt | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 15,500 | 15,500 | 0 | 0 | -15,500 | Roof repairs and replacement of gutters. March: Deferred till 24/25 |
| TOTAL 10 - Maintenance | 15,500 | 15,500 | 0 | 0 | -15,500 | |
| TOTAL 1 - Expenditure | 15,500 | 15,500 | 0 | 0 | -15,500 | |
| TOTAL Blmnt Cmnty Nursng Hme Bld Mnt | 15,500 | 15,500 | 0 | 0 | -15,500 | |
| B83399 - Youth and Family Services Cent | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1266 - Services - Cleaning | 45,328 | 45,328 | 49,909 | 90,328 | 45,000 | Cleaning contract price increased after tender process as of 01st Dec 22. March: incorrect amount put in original budget, now in line with contracted costs |
| TOTAL 00 - Operating | 45,328 | 45,328 | 49,909 | 90,328 | 45,000 | |
| TOTAL 1 - Expenditure | 45,328 | 45,328 | 49,909 | 90,328 | 45,000 | |
| TOTAL Youth and Family Services Cent | 45,328 | 45,328 | 49,909 | 90,328 | 45,000 | |
| TOTAL 210 - Facilities and Property Management | 816,633 | 1,027,211 | 490,103 | 792,965 | -234,246 | |
| 215 - Public Facilities | | | | | | |
| 930004 - Wilson Park Income | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 863 | 863 | 1,148 | 1,500 | 637 | Fees associated with online booking system including CPI rise. March: increased usage of facility |
| TOTAL 00 - Operating | 863 | 863 | 1,148 | 1,500 | 637 | |
| TOTAL 1 - Expenditure | 863 | 863 | 1,148 | 1,500 | 637 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -4,855 | -4,855 | -6,324 | -7,500 | -2,645 | CPI rise in hire charges March: Increased use of facility |
| TOTAL 00 - Operating | -4,855 | -4,855 | -6,324 | -7,500 | -2,645 | |
| TOTAL 4 - Income | -4,855 | -4,855 | -6,324 | -7,500 | -2,645 | |
| TOTAL Wilson Park Income | -3,992 | -3,992 | -5,175 | -6,000 | -2,008 | |
| 930006 - Miles Park Income | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 1,991 | 1,991 | 2,907 | 3,000 | 1,009 | Fees associated with online booking system including CPI rise. March: increased usage of facility |
| TOTAL 00 - Operating | 1,991 | 1,991 | 2,907 | 3,000 | 1,009 | |
| TOTAL 1 - Expenditure | 1,991 | 1,991 | 2,907 | 3,000 | 1,009 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -13,277 | -13,277 | -15,675 | -18,277 | -5,000 | CPI rise in hire charges. March: Increased use of facility |
| TOTAL 00 - Operating | -13,277 | -13,277 | -15,675 | -18,277 | -5,000 | |
| TOTAL 4 - Income | -13,277 | -13,277 | -15,675 | -18,277 | -5,000 | |
| TOTAL Miles Park Income | -11,286 | -11,286 | -12,768 | -15,277 | -3,991 | |
| 930007 - Redcliffe Park - Income | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1279 - Services - Other | 5,003 | 5,003 | 6,433 | 6,500 | 1,497 | Fees associated with online booking system including CPI rise. March: increased usage of facility |
| TOTAL 00 - Operating | 5,003 | 5,003 | 6,433 | 6,500 | 1,497 | |
| TOTAL 1 - Expenditure | 5,003 | 5,003 | 6,433 | 6,500 | 1,497 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -33,610 | -33,610 | -34,794 | -39,610 | -6,000 | CPI rise in hire charges. March: Increased use of facility |
| TOTAL 00 - Operating | -33,610 | -33,610 | -34,794 | -39,610 | -6,000 | |
| TOTAL 4 - Income | -33,610 | -33,610 | -34,794 | -39,610 | -6,000 | |
| TOTAL Redcliffe Park - Income | -28,607 | -28,607 | -28,362 | -33,110 | -4,503 | |
| 930009 - Rivervale Comm Cntr-Income | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 5,519 | 5,519 | 8,967 | 8,500 | 2,981 | Fees associated with online booking system including CPI rise. March: increased usage of facility |
| TOTAL 00 - Operating | 5,519 | 5,519 | 8,967 | 8,500 | 2,981 | |
| TOTAL 1 - Expenditure | 5,519 | 5,519 | 8,967 | 8,500 | 2,981 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -36,794 | -36,794 | -45,431 | -46,794 | -10,000 | CPI rise in hire charges. March: Increased use of facility |
| TOTAL 00 - Operating | -36,794 | -36,794 | -45,431 | -46,794 | -10,000 | |
| TOTAL 4 - Income | -36,794 | -36,794 | -45,431 | -46,794 | -10,000 | |
| TOTAL Rivervale Comm Cntr-Income | -31,275 | -31,275 | -36,464 | -38,294 | -7,019 | |
| 930012 - Athletic Track | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 728 | 728 | 1,219 | 1,500 | 772 | Fees associated with online booking system including CPI rise |
| TOTAL 00 - Operating | 728 | 728 | 1,219 | 1,500 | 772 | |
| TOTAL 1 - Expenditure | 728 | 728 | 1,219 | 1,500 | 772 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -4,855 | -4,855 | -6,768 | -8,855 | -4,000 | CPI rise in hire charges. March: Increased use of facility |
| TOTAL 00 - Operating | -4,855 | -4,855 | -6,768 | -8,855 | -4,000 | |
| TOTAL 4 - Income | -4,855 | -4,855 | -6,768 | -8,855 | -4,000 | |
| TOTAL Athletic Track | -4,127 | -4,127 | -5,549 | -7,355 | -3,228 | |
| TOTAL 215 - Public Facilities | -79,287 | -79,287 | -88,318 | -100,036 | -20,749 | |
| 220 - Technical Services | | | | | | |
| 994000 - Technical Services | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1028 - Street Lighting | 100,000 | 100,000 | 4,357 | 20,000 | -80,000 | Detailed design and development for LED upgrade at Ascot Waters, Western Power Approvals. Note estimated constant costs, variations to be advised at November and March reviews. March: Lighting scope reduced to swapping out existing sodium/ mercury to LED's, hence budget reduction of design costs with implementation costs included as 2024/ 2025 Budget item. |
| 1056 - Cont to - Parks & Gardens | 20,000 | 20,000 | 0 | 0 | -20,000 | Contingency amount for enhancement of landscaping associated with the Interpretation Node under TGA project to be completed in 2022/2023. March: Budget no longer required, discussed and agreed with Manager PLE, improvements at this location to be considered under broader Garvey Park Master Plan. |
| 1200 - Salaries | 1,150,147 | 1,000,000 | 598,070 | 960,000 | -40,000 | As per salaries worksheet October: salary reduction of \$150k with staff vacancies. March: Budget adjustment now that Design team is recruited. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1216 - Agency Staff | 50,000 | 22,500 | 37,249 | 130,000 | 107,500 | Budget allowance for backlog of administration tasks across the DAD area. October: Contingency budget reduced to \$30k with recent staff vacancies filled. |
| 1234 - Uniforms/Protective Clothing | 1,000 | 1,000 | 1,473 | 5,000 | 4,000 | March: Forecast increased budget with appointment of Agency Civil Designer to complete 2024 - 2025 Road Design projects by 1 July 2024. Personal safety equipment hats, boots, vests, jackets, glasses, sunscreen or asrequired. |
| 1263 - Services - Advertising | 10,000 | 10,000 | 1,586 | 7,000 | -3,000 | March: Increased budget for new staff appointments. Tenders, road closures, employment notices/vacancies (Civic Centre DAD ServicesStaff only). |
| 1270 - Services - Legal | 15,000 | 15,000 | 4,272 | 12,000 | -3,000 | March: Reduced forecast budget based on likely demand. Easements, Deed of Access Agreements and general legal assistance DIS and MDAD. |
| 1271 - Services - Other Consultants | 0 | 0 | 23,019 | 24,000 | 24,000 | March: Reduced budget based on likely demand. March: Budget to cover expenditure for P & C engagement of Hudson for services associated with recruitment of new Director Infrastructure Services. |
| TOTAL 00 - Operating | 1,346,147 | 1,168,500 | 670,025 | 1,158,000 | -10,500 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 3,820 | 3,820 | 7,159 | 5,321 | 1,501 | External repairs plus insurance excess fee. March: Budget for scheduled servicing. |
| TOTAL 40 - Fleet/Plant Operating | 3,820 | 3,820 | 7,159 | 5,321 | 1,501 | |
| TOTAL 1 - Expenditure | 1,349,967 | 1,172,320 | 677,184 | 1,163,321 | -8,999 | |
| TOTAL Technical Services | 1,349,967 | 1,172,320 | 677,184 | 1,163,321 | -8,999 | |
| 994001 - Asset Management | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1259 - Chargeable Plant | 0 | 0 | 1,465 | 2,000 | 2,000 | March: Budget to match forecast spend. |
| 1271 - Services - Other Consultants | 50,000 | 37,500 | 0 | 25,000 | -12,500 | Forecast spend on consultants for Asset Management IPWEA NAMS+ Maturity Audit, Systems Review, Asset Condition Inspections and Surveys, Community Levels of Service Survey. October: Budget allocation reduced to meet forecast expenditure. March: Budget allocation reduced against planned activities and forecast spend. |
| TOTAL 00 - Operating | 50,000 | 37,500 | 1,465 | 27,000 | -10,500 | |
| TOTAL 1 - Expenditure | 50,000 | 37,500 | 1,465 | 27,000 | -10,500 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 559,393 | 559,393 | March: DDC, DCG, Replacement Mayoral vehicle added, ME&CD, MP&C, MDA&D, MIT, 6 X Coordinators, 1 x Operational transferred from New Asset Acquisition. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 559,393 | 559,393 | |
| 32 - New Asset Acquisition | | | | | | |
| 3253 - Fleet / Plant | 1,062,360 | 1,281,230 | 351,532 | 811,129 | -470,101 | Replacement of FL59, 24, 32, 31, 64, 38, 68, 20, 33, 39, 08, 79, 17, 13, 12, 11, 15, 09, 60, 72, 37, 49, 61, 19, 61, 35, 80, 42, 43, 74, 07, 78. October: Fleet04, 84, 85, 86, 87 delivered from 22/23. FL60, 31, 32, 38, 64, 43, 74 deferred. March: DDC, DCG, Replacement Mayoral vehicle added, ME&CD, MP&C, MDA&D, MIT, 6X Coordinators, 1 x Operational transferred to Carry Forward Reserve. |
| TOTAL 32 - New Asset Acquisition | 1,062,360 | 1,281,230 | 351,532 | 811,129 | -470,101 | |
| TOTAL 3 - Capital Expenditure | 1,062,360 | 1,281,230 | 351,532 | 1,370,522 | 89,292 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6253 - Fleet / Plant | -833,640 | -912,038 | 0 | -533,262 | 378,776 | Income from sale of FL59, 24, 32, 31, 64, 38, 68, 20, 33, 39, 08, 79, 17, 13, 12, 11, 15, 09, 60, 72, 37, 49, 61, 19, 61, 35, 80, 42, 43, 74, 07, 78. October: Income added from FL04, 84, 85, 86, 87 and 60. March: Income reduced for vehicles carried forward. |
| TOTAL 00 - Operating | -833,640 | -912,038 | 0 | -533,262 | 378,776 | |
| TOTAL 6 - Capital Income | -833,640 | -912,038 | 0 | -533,262 | 378,776 | |
| TOTAL Asset Management | 278,720 | 406,692 | 352,997 | 864,260 | 457,568 | |
| 994003 - Traffic/Road Investigation | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1216 - Agency Staff | 40,000 | 40,000 | 0 | 0 | -40,000 | Allowance for Agency staff assistance for specialist tasks. March: No budget requirement now with appointment of Traffic Engineering Advisor. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1271 - Services - Other Consultants | 170,000 | 133,380 | 104,107 | 200,000 | 66,620 | Civil Consultancy to develop 2025-2026 MRRG Submission, material testing and traffic management plan, Road Safety Audits as required by Main Roads WA for any State or National Black Spot submission, Abernethy Rd, Great Eastern Highway to Kewdale Rd Route Transportation Study by consultant. October: Budget allocation reduced to meet forecast expenditure March: Forecast additional budget allocation for the Abernethy Rd Traffic Study (\$45k) and Redcliffe Area Traffic Modelling (\$60k). |
| 1279 - Services - Other | 114,000 | 85,789 | 578 | 10,000 | -75,789 | 24/25 MRRG Project borehole testing of materials, service locating and detail surveys \$6,500/mth (\$78,000). Traffic counter services for the year \$3,000 per month (\$36,000). October: Budget allocation reduced to meet forecast expenditure March: Reduced against planned activities. |
| TOTAL 00 - Operating | 324,000 | 259,169 | 104,685 | 210,000 | -49,169 | |
| TOTAL 1 - Expenditure | 324,000 | 259,169 | 104,685 | 210,000 | -49,169 | |
| TOTAL Traffic/Road Investigation | 324,000 | 259,169 | 104,685 | 210,000 | -49,169 | |
| 994004 - Travel Smart | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1271 - Services - Other Consultants | 4,000 | 4,000 | 0 | 25,000 | 21,000 | Update Travel Smart related website information and brochures. March: Budget increase for consultant engagement to support Sustainable Transport Plan Review. |
| TOTAL 00 - Operating | 4,000 | 4,000 | 0 | 25,000 | 21,000 | |
| TOTAL 1 - Expenditure | 4,000 | 4,000 | 0 | 25,000 | 21,000 | |
| TOTAL Travel Smart | 4,000 | 4,000 | 0 | 25,000 | 21,000 | |
| TOTAL 220 - Technical Services | 1,956,687 | 1,842,181 | 1,134,866 | 2,262,581 | 420,400 | |
| 235 - City Projects | | | | | | |
| 994007 - City Projects | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1270 - Services - Legal | 0 | 0 | 550 | 1,000 | 1,000 | |
| 1271 - Services - Other Consultants | 50,000 | 50,000 | -49 | 0 | -50,000 | Project Management Office review and implementation action plan. March: PMO review to be completed internally. |
| TOTAL 00 - Operating | 50,000 | 50,000 | 500 | 1,000 | -49,000 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 500 | 500 | 0 | 0 | -500 | External repairs plus insurance excess fee. |
| TOTAL 40 - Fleet/Plant Operating | 500 | 500 | 0 | 0 | -500 | |
| TOTAL 1 - Expenditure | 50,500 | 50,500 | 500 | 1,000 | -49,500 | |
| TOTAL City Projects | 50,500 | 50,500 | 500 | 1,000 | -49,500 | |
| CP2201 - Wilson Park Netball Courts & Sports Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 0 | 3,580 | 8,529 | 14,737 | 11,157 | |
| 1279 - Services - Other | 20,000 | 81,000 | 1,466 | 33,100 | -47,900 | Contingency for unexpected items during Defects Liability Period October: FY23 Carry forward of \$61,000 + additional funds for unexpected DLP items. Final payments to be made at end of DLP in Feb 2024. March: Final payments for MG Group and PCE in March 2024 following DLP. |
| TOTAL 31 - New Asset Construction | 20,000 | 84,580 | 9,995 | 47,837 | -36,743 | |
| TOTAL 1 - Expenditure | 20,000 | 84,580 | 9,995 | 47,837 | -36,743 | |
| TOTAL Wilson Park Netball Courts & Sports Lighting | 20,000 | 84,580 | 9,995 | 47,837 | -36,743 | |
| CP2202 - Belvidere Street Precinct Revitalisation | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1271 - Services - Other Consultants | 70,000 | 470,000 | 42,397 | 172,397 | -297,603 | Carry forward from 22/23 approx. \$75,000 Design development and documentation for Stage 1. Subject to approval of Business Case. (\$200K Capital funds quarantined in Capital Projects Reserve) October: FY23 Carry forward of \$102,000. Transfer from Capital Projects Reserve \$200,000. Additional funds required for WesternPower UGP Application and Design Development and Documentation based on revisedOPC estimates. March: Design contract award in Feb 24 for 268,220. Remaining funds transferred to Capital Projects Reserve for future project costs. |
| 1279 - Services - Other | 0 | 0 | 8,506 | 28,506 | 28,506 | March: Funds moved from CP2202-31-1271 for UGP application costs. |
| TOTAL 31 - New Asset Construction | 70,000 | 470,000 | 50,902 | 200,903 | -269,097 | |
| TOTAL 1 - Expenditure | 70,000 | 470,000 | 50,902 | 200,903 | -269,097 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 200,000 | 0 | 0 | 269,097 | 269,097 | Capital funds quarantined in Capital Projects Reserve October: Funds transferred to project account. March: Funds transferred from project account for use in2024/2025. |
| TOTAL 00 - Operating | 200,000 | 0 | 0 | 269,097 | 269,097 | |
| TOTAL 3 - Capital Expenditure | 200,000 | 0 | 0 | 269,097 | 269,097 | |
| TOTAL Belvidere Street Precinct Revitalisation | 270,000 | 470,000 | 50,902 | 470,000 | 0 | |
| CP2401 - Wilson Park Precinct Redevelopment Zone 2 | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 400,000 | 420,000 | 164,474 | 240,000 | -180,000 | Carry forward from 22/23 \$350,000 Detailed design and documentation for Wilson Park Zone 2 - Heart + Playground. October: FY23 Carry forward of \$350,000 from 993007-01-1271 (total Carry forward\$619,000). Additional funds required for Western Power Upgrades. |
| TOTAL 31 - New Asset Construction | 400,000 | 420,000 | 164,474 | 240,000 | -180,000 | |
| TOTAL 1 - Expenditure | 400,000 | 420,000 | 164,474 | 240,000 | -180,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 180,000 | 180,000 | March: funds transferred from project account |
| TOTAL 00 - Operating | 0 | 0 | 0 | 180,000 | 180,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 180,000 | 180,000 | |
| TOTAL Wilson Park Precinct Redevelopment Zone 2 | 400,000 | 420,000 | 164,474 | 420,000 | 0 | |
| CP2402 - Faulkner Civic Precinct Redevelopment | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 300,000 | 300,000 | 48,500 | 214,170 | -85,830 | Carry forward from 22/23 \$200,000. Design Development and Documentation for FCPOrnamental Lakes October: FY23 Carry forward of \$200,000 from 993007-01-1271 (total Carry forward \$619,000) March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025. |
| TOTAL 30 - Asset Renewal | 300,000 | 300,000 | 48,500 | 214,170 | -85,830 | |
| TOTAL 1 - Expenditure | 300,000 | 300,000 | 48,500 | 214,170 | -85,830 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 85,830 | 85,830 | March: funds transferred from project account |
| TOTAL 00 - Operating | 0 | 0 | 0 | 85,830 | 85,830 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 85,830 | 85,830 | |
| TOTAL Faulkner Civic Precinct Redevelopment | 300,000 | 300,000 | 48,500 | 300,000 | 0 | |
| CP2403 - Abernethy Sporting Precinct Zone 1 | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1271 - Services - Other Consultants | 100,000 | 200,000 | 61,302 | 140,085 | -59,915 | Carry forward from 22/23 \$50,000. Feasibility Business Case scheduled for July/Aug 2023. Concept Development to occur in 2023/2024 subject to Council endorsement of Business Case (\$150K Capital funds quarantined in Capital Projects Reserve) |
| | | | | | | October: FY23 Carry forward of \$69,000 from 993007-01-1271 (total Carry forward\$619,000). \$100,000 transferred from Capital Projects Reserve. Concept development and business case to commence in late 2023. |
| | | | | | | March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025. |
| TOTAL 31 - New Asset Construction | 100,000 | 200,000 | 61,302 | 140,085 | -59,915 | |
| TOTAL 1 - Expenditure | 100,000 | 200,000 | 61,302 | 140,085 | -59,915 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 100,000 | 0 | 0 | 59,915 | 59,915 | Capital funds quarantined in Capital Projects Reserve |
| | | | | | | October: Funds moved to project account. |
| | | | | | | March: Funds moved from project account. |
| TOTAL 00 - Operating | 100,000 | 0 | 0 | 59,915 | 59,915 | |
| TOTAL 3 - Capital Expenditure | 100,000 | 0 | 0 | 59,915 | 59,915 | |
| TOTAL Abernethy Sporting Precinct Zone 1 | 200,000 | 200,000 | 61,302 | 200,000 | 0 | |
| CP2404 - Abernethy Sporting Precinct Zone 2 | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 0 | 100,000 | 20,000 | 79,300 | -20,700 | October: Funds transferred from Capital Projects Reserve. Feasibility Study to commence in September 2023 |
| | | | | | | March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025. |
| TOTAL 31 - New Asset Construction | 0 | 100,000 | 20,000 | 79,300 | -20,700 | |
| TOTAL 1 - Expenditure | 0 | 100,000 | 20,000 | 79,300 | -20,700 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 100,000 | 0 | 0 | 20,700 | 20,700 | Capital funds quarantined in Capital Projects Reserve |
| | | | | | | October: Funds transferred to project account. |
| | | | | | | March: Funds transferred from project account |
| TOTAL 00 - Operating | 100,000 | 0 | 0 | 20,700 | 20,700 | |
| TOTAL 3 - Capital Expenditure | 100,000 | 0 | 0 | 20,700 | 20,700 | |
| TOTAL Abernethy Sporting Precinct Zone 2 | 100,000 | 100,000 | 20,000 | 100,000 | 0 | |
| CP2405 - Wilson Park Precinct Redevelopment Zone 2B | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 50,000 | 50,000 | 0 | 25,000 | -25,000 | Masterplan review and concept development |
| | | | | | | October: Concept options development to commence in early 2024. |
| | | | | | | March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025. |
| TOTAL 31 - New Asset Construction | 50,000 | 50,000 | 0 | 25,000 | -25,000 | |
| TOTAL 1 - Expenditure | 50,000 | 50,000 | 0 | 25,000 | -25,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 25,000 | 25,000 | March: funds transferred from project account |
| TOTAL 00 - Operating | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL Wilson Park Precinct Redevelopment Zone 2B | 50,000 | 50,000 | 0 | 50,000 | 0 | |
| CP2406 - Peet Park Revitalisation | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 0 | 120,000 | 0 | 25,000 | -95,000 | Design development and documentation to commence January (\$120K Capital funds quarantined in Capital Projects Reserve) October: Transfer funds from Capital Projects Reserve. Design options to commence in late 2023. March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025. |
| TOTAL 30 - Asset Renewal | 0 | 120,000 | 0 | 25,000 | -95,000 | |
| TOTAL 1 - Expenditure | 0 | 120,000 | 0 | 25,000 | -95,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 120,000 | 0 | 0 | 95,000 | 95,000 | Capital funds quarantined in Capital Projects Reserve October: Funds moved to project account. March: Funds moved to capital reserve due to procurement delays |
| TOTAL 00 - Operating | 120,000 | 0 | 0 | 95,000 | 95,000 | |
| TOTAL 3 - Capital Expenditure | 120,000 | 0 | 0 | 95,000 | 95,000 | |
| TOTAL Peet Park Revitalisation | 120,000 | 120,000 | 0 | 120,000 | 0 | |
| CP2407 - Old Museum Redevelopment | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 0 | 0 | 0 | 45,000 | 45,000 | March: Additional funds required to undertake feasibility to identify redevelopment options for Old Museum Site |
| TOTAL 31 - New Asset Construction | 0 | 0 | 0 | 45,000 | 45,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 45,000 | 45,000 | |
| TOTAL Old Museum Redevelopment | 0 | 0 | 0 | 45,000 | 45,000 | |
| CP2408 - Civic Building Refurbishment | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 0 | 0 | 0 | 45,000 | 45,000 | March: Additional funds required to undertake feasibility to identify design options for Civic Building Refurbishment |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 45,000 | 45,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 45,000 | 45,000 | |
| TOTAL Civic Building Refurbishment | 0 | 0 | 0 | 45,000 | 45,000 | |
| PE2201 - Esplanade Foreshore Stabilisation and Landscaping | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 63,000 | 0 | 75,000 | 12,000 | October: Additional funds required for Superintendent Services. March: Additional funds for Superintendent Services |
| TOTAL 30 - Asset Renewal | 0 | 63,000 | 0 | 75,000 | 12,000 | |
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 656,965 | 1,465,000 | 7,190 | 665,000 | -800,000 | October: Additional funds required due to escalation in construction prices November OCM: Increase to address shortfall per Tender 07/2023 March: funds moved to carry forward reserve due to delays in approvals and permits. |
| TOTAL 31 - New Asset Construction | 656,965 | 1,465,000 | 7,190 | 665,000 | -800,000 | |
| TOTAL 1 - Expenditure | 656,965 | 1,528,000 | 7,190 | 740,000 | -788,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 948,109 | 948,109 | March: Unspent funds from 22/23 CFWD (\$160,109) in Env Reserve in addition to CFWD funds (\$788,000) identified in March |
| TOTAL 00 - Operating | 0 | 0 | 0 | 948,109 | 948,109 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 948,109 | 948,109 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6035 - Grant - Capital Improvements | 0 | 0 | -243,144 | -243,144 | -243,144 | March: Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023 |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 6837 - Environment reserve | -656,965 | -911,965 | 0 | -656,965 | 255,000 | Funds transferred to reserve as part of March budget review Carry forward November OCM: Increase to address shortfall per Tender 07/2023 March: Reserve transfer amended to amount CFWD 22/23 |
| TOTAL 00 - Operating | -656,965 | -911,965 | -243,144 | -900,109 | 11,856 | |
| TOTAL 6 - Capital Income | -656,965 | -911,965 | -243,144 | -900,109 | 11,856 | |
| TOTAL Esplanade Foreshore Stabilisation and Landscaping | 0 | 616,035 | -235,954 | 788,000 | 171,965 | |
| PS2401 - Bilya Kard Boodja Lookout Foreshore Stabilisation | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 0 | 0 | 0 | 50,000 | 50,000 | March: Funds transferred from Capital Projects Reserved to facilitate redesign and approvals with DBCA and DPLH |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 50,000 | 50,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 1,000,000 | 2,650,000 | 0 | 2,600,000 | -50,000 | Capital funds quarantined in Capital Projects Reserve October: Funds moved from project account to reserve due to delays in DBCA approval. March: Funds moved to project account for redesign variation |
| TOTAL 00 - Operating | 1,000,000 | 2,650,000 | 0 | 2,600,000 | -50,000 | |
| TOTAL 3 - Capital Expenditure | 1,000,000 | 2,650,000 | 0 | 2,600,000 | -50,000 | |
| TOTAL Bilya Kard Boodja Lookout Foreshore Stabilisation | 1,000,000 | 2,650,000 | 0 | 2,650,000 | 0 | |
| TOTAL 235 - City Projects | 2,510,500 | 5,061,115 | 119,720 | 5,236,837 | 175,722 | |
| 240 - Road Construction | | | | | | |
| 990000 - Roadworks | | | | | | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6025 - Direct Local | -156,571 | -156,571 | -168,274 | -168,274 | -11,703 | Untied Grant from MRWA. March: Actual grant more than forecast. |
| TOTAL 00 - Operating | -156,571 | -156,571 | -168,274 | -168,274 | -11,703 | |
| TOTAL 6 - Capital Income | -156,571 | -156,571 | -168,274 | -168,274 | -11,703 | |
| TOTAL Roadworks | -156,571 | -156,571 | -168,274 | -168,274 | -11,703 | |
| WR2232 - Hardey Rd - Durban St / Frederick St intersection | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 2,788 | 2,788 | 0 | 0 | -2,788 | |
| 1213 - Salaries - Supervisors | 1,858 | 1,858 | 0 | 0 | -1,858 | |
| 1216 - Agency Staff | 1,500 | 1,500 | 0 | 0 | -1,500 | |
| 1219 - Overheads | 14,259 | 14,259 | 0 | 0 | -14,259 | |
| 1222 - Materials | 750 | 750 | 0 | 0 | -750 | |
| 1253 - Fleet / Plant | 1,500 | 1,500 | 0 | 0 | -1,500 | |
| 1271 - Services - Other Consultants | 0 | 0 | 1,503 | 1,503 | 1,503 | |
| 1279 - Services - Other | 49,654 | 49,654 | 7,090 | 7,090 | -42,564 | |
| 1296 - Services - Lighting | 0 | 0 | 0 | 13,716 | 13,716 | |
| TOTAL 30 - Asset Renewal | 72,309 | 72,309 | 8,593 | 22,309 | -50,000 | |
| TOTAL 1 - Expenditure | 72,309 | 72,309 | 8,593 | 22,309 | -50,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 50,000 | 50,000 | March: Funds transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL Hardey Rd - Durban St / Frederick St intersection | 72,309 | 72,309 | 8,593 | 72,309 | 0 | |
| WR2303 - Belvidere Street - Keymer Street to Hardey Road - Profile an | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 2,488 | 2,488 | 217 | 217 | -2,271 | Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. March: Funds transferred from Capital Projects Reserve. |
| 1201 - Wages | 0 | 0 | 0 | 3,732 | 3,732 | March: \$3732 Capital funds quarantined in Capital Projects Reserve |
| 1213 - Salaries - Supervisors | 0 | 0 | 196 | 2,488 | 2,488 | March: \$2488 Capital funds quarantined in Capital Projects Reserve |
| 1216 - Agency Staff | 0 | 0 | 0 | 2,488 | 2,488 | March: \$2488 Capital funds quarantined in Capital Projects Reserve |
| 1219 - Overheads | 0 | 0 | 0 | 25,603 | 25,603 | March: \$25603 Capital funds quarantined in Capital Projects Reserve |
| 1222 - Materials | 0 | 0 | 0 | 1,270 | 1,270 | March: \$1270 Capital funds quarantined in Capital Projects Reserve |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 2,488 | 2,488 | March: \$2488 Capital funds quarantined in Capital Projects Reserve |
| 1279 - Services - Other | 0 | 0 | 0 | 93,397 | 93,397 | March: \$83852 Capital funds quarantined in Capital Projects Reserve |
| TOTAL 30 - Asset Renewal | 2,488 | 2,488 | 412 | 131,683 | 129,195 | |
| TOTAL 1 - Expenditure | 2,488 | 2,488 | 412 | 131,683 | 129,195 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 121,921 | 121,921 | 0 | 0 | -121,921 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 121,921 | 121,921 | 0 | 0 | -121,921 | |
| TOTAL 3 - Capital Expenditure | 121,921 | 121,921 | 0 | 0 | -121,921 | |
| TOTAL Belvidere Street - Keymer Street to Hardey Road - Profile an | 124,409 | 124,409 | 412 | 131,683 | 7,274 | |
| WR2304 - Belgravia Street - Sydenham St to Wright St - Profile and ov | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,865 | 1,865 | 576 | 576 | -1,289 | Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. October: Adjusted to match funding allocation. |
| 1201 - Wages | 3,465 | 3,465 | 840 | 840 | -2,625 | |
| 1213 - Salaries - Supervisors | 2,311 | 2,311 | 1,045 | 1,045 | -1,266 | |
| 1216 - Agency Staff | 1,865 | 1,865 | 773 | 773 | -1,092 | |
| 1219 - Overheads | 17,727 | 17,727 | 7,127 | 7,127 | -10,600 | |
| 1222 - Materials | 932 | 932 | 162 | 162 | -770 | |
| 1253 - Fleet / Plant | 1,884 | 1,884 | 208 | 208 | -1,676 | |
| 1279 - Services - Other | 61,730 | 61,730 | 71,333 | 82,509 | 20,779 | |
| TOTAL 30 - Asset Renewal | 91,779 | 91,779 | 82,065 | 93,240 | 1,461 | |
| TOTAL 1 - Expenditure | 91,779 | 91,779 | 82,065 | 93,240 | 1,461 | |
| TOTAL Belgravia Street - Sydenham St to Wright St - Profile and ov | 91,779 | 91,779 | 82,065 | 93,240 | 1,461 | |
| WR2305 - Belgravia Street - Wright St to Fulham St - Profile and over | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 2,586 | 2,586 | 672 | 672 | -1,914 | Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. October: Adjusted to match funding allocation. |
| 1201 - Wages | 4,806 | 4,806 | 184 | 184 | -4,622 | |
| 1213 - Salaries - Supervisors | 3,204 | 3,204 | 1,351 | 1,351 | -1,853 | |
| 1216 - Agency Staff | 2,586 | 2,586 | 2,898 | 2,898 | 312 | |
| 1219 - Overheads | 24,582 | 24,582 | 10,454 | 10,454 | -14,128 | |
| 1222 - Materials | 1,317 | 1,317 | 22 | 22 | -1,295 | |
| 1253 - Fleet / Plant | 2,586 | 2,586 | 156 | 156 | -2,430 | |
| 1279 - Services - Other | 85,593 | 85,593 | 97,465 | 113,548 | 27,955 | |
| TOTAL 30 - Asset Renewal | 127,260 | 127,260 | 113,202 | 129,285 | 2,025 | |
| TOTAL 1 - Expenditure | 127,260 | 127,260 | 113,202 | 129,285 | 2,025 | |
| TOTAL Belgravia Street - Wright St to Fulham St - Profile and over | 127,260 | 127,260 | 113,202 | 129,285 | 2,025 | |
| WR2312 - Fulham Street - Fisher Street New Roundabout and Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 1,301 | 1,685 | 1,685 | 384 | October: MRWA Blackspot project carried forward from 22/23. |
| 1219 - Overheads | 0 | 42,618 | 3,553 | 46,171 | 3,553 | |
| 1279 - Services - Other | 0 | 139,614 | 2,480 | 136,677 | -3,937 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| TOTAL 30 - Asset Renewal | 0 | 183,533 | 7,717 | 183,533 | 0 | |
| TOTAL 1 - Expenditure | 0 | 183,533 | 7,717 | 183,533 | 0 | |
| TOTAL Fulham Street - Fisher Street New Roundabout and Lighting | 0 | 183,533 | 7,717 | 183,533 | 0 | |
| WR2313 - Wright Street - Kooyong Rd, pre-deflection at Roundabout, up | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 0 | 4,521 | 4,751 | 4,751 | 230 | |
| 1213 - Salaries - Supervisors | 0 | 3,014 | 3,970 | 3,970 | 956 | |
| 1216 - Agency Staff | 0 | 0 | 12,354 | 12,354 | 12,354 | |
| 1219 - Overheads | 0 | 3,014 | 50,968 | 50,968 | 47,954 | |
| 1222 - Materials | 0 | 31,014 | 3,765 | 3,765 | -27,249 | |
| 1224 - Fuel | 0 | 1,507 | 82 | 82 | -1,425 | |
| 1253 - Fleet / Plant | 0 | 0 | 1,820 | 1,820 | 1,820 | |
| 1271 - Services - Other Consultants | 0 | 4,521 | 0 | 0 | -4,521 | |
| 1279 - Services - Other | 0 | 102,328 | 85,801 | 85,801 | -16,527 | |
| TOTAL 30 - Asset Renewal | 0 | 149,919 | 163,512 | 163,511 | 13,592 | |
| TOTAL 1 - Expenditure | 0 | 149,919 | 163,512 | 163,511 | 13,592 | |
| TOTAL Wright Street - Kooyong Rd, pre-deflection at Roundabout, u | 0 | 149,919 | 163,512 | 163,511 | 13,592 | |
| WR2326 - Belgravia Street - Wright St to Alexander Rd, 4 x speed plat | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 387 | 387 | 0 | 2,500 | 2,113 | Speed plateau x four, lighting not included. |
| 1201 - Wages | 719 | 719 | 0 | 0 | -719 | |
| 1213 - Salaries - Supervisors | 479 | 479 | 0 | 0 | -479 | |
| 1216 - Agency Staff | 387 | 387 | 0 | 0 | -387 | |
| 1219 - Overheads | 3,677 | 3,677 | 0 | 0 | -3,677 | |
| 1222 - Materials | 194 | 194 | 0 | 0 | -194 | |
| 1253 - Fleet / Plant | 387 | 387 | 0 | 0 | -387 | |
| 1279 - Services - Other | 12,797 | 12,342 | 0 | 0 | -12,342 | |
| 1296 - Services - Lighting | 0 | 0 | 0 | 16,073 | 16,073 | |
| TOTAL 30 - Asset Renewal | 19,027 | 18,573 | 0 | 18,573 | 0 | |
| TOTAL 1 - Expenditure | 19,027 | 18,573 | 0 | 18,573 | 0 | |
| TOTAL Belgravia Street - Wright St to Alexander Rd, 4 x speed plat | 19,027 | 18,573 | 0 | 18,573 | 0 | |
| WR2329 - Wright Street - Hardey Rd to Belgravia St, design & tree rem | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 1,041 | 1,041 | 0 | 2,000 | 959 | Arborist safety report, consultation and design. March: Budget for design and investigation, construction in 24/25. |
| 1213 - Salaries - Supervisors | 1,564 | 1,564 | 0 | 0 | -1,564 | |
| 1216 - Agency Staff | 840 | 840 | 0 | 4,000 | 3,160 | |
| 1219 - Overheads | 7,991 | 7,990 | 0 | 0 | -7,990 | |
| 1222 - Materials | 8,648 | 8,648 | 0 | 0 | -8,648 | |
| 1253 - Fleet / Plant | 429 | 429 | 0 | 0 | -429 | |
| 1271 - Services - Other Consultants | 840 | 840 | 0 | 14,000 | 13,160 | |
| 1279 - Services - Other | 27,818 | 27,818 | 0 | 0 | -27,818 | |
| TOTAL 30 - Asset Renewal | 49,170 | 49,170 | 0 | 20,000 | -29,170 | |
| TOTAL 1 - Expenditure | 49,170 | 49,170 | 0 | 20,000 | -29,170 | |
| TOTAL Wright Street - Hardey Rd to Belgravia St, design & tree rem | 49,170 | 49,170 | 0 | 20,000 | -29,170 | |
| WR2401 - General Isolated Treatments | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,000 | 1,000 | 0 | 0 | -1,000 | Various minor LATM's as required. March: Budget increased to match actual workcompleted. |
| 1201 - Wages | 1,858 | 1,858 | 2,616 | 2,616 | 758 | |
| 1213 - Salaries - Supervisors | 1,239 | 1,239 | 82 | 82 | -1,157 | |
| 1216 - Agency Staff | 1,000 | 1,000 | 6,165 | 6,165 | 5,165 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1219 - Overheads | 9,506 | 9,506 | 24,261 | 24,261 | 14,755 | |
| 1222 - Materials | 1,000 | 1,000 | 340 | 340 | -660 | |
| 1224 - Fuel | 0 | 0 | 66 | 66 | 66 | |
| 1253 - Fleet / Plant | 1,000 | 1,000 | 208 | 312 | -688 | |
| 1279 - Services - Other | 32,613 | 32,613 | 20,306 | 20,202 | -12,411 | |
| TOTAL 30 - Asset Renewal | 49,216 | 49,216 | 54,044 | 54,044 | 4,828 | |
| TOTAL 1 - Expenditure | 49,216 | 49,216 | 54,044 | 54,044 | 4,828 | |
| TOTAL General Isolated Treatments | 49,216 | 49,216 | 54,044 | 54,044 | 4,828 | |
| WR2402 - Various Resurfacing | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,000 | 1,000 | 0 | 0 | -1,000 | Minor resurfacing projects arising. |
| 1213 - Salaries - Supervisors | 1,239 | 1,238 | 198 | 1,338 | 100 | |
| 1279 - Services - Other | 32,613 | 32,612 | 9,557 | 33,513 | 901 | |
| TOTAL 30 - Asset Renewal | 34,852 | 34,851 | 9,754 | 34,851 | 0 | |
| TOTAL 1 - Expenditure | 34,852 | 34,851 | 9,754 | 34,851 | 0 | |
| TOTAL Various Resurfacing | 34,852 | 34,851 | 9,754 | 34,851 | 0 | |
| WR2403 - Abernethy Road - McDowell St to Kewdale Rd | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 0 | 1,927 | 1,215 | 1,215 | Foamed Bitumen Rehabilitation, MRRG grant. Nov - \$13399 Capital funds quarantined in Capital Projects Reserve. March: Funds transferred from Capital Projects Reserve. |
| 1201 - Wages | 0 | 0 | 8,900 | 40,196 | 40,196 | March: \$40196 Capital funds quarantined in Capital Projects Reserve |
| 1213 - Salaries - Supervisors | 0 | 0 | 7,120 | 26,798 | 26,798 | March: \$26798 Capital funds quarantined in Capital Projects Reserve |
| 1216 - Agency Staff | 0 | 0 | 1,878 | 26,798 | 26,798 | March: \$26798 Capital funds quarantined in Capital Projects Reserve |
| 1219 - Overheads | 0 | 0 | 17,549 | 275,748 | 275,748 | March: \$275748 Capital funds quarantined in Capital Projects Reserve |
| 1222 - Materials | 0 | 0 | 10,487 | 13,399 | 13,399 | March: \$13399 Capital funds quarantined in Capital Projects Reserve |
| 1253 - Fleet / Plant | 0 | 0 | 2,060 | 26,798 | 26,798 | March: \$26798 Capital funds quarantined in Capital Projects Reserve |
| 1271 - Services - Other Consultants | 0 | 0 | 0 | 6,699 | 6,699 | March: \$6699 Capital funds quarantined in Capital Projects Reserve |
| 1279 - Services - Other | 892,355 | 892,355 | 28,114 | 962,349 | 69,994 | March: \$17692 Capital funds quarantined in Capital Projects Reserve |
| TOTAL 30 - Asset Renewal | 892,355 | 892,355 | 78,036 | 1,380,000 | 487,645 | |
| TOTAL 1 - Expenditure | 892,355 | 892,355 | 78,036 | 1,380,000 | 487,645 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 447,527 | 447,527 | 0 | 0 | -447,527 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Projects. |
| TOTAL 00 - Operating | 447,527 | 447,527 | 0 | 0 | -447,527 | |
| TOTAL 3 - Capital Expenditure | 447,527 | 447,527 | 0 | 0 | -447,527 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6023 - Grant - Metro Roads | -892,355 | -892,355 | -714,604 | -893,255 | -900 | MRRG grant funding. March: Budget amended to match actual approved grant. |
| TOTAL 00 - Operating | -892,355 | -892,355 | -714,604 | -893,255 | -900 | |
| TOTAL 6 - Capital Income | -892,355 | -892,355 | -714,604 | -893,255 | -900 | |
| TOTAL Abernethy Road - McDowell St to Kewdale Rd | 447,527 | 447,527 | -636,568 | 486,745 | 39,218 | |
| WR2404 - Kooyong Road - Francisco St Roundabout | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 3,000 | 3,000 | 0 | 0 | -3,000 | Pre-deflection at roundabout, north eastbound only, SBS funded. March: Budget increased to match expected cost, street lighting pending, \$3,000 Capital funds transferred to Carry Forward Project Reserve. |
| 1201 - Wages | 5,575 | 5,575 | 2,005 | 248 | -5,327 | March: \$5,372 Capital funds transferred to Carry Forward Project Reserve. |
| 1213 - Salaries - Supervisors | 3,717 | 3,717 | 0 | 0 | -3,717 | March: \$3,717 Capital funds transferred to Carry Forward Project Reserve. |
| 1216 - Agency Staff | 3,000 | 3,000 | 0 | 0 | -3,000 | March: \$3,000 Capital funds transferred to Carry Forward Project Reserve. |
| 1219 - Overheads | 28,518 | 28,518 | 3,309 | 730 | -27,788 | March: \$27,788 Capital funds transferred to Carry Forward Project Reserve. |
| 1222 - Materials | 1,500 | 1,500 | 0 | 0 | -1,500 | March: \$1,500 Capital funds transferred to Carry Forward Project Reserve. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1253 - Fleet / Plant | 3,000 | 3,000 | 312 | 208 | -2,792 | |
| 1279 - Services - Other | 91,338 | 91,338 | 2,400 | 62,400 | -28,938 | March: \$2,792 Capital funds transferred to Carry Forward Project Reserve. |
| TOTAL 30 - Asset Renewal | 139,648 | 139,648 | 8,026 | 63,586 | -76,062 | |
| TOTAL 1 - Expenditure | 139,648 | 139,648 | 8,026 | 63,586 | -76,062 | March: \$28,938 Capital funds transferred to Carry Forward Project Reserve. |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 76,062 | 76,062 | March: Funds transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 76,062 | 76,062 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 76,062 | 76,062 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6024 - Grant - Other Roads | -100,000 | -100,000 | -120,000 | -150,000 | -50,000 | State blackspot funding. March: Grant Federally funded, grant now \$150K. |
| TOTAL 00 - Operating | -100,000 | -100,000 | -120,000 | -150,000 | -50,000 | |
| TOTAL 6 - Capital Income | -100,000 | -100,000 | -120,000 | -150,000 | -50,000 | |
| TOTAL Kooyong Road - Francisco St Roundabout | 39,648 | 39,648 | -111,974 | -10,352 | -50,000 | |
| WR2405 - Miles Road Stage 2 - Bell St to Kewdale Rd | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 8,040 | 8,040 | 998 | 998 | -7,042 | Profile and overlay 100mm & 50mm. RTR funded. March: Budget increased to reflect completed project costs. |
| 1201 - Wages | 14,942 | 14,942 | 4,812 | 4,812 | -10,130 | |
| 1213 - Salaries - Supervisors | 9,961 | 9,961 | 4,695 | 4,695 | -5,266 | |
| 1216 - Agency Staff | 8,040 | 8,040 | 7,142 | 7,142 | -898 | |
| 1219 - Overheads | 76,427 | 76,427 | 42,592 | 42,952 | -33,475 | |
| 1222 - Materials | 4,020 | 4,020 | 11,841 | 11,841 | 7,821 | |
| 1253 - Fleet / Plant | 8,040 | 8,040 | 2,834 | 2,824 | -5,216 | |
| 1279 - Services - Other | 266,237 | 266,237 | 436,369 | 406,880 | 140,643 | |
| TOTAL 30 - Asset Renewal | 395,707 | 395,707 | 511,283 | 482,144 | 86,437 | |
| TOTAL 1 - Expenditure | 395,707 | 395,707 | 511,283 | 482,144 | 86,437 | |
| TOTAL Miles Road Stage 2 - Bell St to Kewdale Rd | 395,707 | 395,707 | 511,283 | 482,144 | 86,437 | |
| WR2406 - Victoria Street - Epsom Ave to Moreing St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,512 | 1,512 | 1,791 | 1,249 | -263 | Profile and overlay with SMA bottom and DGA top (50mm). March: Budget increased to match construction estimate. |
| 1201 - Wages | 2,810 | 2,810 | 0 | 3,450 | 640 | |
| 1213 - Salaries - Supervisors | 1,873 | 1,873 | 0 | 2,300 | 427 | |
| 1216 - Agency Staff | 1,512 | 1,512 | 0 | 2,300 | 788 | |
| 1219 - Overheads | 14,373 | 14,373 | 0 | 23,667 | 9,294 | |
| 1222 - Materials | 770 | 770 | 0 | 1,319 | 549 | |
| 1253 - Fleet / Plant | 1,512 | 1,512 | 0 | 2,300 | 788 | |
| 1279 - Services - Other | 50,045 | 50,045 | 0 | 78,415 | 28,370 | |
| TOTAL 30 - Asset Renewal | 74,407 | 74,407 | 1,791 | 115,000 | 40,593 | |
| TOTAL 1 - Expenditure | 74,407 | 74,407 | 1,791 | 115,000 | 40,593 | |
| TOTAL Victoria Street - Epsom Ave to Moreing St | 74,407 | 74,407 | 1,791 | 115,000 | 40,593 | |
| WR2407 - Towie Street - Whiteside St to McClarty St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,412 | 1,412 | 677 | 0 | -1,412 | Reconstruction with profile and overlay with SMA bottom and DGA top (50mm). March: Scope change to pavement treatment following investigation and final design. |
| 1201 - Wages | 2,624 | 2,624 | 0 | 3,870 | 1,246 | |
| 1213 - Salaries - Supervisors | 1,749 | 1,749 | 282 | 2,580 | 831 | |
| 1216 - Agency Staff | 1,412 | 1,412 | 491 | 2,580 | 1,168 | |
| 1219 - Overheads | 13,422 | 13,422 | 1,836 | 26,548 | 13,126 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|---------------|--|
| 1222 - Materials | 706 | 706 | 0 | 1,319 | 613 | |
| 1253 - Fleet / Plant | 1,412 | 1,412 | 0 | 1,168 | -244 | |
| 1279 - Services - Other | 46,756 | 46,755 | 7,054 | 90,935 | 44,180 | |
| TOTAL 30 - Asset Renewal | 69,493 | 69,493 | 10,340 | 129,000 | 59,507 | |
| TOTAL 1 - Expenditure | 69,493 | 69,493 | 10,340 | 129,000 | 59,507 | |
| TOTAL Towie Street - Whiteside St to McClarty St | | | | | | |
| WR2409 - Eyre Street - Knutsford Ave to Belmont Ave | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 0 | 781 | 781 | 781 | Profile and overlay, 30mm DGA. March: Budget amended to match completed project cost. |
| 1201 - Wages | 1,784 | 1,784 | 1,226 | 1,226 | -558 | |
| 1213 - Salaries - Supervisors | 1,189 | 1,189 | 80 | 80 | -1,109 | |
| 1216 - Agency Staff | 960 | 960 | 0 | 0 | -960 | |
| 1219 - Overheads | 9,126 | 9,126 | 3,839 | 3,839 | -5,287 | |
| 1222 - Materials | 480 | 480 | 6 | 6 | -474 | |
| 1253 - Fleet / Plant | 960 | 960 | 598 | 598 | -362 | |
| 1279 - Services - Other | 32,749 | 32,749 | 45,049 | 45,049 | 12,300 | |
| TOTAL 30 - Asset Renewal | 47,248 | 47,248 | 51,579 | 51,579 | 4,331 | |
| TOTAL 1 - Expenditure | 47,248 | 47,248 | 51,579 | 51,579 | 4,331 | |
| TOTAL Eyre Street - Knutsford Ave to Belmont Ave | | | | | | |
| WR2410 - Elizabeth Street - Belmont Ave to End | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 828 | 828 | 0 | 0 | -828 | Profile and overlay, 30mm DGA. March: Budget increased to match completed project cost. |
| 1201 - Wages | 1,539 | 1,539 | 104 | 104 | -1,435 | |
| 1213 - Salaries - Supervisors | 1,026 | 1,026 | 1,276 | 1,276 | 250 | |
| 1216 - Agency Staff | 828 | 828 | 2,495 | 2,495 | 1,667 | |
| 1219 - Overheads | 7,871 | 7,871 | 9,172 | 9,172 | 1,301 | |
| 1222 - Materials | 422 | 422 | 320 | 320 | -102 | |
| 1253 - Fleet / Plant | 828 | 828 | 286 | 286 | -542 | |
| 1279 - Services - Other | 27,409 | 27,409 | 51,046 | 51,046 | 23,637 | |
| TOTAL 30 - Asset Renewal | 40,751 | 40,751 | 64,700 | 64,699 | 23,948 | |
| TOTAL 1 - Expenditure | 40,751 | 40,751 | 64,700 | 64,699 | 23,948 | |
| TOTAL Elizabeth Street - Belmont Ave to End | | | | | | |
| WR2411 - O'Leary Place - Lintonmarc Dve to End | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 476 | 476 | 0 | 670 | 194 | Profile and overlay, 30mm DGA. March: Budget increased to match construction estimate. |
| 1201 - Wages | 883 | 883 | 0 | 1,005 | 122 | |
| 1213 - Salaries - Supervisors | 590 | 590 | 0 | 670 | 80 | |
| 1216 - Agency Staff | 476 | 476 | 0 | 670 | 194 | |
| 1219 - Overheads | 4,522 | 4,522 | 0 | 6,891 | 2,369 | |
| 1222 - Materials | 241 | 241 | 0 | 1,319 | 1,078 | |
| 1253 - Fleet / Plant | 476 | 476 | 0 | 670 | 194 | |
| 1271 - Services - Other Consultants | 0 | 0 | 170 | 170 | 170 | |
| 1279 - Services - Other | 15,744 | 15,744 | 0 | 22,420 | 6,676 | |
| TOTAL 30 - Asset Renewal | 23,408 | 23,408 | 170 | 34,485 | 11,077 | |
| TOTAL 1 - Expenditure | 23,408 | 23,408 | 170 | 34,485 | 11,077 | |
| TOTAL O'Leary Place - Lintonmarc Dve to End | | | | | | |
| WR2412 - Parkview Parade - Morrison St to McKeown St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 0 | 0 | 0 | 3,844 | 3,844 | March: \$3844 Capital funds quarantined in Capital Projects Reserve |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1213 - Salaries - Supervisors | 0 | 0 | 0 | 2,563 | 2,563 | March: \$2563 Capital funds quarantined in Capital Projects Reserve |
| 1216 - Agency Staff | 0 | 0 | 0 | 2,563 | 2,563 | March: \$2563 Capital funds quarantined in Capital Projects Reserve |
| 1219 - Overheads | 0 | 0 | 0 | 26,371 | 26,371 | March: \$26371 Capital funds quarantined in Capital Projects Reserve |
| 1222 - Materials | 0 | 0 | 0 | 1,306 | 1,306 | March: \$1306 Capital funds quarantined in Capital Projects Reserve |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 2,563 | 2,563 | March: \$2563 Capital funds quarantined in Capital Projects Reserve |
| 1279 - Services - Other | 0 | 0 | 391 | 86,364 | 86,364 | March: \$86364 Capital funds quarantined in Capital Projects Reserve |
| TOTAL 30 - Asset Renewal | 0 | 0 | 391 | 125,574 | 125,574 | |
| TOTAL 1 - Expenditure | 0 | 0 | 391 | 125,574 | 125,574 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 125,574 | 125,574 | 0 | 0 | -125,574 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 125,574 | 125,574 | 0 | 0 | -125,574 | |
| TOTAL 3 - Capital Expenditure | 125,574 | 125,574 | 0 | 0 | -125,574 | |
| TOTAL Parkview Parade - Morrison St to McKeown St | 125,574 | 125,574 | 391 | 125,574 | 0 | |
| WR2413 - Kew Street - Abernethy Rd to Pearl Rd | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 2,419 | 2,419 | 651 | 651 | -1,768 | Profile and overlay, 30mm DGA. March: Funds transferred from Capital Projects Reserve. |
| 1201 - Wages | 0 | 0 | 0 | 3,628 | 3,628 | March: \$3628 Capital funds quarantined in Capital Projects Reserve |
| 1213 - Salaries - Supervisors | 0 | 0 | 0 | 2,419 | 2,419 | March: \$2419 Capital funds quarantined in Capital Projects Reserve |
| 1216 - Agency Staff | 0 | 0 | 0 | 2,419 | 2,419 | March: \$2419 Capital funds quarantined in Capital Projects Reserve |
| 1219 - Overheads | 0 | 0 | 0 | 24,888 | 24,888 | March: \$24888 Capital funds quarantined in Capital Projects Reserve |
| 1222 - Materials | 0 | 0 | 0 | 1,231 | 1,231 | March: \$1231 Capital funds quarantined in Capital Projects Reserve |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 2,420 | 2,420 | March: \$2420 Capital funds quarantined in Capital Projects Reserve |
| 1279 - Services - Other | 0 | 0 | 10,696 | 83,276 | 83,276 | March: \$81508 Capital funds quarantined in Capital Projects Reserve |
| TOTAL 30 - Asset Renewal | 2,419 | 2,419 | 11,347 | 120,932 | 118,513 | |
| TOTAL 1 - Expenditure | 2,419 | 2,419 | 11,347 | 120,932 | 118,513 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 118,513 | 118,513 | 0 | 0 | -118,513 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 118,513 | 118,513 | 0 | 0 | -118,513 | |
| TOTAL 3 - Capital Expenditure | 118,513 | 118,513 | 0 | 0 | -118,513 | |
| TOTAL Kew Street - Abernethy Rd to Pearl Rd | 120,932 | 120,932 | 11,347 | 120,932 | 0 | |
| WR2416 - Belgravia Street - Kew St to Scott St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 2,621 | 2,621 | 0 | 0 | -2,621 | Profile and overlay with SMA bottom and DGA top (50mm). March: Funds transferred from Capital Projects Reserve. |
| 1201 - Wages | 0 | 0 | 0 | 3,931 | 3,931 | March: \$3931 Capital funds quarantined in Capital Projects Reserve |
| 1213 - Salaries - Supervisors | 0 | 0 | 94 | 2,620 | 2,620 | March: \$2620 Capital funds quarantined in Capital Projects Reserve |
| 1216 - Agency Staff | 0 | 0 | 170 | 2,620 | 2,620 | March: \$2620 Capital funds quarantined in Capital Projects Reserve |
| 1219 - Overheads | 0 | 0 | 625 | 26,966 | 26,966 | March: \$26966 Capital funds quarantined in Capital Projects Reserve |
| 1222 - Materials | 0 | 0 | 0 | 1,334 | 1,334 | March: \$1334 Capital funds quarantined in Capital Projects Reserve |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 2,624 | 2,624 | March: \$2624 Capital funds quarantined in Capital Projects Reserve |
| 1271 - Services - Other Consultants | 0 | 0 | 400 | 400 | 400 | |
| 1279 - Services - Other | 0 | 0 | 729 | 90,537 | 90,537 | March: \$88316 Capital funds quarantined in Capital Projects Reserve |
| TOTAL 30 - Asset Renewal | 2,621 | 2,621 | 2,018 | 131,032 | 128,411 | |
| TOTAL 1 - Expenditure | 2,621 | 2,621 | 2,018 | 131,032 | 128,411 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 128,411 | 128,411 | 0 | 0 | -128,411 | Capital funds quarantined in Capital Projects Reserve. Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 128,411 | 128,411 | 0 | 0 | -128,411 | |
| TOTAL 3 - Capital Expenditure | 128,411 | 128,411 | 0 | 0 | -128,411 | |
| TOTAL Belgravia Street - Kew St to Scott St | 131,032 | 131,032 | 2,018 | 131,032 | 0 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| WR2420 - Stanton Road – Central Ave to Epsom Ave (LCURS) | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 0 | 16,925 | 0 | 0 | -16,925 | March: \$16,925 Capital funds transferred to Carry Forward Project Reserve. |
| 1213 - Salaries - Supervisors | 0 | 3,563 | 0 | 0 | -3,563 | March: \$3,563 Capital funds transferred to Carry Forward Project Reserve. |
| 1216 - Agency Staff | 0 | 5,290 | 0 | 0 | -5,290 | March: \$5,290 Capital funds transferred to Carry Forward Project Reserve. |
| 1219 - Overheads | 0 | 34,026 | 0 | 0 | -34,026 | March: \$34,026 Capital funds transferred to Carry Forward Project Reserve. |
| 1222 - Materials | 0 | 2,898 | 0 | 0 | -2,898 | March: \$2,898 Capital funds transferred to Carry Forward Project Reserve. |
| 1253 - Fleet / Plant | 0 | 17,248 | 0 | 0 | -17,248 | March: \$17,248 Capital funds transferred to Carry Forward Project Reserve. |
| 1271 - Services - Other Consultants | 0 | 61,687 | 5,861 | 14,661 | -47,026 | March: \$47,026 Capital funds transferred to Carry Forward Project Reserve. |
| 1279 - Services - Other | 0 | 176,999 | 0 | 141,762 | -35,237 | March: \$35,237 Capital funds transferred to Carry Forward Project Reserve. |
| 1296 - Services - Lighting | 0 | 26,270 | 0 | 0 | -26,270 | March: \$26,270 Capital funds transferred to Carry Forward Project Reserve. |
| TOTAL 30 - Asset Renewal | 0 | 344,906 | 5,861 | 156,423 | -188,483 | |
| TOTAL 1 - Expenditure | 0 | 344,906 | 5,861 | 156,423 | -188,483 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 188,483 | 188,483 | March: Funds transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 188,483 | 188,483 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 188,483 | 188,483 | |
| TOTAL Stanton Road – Central Ave to Epsom Ave (LCURS) | 0 | 344,906 | 5,861 | 344,906 | 0 | |
| TOTAL 240 - Road Construction | 1,927,177 | 2,605,078 | 181,963 | 2,808,499 | 203,421 | |
| 250 - Road Maintenance | | | | | | |
| W59900 - Streets-Gen Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 198,790 | 198,790 | 105,313 | 141,216 | -57,574 | |
| TOTAL 10 - Maintenance | 198,790 | 198,790 | 105,313 | 141,216 | -57,574 | |
| TOTAL 1 - Expenditure | 198,790 | 198,790 | 105,313 | 141,216 | -57,574 | |
| TOTAL Streets-Gen Mntc | 198,790 | 198,790 | 105,313 | 141,216 | -57,574 | |
| W59909 - Streets-Gen-Bins | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 446 | 446 | 2,666 | 2,619 | 2,173 | Public litter bin repairs and upgrades. March: Budget increased to repair damaged bin locations. |
| 1219 - Overheads | 2,560 | 2,560 | 7,053 | 7,280 | 4,720 | |
| 1222 - Materials | 960 | 960 | 838 | 1,798 | 838 | |
| 1253 - Fleet / Plant | 300 | 300 | 1,248 | 1,236 | 936 | |
| 1279 - Services - Other | 6,815 | 3,280 | 2,193 | 3,636 | 356 | |
| TOTAL 10 - Maintenance | 11,080 | 7,546 | 13,997 | 16,569 | 9,023 | |
| TOTAL 1 - Expenditure | 11,080 | 7,546 | 13,997 | 16,569 | 9,023 | |
| TOTAL Streets-Gen-Bins | 11,080 | 7,546 | 13,997 | 16,569 | 9,023 | |
| W59942 - Streets-Gen-Bus Seat/Shit | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 0 | 260 | 1,529 | 1,095 | 835 | |
| 1219 - Overheads | 0 | 1,295 | 3,749 | 3,749 | 2,454 | |
| 1222 - Materials | 0 | 0 | 102 | 102 | 102 | |
| 1253 - Fleet / Plant | 0 | 156 | 572 | 572 | 416 | |
| 1279 - Services - Other | 78,810 | 76,840 | 74,141 | 73,033 | -3,807 | Bus shelter maintenance, seats and minor repairs. |
| TOTAL 10 - Maintenance | 78,810 | 78,551 | 80,093 | 78,551 | 0 | |
| TOTAL 1 - Expenditure | 78,810 | 78,551 | 80,093 | 78,551 | 0 | |
| TOTAL Streets-Gen-Bus Seat/Shit | 78,810 | 78,551 | 80,093 | 78,551 | 0 | |
| W59945 - Streets General Street Lightin | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 10 - Maintenance | | | | | | |
| 1028 - Street Lighting | 21,874 | 21,874 | 20,559 | 45,694 | 23,820 | |
| 1222 - Materials | 18,820 | 18,820 | 0 | 0 | -18,820 | |
| 1279 - Services - Other | 5,000 | 5,000 | 0 | 0 | -5,000 | |
| TOTAL 10 - Maintenance | 45,694 | 45,694 | 20,559 | 45,694 | 0 | |
| TOTAL 1 - Expenditure | 45,694 | 45,694 | 20,559 | 45,694 | 0 | |
| TOTAL Streets General Street Lightin | 45,694 | 45,694 | 20,559 | 45,694 | 0 | |
| W59962 - Streets Gen - Safety Devices | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 6,782 | 7,193 | 9,172 | 8,470 | 1,277 | Safety device repair/replacement including bollards. |
| 1219 - Overheads | 19,507 | 19,290 | 20,504 | 25,503 | 6,213 | |
| 1222 - Materials | 238 | 322 | 1,013 | 1,685 | 1,363 | |
| 1239 - Consumables | 0 | 0 | 89 | 178 | 178 | |
| 1253 - Fleet / Plant | 1,666 | 2,367 | 3,094 | 4,654 | 2,287 | |
| 1279 - Services - Other | 33,182 | 32,406 | 12,836 | 21,088 | -11,318 | |
| TOTAL 10 - Maintenance | 61,375 | 61,578 | 46,709 | 61,578 | 0 | |
| TOTAL 1 - Expenditure | 61,375 | 61,578 | 46,709 | 61,578 | 0 | |
| TOTAL Streets Gen - Safety Devices | 61,375 | 61,578 | 46,709 | 61,578 | 0 | |
| W82900 - Shopping Cnt C/P-Gen Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 4,725 | 4,725 | 5,987 | 10,092 | 5,367 | Pressure cleaning paving at Shopping Centres. |
| 1219 - Overheads | 10,963 | 10,963 | 16,832 | 25,735 | 14,772 | |
| 1253 - Fleet / Plant | 5,278 | 5,278 | 9,516 | 13,194 | 7,916 | |
| 1279 - Services - Other | 28,055 | 28,055 | 0 | 0 | -28,055 | |
| TOTAL 10 - Maintenance | 49,021 | 49,021 | 32,234 | 49,021 | 0 | |
| TOTAL 1 - Expenditure | 49,021 | 49,021 | 32,234 | 49,021 | 0 | |
| TOTAL Shopping Cnt C/P-Gen Mntc | 49,021 | 49,021 | 32,234 | 49,021 | 0 | |
| TOTAL 250 - Road Maintenance | 444,770 | 441,180 | 298,905 | 392,629 | -48,551 | |
| 260 - Footpath Construction | | | | | | |
| WF2108 - Matheson Rd | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 7,500 | 0 | 6,702 | -798 | October: Carry forward project from 22/23. March: Funds transferred to Carry Forward Projects Reserve. |
| 1201 - Wages | 0 | 502 | 0 | 0 | -502 | |
| 1213 - Salaries - Supervisors | 0 | 1,003 | 0 | 0 | -1,003 | |
| 1216 - Agency Staff | 0 | 502 | 0 | 0 | -502 | |
| 1219 - Overheads | 0 | 4,194 | 0 | 0 | -4,194 | |
| 1222 - Materials | 0 | 1,003 | 0 | 0 | -1,003 | |
| 1253 - Fleet / Plant | 0 | 502 | 0 | 0 | -502 | |
| 1279 - Services - Other | 0 | 41,496 | 0 | 0 | -41,496 | |
| TOTAL 30 - Asset Renewal | 0 | 56,702 | 0 | 6,702 | -50,000 | |
| TOTAL 1 - Expenditure | 0 | 56,702 | 0 | 6,702 | -50,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 50,000 | 50,000 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL Matheson Rd | 0 | 56,702 | 0 | 56,702 | 0 | |
| WF2211 - Mathieson Rd - Mathieson Rd - Part 2 - Dirt Road to Arum St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1200 - Salaries | 0 | 0 | 0 | 6,490 | 6,490 | |
| 1201 - Wages | 0 | 474 | 0 | 0 | -474 | October: Carry forward project from 22/23. March: Funds transferred to Carry Forward Projects Reserve. |
| 1213 - Salaries - Supervisors | 0 | 948 | 0 | 0 | -948 | |
| 1216 - Agency Staff | 0 | 474 | 0 | 0 | -474 | |
| 1219 - Overheads | 0 | 3,963 | 0 | 0 | -3,963 | |
| 1222 - Materials | 0 | 948 | 0 | 0 | -948 | |
| 1253 - Fleet / Plant | 0 | 474 | 0 | 0 | -474 | |
| 1279 - Services - Other | 0 | 39,209 | 0 | 0 | -39,209 | |
| TOTAL 30 - Asset Renewal | 0 | 46,490 | 0 | 6,490 | -40,000 | |
| TOTAL 1 - Expenditure | 0 | 46,490 | 0 | 6,490 | -40,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 40,000 | 40,000 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 40,000 | 40,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 40,000 | 40,000 | |
| TOTAL Mathieson Rd - Mathieson Rd - Part 2 - Dirt Road to Arum St | 0 | 46,490 | 0 | 46,490 | 0 | |
| WF2304 - Wright Street Wright Street – Pedestrian Crossing Investigat | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| TOTAL 30 - Asset Renewal | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| TOTAL 1 - Expenditure | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 25,000 | 25,000 | March: \$25,000 Capital funds transferred to Carry Forward Project Reserve. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL Wright Street Wright Street – Pedestrian Crossing Investiga | 0 | 30,000 | 0 | 30,000 | 0 | |
| WF2305 - Fulham Street – Pedestrian Crossing Investigations | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1271 - Services - Other Consultants | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| TOTAL 30 - Asset Renewal | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| TOTAL 1 - Expenditure | 0 | 30,000 | 0 | 5,000 | -25,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 25,000 | 25,000 | March: \$25,000 Capital funds transferred to Carry Forward Project Reserve. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 25,000 | 25,000 | |
| TOTAL Fulham Street – Pedestrian Crossing Investigations | 0 | 30,000 | 0 | 30,000 | 0 | |
| WF2306 - Matheson Rd - Aarum St to Keymer St 122m | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 0 | 0 | 7,658 | 7,658 | |
| 1201 - Wages | 0 | 486 | 0 | 0 | -486 | October: Carry forward project from 22/23. March: Funds transferred to Carry Forward Projects Reserve. |
| 1213 - Salaries - Supervisors | 0 | 972 | 0 | 0 | -972 | |
| 1216 - Agency Staff | 0 | 486 | 0 | 0 | -486 | |
| 1219 - Overheads | 0 | 4,062 | 0 | 0 | -4,062 | |
| 1222 - Materials | 0 | 972 | 0 | 0 | -972 | |
| 1253 - Fleet / Plant | 0 | 486 | 0 | 0 | -486 | |
| 1279 - Services - Other | 0 | 40,194 | 71 | 0 | -40,194 | |
| TOTAL 30 - Asset Renewal | 0 | 47,658 | 71 | 7,658 | -40,000 | |
| TOTAL 1 - Expenditure | 0 | 47,658 | 71 | 7,658 | -40,000 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 40,000 | 40,000 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 40,000 | 40,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 40,000 | 40,000 | |
| TOTAL Matheson Rd - Aurum St to Keymer St 122m | 0 | 47,658 | 71 | 47,658 | 0 | |
| WF2310 - Wicca Street | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1200 - Salaries | 0 | 1,298 | 0 | 2,250 | 952 | October: Project carried forward from 22/23. March: Budget increased to match construction estimate. |
| 1201 - Wages | 0 | 260 | 0 | 450 | 190 | |
| 1213 - Salaries - Supervisors | 0 | 519 | 0 | 900 | 381 | |
| 1216 - Agency Staff | 0 | 260 | 593 | 450 | 190 | |
| 1219 - Overheads | 0 | 2,668 | 1,216 | 4,626 | 1,958 | |
| 1222 - Materials | 0 | 519 | 0 | 900 | 381 | |
| 1253 - Fleet / Plant | 0 | 260 | 0 | 450 | 190 | |
| 1279 - Services - Other | 0 | 20,166 | 0 | 34,974 | 14,808 | |
| TOTAL 31 - New Asset Construction | 0 | 25,950 | 1,809 | 45,000 | 19,050 | |
| TOTAL 1 - Expenditure | 0 | 25,950 | 1,809 | 45,000 | 19,050 | |
| TOTAL Wicca Street | 0 | 25,950 | 1,809 | 45,000 | 19,050 | |
| WF2313 - Belmont Ave & Fulham Rd Roundabout | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 3,500 | 0 | 1,750 | -1,750 | October: Carry forward project from 22/23, design and investigation. March: Design to progress towards options. |
| 1271 - Services - Other Consultants | 0 | 14,000 | 0 | 0 | -14,000 | |
| TOTAL 30 - Asset Renewal | 0 | 17,500 | 0 | 1,750 | -15,750 | |
| TOTAL 1 - Expenditure | 0 | 17,500 | 0 | 1,750 | -15,750 | |
| TOTAL Belmont Ave & Fulham Rd Roundabout | 0 | 17,500 | 0 | 1,750 | -15,750 | |
| WF2401 - Connectivity | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 619 | 619 | 0 | 310 | -309 | March: \$310 Capital funds transferred to Carry Forward Project Reserve. |
| 1213 - Salaries - Supervisors | 1,239 | 1,239 | 0 | 619 | -620 | March: \$619 Capital funds transferred to Carry Forward Project Reserve. |
| 1216 - Agency Staff | 500 | 500 | 0 | 250 | -250 | March: \$250 Capital funds transferred to Carry Forward Project Reserve. |
| 1219 - Overheads | 5,472 | 5,472 | 0 | 2,736 | -2,736 | March: \$2736 Capital funds transferred to Carry Forward Project Reserve. |
| 1222 - Materials | 1,000 | 1,000 | 0 | 500 | -500 | March: \$500 Capital funds transferred to Carry Forward Project Reserve. |
| 1253 - Fleet / Plant | 500 | 500 | 0 | 250 | -250 | March: \$250 Capital funds transferred to Carry Forward Project Reserve. |
| 1279 - Services - Other | 41,002 | 41,002 | 1,798 | 20,501 | -20,501 | March: \$20501 Capital funds transferred to Carry Forward Project Reserve. |
| TOTAL 30 - Asset Renewal | 50,332 | 50,332 | 1,798 | 25,166 | -25,166 | |
| TOTAL 1 - Expenditure | 50,332 | 50,332 | 1,798 | 25,166 | -25,166 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 25,166 | 25,166 | March: Funds transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 25,166 | 25,166 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 25,166 | 25,166 | |
| TOTAL Connectivity | 50,332 | 50,332 | 1,798 | 50,332 | 0 | |
| WF2404 - Pontiac Ave - PAW from cul-de-sac to Gabriel St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 78 | 78 | 0 | 0 | -78 | |
| 1213 - Salaries - Supervisors | 157 | 157 | 266 | 266 | 109 | |
| 1216 - Agency Staff | 63 | 63 | 295 | 295 | 232 | |
| 1219 - Overheads | 692 | 692 | 1,386 | 1,386 | 694 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1222 - Materials | 127 | 127 | 990 | 990 | 863 | |
| 1253 - Fleet / Plant | 64 | 64 | 0 | 0 | -64 | |
| 1279 - Services - Other | 5,196 | 5,196 | 13,774 | 13,774 | 8,578 | |
| TOTAL 30 - Asset Renewal | 6,377 | 6,377 | 16,711 | 16,711 | 10,334 | |
| TOTAL 1 - Expenditure | 6,377 | 6,377 | 16,711 | 16,711 | 10,334 | |
| TOTAL Pontiac Ave - PAW from cul-de-sac to Gabriel St | 6,377 | 6,377 | 16,711 | 16,711 | 10,334 | |
| WF2406 - Waterway Cr - Tidewater Cres to Riverbend Park | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 136 | 136 | 0 | 0 | -136 | |
| 1213 - Salaries - Supervisors | 273 | 273 | 282 | 282 | 9 | |
| 1216 - Agency Staff | 110 | 110 | 442 | 442 | 332 | |
| 1219 - Overheads | 1,204 | 1,204 | 1,735 | 1,735 | 531 | |
| 1222 - Materials | 220 | 220 | 0 | 0 | -220 | |
| 1253 - Fleet / Plant | 110 | 110 | 0 | 0 | -110 | |
| 1279 - Services - Other | 9,009 | 9,009 | 17,215 | 17,215 | 8,206 | |
| TOTAL 30 - Asset Renewal | 11,062 | 11,062 | 19,674 | 19,674 | 8,612 | |
| TOTAL 1 - Expenditure | 11,062 | 11,062 | 19,674 | 19,674 | 8,612 | |
| TOTAL Waterway Cr - Tidewater Cres to Riverbend Park | 11,062 | 11,062 | 19,674 | 19,674 | 8,612 | |
| WF2408 - Riversdale Rd - Graham Farmer Freeway to Rowe Ave | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 0 | 0 | 3,878 | 3,878 | Temporary asphalt footpath pending future developments. March: Funds transferred to Carry Forward Projects Reserve.. |
| 1201 - Wages | 193 | 193 | 0 | 0 | -193 | |
| 1213 - Salaries - Supervisors | 387 | 387 | 0 | 0 | -387 | |
| 1216 - Agency Staff | 156 | 156 | 593 | 593 | 437 | |
| 1219 - Overheads | 1,707 | 1,707 | 1,216 | 1,216 | -491 | |
| 1222 - Materials | 311 | 311 | 0 | 0 | -311 | |
| 1253 - Fleet / Plant | 156 | 156 | 0 | 0 | -156 | |
| 1279 - Services - Other | 12,777 | 12,777 | 0 | 0 | -12,777 | |
| TOTAL 30 - Asset Renewal | 15,687 | 15,687 | 1,809 | 5,687 | -10,000 | |
| TOTAL 1 - Expenditure | 15,687 | 15,687 | 1,809 | 5,687 | -10,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 10,000 | 10,000 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 10,000 | 10,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 10,000 | 10,000 | |
| TOTAL Riversdale Rd - Graham Farmer Freeway to Rowe Ave | 15,687 | 15,687 | 1,809 | 15,687 | 0 | |
| WF2409 - Epsom Ave - Darglish Rd to Terelink Cres | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1216 - Agency Staff | 162 | 162 | 593 | 593 | 431 | |
| 1279 - Services - Other | 13,313 | 13,313 | 0 | 12,881 | -432 | |
| TOTAL 30 - Asset Renewal | 13,475 | 13,475 | 593 | 13,474 | -1 | |
| TOTAL 1 - Expenditure | 13,475 | 13,475 | 593 | 13,474 | -1 | |
| TOTAL Epsom Ave - Darglish Rd to Terelink Cres | 13,475 | 13,475 | 593 | 13,474 | -1 | |
| WF2411 - Beverley Rd - Abernethy Rd to Fisher St | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1216 - Agency Staff | 294 | 294 | 445 | 445 | 151 | |
| 1219 - Overheads | 3,220 | 3,220 | 912 | 912 | -2,308 | |
| 1279 - Services - Other | 24,143 | 24,143 | 0 | 3,666 | -20,477 | |
| TOTAL 30 - Asset Renewal | 27,657 | 27,657 | 1,357 | 5,023 | -22,634 | |
| TOTAL 1 - Expenditure | 27,657 | 27,657 | 1,357 | 5,023 | -22,634 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|------------------------------|---------------------------|--------------------------|---------------------------|----------------|--|
| TOTAL Beverley Rd - Abernethy Rd to Fisher St | 27,657 | 27,657 | 1,357 | 5,023 | -22,634 | |
| WF2412 - Fenton St - Kewdale Rd to Pacific National boundary | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 4,855 | 4,855 | 0 | 9,705 | 4,850 | |
| TOTAL 30 - Asset Renewal | 4,855 | 4,855 | 0 | 9,705 | 4,850 | |
| TOTAL 1 - Expenditure | 4,855 | 4,855 | 0 | 9,705 | 4,850 | |
| TOTAL Fenton St - Kewdale Rd to Pacific National boundary | 4,855 | 4,855 | 0 | 9,705 | 4,850 | |
| WF2413 - Freshwater Lakes - Waterway Cres to The Riverwalk | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 62 | 62 | 0 | 0 | -62 | |
| 1213 - Salaries - Supervisors | 124 | 124 | 188 | 188 | 64 | |
| 1216 - Agency Staff | 50 | 50 | 338 | 338 | 288 | |
| 1219 - Overheads | 547 | 547 | 1,245 | 1,245 | 698 | |
| 1222 - Materials | 100 | 100 | 0 | 0 | -100 | |
| 1253 - Fleet / Plant | 50 | 50 | 0 | 0 | -50 | |
| 1279 - Services - Other | 4,100 | 4,100 | 0 | 0 | -4,100 | |
| TOTAL 30 - Asset Renewal | 5,033 | 5,033 | 1,771 | 1,771 | -3,262 | |
| TOTAL 1 - Expenditure | 5,033 | 5,033 | 1,771 | 1,771 | -3,262 | |
| TOTAL Freshwater Lakes - Waterway Cres to The Riverwalk | 5,033 | 5,033 | 1,771 | 1,771 | -3,262 | |
| WF2414 - Lot 400 Abernethy Rd - Leach Hwy to SES | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 0 | 0 | 0 | 4,046 | 4,046 | New footpath as required. March: Funds transferred to Carry Forward Projects Reserve. |
| 1201 - Wages | 422 | 422 | 0 | 0 | -422 | |
| 1213 - Salaries - Supervisors | 845 | 845 | 0 | 0 | -845 | |
| 1216 - Agency Staff | 341 | 341 | 0 | 0 | -341 | |
| 1219 - Overheads | 3,732 | 3,732 | 0 | 0 | -3,732 | |
| 1222 - Materials | 682 | 682 | 0 | 0 | -682 | |
| 1253 - Fleet / Plant | 342 | 342 | 0 | 0 | -342 | |
| 1279 - Services - Other | 27,961 | 27,961 | 0 | 5,954 | -22,007 | |
| TOTAL 30 - Asset Renewal | 34,325 | 34,325 | 0 | 10,000 | -24,325 | |
| TOTAL 1 - Expenditure | 34,325 | 34,325 | 0 | 10,000 | -24,325 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 24,325 | 24,325 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 24,325 | 24,325 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 24,325 | 24,325 | |
| TOTAL Lot 400 Abernethy Rd - Leach Hwy to SES | 34,325 | 34,325 | 0 | 34,325 | 0 | |
| WF2415 - Matheson Road - Epsom Ave to Racecourse | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 96,285 | 96,285 | 0 | 0 | -96,285 | Install new fence adjacent to the bridle path (350m approx.). March: Funds transferred to Carry Forward Projects Reserve. |
| TOTAL 30 - Asset Renewal | 96,285 | 96,285 | 0 | 0 | -96,285 | |
| TOTAL 1 - Expenditure | 96,285 | 96,285 | 0 | 0 | -96,285 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 96,285 | 96,285 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 96,285 | 96,285 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 96,285 | 96,285 | |
| TOTAL Matheson Road - Epsom Ave to Racecourse | 96,285 | 96,285 | 0 | 96,285 | 0 | |
| WF2416 - New Footpath TBA | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 422 | 422 | 0 | 0 | -422 | |
| 1213 - Salaries - Supervisors | 845 | 845 | 0 | 0 | -845 | |
| 1216 - Agency Staff | 341 | 341 | 0 | 0 | -341 | |
| 1219 - Overheads | 3,732 | 3,732 | 0 | 0 | -3,732 | |
| 1222 - Materials | 682 | 682 | 0 | 0 | -682 | |
| 1253 - Fleet / Plant | 341 | 341 | 0 | 0 | -341 | |
| 1279 - Services - Other | 27,961 | 27,961 | 0 | 0 | -27,961 | |
| TOTAL 30 - Asset Renewal | 34,324 | 34,324 | 0 | 0 | -34,324 | |
| TOTAL 1 - Expenditure | 34,324 | 34,324 | 0 | 0 | -34,324 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 34,324 | 34,324 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 34,324 | 34,324 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 34,324 | 34,324 | |
| TOTAL New Footpath TBA | 34,324 | 34,324 | 0 | 34,324 | 0 | |
| WF2417 - Sustainable Transport Plan | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 6,000 | 6,000 | 0 | 0 | -6,000 | Planning, design, consultation and implementation of various initiatives. March: Funds transferred to Carry Forward Projects Reserve. |
| 1271 - Services - Other Consultants | 24,000 | 24,000 | 0 | 0 | -24,000 | |
| TOTAL 30 - Asset Renewal | 30,000 | 30,000 | 0 | 0 | -30,000 | |
| TOTAL 1 - Expenditure | 30,000 | 30,000 | 0 | 0 | -30,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 30,000 | 30,000 | March: Transferred from Capital Project. |
| TOTAL 00 - Operating | 0 | 0 | 0 | 30,000 | 30,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 30,000 | 30,000 | |
| TOTAL Sustainable Transport Plan | 30,000 | 30,000 | 0 | 30,000 | 0 | |
| TOTAL 260 - Footpath Construction | 329,410 | 583,711 | 45,593 | 584,911 | 1,200 | |
| 270 - Footpath Maintenance | | | | | | |
| W59500 - Foot Paths-Gen Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 2,973 | 7,578 | 9,013 | 12,902 | 5,324 | Footpath repairs as required. March: Budget increased to meet anticipated expenditure. |
| 1219 - Overheads | 21,873 | 28,013 | 31,289 | 57,496 | 29,483 | |
| 1253 - Fleet / Plant | 3,578 | 3,579 | 4,332 | 5,679 | 2,100 | |
| 1279 - Services - Other | 117,299 | 106,553 | 145,055 | 202,069 | 95,516 | |
| TOTAL 10 - Maintenance | 145,724 | 145,723 | 189,688 | 278,146 | 132,423 | |
| TOTAL 1 - Expenditure | 145,724 | 145,723 | 189,688 | 278,146 | 132,423 | |
| TOTAL Foot Paths-Gen Mntc | 145,724 | 145,723 | 189,688 | 278,146 | 132,423 | |
| TOTAL 270 - Footpath Maintenance | 145,724 | 145,723 | 189,688 | 278,146 | 132,423 | |
| 280 - Drainage Construction | | | | | | |
| WD2401 - Side Entry Pit Upgrades | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 10,842 | 15,328 | 12,646 | 19,686 | 4,358 | Ongoing program to upgrade restrictive opening to improve inflow. March: Fundstransferred from Capital Projects Reserve. |
| 1213 - Salaries - Supervisors | 4,338 | 4,580 | 1,688 | 2,610 | -1,970 | |
| 1216 - Agency Staff | 3,501 | 21,586 | 34,744 | 54,060 | 32,474 | |
| 1219 - Overheads | 43,339 | 87,899 | 120,340 | 187,302 | 99,403 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|------------------------------|---------------------------|--------------------------|---------------------------|-----------------|---|
| 1222 - Materials | 26,250 | 24,396 | 10,739 | 14,340 | -10,056 | |
| 1253 - Fleet / Plant | 15,750 | 13,658 | 4,276 | 6,648 | -7,010 | |
| 1279 - Services - Other | 73,845 | 92,086 | 95,838 | 149,867 | 57,781 | |
| TOTAL 30 - Asset Renewal | 177,865 | 259,533 | 280,272 | 434,513 | 174,980 | |
| TOTAL 1 - Expenditure | 177,865 | 259,533 | 280,272 | 434,513 | 174,980 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 174,980 | 174,980 | 0 | 0 | -174,980 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 174,980 | 174,980 | 0 | 0 | -174,980 | |
| TOTAL 3 - Capital Expenditure | 174,980 | 174,980 | 0 | 0 | -174,980 | |
| TOTAL Side Entry Pit Upgrades | 352,845 | 434,513 | 280,272 | 434,513 | 0 | |
| WD2402 - Pollution Control Improvement | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 500 | 500 | 0 | 250 | -250 | System upgrades to improve water quality at point of discharge. March: Budget reduced to match forecast expenditure. |
| 1201 - Wages | 1,549 | 1,549 | 0 | 774 | -774 | |
| 1213 - Salaries - Supervisors | 619 | 619 | 0 | 310 | -310 | |
| 1216 - Agency Staff | 500 | 500 | 0 | 250 | -250 | |
| 1219 - Overheads | 6,190 | 6,190 | 0 | 3,095 | -3,095 | |
| 1222 - Materials | 3,750 | 3,750 | 0 | 1,875 | -1,875 | |
| 1253 - Fleet / Plant | 2,250 | 2,250 | 0 | 1,125 | -1,125 | |
| 1279 - Services - Other | 10,050 | 10,050 | 0 | 5,021 | -5,029 | |
| TOTAL 30 - Asset Renewal | 25,408 | 25,408 | 0 | 12,700 | -12,708 | |
| TOTAL 1 - Expenditure | 25,408 | 25,408 | 0 | 12,700 | -12,708 | |
| TOTAL Pollution Control Improvement | 25,408 | 25,408 | 0 | 12,700 | -12,708 | |
| WD2403 - Pipe Condition Investigation | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 3,096 | 3,096 | 286 | 770 | -2,326 | Program to collect condition data and identify forward works. March: Budget reduced to match forecast expenditure. |
| 1213 - Salaries - Supervisors | 1,238 | 1,238 | 0 | 308 | -930 | |
| 1216 - Agency Staff | 999 | 999 | 0 | 308 | -691 | |
| 1219 - Overheads | 12,372 | 12,372 | 0 | 3,563 | -8,809 | |
| 1222 - Materials | 7,500 | 7,500 | 97 | 2,310 | -5,190 | |
| 1253 - Fleet / Plant | 4,500 | 4,500 | 0 | 1,386 | -3,114 | |
| 1279 - Services - Other | 21,102 | 21,102 | 0 | 6,758 | -14,344 | |
| TOTAL 30 - Asset Renewal | 50,807 | 50,807 | 383 | 15,403 | -35,404 | |
| TOTAL 1 - Expenditure | 50,807 | 50,807 | 383 | 15,403 | -35,404 | |
| TOTAL Pipe Condition Investigation | 50,807 | 50,807 | 383 | 15,403 | -35,404 | |
| WD2404 - General Drainage Improvements | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1200 - Salaries | 1,000 | 1,000 | 0 | 0 | -1,000 | As identified from the condition investigation program. |
| 1201 - Wages | 3,097 | 3,097 | 6,702 | 6,100 | 3,003 | |
| 1213 - Salaries - Supervisors | 1,239 | 1,239 | 990 | 1,016 | -223 | |
| 1216 - Agency Staff | 1,000 | 1,000 | 1,105 | 1,524 | 524 | |
| 1219 - Overheads | 12,380 | 12,380 | 20,035 | 22,366 | 9,986 | |
| 1222 - Materials | 7,500 | 7,500 | 5,834 | 6,099 | -1,401 | |
| 1253 - Fleet / Plant | 4,500 | 4,500 | 3,060 | 2,542 | -1,958 | |
| 1279 - Services - Other | 20,114 | 20,114 | 23,571 | 11,183 | -8,931 | |
| TOTAL 30 - Asset Renewal | 50,830 | 50,830 | 61,296 | 50,830 | 0 | |
| TOTAL 1 - Expenditure | 50,830 | 50,830 | 61,296 | 50,830 | 0 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|------------------------------|---------------------------|--------------------------|---------------------------|-----------------|--|
| 3858 - Capital Projects Reserve | 100,035 | 100,035 | 0 | 0 | -100,035 | Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project. |
| TOTAL 00 - Operating | 100,035 | 100,035 | 0 | 0 | -100,035 | |
| TOTAL 3 - Capital Expenditure | 100,035 | 100,035 | 0 | 0 | -100,035 | |
| TOTAL General Drainage Improvements | 150,865 | 150,865 | 61,296 | 50,830 | -100,035 | |
| WD2405 - 287 - 293 Fisher Street - Forster Park | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 0 | 0 | 0 | 12,004 | 12,004 | March: Funds transferred from Capital Projects Reserve. |
| 1213 - Salaries - Supervisors | 0 | 0 | 0 | 2,000 | 2,000 | |
| 1216 - Agency Staff | 0 | 0 | 0 | 3,001 | 3,001 | |
| 1219 - Overheads | 0 | 0 | 0 | 44,016 | 44,016 | |
| 1222 - Materials | 0 | 0 | 0 | 12,004 | 12,004 | |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 5,002 | 5,002 | |
| 1279 - Services - Other | 0 | 0 | 0 | 22,008 | 22,008 | |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 100,035 | 100,035 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 100,035 | 100,035 | |
| TOTAL 287 - 293 Fisher Street - Forster Park | 0 | 0 | 0 | 100,035 | 100,035 | |
| WD2406 - 205A Acton Ave - Relining | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1201 - Wages | 0 | 0 | 0 | 500 | 500 | March: Funds transferred from Capital Projects Reserve. |
| 1216 - Agency Staff | 0 | 0 | 0 | 500 | 500 | |
| 1219 - Overheads | 0 | 0 | 0 | 2,495 | 2,495 | |
| 1222 - Materials | 0 | 0 | 0 | 1,000 | 1,000 | |
| 1253 - Fleet / Plant | 0 | 0 | 0 | 505 | 505 | |
| 1279 - Services - Other | 0 | 0 | 0 | 15,000 | 15,000 | |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 20,000 | 20,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 20,000 | 20,000 | |
| TOTAL 205A Acton Ave - Relining | 0 | 0 | 0 | 20,000 | 20,000 | |
| TOTAL 280 - Drainage Construction | 579,925 | 661,593 | 341,951 | 633,481 | -28,112 | |
| 290 - Drainage Maintenance | | | | | | |
| W59948 - Streets-Gen-Drainage | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 30,995 | 30,996 | 5,651 | 20,302 | -10,694 | General City wide drainage repairs. March: Budget reduced to reflect initial work completed. |
| 1213 - Salaries - Supervisors | 23,637 | 23,637 | 14,466 | 23,115 | -522 | |
| 1216 - Agency Staff | 26,842 | 26,842 | 19,505 | 28,544 | 1,702 | |
| 1219 - Overheads | 189,018 | 189,018 | 100,305 | 170,965 | -18,053 | |
| 1222 - Materials | 26,117 | 26,115 | 3,913 | 15,601 | -10,514 | |
| 1253 - Fleet / Plant | 16,000 | 16,000 | 988 | 9,600 | -6,400 | |
| TOTAL 10 - Maintenance | 312,608 | 312,608 | 144,828 | 268,127 | -44,481 | |
| TOTAL 1 - Expenditure | 312,608 | 312,608 | 144,828 | 268,127 | -44,481 | |
| TOTAL Streets-Gen-Drainage | 312,608 | 312,608 | 144,828 | 268,127 | -44,481 | |
| TOTAL 290 - Drainage Maintenance | 312,608 | 312,608 | 144,828 | 268,127 | -44,481 | |
| 300 - Works Overheads | | | | | | |
| 993000 - Public Works Overheads | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 143,949 | 143,949 | 132,619 | 181,322 | 37,373 | As per salaries spread sheet. March: Budget amended to reflect actual costs. |
| 1201 - Wages | 141,025 | 141,025 | 72,334 | 103,652 | -37,373 | As per salaries spread sheet. March: Budget amended to reflect actual costs. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| 1213 - Salaries - Supervisors | 383,068 | 383,068 | 208,103 | 363,037 | -20,031 | As per salaries spread sheet. |
| 1216 - Agency Staff | 38,640 | 38,640 | 48,589 | 58,671 | 20,031 | March: Budget amended to reflect actual costs. As per salaries spread sheet. |
| TOTAL 00 - Operating | 706,682 | 706,682 | 461,645 | 706,682 | 0 | March: Budget amended to reflect actual costs. |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 2,292 | 2,292 | 7,565 | 5,853 | 3,561 | External repairs plus insurance excess fee. : March: Budget increased for repairs and servicing. |
| TOTAL 40 - Fleet/Plant Operating | 2,292 | 2,292 | 7,565 | 5,853 | 3,561 | |
| TOTAL 1 - Expenditure | 708,974 | 708,974 | 469,210 | 712,535 | 3,561 | |
| TOTAL Public Works Overheads | 708,974 | 708,974 | 469,210 | 712,535 | 3,561 | |
| TOTAL 300 - Works Overheads | 708,974 | 708,974 | 469,210 | 712,535 | 3,561 | |
| 310 - Streetscapes | | | | | | |
| P11700 - Redcliffe Train Station-Parks Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 0 | 0 | 0 | 20,833 | 20,833 | March: Contracted maintenance of Redcliffe Train Station \$20,833 |
| TOTAL 10 - Maintenance | 0 | 0 | 0 | 20,833 | 20,833 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 20,833 | 20,833 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4056 - Cont to - Parks & Gardens | 0 | 0 | 0 | -20,833 | -20,833 | |
| TOTAL 00 - Operating | 0 | 0 | 0 | -20,833 | -20,833 | |
| TOTAL 4 - Income | 0 | 0 | 0 | -20,833 | -20,833 | |
| TOTAL Redcliffe Train Station-Parks Mntc | 0 | 0 | 0 | 0 | 0 | |
| P59918 - Street Trees - Gen Planting | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1222 - Materials | 225,000 | 170,660 | 13,379 | 220,660 | 50,000 | Contract grow 3000 trees @ \$85 per tree = \$225,000. October: Budget adjusted to reflect actual expenditure. March: Increased by \$50K as part of Urban Greening Grant |
| TOTAL 10 - Maintenance | 225,000 | 170,660 | 13,379 | 220,660 | 50,000 | |
| TOTAL 1 - Expenditure | 225,000 | 170,660 | 13,379 | 220,660 | 50,000 | |
| TOTAL Street Trees - Gen Planting | 225,000 | 170,660 | 13,379 | 220,660 | 50,000 | |
| PS2002 - Streetscape - Landscaping renewal programme | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 45,000 | 180,000 | 25,359 | 520,000 | 340,000 | October: pre ordering plants for Winter 2024 streetscape landscaping March: increased by \$340k for site preparation prior to planting |
| TOTAL 30 - Asset Renewal | 45,000 | 180,000 | 25,359 | 520,000 | 340,000 | |
| TOTAL 1 - Expenditure | 45,000 | 180,000 | 25,359 | 520,000 | 340,000 | |
| TOTAL Streetscape - Landscaping renewal programme | 45,000 | 180,000 | 25,359 | 520,000 | 340,000 | |
| PS2402 - 85A Fauntleroy Ave | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 150,000 | 150,000 | 0 | 0 | -150,000 | March: Project removed due to DBCA approvals(\$150K) |
| TOTAL 30 - Asset Renewal | 150,000 | 150,000 | 0 | 0 | -150,000 | |
| TOTAL 1 - Expenditure | 150,000 | 150,000 | 0 | 0 | -150,000 | |
| TOTAL 85A Fauntleroy Ave | 150,000 | 150,000 | 0 | 0 | -150,000 | |
| TOTAL 310 - Streetscapes | 420,000 | 500,660 | 38,738 | 740,660 | 240,000 | |
| 320 - Other Works | | | | | | |
| 994500 - Other Public Works | | | | | | |
| 4 - Income | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 00 - Operating | | | | | | |
| 4263 - Services - Advertising | 0 | -3,766 | -37,702 | -41,055 | -37,289 | March: Income added for Illuminated Street Signage contract. |
| TOTAL 00 - Operating | 0 | -3,766 | -37,702 | -41,055 | -37,289 | |
| TOTAL 4 - Income | 0 | -3,766 | -37,702 | -41,055 | -37,289 | |
| TOTAL Other Public Works | 0 | -3,766 | -37,702 | -41,055 | -37,289 | |
| B11030 - Cracknell Park-Boat Ramp/Jetty | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 2,500 | 2,500 | 13,820 | 15,500 | 13,000 | March: Underwater inspections of boat jetty |
| TOTAL 10 - Maintenance | 2,500 | 2,500 | 13,820 | 15,500 | 13,000 | |
| TOTAL 1 - Expenditure | 2,500 | 2,500 | 13,820 | 15,500 | 13,000 | |
| TOTAL Cracknell Park-Boat Ramp/Jetty | 2,500 | 2,500 | 13,820 | 15,500 | 13,000 | |
| B15530 - The Esplanade-Boat Ramp/Jetty | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 1,500 | 1,500 | 13,820 | 14,500 | 13,000 | March: Underwater inspection of jetty structure |
| TOTAL 10 - Maintenance | 1,500 | 1,500 | 13,820 | 14,500 | 13,000 | |
| TOTAL 1 - Expenditure | 1,500 | 1,500 | 13,820 | 14,500 | 13,000 | |
| TOTAL The Esplanade-Boat Ramp/Jetty | 1,500 | 1,500 | 13,820 | 14,500 | 13,000 | |
| PR2401 - Landscaping for Rivervale Primary School | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1279 - Services - Other | 0 | 0 | 4,400 | 4,400 | 4,400 | March: Increase for community educational program |
| TOTAL 00 - Operating | 0 | 0 | 4,400 | 4,400 | 4,400 | |
| TOTAL 1 - Expenditure | 0 | 0 | 4,400 | 4,400 | 4,400 | |
| TOTAL Landscaping for Rivervale Primary School | 0 | 0 | 4,400 | 4,400 | 4,400 | |
| TOTAL 320 - Other Works | 4,000 | 234 | -5,662 | -6,655 | -6,889 | |
| 330 - Operations Centre | | | | | | |
| 995000 - Operations Centre | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 163,656 | 163,656 | 95,403 | 131,225 | -32,431 | As per salaries spread sheet. |
| 1201 - Wages | 75,370 | 75,370 | 39,960 | 61,628 | -13,742 | As per salaries spread sheet. |
| 1216 - Agency Staff | 21,600 | 21,600 | 15,859 | 24,555 | 2,955 | Backfill for vacancies as required. |
| 1223 - Parts | 0 | 0 | 1,125 | 1,125 | 1,125 | |
| 1252 - Equipment | 5,000 | 5,000 | 6,715 | 8,440 | 3,440 | March: Budget amount for spare parts. Tools, telephones, various. |
| 1265 - Services - Equipment Maint. | 2,500 | 2,500 | 8,163 | 8,163 | 5,663 | March: Budget increased to replace damaged tools. General equipment costs. |
| 1318 - Insurance - Self Insurance | 0 | 0 | 955 | 955 | 955 | March: ACMA Communications & Leica Survey Fees & Subscriptions. |
| 1373 - Registration - Train/Conf | 1,500 | 1,500 | 0 | 500 | -1,000 | 955 March: Insurance excess payment for TK19 Sweeper. Mandatory training to maintain accreditation as required. |
| TOTAL 00 - Operating | 269,626 | 269,626 | 168,180 | 236,591 | -33,035 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1224 - Fuel | 0 | 0 | 803 | 552 | 552 | |
| 1225 - External Repairs | 0 | 0 | 413 | 413 | 413 | March: Budget for fuel Skoda Kodiaq. March: Budget for vehicle servicing, Skoda Kodiaq. |
| TOTAL 40 - Fleet/Plant Operating | 0 | 0 | 1,216 | 965 | 965 | |
| TOTAL 1 - Expenditure | 269,626 | 269,626 | 169,396 | 237,556 | -32,070 | |
| TOTAL Operations Centre | 269,626 | 269,626 | 169,396 | 237,556 | -32,070 | |
| B80699 - Operations Centre - Blg Mntc | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 34,500 | 34,500 | 45,129 | 52,500 | 18,000 | Internal painting of operations centre \$12,000. March: \$18K Remove and replacespoon drain |
| TOTAL 10 - Maintenance | 34,500 | 34,500 | 45,129 | 52,500 | 18,000 | |
| TOTAL 1 - Expenditure | 34,500 | 34,500 | 45,129 | 52,500 | 18,000 | |
| TOTAL Operations Centre - Blg Mntc | 34,500 | 34,500 | 45,129 | 52,500 | 18,000 | |
| TOTAL 330 - Operations Centre | 304,126 | 304,126 | 214,525 | 290,056 | -14,070 | |
| 340 - Plant Operating | | | | | | |
| 993500 - Plant Operating Overheads | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 112,888 | 89,911 | 40,856 | 53,685 | -36,226 | Salaries budget Admin Officer and Trades Assistant. October: Salaries budget reduced to reflect actual expenditure. March: Budget reduced to reflect actual costs. |
| 1265 - Services - Equipment Maint. | 500 | 500 | 6,116 | 6,116 | 5,616 | General maintenance. March: Budget increased to include chain, sling and cranetesting. |
| TOTAL 00 - Operating | 113,388 | 90,411 | 46,972 | 59,801 | -30,610 | |
| TOTAL 1 - Expenditure | 113,388 | 90,411 | 46,972 | 59,801 | -30,610 | |
| TOTAL Plant Operating Overheads | 113,388 | 90,411 | 46,972 | 59,801 | -30,610 | |
| TOTAL 340 - Plant Operating | 113,388 | 90,411 | 46,972 | 59,801 | -30,610 | |
| 350 - Parks Construction | | | | | | |
| PG2308 - Irrigation Renewal - Tomato Lake (Oats St near to Kiosk) | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 190,000 | 203,921 | 204,019 | 14,019 | March: Carry forward for irrigation system renewal incl additional contracted costs for pedestrian management, temporary fencing around playground and directional drill shot under stormwater culvert. |
| TOTAL 30 - Asset Renewal | 0 | 190,000 | 203,921 | 204,019 | 14,019 | |
| TOTAL 1 - Expenditure | 0 | 190,000 | 203,921 | 204,019 | 14,019 | |
| TOTAL Irrigation Renewal - Tomato Lake (Oats St near to Kiosk) | 0 | 190,000 | 203,921 | 204,019 | 14,019 | |
| PG2312 - Irrigation Renewal - Parkview Chase | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 130,771 | 137,626 | 137,656 | 6,885 | October: Carry forward for irrigation renewal March Increased to reflect turfing costs |
| TOTAL 30 - Asset Renewal | 0 | 130,771 | 137,626 | 137,656 | 6,885 | |
| TOTAL 1 - Expenditure | 0 | 130,771 | 137,626 | 137,656 | 6,885 | |
| TOTAL Irrigation Renewal - Parkview Chase | 0 | 130,771 | 137,626 | 137,656 | 6,885 | |
| PG2315 - Irrigation Renewal - Ascot Waters Freshwater Lake | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 141,546 | 236,955 | 241,000 | 99,454 | October: Carry forward for irrigation renewal March Irrigation & turf reinstatement to reflect works undertaken |
| TOTAL 30 - Asset Renewal | 0 | 141,546 | 236,955 | 241,000 | 99,454 | |
| TOTAL 1 - Expenditure | 0 | 141,546 | 236,955 | 241,000 | 99,454 | |
| TOTAL Irrigation Renewal - Ascot Waters Freshwater Lake | 0 | 141,546 | 236,955 | 241,000 | 99,454 | |
| PG2330 - Esplanade Foreshore | | | | | | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6035 - Grant - Capital Improvements | 0 | -243,144 | 0 | 0 | 243,144 | October: Esplanade foreshore stabilisation funding received in advance in FY23March: Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023 and allocated to City Projects |
| TOTAL 00 - Operating | 0 | -243,144 | 0 | 0 | 243,144 | |
| TOTAL 6 - Capital Income | 0 | -243,144 | 0 | 0 | 243,144 | |
| TOTAL Esplanade Foreshore | 0 | -243,144 | 0 | 0 | 243,144 | |
| PG2401 - Mozart Mews playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1277 - Services - Playground Maintenance | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | March Works completed. Underspend of \$9,411 to be reallocated |
| TOTAL 30 - Asset Renewal | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| TOTAL 1 - Expenditure | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| TOTAL Mozart Mews playground renewal | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| PG2402 - Paulette Park playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | March Works completed. Underspend of \$9,411 to be reallocated |
| TOTAL 30 - Asset Renewal | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| TOTAL 1 - Expenditure | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| TOTAL Paulette Park playground renewal | 15,000 | 15,000 | 5,589 | 5,589 | -9,411 | |
| PG2403 - The Crescent Playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 90,000 | 90,000 | 69,966 | 76,749 | -13,251 | March Works completed. Underspend of \$13,251 to be reallocated |
| TOTAL 30 - Asset Renewal | 90,000 | 90,000 | 69,966 | 76,749 | -13,251 | |
| TOTAL 1 - Expenditure | 90,000 | 90,000 | 69,966 | 76,749 | -13,251 | |
| TOTAL The Crescent Playground renewal | 90,000 | 90,000 | 69,966 | 76,749 | -13,251 | |
| PG2404 - Morgan Park Playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 85,000 | 85,000 | 69,415 | 94,149 | 9,149 | March Works completed. Overspend due to earthworks |
| TOTAL 30 - Asset Renewal | 85,000 | 85,000 | 69,415 | 94,149 | 9,149 | |
| TOTAL 1 - Expenditure | 85,000 | 85,000 | 69,415 | 94,149 | 9,149 | |
| TOTAL Morgan Park Playground renewal | 85,000 | 85,000 | 69,415 | 94,149 | 9,149 | |
| PG2406 - Brearley Ave South Playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 30,000 | 30,000 | 24,795 | 32,550 | 2,550 | Works completed. Overspent due to need for additional sand |
| TOTAL 30 - Asset Renewal | 30,000 | 30,000 | 24,795 | 32,550 | 2,550 | |
| TOTAL 1 - Expenditure | 30,000 | 30,000 | 24,795 | 32,550 | 2,550 | |
| TOTAL Brearley Ave South Playground renewal | 30,000 | 30,000 | 24,795 | 32,550 | 2,550 | |
| PG2407 - Arlunya Park Playground renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 90,000 | 90,000 | 90,634 | 95,000 | 5,000 | Works completed. Overspent due to minor redesign to suit TPZ |
| TOTAL 30 - Asset Renewal | 90,000 | 90,000 | 90,634 | 95,000 | 5,000 | |
| TOTAL 1 - Expenditure | 90,000 | 90,000 | 90,634 | 95,000 | 5,000 | |
| TOTAL Arlunya Park Playground renewal | 90,000 | 90,000 | 90,634 | 95,000 | 5,000 | |
| PG2408 - Volcano Park Water feature renewal | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1277 - Services - Playground Maintenance | 150,000 | 150,000 | 0 | 99,500 | -50,500 | March: Revised budget reduced, carry forward to 2024/25 |
| TOTAL 30 - Asset Renewal | 150,000 | 150,000 | 0 | 99,500 | -50,500 | |
| TOTAL 1 - Expenditure | 150,000 | 150,000 | 0 | 99,500 | -50,500 | |
| TOTAL Volcano Park Water feature renewal | 150,000 | 150,000 | 0 | 99,500 | -50,500 | |
| PG2409 - Irrigation System Install - Andell Park | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 25,000 | 25,000 | 2,410 | 35,000 | 10,000 | March: Increase to reflect costs supplied \$10k |
| TOTAL 30 - Asset Renewal | 25,000 | 25,000 | 2,410 | 35,000 | 10,000 | |
| TOTAL 1 - Expenditure | 25,000 | 25,000 | 2,410 | 35,000 | 10,000 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| TOTAL Irrigation System Install - Andell Park | 25,000 | 25,000 | 2,410 | 35,000 | 10,000 | |
| PG2410 - Irrigation System Install - Belmont Oval | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 550,000 | 550,000 | 5,466 | 350,000 | -200,000 | March: Cost adjusted by \$200k to reflect pricing supplied during tender stage |
| TOTAL 30 - Asset Renewal | 550,000 | 550,000 | 5,466 | 350,000 | -200,000 | |
| TOTAL 1 - Expenditure | 550,000 | 550,000 | 5,466 | 350,000 | -200,000 | |
| TOTAL Irrigation System Install - Belmont Oval | 550,000 | 550,000 | 5,466 | 350,000 | -200,000 | |
| PG2411 - Irrigation System Install - Epsom Park | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 60,000 | 60,000 | 2,410 | 75,000 | 15,000 | March: Increase to reflect costs supplied \$11k |
| TOTAL 30 - Asset Renewal | 60,000 | 60,000 | 2,410 | 75,000 | 15,000 | |
| TOTAL 1 - Expenditure | 60,000 | 60,000 | 2,410 | 75,000 | 15,000 | |
| TOTAL Irrigation System Install - Epsom Park | 60,000 | 60,000 | 2,410 | 75,000 | 15,000 | |
| PG2413 - Irrigation System Install - Kennerley Reserve | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 14,000 | 14,000 | 0 | 25,000 | 11,000 | March: Increase to reflect costs supplied \$11k |
| TOTAL 30 - Asset Renewal | 14,000 | 14,000 | 0 | 25,000 | 11,000 | |
| TOTAL 1 - Expenditure | 14,000 | 14,000 | 0 | 25,000 | 11,000 | |
| TOTAL Irrigation System Install - Kennerley Reserve | 14,000 | 14,000 | 0 | 25,000 | 11,000 | |
| PG2414 - Irrigation System Install - Mozart Mews | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 12,000 | 12,000 | 2,410 | 25,000 | 13,000 | March: Increase to reflect costs supplied \$13k |
| TOTAL 30 - Asset Renewal | 12,000 | 12,000 | 2,410 | 25,000 | 13,000 | |
| TOTAL 1 - Expenditure | 12,000 | 12,000 | 2,410 | 25,000 | 13,000 | |
| TOTAL Irrigation System Install - Mozart Mews | 12,000 | 12,000 | 2,410 | 25,000 | 13,000 | |
| PG2415 - Irrigation System Install - Cracknell Park | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 40,000 | 40,000 | 2,410 | 85,000 | 45,000 | March: Increase to reflect costs supplied \$45k |
| TOTAL 30 - Asset Renewal | 40,000 | 40,000 | 2,410 | 85,000 | 45,000 | |
| TOTAL 1 - Expenditure | 40,000 | 40,000 | 2,410 | 85,000 | 45,000 | |
| TOTAL Irrigation System Install - Cracknell Park | 40,000 | 40,000 | 2,410 | 85,000 | 45,000 | |
| PG2416 - Irrigation System Install - Hardey Park Bridge to Stoneham S | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 250,000 | 250,000 | 0 | 350,000 | 100,000 | March: Increase to reflect costs supplied \$100k |
| TOTAL 30 - Asset Renewal | 250,000 | 250,000 | 0 | 350,000 | 100,000 | |
| TOTAL 1 - Expenditure | 250,000 | 250,000 | 0 | 350,000 | 100,000 | |
| TOTAL Irrigation System Install - Hardey Park Bridge to Stoneham S | 250,000 | 250,000 | 0 | 350,000 | 100,000 | |
| TOTAL 350 - Parks Construction | 1,426,000 | 1,645,173 | 859,595 | 1,936,801 | 291,628 | |
| 360 - Parks Maintenance | | | | | | |
| P29500 - Signal Hill Bushland | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1201 - Wages | 6,026 | 6,026 | 6,898 | 6,611 | 585 | March: Increased by \$585 to address additional labour required |
| 1283 - Services - Environmental | 0 | 0 | 25,623 | 25,623 | 25,623 | March: Increased by \$25,623 to address additional herbicide treatment required. |
| TOTAL 10 - Maintenance | 6,026 | 6,026 | 32,521 | 32,234 | 26,208 | |
| TOTAL 1 - Expenditure | 6,026 | 6,026 | 32,521 | 32,234 | 26,208 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| TOTAL Signal Hill Bushland | 6,026 | 6,026 | 32,521 | 32,234 | 26,208 | |
| TOTAL 360 - Parks Maintenance | 6,026 | 6,026 | 32,521 | 32,234 | 26,208 | |
| 380 - Parks & Environment Overheads | | | | | | |
| 996500 - Parks & Environment Overheads | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1217 - Apprenticeships | 17,373 | 17,373 | 0 | 0 | -17,373 | March: Delete Budget amount of \$17,373 |
| 1371 - Travel - Conferences | 0 | 0 | 2,076 | 2,076 | 2,076 | March: Increase by \$2076 to reflect attendance at the Energy Conference |
| 1372 - Accommodation - Conferences | 0 | 0 | 1,061 | 1,061 | 1,061 | March: Increase by \$1061 to reflect attendance at the Energy Conference |
| 1373 - Registration - Train/Conf | 51,000 | 51,000 | 15,664 | 57,000 | 6,000 | Skill based training(Program to be attached) October Increase by \$500 to reflected increased training aids March: increased by \$6k for Irrigation IQ4 Central Control Training |
| 1387 - Food - Other | 500 | 500 | 891 | 1,250 | 750 | March: Increase by \$750 to reflected increased training |
| TOTAL 00 - Operating | 68,873 | 68,873 | 19,692 | 61,387 | -7,486 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 4,360 | 4,360 | 1,693 | 1,693 | -2,667 | Annual license fee. March: Budget reduced, incorrect allocation. |
| 1201 - Wages | 2,640 | 2,640 | 498 | 720 | -1,920 | Wages for general maintenance. March: Budget reduced to match forecast expenditure. |
| 1221 - Tyres | 0 | 0 | 2,675 | 1,881 | 1,881 | March: Budget for replacement tyres. |
| TOTAL 40 - Fleet/Plant Operating | 7,000 | 7,000 | 4,866 | 4,294 | -2,706 | |
| TOTAL 1 - Expenditure | 75,873 | 75,873 | 24,558 | 65,681 | -10,192 | |
| TOTAL Parks & Environment Overheads | 75,873 | 75,873 | 24,558 | 65,681 | -10,192 | |
| TOTAL 380 - Parks & Environment Overheads | 75,873 | 75,873 | 24,558 | 65,681 | -10,192 | |
| 385 - Parks Administration | | | | | | |
| 996000 - Parks Administration | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1216 - Agency Staff | 0 | 0 | 33,410 | 33,410 | 33,410 | March Increased to reflect the uses of Agency staff to backfill vacant roles \$33,410 |
| TOTAL 00 - Operating | 0 | 0 | 33,410 | 33,410 | 33,410 | |
| TOTAL 1 - Expenditure | 0 | 0 | 33,410 | 33,410 | 33,410 | |
| TOTAL Parks Administration | 0 | 0 | 33,410 | 33,410 | 33,410 | |
| TOTAL 385 - Parks Administration | 0 | 0 | 33,410 | 33,410 | 33,410 | |
| 390 - Leisure & Recreation | | | | | | |
| 963000 - Community Wellbeing | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1226 - Stationery | 400 | 400 | 361 | 500 | 100 | March: Increase by \$100 (savings from Services- Advertising) |
| 1263 - Services - Advertising | 2,000 | 2,000 | 15 | 1,400 | -600 | Advertising costs (print/paid social media) for Leisure programs and services for the year. March: Reduced by \$600 and transferred saving to Stationary and Walking Projects |
| TOTAL 00 - Operating | 2,400 | 2,400 | 376 | 1,900 | -500 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1221 - Tyres | 1,000 | 1,000 | 0 | 0 | -1,000 | Replacement set if required. March: Tyres not required. |
| TOTAL 40 - Fleet/Plant Operating | 1,000 | 1,000 | 0 | 0 | -1,000 | |
| TOTAL 1 - Expenditure | 3,400 | 3,400 | 376 | 1,900 | -1,500 | |
| TOTAL Community Wellbeing | 3,400 | 3,400 | 376 | 1,900 | -1,500 | |
| 963006 - Walking projects | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1284 - Services - Project Mgmt | 5,500 | 5,500 | 4,657 | 6,000 | 500 | Walking group incentive program \$1400; Garvey Park parkrun birthday celebration \$500 ; New Walking Group Shirts Full replacement (\$2800) Annual Walkers Breakfast \$800 March: Increased by \$500 due to the need for more walking group shirts.Funded from saving made in 'Services Advertising'. |
| TOTAL 00 - Operating | 5,500 | 5,500 | 4,657 | 6,000 | 500 | |
| TOTAL 1 - Expenditure | 5,500 | 5,500 | 4,657 | 6,000 | 500 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| TOTAL Walking projects | 5,500 | 5,500 | 4,657 | 6,000 | 500 | |
| 963019 - Official Openings | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1284 - Services - Project Mgmt | 0 | 2,385 | 5,564 | 5,564 | 3,179 | October: Launch of Tomato Lake playground. March: Increased by \$3179 to reflect actuals. |
| TOTAL 00 - Operating | 0 | 2,385 | 5,564 | 5,564 | 3,179 | |
| TOTAL 1 - Expenditure | 0 | 2,385 | 5,564 | 5,564 | 3,179 | |
| TOTAL Official Openings | 0 | 2,385 | 5,564 | 5,564 | 3,179 | |
| 963026 - KidSport | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4399 - Miscellaneous | 0 | 0 | -1,364 | -4,091 | -4,091 | March: Contribution from the DLGSC for KidSport administration |
| TOTAL 00 - Operating | 0 | 0 | -1,364 | -4,091 | -4,091 | |
| TOTAL 4 - Income | 0 | 0 | -1,364 | -4,091 | -4,091 | |
| TOTAL KidSport | 0 | 0 | -1,364 | -4,091 | -4,091 | |
| TOTAL 390 - Leisure & Recreation | 8,900 | 11,285 | 9,233 | 9,373 | -1,912 | |
| 410 - Belmont Oasis | | | | | | |
| 937000 - Belmont Oasis | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1122 - Rent/Lease | 70,879 | 70,879 | 53,159 | -67,308 | -138,187 | Lease of cardio equipment |
| 1274 - Services - Property Management | 12,072 | 12,072 | 0 | 0 | -12,072 | Monthly management subsidy in accordance with management contract. March: No management fee required for 23/24 as per contract |
| TOTAL 00 - Operating | 82,951 | 82,951 | 53,159 | -67,308 | -150,259 | |
| TOTAL 1 - Expenditure | 82,951 | 82,951 | 53,159 | -67,308 | -150,259 | |
| TOTAL Belmont Oasis | 82,951 | 82,951 | 53,159 | -67,308 | -150,259 | |
| B80229 - Belmont Oasis Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1296 - Services - Lighting | 3,250 | 3,250 | 21,723 | 30,000 | 26,750 | March: Old lights replaced with new LED fittings throughout the building |
| TOTAL 10 - Maintenance | 3,250 | 3,250 | 21,723 | 30,000 | 26,750 | |
| TOTAL 1 - Expenditure | 3,250 | 3,250 | 21,723 | 30,000 | 26,750 | |
| TOTAL Belmont Oasis Lighting | 3,250 | 3,250 | 21,723 | 30,000 | 26,750 | |
| B80299 - Belmont Oasis Bld Mnt | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1296 - Services - Lighting | 0 | 0 | 4,066 | 3,732 | 3,732 | |
| TOTAL 10 - Maintenance | 0 | 0 | 4,066 | 3,732 | 3,732 | |
| TOTAL 1 - Expenditure | 0 | 0 | 4,066 | 3,732 | 3,732 | |
| TOTAL Belmont Oasis Bld Mnt | 0 | 0 | 4,066 | 3,732 | 3,732 | |
| TOTAL 410 - Belmont Oasis | 86,201 | 86,201 | 78,948 | -33,576 | -119,777 | |
| 420 - Environment | | | | | | |
| 996002 - Environmental Services | | | | | | |
| 1 - Expenditure | | | | | | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1224 - Fuel | 4,750 | 4,677 | 1,752 | 2,560 | -2,117 | March: Budget amended to match forecast fuel use. |
| TOTAL 40 - Fleet/Plant Operating | 4,750 | 4,677 | 1,752 | 2,560 | -2,117 | |
| TOTAL 1 - Expenditure | 4,750 | 4,677 | 1,752 | 2,560 | -2,117 | |
| TOTAL Environmental Services | 4,750 | 4,677 | 1,752 | 2,560 | -2,117 | |
| PE2003 - Bilya Kard Boodja Lookout Foreshore Stabilisation | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 31 - New Asset Construction | | | | | | |
| 1271 - Services - Other Consultants | 0 | 0 | 1,067 | 10,670 | 10,670 | March: Increased to reflect minor redesign costs of \$1067 |
| TOTAL 31 - New Asset Construction | 0 | 0 | 1,067 | 10,670 | 10,670 | |
| TOTAL 1 - Expenditure | 0 | 0 | 1,067 | 10,670 | 10,670 | |
| TOTAL Bilya Kard Boodja Lookout Foreshore Stabilisation | 0 | 0 | 1,067 | 10,670 | 10,670 | |
| PE2401 - SCRUF Project | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1279 - Services - Other | 0 | 440,016 | 0 | 166,000 | -274,016 | October: To fund Department Biodiversity Conservation and Attractions (DBCAs) Swan Canning River Park Urban Forest (SCRUF) Project at Garvey Park to coincide with grant funding from DBCA of \$116,700. Should grant be unsuccessful, project will not proceed. March: Due to time of grant approval \$274,016 has been removed from this budget cycle once full funding is received these monies will be included in the 24-25 budget cycle. |
| TOTAL 31 - New Asset Construction | 0 | 440,016 | 0 | 166,000 | -274,016 | |
| TOTAL 1 - Expenditure | 0 | 440,016 | 0 | 166,000 | -274,016 | |
| TOTAL SCRUF Project | 0 | 440,016 | 0 | 166,000 | -274,016 | |
| TOTAL 420 - Environment | 4,750 | 444,693 | 2,819 | 179,230 | -265,463 | |
| 460 - Building Construction | | | | | | |
| 981500 - Building Operations | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 383,733 | 312,124 | 212,507 | 281,124 | -31,000 | October: Salaries adjusted to reflect actual expenditure. March: Salaries reduced due to vacancy, backfill from agency required. |
| 1216 - Agency Staff | 40,000 | 40,000 | 20,572 | 70,000 | 30,000 | March: Agency cover required for vacancy, salaries budget reduced by the same amount |
| 1373 - Registration - Train/Conf | 9,000 | 9,000 | 859 | 10,000 | 1,000 | |
| TOTAL 00 - Operating | 432,733 | 361,124 | 233,938 | 361,124 | 0 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 872 | 872 | 446 | 446 | -426 | Annual license fee. March: Budget reduced following reallocation of vehicle. |
| TOTAL 40 - Fleet/Plant Operating | 872 | 872 | 446 | 446 | -426 | |
| TOTAL 1 - Expenditure | 433,605 | 361,996 | 234,384 | 361,570 | -426 | |
| TOTAL Building Operations | 433,605 | 361,996 | 234,384 | 361,570 | -426 | |
| BB1801 - Belmont Hub Construction | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 0 | 0 | 1,825 | 1,825 | 1,825 | March: Investigation of movement of control joint |
| TOTAL 10 - Maintenance | 0 | 0 | 1,825 | 1,825 | 1,825 | |
| TOTAL 1 - Expenditure | 0 | 0 | 1,825 | 1,825 | 1,825 | |
| TOTAL Belmont Hub Construction | 0 | 0 | 1,825 | 1,825 | 1,825 | |
| BB2301 - Oasis Leisure Centre – Repairs to roof & replace solar | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 24,950 | 22,385 | 22,385 | -2,565 | October: Invoice received late from works carried out in 22/23 March: reduced to reflect actual spend |
| TOTAL 30 - Asset Renewal | 0 | 24,950 | 22,385 | 22,385 | -2,565 | |
| TOTAL 1 - Expenditure | 0 | 24,950 | 22,385 | 22,385 | -2,565 | |
| TOTAL Oasis Leisure Centre – Repairs to roof & replace solar | 0 | 24,950 | 22,385 | 22,385 | -2,565 | |
| BB2302 - Oasis Leisure Centre – Replace existing basketball backboard | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 0 | 91,705 | 100,000 | 100,000 | March: Installation of backboards to basketball courts, carried over from 22/23 |
| TOTAL 30 - Asset Renewal | 0 | 0 | 91,705 | 100,000 | 100,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 91,705 | 100,000 | 100,000 | |
| TOTAL Oasis Leisure Centre – Replace existing basketball backboa | 0 | 0 | 91,705 | 100,000 | 100,000 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|------------------------------|---------------------------|--------------------------|---------------------------|-----------------|--|
| BB2303 - Civic/Administration Centre – Chiller Replacement | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 271,450 | 345,750 | 50,000 | 366,255 | 20,505 | October: Carried over from 22/23 due to delay on sourcing plant and equipment. (Oct/Nov \$188,250 Capital funds quarantined in Capital Projects Reserve - remainder of project to be funded by BM reserve) July OCM: Budget increased by \$74,300 per accepted tender T04/2023, March: Total increased in line with contract |
| TOTAL 30 - Asset Renewal | 271,450 | 345,750 | 50,000 | 366,255 | 20,505 | |
| TOTAL 1 - Expenditure | 271,450 | 345,750 | 50,000 | 366,255 | 20,505 | |
| TOTAL Civic/Administration Centre – Chiller Replacement | 271,450 | 345,750 | 50,000 | 366,255 | 20,505 | |
| BB2304 - Middleton Park New Sports Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 31 - New Asset Construction | | | | | | |
| 1296 - Services - Lighting | 250,000 | 250,000 | 2,200 | 2,500 | -247,500 | Additional funds required to upgrade the sports lighting pending full design and quote. (\$150K Capital funds quarantined in Capital Projects Reserve)15. March: Works delayed due to Western Power approvals |
| TOTAL 31 - New Asset Construction | 250,000 | 250,000 | 2,200 | 2,500 | -247,500 | |
| TOTAL 1 - Expenditure | 250,000 | 250,000 | 2,200 | 2,500 | -247,500 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3858 - Capital Projects Reserve | 150,000 | 150,000 | 0 | 397,500 | 247,500 | Capital funds quarantined in Capital Projects Reserve March: Works delayed due to Western Power approvals |
| TOTAL 00 - Operating | 150,000 | 150,000 | 0 | 397,500 | 247,500 | |
| TOTAL 3 - Capital Expenditure | 150,000 | 150,000 | 0 | 397,500 | 247,500 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6035 - Grant - Capital Improvements | -250,000 | -250,000 | 0 | -50,000 | 200,000 | Federal Grant Funding. March: Remainder of grant income expected in 24/25 in line with project milestones |
| TOTAL 00 - Operating | -250,000 | -250,000 | 0 | -50,000 | 200,000 | |
| TOTAL 6 - Capital Income | -250,000 | -250,000 | 0 | -50,000 | 200,000 | |
| TOTAL Middleton Park New Sports Lighting | 150,000 | 150,000 | 2,200 | 350,000 | 200,000 | |
| BB2305 - Old library work room Refurbishment | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 350,000 | 350,000 | 258,667 | 275,000 | -75,000 | Refurb old workroom to new security office, based on quotes received in 22/23. March: project under budget |
| TOTAL 30 - Asset Renewal | 350,000 | 350,000 | 258,667 | 275,000 | -75,000 | |
| TOTAL 1 - Expenditure | 350,000 | 350,000 | 258,667 | 275,000 | -75,000 | |
| TOTAL Old library work room Refurbishment | 350,000 | 350,000 | 258,667 | 275,000 | -75,000 | |
| BB2401 - Belmont Oasis - Replacement of HVAC system | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 500,000 | 500,000 | 4,000 | 4,000 | -496,000 | Replacement of HVAC system to wet areas. March: Project delayed till 24/25 due to availability of new plant. |
| TOTAL 30 - Asset Renewal | 500,000 | 500,000 | 4,000 | 4,000 | -496,000 | |
| TOTAL 1 - Expenditure | 500,000 | 500,000 | 4,000 | 4,000 | -496,000 | |
| 3 - Capital Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 3857 - Carry Forward Projects Reserve | 0 | 0 | 0 | 496,000 | 496,000 | |
| TOTAL 00 - Operating | 0 | 0 | 0 | 496,000 | 496,000 | |
| TOTAL 3 - Capital Expenditure | 0 | 0 | 0 | 496,000 | 496,000 | |
| TOTAL Belmont Oasis - Replacement of HVAC system | 500,000 | 500,000 | 4,000 | 500,000 | 0 | |
| BB2402 - Belmont Oasis - Renewal of the fire hydrant system | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1279 - Services - Other | 500,000 | 500,000 | 1,563 | 220,000 | -280,000 | Renewal of fire hydrant system to Belmont Oasis. March: Budget reduced due to quotes being much lower than pre-tender estimates |
| TOTAL 30 - Asset Renewal | 500,000 | 500,000 | 1,563 | 220,000 | -280,000 | |
| TOTAL 1 - Expenditure | 500,000 | 500,000 | 1,563 | 220,000 | -280,000 | |
| TOTAL Belmont Oasis - Renewal of the fire hydrant system | 500,000 | 500,000 | 1,563 | 220,000 | -280,000 | |
| BB2406 - Gabriel Gardens - Refurbish vacated units | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 85,000 | 80,034 | 105,000 | 20,000 | August OCM: Budget increased by \$85K for refurbishment of vacated ILUs March: Renewal of unit 18 required as this has recently become vacant |
| TOTAL 30 - Asset Renewal | 0 | 85,000 | 80,034 | 105,000 | 20,000 | |
| TOTAL 1 - Expenditure | 0 | 85,000 | 80,034 | 105,000 | 20,000 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6822 - Aged persons housing reserve | 0 | -85,000 | 0 | -105,000 | -20,000 | August OCM: Budget increased by \$85K for refurbishment of vacated ILUs March: Increase to reserve funding of additional vacant unit |
| TOTAL 00 - Operating | 0 | -85,000 | 0 | -105,000 | -20,000 | |
| TOTAL 6 - Capital Income | 0 | -85,000 | 0 | -105,000 | -20,000 | |
| TOTAL Gabriel Gardens - Refurbish vacated units | 0 | 0 | 80,034 | 0 | 0 | |
| BB2407 - Orana Age Units - Refurbish vacated units | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 52,000 | 0 | 138,000 | 86,000 | August OCM: Budget increased by \$52K for refurbishment of vacated ILUs. March: Refurbishment of an additional 3 ILU's that have recently become vacant. |
| TOTAL 30 - Asset Renewal | 0 | 52,000 | 0 | 138,000 | 86,000 | |
| TOTAL 1 - Expenditure | 0 | 52,000 | 0 | 138,000 | 86,000 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6822 - Aged persons housing reserve | 0 | -52,000 | 0 | -138,000 | -86,000 | August OCM: Budget increased by \$52K for refurbishment of vacated ILUs. March: Increase to reserve funding of 3 additional vacant units |
| TOTAL 00 - Operating | 0 | -52,000 | 0 | -138,000 | -86,000 | |
| TOTAL 6 - Capital Income | 0 | -52,000 | 0 | -138,000 | -86,000 | |
| TOTAL Orana Age Units - Refurbish vacated units | 0 | 0 | 0 | 0 | 0 | |
| BB2409 - Oasis Pool Filter Replacement | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 0 | 0 | 175,000 | 175,000 | March: Brought forward from 24/25 capex budget due to deterioration of the filters. |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 175,000 | 175,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 175,000 | 175,000 | |
| TOTAL Oasis Pool Filter Replacement | 0 | 0 | 0 | 175,000 | 175,000 | |
| BB2410 - Faulkner Park Retirement Village - Refurbishment | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 0 | 0 | 180,000 | 180,000 | March: Refurbishment of recreation room and reception area |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 180,000 | 180,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 180,000 | 180,000 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6831 - Faulkner Park Ret. Vill. owner | 0 | 0 | 0 | -180,000 | -180,000 | Faulkner Park retirement Village maintenance reserve |
| TOTAL 00 - Operating | 0 | 0 | 0 | -180,000 | -180,000 | |
| TOTAL 6 - Capital Income | 0 | 0 | 0 | -180,000 | -180,000 | |
| TOTAL Faulkner Park Retirement Village - Refurbishment | 0 | 0 | 0 | 0 | 0 | |
| BB2411 - Miles Park Sports Lighting upgrade | | | | | | |
| 1 - Expenditure | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 30 - Asset Renewal | | | | | | |
| 1296 - Services - Lighting | 0 | 0 | 0 | 85,000 | 85,000 | March: Replacement of damaged light poles for safety reasons. Brought forward from 24/25 budget |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 85,000 | 85,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 85,000 | 85,000 | |
| TOTAL Miles Park Sports Lighting upgrade | 0 | 0 | 0 | 85,000 | 85,000 | |
| BB2412 - Belmont Oasis Façade Cladding Replacement | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 0 | 0 | 50,000 | 50,000 | March: Replace damaged Cladding on eastern aspect of the Oasis |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 50,000 | 50,000 | |
| TOTAL Belmont Oasis Façade Cladding Replacement | 0 | 0 | 0 | 50,000 | 50,000 | |
| BB2413 - Tomato Lake Bollard Replacement | | | | | | |
| 1 - Expenditure | | | | | | |
| 30 - Asset Renewal | | | | | | |
| 1279 - Services - Other | 0 | 0 | 0 | 30,000 | 30,000 | March: Replacement of vandalised bollards with enclosed head alternative |
| TOTAL 30 - Asset Renewal | 0 | 0 | 0 | 30,000 | 30,000 | |
| TOTAL 1 - Expenditure | 0 | 0 | 0 | 30,000 | 30,000 | |
| TOTAL Tomato Lake Bollard Replacement | 0 | 0 | 0 | 30,000 | 30,000 | |
| TOTAL 460 - Building Construction | 2,205,055 | 2,232,696 | 746,762 | 2,537,035 | 304,339 | |
| 470 - Building Maintenance | | | | | | |
| B00129 - Faulkner Park Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1296 - Services - Lighting | 50,000 | 50,000 | 13,686 | 23,686 | -26,314 | Upgrades to lighting and cabling pending outcome of consultants report; March remainder of re cabling to lights included in the ornamental lakes project so budget reduced |
| TOTAL 10 - Maintenance | 50,000 | 50,000 | 13,686 | 23,686 | -26,314 | |
| TOTAL 1 - Expenditure | 50,000 | 50,000 | 13,686 | 23,686 | -26,314 | |
| TOTAL Faulkner Park Lighting | 50,000 | 50,000 | 13,686 | 23,686 | -26,314 | |
| B00130 - Lake Observation Platform | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1287 - Services - Pest Control | 0 | 0 | 350 | 350 | 350 | |
| TOTAL 00 - Operating | 0 | 0 | 350 | 350 | 350 | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 2,500 | 2,500 | 0 | 0 | -2,500 | Replace damaged boards and paint structure March: Repairs more extensive than first anticipated, deferred until 24/25 |
| TOTAL 10 - Maintenance | 2,500 | 2,500 | 0 | 0 | -2,500 | |
| TOTAL 1 - Expenditure | 2,500 | 2,500 | 350 | 350 | -2,150 | |
| TOTAL Lake Observation Platform | 2,500 | 2,500 | 350 | 350 | -2,150 | |
| B04002 - Tomato Lake-Toilets Pres. St. | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 3,200 | 3,200 | 1,026 | 1,600 | -1,600 | Internal painting of toilet block; March: Painting was under budget |
| TOTAL 10 - Maintenance | 3,200 | 3,200 | 1,026 | 1,600 | -1,600 | |
| TOTAL 1 - Expenditure | 3,200 | 3,200 | 1,026 | 1,600 | -1,600 | |
| TOTAL Tomato Lake-Toilets Pres. St. | 3,200 | 3,200 | 1,026 | 1,600 | -1,600 | |
| B13199 - Adachi /Hardey Parks-Building Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 10,500 | 10,500 | 1,662 | 4,000 | -6,500 | \$6K for painting of the 'tea rooms' pergola. March: Painting complete under budget |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|---------------|---|
| TOTAL 10 - Maintenance | 10,500 | 10,500 | 1,662 | 4,000 | -6,500 | |
| TOTAL 1 - Expenditure | 10,500 | 10,500 | 1,662 | 4,000 | -6,500 | |
| TOTAL Adachi /Hardey Parks-Building Mntc | 10,500 | 10,500 | 1,662 | 4,000 | -6,500 | |
| B14129 - Ascot Waters Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1296 - Services - Lighting | 12,500 | 12,500 | 20,786 | 17,000 | 4,500 | Replacement of 5 lighting bollards. March: Re cable Bollard lighting |
| TOTAL 10 - Maintenance | 12,500 | 12,500 | 20,786 | 17,000 | 4,500 | |
| TOTAL 1 - Expenditure | 12,500 | 12,500 | 20,786 | 17,000 | 4,500 | |
| TOTAL Ascot Waters Lighting | 12,500 | 12,500 | 20,786 | 17,000 | 4,500 | |
| B14130 - Ascot Waters Jetties | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 4,250 | 4,250 | 10,372 | 35,000 | 30,750 | March: Termite damage to Finn Close boardwalk |
| TOTAL 10 - Maintenance | 4,250 | 4,250 | 10,372 | 35,000 | 30,750 | |
| TOTAL 1 - Expenditure | 4,250 | 4,250 | 10,372 | 35,000 | 30,750 | |
| TOTAL Ascot Waters Jetties | 4,250 | 4,250 | 10,372 | 35,000 | 30,750 | |
| B14429 - Ascot Gardens Park Lighting | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1296 - Services - Lighting | 1,600 | 1,600 | 3,463 | 5,000 | 3,400 | March: Replacement of light fittings to LED |
| TOTAL 10 - Maintenance | 1,600 | 1,600 | 3,463 | 5,000 | 3,400 | |
| TOTAL 1 - Expenditure | 1,600 | 1,600 | 3,463 | 5,000 | 3,400 | |
| TOTAL Ascot Gardens Park Lighting | 1,600 | 1,600 | 3,463 | 5,000 | 3,400 | |
| B36301 - Goodwood Pde-Toilets-Main | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 10,700 | 10,700 | 1,550 | 5,000 | -5,700 | \$2,200 external painting of the toilets. |
| TOTAL 10 - Maintenance | 10,700 | 10,700 | 1,550 | 5,000 | -5,700 | |
| TOTAL 1 - Expenditure | 10,700 | 10,700 | 1,550 | 5,000 | -5,700 | |
| TOTAL Goodwood Pde-Toilets-Main | 10,700 | 10,700 | 1,550 | 5,000 | -5,700 | |
| B99806 - General Properties - Pergola/Gazebo | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 7,500 | 7,500 | 9,680 | 10,000 | 2,500 | March: Replace damaged balustrades at Epsom Park |
| TOTAL 10 - Maintenance | 7,500 | 7,500 | 9,680 | 10,000 | 2,500 | |
| TOTAL 1 - Expenditure | 7,500 | 7,500 | 9,680 | 10,000 | 2,500 | |
| TOTAL General Properties - Pergola/Gazebo | 7,500 | 7,500 | 9,680 | 10,000 | 2,500 | |
| TOTAL 470 - Building Maintenance | 102,750 | 102,750 | 62,575 | 101,636 | -1,114 | |
| 480 - Building Active Reserves | | | | | | |
| B00501 - Forster Park-Toilets-Main | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 1,000 | 1,000 | 1,565 | 5,300 | 4,300 | |
| TOTAL 10 - Maintenance | 1,000 | 1,000 | 1,565 | 5,300 | 4,300 | |
| 11 - Vandalism | | | | | | |
| 1279 - Services - Other | 5,300 | 5,300 | 525 | 1,000 | -4,300 | \$2K for internal painting of toilets |
| TOTAL 11 - Vandalism | 5,300 | 5,300 | 525 | 1,000 | -4,300 | |
| TOTAL 1 - Expenditure | 6,300 | 6,300 | 2,090 | 6,300 | 0 | |
| TOTAL Forster Park-Toilets-Main | 6,300 | 6,300 | 2,090 | 6,300 | 0 | |
| B00504 - Forster Park-Clubrooms | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|---------------|--|
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 2,500 | 2,500 | 8,347 | 6,500 | 4,000 | March: Replace exhaust hood in kitchen |
| TOTAL 10 - Maintenance | 2,500 | 2,500 | 8,347 | 6,500 | 4,000 | |
| TOTAL 1 - Expenditure | 2,500 | 2,500 | 8,347 | 6,500 | 4,000 | |
| TOTAL Forster Park-Clubrooms | 2,500 | 2,500 | 8,347 | 6,500 | 4,000 | |
| B06003 - Miles Park- Umpires Changeroom/Storage Shed | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 2,500 | 2,500 | 2,969 | 4,000 | 1,500 | March: Replacement of roller door to storage area |
| TOTAL 10 - Maintenance | 2,500 | 2,500 | 2,969 | 4,000 | 1,500 | |
| TOTAL 1 - Expenditure | 2,500 | 2,500 | 2,969 | 4,000 | 1,500 | |
| TOTAL Miles Park- Umpires Changeroom/Storage Shed | 2,500 | 2,500 | 2,969 | 4,000 | 1,500 | |
| B82499 - Tennis Club-Bldg Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 8,500 | 8,500 | 9,442 | 14,500 | 6,000 | External painting of public toilets. March: replace electrical power pole. |
| TOTAL 10 - Maintenance | 8,500 | 8,500 | 9,442 | 14,500 | 6,000 | |
| TOTAL 1 - Expenditure | 8,500 | 8,500 | 9,442 | 14,500 | 6,000 | |
| TOTAL Tennis Club-Bldg Mntc | 8,500 | 8,500 | 9,442 | 14,500 | 6,000 | |
| B85599 - Rivervale Comm Cntr - Blg Mnt | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 23,100 | 38,100 | 29,260 | 45,100 | 7,000 | External painting of building \$10,500. October: \$15k to upgrade air con to provide heating as well as cooling March: Replace box gutter and repair ceiling after leaks |
| TOTAL 10 - Maintenance | 23,100 | 38,100 | 29,260 | 45,100 | 7,000 | |
| TOTAL 1 - Expenditure | 23,100 | 38,100 | 29,260 | 45,100 | 7,000 | |
| TOTAL Rivervale Comm Cntr - Blg Mnt | 23,100 | 38,100 | 29,260 | 45,100 | 7,000 | |
| TOTAL 480 - Building Active Reserves | 42,900 | 57,899 | 52,108 | 76,399 | 18,500 | |
| 510 - Administration Building Costs | | | | | | |
| B80099 - Administration Building Bld Mnt | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 112,500 | 132,500 | 183,549 | 162,500 | 30,000 | \$7000 for external painting of the building; October: \$20k for soundproofing of Chamber doors and repaint upper foyer area. March: installation of additional split system AC units to server rooms |
| 1296 - Services - Lighting | 2,250 | 2,250 | 4,642 | 5,250 | 3,000 | March: Installation of lighting displays to front of Civic centre |
| TOTAL 10 - Maintenance | 114,750 | 134,750 | 188,192 | 167,750 | 33,000 | |
| TOTAL 1 - Expenditure | 114,750 | 134,750 | 188,192 | 167,750 | 33,000 | |
| TOTAL Administration Building Bld Mnt | 114,750 | 134,750 | 188,192 | 167,750 | 33,000 | |
| TOTAL 510 - Administration Building Costs | 114,750 | 134,750 | 188,192 | 167,750 | 33,000 | |
| 570 - Sanitation Charges | | | | | | |
| 983000 - Sanitation Charges | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1077 - Reimb - Miscellaneous | 0 | 0 | 951 | 820 | 820 | March: Budget for miscellaneous reimbursements. |
| 1201 - Wages | 12,389 | 12,389 | 2,270 | 5,009 | -7,380 | Works staff resources for drop off days. March: Budget reduced to reflect actual costs. |
| 1216 - Agency Staff | 3,000 | 3,450 | 10,705 | 12,193 | 8,743 | Labour resources for illegal dumping and drop off days. October: Agency Staff budget reduced to reflect actual costs. March: Budget adjusted to reflect actual costs. |
| 1240 - Safety Equipment | 200 | 200 | 525 | 525 | 325 | |
| 1253 - Fleet / Plant | 6,000 | 6,000 | 688 | 2,038 | -3,962 | Allocation of fleet/plant costs from drop off days and verge clean ups. March: Budget reduced to match actual costs. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---------------------------------------|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 1263 - Services - Advertising | 26,000 | 26,000 | 8,138 | 31,833 | 5,833 | Asbestos/white goods day, Garage Sale Trail & other advertising, incl Waste Guide. March: Budget increased to add Recycle Right Membership. |
| 1270 - Services - Legal | 30,000 | 30,000 | 42,563 | 77,563 | 47,563 | Ongoing legal costs associated with Waste Supply Agreements and alternative disposal. March: Budget increased anticipating continued legal costs. |
| 1279 - Services - Other | 9,611 | 9,611 | 9,829 | 11,328 | 1,717 | Asbestos disposal bin hire costs, degassing, oil, waste guide annual distribution costs, mattress recycling costs, e-waste disposal. March: Budget increased to accommodate mailing costs. |
| TOTAL 00 - Operating | 87,200 | 87,650 | 75,668 | 141,309 | 53,659 | |
| TOTAL 1 - Expenditure | 87,200 | 87,650 | 75,668 | 141,309 | 53,659 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4059 - Cont - Other | -111,600 | -111,600 | 0 | -62,119 | 49,481 | Income from CDS and bin advertising quarterly. March: Income reduced due to lower CDS processing. |
| 4126 - Sanitation Charges | -6,501,534 | -6,501,534 | -6,519,113 | -6,517,901 | -16,367 | Sanitation charges with CPI Increase |
| 4137 - Sanitation - 2nd or Subsequent | -237,227 | -237,227 | -241,946 | -241,946 | -4,719 | Additional sanitation charges with CPI Increase |
| 4399 - Miscellaneous | -9,000 | -9,000 | -15,349 | -4,248 | 4,752 | Income from scrap metal. March: Income lower than forecast. |
| TOTAL 00 - Operating | -6,859,361 | -6,859,361 | -6,776,407 | -6,826,214 | 33,147 | |
| TOTAL 4 - Income | -6,859,361 | -6,859,361 | -6,776,407 | -6,826,214 | 33,147 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6841 - Waste Management Reserve | 0 | 0 | 0 | -61,187 | -61,187 | March: transfer of net Sanitation position to Waste Management Reserve |
| TOTAL 00 - Operating | 0 | 0 | 0 | -61,187 | -61,187 | |
| TOTAL 6 - Capital Income | 0 | 0 | 0 | -61,187 | -61,187 | |
| TOTAL Sanitation Charges | -6,772,161 | -6,771,711 | -6,700,739 | -6,746,092 | 25,619 | |
| 983001 - Illegal Dumping | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1216 - Agency Staff | 26,445 | 26,445 | 23,978 | 29,885 | 3,440 | Collect and dispose of dumped items as reported. |
| 1219 - Overheads | 99,535 | 99,535 | 70,105 | 107,868 | 8,333 | |
| 1253 - Fleet / Plant | 19,392 | 15,090 | 3,604 | 11,476 | -3,614 | Allocation of fleet/plant costs associated with illegal dumping. |
| 1279 - Services - Other | 18,138 | 18,138 | 23,853 | 25,736 | 7,599 | Disposal fees. |
| TOTAL 00 - Operating | 163,510 | 159,208 | 121,540 | 174,965 | 15,757 | |
| TOTAL 1 - Expenditure | 163,510 | 159,208 | 121,540 | 174,965 | 15,757 | |
| TOTAL Illegal Dumping | 163,510 | 159,208 | 121,540 | 174,965 | 15,757 | |
| 983002 - FOGO Implementation | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 0 | 0 | 9,448 | 77,258 | 77,258 | March: Budget for FOGO officers. |
| 1216 - Agency Staff | 26,000 | 218,811 | 326 | 56,186 | -162,625 | Additional support for FOGO roll out. October: Customer service staff to assist with FOGO roll out. March: Budget adjusted for FOGO labour hire. |
| 1219 - Overheads | 0 | 0 | 667 | 667 | 667 | |
| 1239 - Consumables | 2,123,744 | 2,123,744 | 1,140,626 | 2,292,542 | 168,798 | Purchase of new bins, caddies, liners for general waste and food/garden organics (FOGO). March: Increase in budget following final bins numbers for phase 1. |
| 1262 - Services - Marketing | 246,436 | 246,436 | 72,633 | 250,431 | 3,995 | Development of educational and promotional materials. |
| TOTAL 00 - Operating | 2,396,180 | 2,588,991 | 1,223,701 | 2,677,084 | 88,093 | |
| TOTAL 1 - Expenditure | 2,396,180 | 2,588,991 | 1,223,701 | 2,677,084 | 88,093 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4032 - Grant - Operating | -138,695 | -138,695 | -185,682 | -185,682 | -46,987 | Better Bins Grant Payment. March: |
| TOTAL 00 - Operating | -138,695 | -138,695 | -185,682 | -185,682 | -46,987 | |
| TOTAL 4 - Income | -138,695 | -138,695 | -185,682 | -185,682 | -46,987 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6841 - Waste Management Reserve | -2,257,485 | -2,409,041 | 0 | -2,491,402 | -82,361 | October: Transfer of surplus funds to Waste Reserve. March: Transfer of net FOGO project expenditure from Waste Reserve. |
| TOTAL 00 - Operating | -2,257,485 | -2,409,041 | 0 | -2,491,402 | -82,361 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|---------------|---|
| TOTAL 6 - Capital Income | -2,257,485 | -2,409,041 | 0 | -2,491,402 | -82,361 | |
| TOTAL FOGO Implementation | 0 | 41,255 | 1,038,019 | 0 | -41,255 | |
| TOTAL 570 - Sanitation Charges | -6,608,651 | -6,571,248 | -5,541,181 | -6,571,127 | 122 | |
| TOTAL 15 - Infrastructure Services | 7,959,190 | 12,431,617 | 172,621 | 13,489,385 | 1,057,768 | |
| 20 - Development and Communities | | | | | | |
| 072 - Sister City Activities | | | | | | |
| 921501 - Sister City | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 0 | 0 | 16,830 | 40,830 | 40,830 | March: Salary reallocated here from original provision, and offset reduction at 962501. |
| 1209 - Superannuation | 0 | 0 | 2,381 | 5,981 | 5,981 | March: Salary reallocated here from original provision, and offset reduction at 962501. |
| 1222 - Materials | 2,000 | 3,000 | 0 | 700 | -2,300 | October: Additional anticipated costs due to advance purchase for Jul/Aug tour hosting gifts. March: Decrease offset against increase at 921501 |
| 1249 - Artwork | 0 | 0 | 2,410 | 2,300 | 2,300 | March: Increase offset against reduction at 921501-00-1222-000 |
| 1371 - Travel - Conferences | 21,000 | 53,918 | 48,834 | 48,834 | -5,084 | October: Quoted flight costs and travel insurance higher than estimated. Additional travel costs for 2 people to attend Sister City Conference. March: Reduced in line with actual costs incurred. |
| 1372 - Accommodation - Conferences | 10,000 | 9,200 | 5,717 | 5,717 | -3,483 | October: Lower estimated hotel costs in Japan; plus accommodation for 2 people to attend Sister Cities Conference. March: Reduced in line with actual costs incurred. |
| TOTAL 00 - Operating | 33,000 | 66,118 | 76,172 | 104,362 | 38,244 | |
| TOTAL 1 - Expenditure | 33,000 | 66,118 | 76,172 | 104,362 | 38,244 | |
| TOTAL Sister City | 33,000 | 66,118 | 76,172 | 104,362 | 38,244 | |
| TOTAL 072 - Sister City Activities | 33,000 | 66,118 | 76,172 | 104,362 | 38,244 | |
| 200 - Donations & Grants | | | | | | |
| 912000 - Donations and Grants | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1263 - Services - Advertising | 4,500 | 4,500 | 232 | 2,482 | -2,018 | CCF grants advertising. March: Reduced to revised advertising level |
| 1284 - Services - Project Mgmt | 4,000 | 4,000 | 0 | 2,000 | -2,000 | Grant workshops. March: Reduced due to lower number of workshops. |
| 1385 - Catering - Functions | 1,000 | 1,000 | 0 | 500 | -500 | Grant workshop catering. March: Reduced due to lower number of workshops. |
| TOTAL 00 - Operating | 9,500 | 9,500 | 232 | 4,982 | -4,518 | |
| TOTAL 1 - Expenditure | 9,500 | 9,500 | 232 | 4,982 | -4,518 | |
| TOTAL Donations and Grants | 9,500 | 9,500 | 232 | 4,982 | -4,518 | |
| TOTAL 200 - Donations & Grants | 9,500 | 9,500 | 232 | 4,982 | -4,518 | |
| 430 - State Emergency Service | | | | | | |
| 997000 - State Emergency Service | | | | | | |
| 1 - Expenditure | | | | | | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 0 | 435 | 3,354 | 3,354 | 2,919 | March: Budget for vehicle servicing offset by grant. |
| TOTAL 40 - Fleet/Plant Operating | 0 | 435 | 3,354 | 3,354 | 2,919 | |
| TOTAL 1 - Expenditure | 0 | 435 | 3,354 | 3,354 | 2,919 | |
| TOTAL State Emergency Service | 0 | 435 | 3,354 | 3,354 | 2,919 | |
| TOTAL 430 - State Emergency Service | 0 | 435 | 3,354 | 3,354 | 2,919 | |
| 440 - Planning Services | | | | | | |
| 980000 - Town Planning | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 1,762,735 | 1,762,735 | 1,025,036 | 1,662,735 | -100,000 | March: Reduced salaries by \$100k due to staff vacancies. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1204 - Long Service Leave | 18,052 | 59,157 | 96,460 | 75,500 | 16,343 | October: Long Service Leave paid from reserve. March: Revised to match YTD actual, paid from reserve. |
| 1271 - Services - Other Consultants | 115,000 | 115,000 | 24,797 | 140,000 | 25,000 | Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$50,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$45,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$10,000); Corridor Strategy - facilitate preparation of amended graphics for the document (\$10,000). October: Revised distribution of funds to progress various planning projects. Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$50,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$30,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$10,000); Corridor Strategy - progress modifications to draft strategy following public advertising (\$25,000). March: Increased by \$25k. Revised distribution of funds to progress various planning projects. Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$95,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$10,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$5,000); Corridor Strategy - progress modifications to draft strategy following public advertising (\$30,000). |
| TOTAL 00 - Operating | 1,895,787 | 1,936,892 | 1,146,293 | 1,878,235 | -58,657 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1201 - Wages | 2,883 | 2,883 | 498 | 2,833 | -50 | Wages for general maintenance. |
| 1221 - Tyres | 1,000 | 1,000 | 2,678 | 2,678 | 1,678 | March: Budget for replacement tyres. |
| 1225 - External Repairs | 0 | 0 | 5,091 | 4,875 | 4,875 | March: Budget for servicing and minor vehicle repairs. |
| TOTAL 40 - Fleet/Plant Operating | 3,883 | 3,883 | 8,266 | 10,386 | 6,503 | |
| TOTAL 1 - Expenditure | 1,899,670 | 1,940,775 | 1,154,558 | 1,888,621 | -52,154 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4072 - Reimb - Insurance Claims | 0 | 0 | -1,140 | -1,140 | -1,140 | March: Reflect reimbursement for cancelled conference. |
| 4113 - Settlement Enquiries | -55,000 | -55,000 | -56,356 | -70,000 | -15,000 | March: Higher than anticipated income. Increased by \$15k. |
| 4124 - Application Fees | -360,000 | -360,000 | -363,502 | -465,000 | -105,000 | Estimate based on 2022/23 income. March: Higher than anticipated number and value of planning applications. Increased by \$105k |
| 4145 - Fines - Planning | 0 | 0 | -18,160 | -25,000 | -25,000 | March: Unanticipated income from prosecution. Estimated \$25k income this financial year. |
| TOTAL 00 - Operating | -415,000 | -415,000 | -439,158 | -561,140 | -146,140 | |
| TOTAL 4 - Income | -415,000 | -415,000 | -439,158 | -561,140 | -146,140 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6835 - LSL Reserve - Salaries | -18,052 | -59,157 | 0 | -75,500 | -16,343 | LSL paid from Reserve. October: Long Service Leave transferred out of reserve.March: Changed to reflect actual LSL. |
| TOTAL 00 - Operating | -18,052 | -59,157 | 0 | -75,500 | -16,343 | |
| TOTAL 6 - Capital Income | -18,052 | -59,157 | 0 | -75,500 | -16,343 | |
| TOTAL Town Planning | 1,466,618 | 1,466,618 | 715,400 | 1,251,981 | -214,637 | |
| TOTAL 440 - Planning Services | 1,466,618 | 1,466,618 | 715,400 | 1,251,981 | -214,637 | |
| 450 - Building Control | | | | | | |
| 980500 - Building Control | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 323,727 | 323,727 | 129,676 | 253,727 | -70,000 | March: Reduced by \$70K due to extended vacancy in first half of year. |
| 1271 - Services - Other Consultants | 20,000 | 20,000 | 0 | 15,000 | -5,000 | March: Reduced by \$5K. Consultant costs for peer reviews. Currently two potential assessments. Building Permit data report maintenance (\$2K) |
| TOTAL 00 - Operating | 343,727 | 343,727 | 129,676 | 268,727 | -75,000 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1225 - External Repairs | 500 | 500 | 2,798 | 1,249 | 749 | External repairs plus insurance excess fee. March: Budget increased to match actual costs. |
| TOTAL 40 - Fleet/Plant Operating | 500 | 500 | 2,798 | 1,249 | 749 | |
| TOTAL 1 - Expenditure | 344,227 | 344,227 | 132,474 | 269,976 | -74,251 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4124 - Application Fees | -200,000 | -200,000 | -193,339 | -270,000 | -70,000 | March: Increased by \$70K. Income from applications higher than anticipated. Income from Certified & Uncertified building applications and permits. Estimated 80% certified/20% Uncertified |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| TOTAL 00 - Operating | -200,000 | -200,000 | -193,339 | -270,000 | -70,000 | |
| TOTAL 4 - Income | -200,000 | -200,000 | -193,339 | -270,000 | -70,000 | |
| TOTAL Building Control | 144,227 | 144,227 | -60,865 | -24 | -144,251 | |
| TOTAL 450 - Building Control | 144,227 | 144,227 | -60,865 | -24 | -144,251 | |
| 540 - Customer Services | | | | | | |
| 980600 - Customer Service | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 326,584 | 266,584 | 81,835 | 186,584 | -80,000 | March: Reduced by \$80K Salaries budget reallocated to Agency Staff budget. October: Reduced salaries budget due to vacancies; Salaries budget reallocated to Agency Staff budget. |
| 1216 - Agency Staff | 20,000 | 80,000 | 160,615 | 160,000 | 80,000 | October: Increase in agency staff budget to cover incumbent staff vacancies. Increase offset by reduction in Salaries budget. March: Increased by \$80K Reallocated from Salaries. Current heavy reliance on Agency. Customer service provision being addressed during 2023. In new FY any agency costs will be balanced against proposed salaries budget until sectional changes have been implemented. |
| TOTAL 00 - Operating | 346,584 | 346,584 | 242,450 | 346,584 | 0 | |
| TOTAL 1 - Expenditure | 346,584 | 346,584 | 242,450 | 346,584 | 0 | |
| TOTAL Customer Service | 346,584 | 346,584 | 242,450 | 346,584 | 0 | |
| TOTAL 540 - Customer Services | 346,584 | 346,584 | 242,450 | 346,584 | 0 | |
| 550 - Environmental Health | | | | | | |
| 982500 - Health | | | | | | |
| 1 - Expenditure | | | | | | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 1,308 | 1,308 | 1,754 | 1,754 | 446 | Annual license fee. March: Budget to include reallocated vehicles. |
| 1201 - Wages | 2,163 | 2,163 | 793 | 2,167 | 4 | Wages for general maintenance. |
| 1225 - External Repairs | 1,500 | 1,500 | 2,535 | 1,547 | 47 | External repairs plus insurance excess fee. |
| TOTAL 40 - Fleet/Plant Operating | 4,971 | 4,971 | 5,083 | 5,468 | 497 | |
| TOTAL 1 - Expenditure | 4,971 | 4,971 | 5,083 | 5,468 | 497 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4119 - Licenses | 0 | -100,000 | -113,136 | -115,000 | -15,000 | October: Reinstated food, stables and health related licences and registration income. March: Slightly higher income anticipated from Licensing. Increased by \$5K |
| 4124 - Application Fees | -110,000 | -110,000 | -12,750 | -20,000 | 90,000 | Reinstated food, health related and stable registrations, PB event and noise applications etc March: Duplicated expected income for Licences and Application fees. Anticipated application income reduced by \$90K. |
| TOTAL 00 - Operating | -110,000 | -210,000 | -125,886 | -135,000 | 75,000 | |
| TOTAL 4 - Income | -110,000 | -210,000 | -125,886 | -135,000 | 75,000 | |
| TOTAL Health | -105,029 | -205,029 | -120,803 | -129,532 | 75,497 | |
| 982501 - Mosquito Control | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1059 - Cont - Other | 90,000 | 90,000 | 53,515 | 60,573 | -29,427 | Contiguous Local Authority Group (CLAG) management of WADOH mosquito control funds. Net nil impact with expenditure being offset by funding. This figure is estimated as actual grant income will be based on approved submissions by WADOH (estimated \$45,000) in mid August 2023 and estimated contributions from CLAG members (Belmont \$20670, TVP, Bassendean, Bayswater and Swan). Reconcile actual income in October:2023 March: Grant income from WADOH and CLAG members actually received \$60,573 |
| TOTAL 00 - Operating | 90,000 | 90,000 | 53,515 | 60,573 | -29,427 | |
| TOTAL 1 - Expenditure | 90,000 | 90,000 | 53,515 | 60,573 | -29,427 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4059 - Cont - Other | -90,000 | -90,000 | -60,574 | -60,573 | 29,427 | Contiguous Local Authority Group (CLAG) management of WADOH mosquito control funds. Net nil impact with expenditure being offset by funding. This figure is estimated as actual grant income will be based on approved submissions by WADOH (estimated \$45,000) in mid August 2023 and contributions from CLAG members (Belmont \$20670, TVP, Bassendean, Bayswater and Swan - estimated \$25,000). Reconcile actual income in October:2023 March: Grant income from WADOH and CLAG members actually received \$60,573 |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 4077 - Reimb - Miscellaneous | -15,000 | -15,000 | -8,282 | -8,281 | 6,719 | Income from 6IX and DPI land treatments March: Lower than anticipated income. Actual income \$8281. |
| TOTAL 00 - Operating | -105,000 | -105,000 | -68,856 | -68,854 | 36,146 | |
| TOTAL 4 - Income | -105,000 | -105,000 | -68,856 | -68,854 | 36,146 | |
| TOTAL Mosquito Control | -15,000 | -15,000 | -15,341 | -8,281 | 6,719 | |
| TOTAL 550 - Environmental Health | -120,029 | -220,029 | -136,145 | -137,813 | 82,216 | |
| 580 - Rangers | | | | | | |
| 922500 - Rangers | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1118 - Poundage-Dogs | 12,000 | 12,000 | 13,128 | 15,000 | 3,000 | Animal Care Facility poundage fees - dogs March: Increased by \$3K due to unanticipated demand |
| 1120 - Poundage-Cats | 12,000 | 12,000 | 21,506 | 15,000 | 3,000 | Animal Care Facility poundage fees - cats including annual \$5K City of SP adminfee March: Increased by \$3K due to unanticipated demand |
| 1216 - Agency Staff | 5,000 | 5,000 | 0 | 0 | -5,000 | Any agency costs would be balanced against salaries March: Reduced by \$5K as noanticipated use of agency staff |
| TOTAL 00 - Operating | 29,000 | 29,000 | 34,634 | 30,000 | 1,000 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 3,052 | 3,052 | 2,079 | 2,079 | -973 | Annual license fee. March: Budget reduced for vehicles yet to be delivered. |
| 1221 - Tyres | 1,000 | 1,000 | 2,890 | 2,890 | 1,890 | March: Budget for replacement tyres. |
| 1225 - External Repairs | 3,186 | 3,186 | 4,894 | 4,653 | 1,467 | External repairs plus insurance excess fee. March: Budget increased for scheduled servicing. |
| TOTAL 40 - Fleet/Plant Operating | 7,238 | 7,238 | 9,863 | 9,622 | 2,384 | |
| TOTAL 1 - Expenditure | 36,238 | 36,238 | 44,497 | 39,622 | 3,384 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4118 - Poundage | -500 | -500 | -6,770 | -7,000 | -6,500 | Dog surrender/impound fees March: Higher than expected income. Increased by \$6500 |
| 4141 - Fines - Dog Act | -10,000 | -10,000 | -4,578 | -7,000 | 3,000 | Dog fines & penalties March: Lower than expected income. Reduced by \$3K. |
| 4143 - Fines - Parking | -70,000 | -100,000 | -112,472 | -183,200 | -83,200 | Parking fines & penalties October: Higher income than anticipated. Increased by \$30K March: Higher income than anticipated. Increased by \$80K |
| 4149 - Fines - Other | -30,000 | -30,000 | -35,392 | -40,000 | -10,000 | Other fines & penalties - trolleys, fire, litter etc March: Higher than expected income. Increased by \$10K |
| 4270 - Services - Legal | -55,000 | -55,000 | -59,628 | -70,000 | -15,000 | FER income - cannot be waived as already registered for collection with FER March: Higher than expected income. Increased by \$15K |
| TOTAL 00 - Operating | -165,500 | -195,500 | -218,840 | -307,200 | -111,700 | |
| TOTAL 4 - Income | -165,500 | -195,500 | -218,840 | -307,200 | -111,700 | |
| TOTAL Rangers | -129,262 | -159,262 | -174,343 | -267,578 | -108,316 | |
| TOTAL 580 - Rangers | -129,262 | -159,262 | -174,343 | -267,578 | -108,316 | |
| 590 - Belmont Community Watch | | | | | | |
| 922000 - Belmont Community Watch | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1276 - Services - Security | 1,541,548 | 1,541,548 | 845,199 | 1,386,548 | -155,000 | Continuation of current contract until 30 August 2023 (2 months = \$11,094 FFPO + Static \$98570 = \$241,502 excl GST) + 10 months of new contract \$1,101,860 (current prices) + \$30K new FFPO weekend rosters + possible new call centre arrangement\$50K + CPI + security costs (10% total) = \$1,300,048. Overall total \$1,541,548 March: Reduced by \$155K as a result of new contract and call centre savings. |
| TOTAL 00 - Operating | 1,541,548 | 1,541,548 | 845,199 | 1,386,548 | -155,000 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1221 - Tyres | 1,200 | 1,200 | 4,752 | 5,585 | 4,385 | Replacement set of tyres. March: Budget increased to match actual costs. |
| TOTAL 40 - Fleet/Plant Operating | 1,200 | 1,200 | 4,752 | 5,585 | 4,385 | |
| TOTAL 1 - Expenditure | 1,542,748 | 1,542,748 | 849,950 | 1,392,133 | -150,615 | |
| 4 - Income | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 00 - Operating | | | | | | |
| 4072 - Reimb - Insurance Claims | 0 | 0 | -25,228 | -25,228 | -25,228 | March: Insurance reimbursement from vehicle damage claim |
| TOTAL 00 - Operating | 0 | 0 | -25,228 | -25,228 | -25,228 | |
| TOTAL 4 - Income | 0 | 0 | -25,228 | -25,228 | -25,228 | |
| TOTAL Belmont Community Watch | 1,542,748 | 1,542,748 | 824,722 | 1,366,905 | -175,843 | |
| TOTAL 590 - Belmont Community Watch | 1,542,748 | 1,542,748 | 824,722 | 1,366,905 | -175,843 | |
| 610 - Community Safety | | | | | | |
| 922600 - Crime Prevention & Comm Safety | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1204 - Long Service Leave | 8,932 | 8,932 | 0 | 8,931 | -1 | Proposed LSL 5 weeks HA |
| 1279 - Services - Other | 163,759 | 163,759 | 127,491 | 185,734 | 21,975 | CCTV maintenance /consultation (\$100K) , camera cleaning & sign installation (\$20K), Constable Care annual fee (\$44k) March: Insurance income from 4072 credited to account for repairs |
| TOTAL 00 - Operating | 172,691 | 172,691 | 127,491 | 194,665 | 21,974 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1216 - Agency Staff | 240 | 240 | 935 | 930 | 690 | Minor repairs by mechanic. March: Budget increased to match actual costs. |
| 1224 - Fuel | 2,498 | 2,091 | 2,215 | 3,248 | 1,157 | March: Budget increased to match expected fuel usage. |
| TOTAL 40 - Fleet/Plant Operating | 2,738 | 2,331 | 3,150 | 4,178 | 1,847 | |
| TOTAL 1 - Expenditure | 175,429 | 175,022 | 130,641 | 198,843 | 23,821 | |
| 3 - Capital Expenditure | | | | | | |
| 32 - New Asset Acquisition | | | | | | |
| 3252 - Equipment | 299,000 | 329,679 | 36,695 | 289,679 | -40,000 | CCTV Projects- Den fitout (\$28K), Operation Centre (\$63K), St Augustines (\$13K), Oasis (\$23K), Belmont Village standalone (\$34K), Belmont Ave (\$66K) Belvidere St standalone (\$72K). October: Unforeseen additional cabling costs associated with Wilson Park project as a result of inaccessible conduit (\$30,679 excl. gst) March: Reduced by \$40K for Belmont Village project - cheaper than anticipated (\$20K) and Belvidere Street project - anticipated to be \$20K cheaper |
| TOTAL 32 - New Asset Acquisition | 299,000 | 329,679 | 36,695 | 289,679 | -40,000 | |
| TOTAL 3 - Capital Expenditure | 299,000 | 329,679 | 36,695 | 289,679 | -40,000 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4072 - Reimb - Insurance Claims | 0 | 0 | -21,975 | -21,975 | -21,975 | March: Insurance income from vandalism to CCTV systems (Cracknell Park) and Car impacts (Kooyong Road) incidents |
| TOTAL 00 - Operating | 0 | 0 | -21,975 | -21,975 | -21,975 | |
| TOTAL 4 - Income | 0 | 0 | -21,975 | -21,975 | -21,975 | |
| TOTAL Crime Prevention & Comm Safety | 474,429 | 504,701 | 145,360 | 466,547 | -38,154 | |
| TOTAL 610 - Community Safety | 474,429 | 504,701 | 145,360 | 466,547 | -38,154 | |
| 620 - Cultural Engagement | | | | | | |
| 922400 - First Nations Initiatives | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1252 - Equipment | 9,000 | 9,000 | 108 | 8,108 | -892 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1263 - Services - Advertising | 5,000 | 5,000 | 0 | 0 | -5,000 | Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced to consolidate advertising at 9224-00-1332-000. |
| 1271 - Services - Other Consultants | 30,000 | 30,000 | 3,554 | 26,167 | -3,833 | Rebudgeted here from 22/23 bundled provision at 962501 - Aboriginal protocol consultant / Codesign facilitation / Strategy Launch / Elders Group facilitation.March: Reduced in line with revised estimates. |
| 1279 - Services - Other | 20,000 | 20,000 | 12,964 | 19,261 | -739 | Rebudgeted here from 22/23 bundled provision at 962501 - Added provision for Advisory Group sitting fees. |
| 1297 - Services - Entertainment | 10,500 | 10,500 | 0 | 7,000 | -3,500 | Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates. |
| 1385 - Catering - Functions | 7,500 | 7,500 | 791 | 5,791 | -1,709 | Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates. |
| 1399 - Miscellaneous | 2,500 | 2,500 | 1,159 | 2,459 | -41 | Rebudgeted here from 22/23 bundled provision at 962501 |
| TOTAL 00 - Operating | 84,500 | 84,500 | 18,576 | 68,786 | -15,714 | |
| TOTAL 1 - Expenditure | 84,500 | 84,500 | 18,576 | 68,786 | -15,714 | |
| TOTAL First Nations Initiatives | 84,500 | 84,500 | 18,576 | 68,786 | -15,714 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 962501 - Cultural Engagement | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 464,903 | 440,403 | 214,554 | 310,626 | -129,777 | October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs. March: Reduced \$60,000 due to Admin Officer via agency, Adachi position being costed to that program, and vacancies. Partially offset by increases at Sister City salaries and Agency Staff costs. |
| 1216 - Agency Staff | 0 | 40,000 | 28,335 | 46,335 | 6,335 | October: Increased \$40,000, \$24,500 due to Admin Officer moving to Agency from salaried, plus \$15,500 LSL agency cover. |
| 1279 - Services - Other | 14,759 | 14,759 | 825 | 7,825 | -6,934 | March: Increased due to ongoing agency staffing of Admin officer position. Offset by reduced salary budgets across department. CE Capacity Building MoUs. Reduced from 22/23 as budget reallocated to more specific budget locations 922400/968500/962503. March: Reduced in line with revised estimates for likely MoUs. |
| TOTAL 00 - Operating | 479,662 | 495,162 | 243,714 | 364,786 | -130,376 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 436 | 436 | 1,338 | 1,138 | 702 | Annual license fee. March: Budget to include community buses. |
| 1216 - Agency Staff | 240 | 240 | 523 | 523 | 283 | Minor repairs by mechanic. March: Minor bus repairs. |
| 1221 - Tyres | 0 | 0 | 691 | 691 | 691 | March: Budget for replacement tyres. |
| 1223 - Parts | 0 | 0 | 200 | 200 | 200 | March: Budget for replacement electrical parts. |
| 1225 - External Repairs | 1,000 | 1,000 | 1,689 | 1,688 | 688 | March: Budget for bus servicing. |
| TOTAL 40 - Fleet/Plant Operating | 1,676 | 1,676 | 4,441 | 4,240 | 2,564 | |
| TOTAL 1 - Expenditure | 481,338 | 496,838 | 248,155 | 369,026 | -127,812 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4399 - Miscellaneous | 1,000 | 1,000 | -1,238 | -1,738 | -2,738 | Target for program fees. March: Increased income to reflect anticipated amounts. |
| TOTAL 00 - Operating | 1,000 | 1,000 | -1,238 | -1,738 | -2,738 | |
| TOTAL 4 - Income | 1,000 | 1,000 | -1,238 | -1,738 | -2,738 | |
| TOTAL Cultural Engagement | 482,338 | 497,838 | 246,917 | 367,288 | -130,550 | |
| 962503 - Multicultural Initiatives | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1252 - Equipment | 12,000 | 12,000 | 3,170 | 11,670 | -330 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1263 - Services - Advertising | 0 | 0 | 333 | 333 | 333 | |
| 1279 - Services - Other | 11,000 | 11,000 | 5,925 | 10,925 | -75 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1332 - Advertising | 6,000 | 6,000 | 1,513 | 5,963 | -37 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1385 - Catering - Functions | 8,000 | 8,000 | 0 | 7,950 | -50 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1399 - Miscellaneous | 9,000 | 9,000 | 394 | 4,679 | -4,321 | Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates. |
| TOTAL 00 - Operating | 46,000 | 46,000 | 11,335 | 41,520 | -4,480 | |
| TOTAL 1 - Expenditure | 46,000 | 46,000 | 11,335 | 41,520 | -4,480 | |
| TOTAL Multicultural Initiatives | 46,000 | 46,000 | 11,335 | 41,520 | -4,480 | |
| 968500 - Seniors & Disability Programs | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1227 - Printing | 4,500 | 4,500 | 886 | 4,486 | -14 | Rebudgeted here from 22/23 bundled provision at 962501 |
| 1252 - Equipment | 5,000 | 5,000 | 5,841 | 5,841 | 841 | Rebudgeted here from 22/23 bundled provision at 962501. March: Increase following higher than anticipated actuals. Offset by overall portfolio budget reduction. |
| 1279 - Services - Other | 26,000 | 39,500 | 7,142 | 35,142 | -4,358 | Rebudgeted here from 22/23 bundled provision at 962501. October: Increase to deliver grant program opportunity to cost of \$13,500 grant, offset by \$13,500 grant income. March: Reduced to offset overspend elsewhere. |
| 1385 - Catering - Functions | 3,000 | 3,000 | 3,930 | 5,330 | 2,330 | Rebudgeted here from 22/23 bundled provision at 962501 |
| TOTAL 00 - Operating | 38,500 | 52,000 | 17,799 | 50,799 | -1,201 | |
| TOTAL 1 - Expenditure | 38,500 | 52,000 | 17,799 | 50,799 | -1,201 | |
| TOTAL Seniors & Disability Programs | 38,500 | 52,000 | 17,799 | 50,799 | -1,201 | |
| TOTAL 620 - Cultural Engagement | 651,338 | 680,338 | 294,627 | 528,393 | -151,945 | |
| 630 - Library | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|------------------------------------|---------------------------|------------------------|-----------------------|------------------------|----------------|--|
| 945000 - Library and Museum | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 1,673,019 | 1,673,019 | 1,024,196 | 1,623,019 | -50,000 | March: Adjusted to reflect reduced salaries expenditure resulting from staff vacancies and use of agency staff budget. |
| 1204 - Long Service Leave | 7,418 | 18,735 | 62,871 | 56,414 | 37,679 | October: Increased to reflect YTD actual March: Increased to reflect YTD actual |
| 1216 - Agency Staff | 0 | 18,000 | 0 | 0 | -18,000 | October: Agency staff required to cover during periods of extended leave. |
| 1222 - Materials | 13,500 | 13,500 | 3,001 | 11,500 | -2,000 | Materials required for processing of locally purchased library stock e.g., showcase items and the conservation & display of museum artefacts. Includes lockableDVD cases, RFID tags, spine labels and consumables for DVD cleaning and maintaining established kit collections as well as archival materials for packing artefacts post conservation and during transit and storage. Allowance for the purchase of historical media (images, video etc.) for use in planned Museum exhibitions. March: Reduced by \$2000 to reflect anticipated expenditure. |
| 1226 - Stationery | 5,000 | 5,000 | 4,368 | 7,500 | 2,500 | General office use stationery supplies for the Library, Culture and Place Department. March: Increased by \$2500 to reflect anticipated expenditure. Funds shifted from 945000-00-1236-000 Sales. |
| 1236 - Sales | 10,000 | 10,000 | 251 | 7,500 | -2,500 | Replenishment of branded stationery items and merchandise stock in the library shop situated in Belmont Hub. Includes items such as branded pens, USBs, ear phones and bespoke library and museum souvenirs and gift ware. March: Reduced by \$2500 with funds shifted to 945000-00-1226-000 |
| 1251 - Fixtures | 53,000 | 73,000 | 6,552 | 58,000 | -15,000 | Allowance for purchase of additional free standing and mobile climate-controlled exhibition cases to ensure a variety of historical artefacts are maintained appropriately according to external lending institution requirements (\$20,000). Allowance for purchase of additional fixtures to increase flexibility of merchandise display in library shop (\$3,000). Allowance for replacement of damaged library shelving due to wear and tear (\$3,000). Allowance for supply and installation of bespoke designed PC workstations to support digital access for parents accompanied by small children (\$15,000). Additional shelving for established storerooms to safely store a large range of equipment used for programs (\$6,000). Allowance for installation of under-bench water filter in demonstration kitchen to provide high volume filtered water during large events (\$1,000). Additional built features to further enhance entrance to children's space (\$5,000). October: Increase of \$20,000 associated with Carry forward of approved expenditure from the previous financial year for a climate controlled exhibition case that could not be delivered due to unanticipated delays in the manufacturing process. March: Reduced by \$15,000 due to bespoke PC workstations not progressing this financial year. |
| 1252 - Equipment | 22,000 | 22,000 | 3,057 | 15,000 | -7,000 | Replacement of damaged equipment and purchase of additional equipment items as required for the ongoing operations of the library and museum e.g. specialist equipment for museum and archival practices, demonstration kitchen, recording studio and new program initiatives. March: Reduced to reflect anticipated expenditure. |
| 1262 - Services - Marketing | 21,000 | 21,000 | 4,937 | 13,000 | -8,000 | Costs associated with professional marketing (including photography) of library and museum programs and services on social media, contribution to the Better Beginnings initiative, and prizes for various events and programs including the 2023 Local History Photographic Competition. Allowance for the production and editing of a series of short promotional videos to highlight library and museum services on a variety of platforms e.g., social media, YouTube etc. (\$7,500). March: Reduced to reflect anticipated expenditure. |
| 1279 - Services - Other | 151,747 | 151,747 | 69,345 | 131,747 | -20,000 | Continued expansion of a range of regular and facilitated adult, youth and children's programs on offer in Belmont Hub including an increased range of local history and museum themed programs to build community connection with local history, workshops to build digital literacy for community members of all ages, and a refreshed approach to reader reward programs to support early childhood literacy and lifelong learning (moved \$65,000 from 32.3251) Allowance for the removal of the 2023 temporary exhibition and the design, production and installation of the 2024 temporary exhibition in Belmont Museum including the annual re-design, creation and installation of software content to refresh the existing and highly popular interactive colouring-in projection to complement the new exhibition theme. March: Reduced due to the reader reward program not progressing in the current financial year. |
| 1373 - Registration - Train/Conf | 15,000 | 15,000 | 1,010 | 8,000 | -7,000 | Ongoing training identified in Staff Development Reviews including professional development. Includes training on customer engagement techniques and dealing with difficult customers, ongoing fire warden and first aid training, digital collection management for archives, readers advisory and other customer and museum service delivery based courses. March: Reduced to reflect anticipated expenditure for training and development. |
| 1399 - Miscellaneous | 2,500 | 2,500 | 1,373 | 3,000 | 500 | General miscellaneous items as required for service delivery in the library and museum including replacement supplies for public hire meeting rooms e.g. damaged glasses/mugs. March: Increased to reflect anticipated expenditure. |
| TOTAL 00 - Operating | 1,974,184 | 2,023,501 | 1,180,963 | 1,934,680 | -88,821 | |
| TOTAL 1 - Expenditure | 1,974,184 | 2,023,501 | 1,180,963 | 1,934,680 | -88,821 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4127 - Hire (Property & Equipment) | -25,000 | -35,000 | -15,300 | -30,000 | 5,000 | Anticipated income (cost recovery) from hire of public meeting rooms and Multimedia Recording Suite. October: Adjusted to reflect more accurately. March: Adjusted to reflect anticipated income |
| 4128 - Photocopying | -30,000 | -30,000 | -14,547 | -20,000 | 10,000 | Anticipated income from printing and photocopying by members of the public (cost recovery). March: Adjusted to reflect anticipated income |
| 4149 - Fines - Other | -1,000 | -1,000 | -306 | -500 | 500 | Anticipated income from replacement of lost and/or damaged library cards (cost recovery). March: Adjusted to reflect anticipated income |
| TOTAL 00 - Operating | -56,000 | -66,000 | -30,153 | -50,500 | 15,500 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|--|
| TOTAL 4 - Income | -56,000 | -66,000 | -30,153 | -50,500 | 15,500 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6835 - LSL Reserve - Salaries | 0 | -18,735 | 0 | -56,414 | -37,679 | October: Reserve funding of LSL March: Adjusted to reflect YTD |
| TOTAL 00 - Operating | 0 | -18,735 | 0 | -56,414 | -37,679 | |
| TOTAL 6 - Capital Income | 0 | -18,735 | 0 | -56,414 | -37,679 | |
| TOTAL Library and Museum | 1,918,184 | 1,938,766 | 1,150,810 | 1,827,766 | -111,000 | |
| TOTAL 630 - Library | 1,918,184 | 1,938,766 | 1,150,810 | 1,827,766 | -111,000 | |
| 633 - Arts and Place | | | | | | |
| 911702 - Avon Descent | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1127 - Hire (Property & Equipment) | 21,000 | 21,000 | 15,728 | 15,728 | -5,272 | Infrastructure required to deliver the event on site at Garvey Park including marquees, spectator seating, stage and AV system for the race caller. Also allowance for additional infrastructure pending weather conditions to host a satellite event at Faulkner Park as per the arrangements organised for the 2022 event. March: Adjusted to reflect YTD Actual. |
| 1239 - Consumables | 10,000 | 10,000 | 3,914 | 3,914 | -6,086 | Allowance for free or discounted drink and/or healthy food option at the event. March: Adjusted to reflect actual expenditure. |
| 1279 - Services - Other | 7,000 | 7,000 | 4,484 | 4,484 | -2,516 | Costs associated with event logistics support, first aid, traffic management, photographer and security. March: Adjusted to reflect actual expenditure. |
| TOTAL 00 - Operating | 38,000 | 38,000 | 24,126 | 24,126 | -13,874 | |
| TOTAL 1 - Expenditure | 38,000 | 38,000 | 24,126 | 24,126 | -13,874 | |
| TOTAL Avon Descent | 38,000 | 38,000 | 24,126 | 24,126 | -13,874 | |
| 911705 - Movie Madness | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1236 - Sales | 0 | 0 | 1,814 | 800 | 800 | March: Expenditure associated with ticketing site booking fees. |
| TOTAL 00 - Operating | 0 | 0 | 1,814 | 800 | 800 | |
| TOTAL 1 - Expenditure | 0 | 0 | 1,814 | 800 | 800 | |
| TOTAL Movie Madness | 0 | 0 | 1,814 | 800 | 800 | |
| 911706 - Imaginarium | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1127 - Hire (Property & Equipment) | 97,000 | 97,000 | 130,053 | 130,053 | 33,053 | Infrastructure costs to deliver The Imaginarium three day event at Faulkner Park in October 2023. Includes circus tents, generators, fencing, toilets, marquees and AV technician and equipment hire. March: Adjusted to reflect unanticipated increase in infrastructure hire costs. |
| 1227 - Printing | 1,000 | 1,000 | 3,725 | 3,725 | 2,725 | Printing of promotional signage for the events. March: Adjusted to reflect YTDActual |
| 1263 - Services - Advertising | 3,000 | 11,000 | 8,303 | 8,303 | -2,697 | Advertising of the three day event on social media, radio and print media; professional videographer/photographer. October: Increased to reflect costs associated with marketing of the events. March: Adjusted to reflect actual expenditure. |
| 1266 - Services - Cleaning | 1,500 | 1,500 | 3,235 | 3,235 | 1,735 | Funds required to maintain standards over the 3 day event. March: Adjusted to reflect YTD Actual costs for cleaning at the event. |
| 1279 - Services - Other | 35,000 | 35,000 | 30,809 | 30,687 | -4,313 | Includes security, first aid, photography and event logistics crew for the 3 day event to be held at Faulkner Park in October 2023. March: Adjusted to reflect actual expenditure. |
| TOTAL 00 - Operating | 137,500 | 145,500 | 176,126 | 176,003 | 30,503 | |
| TOTAL 1 - Expenditure | 137,500 | 145,500 | 176,126 | 176,003 | 30,503 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4236 - Sales | 0 | -30,000 | -22,922 | -22,922 | 7,078 | October: Anticipated income generated through ticket sales from a select range of Imaginarium performances. March: Adjusted to reflect actual sales. |
| TOTAL 00 - Operating | 0 | -30,000 | -22,922 | -22,922 | 7,078 | |
| TOTAL 4 - Income | 0 | -30,000 | -22,922 | -22,922 | 7,078 | |
| TOTAL Imaginarium | 137,500 | 115,500 | 153,204 | 153,081 | 37,581 | |
| 911710 - Lets Celebrate Belmont | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1127 - Hire (Property & Equipment) | 115,000 | 115,000 | 30,562 | 85,000 | -30,000 | Hire of infrastructure for the Let's Celebrate Local event which will return in 2023 as a full day Belmont Fair culminating in an evening concert with a fireworks finale. Includes stage, AV technician and equipment and toilets. Funds also include infrastructure required to deliver smaller localised community events such as the Afternoon Activi-teas under the Let's Celebrate Local banner. Grant income (\$40,000) from Healthway will contribute towards the cost of the event |
| 1279 - Services - Other | 41,749 | 41,749 | 16,137 | 27,000 | -14,749 | March: Reduced cost as a result of Let's Celebrate and Carols in the Park being held concurrently Cost associated in delivering an all day and evening event including St John's first aid station, logistics crew, traffic management, electrical contractors and security. March: Adjusted to reflect reduced costs due to sharing infrastructure with Carols in the Park event. |
| TOTAL 00 - Operating | 156,749 | 156,749 | 46,698 | 112,000 | -44,749 | |
| TOTAL 1 - Expenditure | 156,749 | 156,749 | 46,698 | 112,000 | -44,749 | |
| TOTAL Lets Celebrate Belmont | 156,749 | 156,749 | 46,698 | 112,000 | -44,749 | |
| 911712 - Kidz Fest | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1127 - Hire (Property & Equipment) | 40,000 | 40,000 | 21,339 | 20,000 | -20,000 | Anticipated costs associated with the hire of infrastructure including fencing, toilets, AV technician and equipment and crowd control barriers (CCB) for 2 x four hour sessions. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. \$20,000 retained for deposits to secure infrastructure for Kidz Fest in October 2024 such as a circus tent for the new Imaginarium Land component of the event. Remainder of funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1201 - Wages | 901 | 901 | 0 | 0 | -901 | Outside workforce required to undertake park inspections and other tasks in preparation for the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1227 - Printing | 3,000 | 3,000 | 0 | 0 | -3,000 | Printing of promotional material for the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1239 - Consumables | 35,000 | 35,000 | 0 | 0 | -35,000 | Funds allocated to provide a free healthy food and/or drink component at the event in place of the food giveaway previously offered at the Autumn River Festival. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1263 - Services - Advertising | 5,000 | 5,000 | 0 | 0 | -5,000 | Advertising of the event on social and print media. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1266 - Services - Cleaning | 1,000 | 1,000 | 1,568 | 0 | -1,000 | Cleaning as required to maintain the event areas. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1279 - Services - Other | 39,699 | 39,699 | 0 | 0 | -39,699 | Costs associated with event logistics support for 2 x four hour sessions, firstaid, traffic management, photographer and security. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1297 - Services - Entertainment | 54,000 | 54,000 | 0 | 0 | -54,000 | Costs associated with the provision of a broad range of free entertainment, rides and activities over the day (2 x four hour sessions). Anticipated grant income (\$30,000) from Lotterywest will contribute towards the cost of the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| 1399 - Miscellaneous | 500 | 500 | 0 | 0 | -500 | Miscellaneous items required during the set up and delivery of the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. |
| TOTAL 00 - Operating | 179,100 | 179,100 | 22,906 | 20,000 | -159,100 | |
| TOTAL 1 - Expenditure | 179,100 | 179,100 | 22,906 | 20,000 | -159,100 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4032 - Grant - Operating | -30,000 | -30,000 | 0 | 0 | 30,000 | Anticipated grant sponsorship from Lotterywest March: Anticipated funding notreceived. |
| TOTAL 00 - Operating | -30,000 | -30,000 | 0 | 0 | 30,000 | |
| TOTAL 4 - Income | -30,000 | -30,000 | 0 | 0 | 30,000 | |
| TOTAL Kidz Fest | 149,100 | 149,100 | 22,906 | 20,000 | -129,100 | |
| 911717 - Community Events – Other | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---------------------------------------|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1127 - Hire (Property & Equipment) | 30,000 | 30,000 | 0 | 70,000 | 40,000 | Funds to support new initiatives such as collaborating with Perth Fringe Festival, Perth Festival, Perth Symphony Orchestra and other production companies to bring acts and larger events to the City of Belmont thus potentially offering residents greater variety and access to arts and cultural experiences. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1227 - Printing | 1,000 | 1,000 | 1,428 | 4,000 | 3,000 | Printing required to promote the new initiatives. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1239 - Consumables | 0 | 0 | 0 | 15,000 | 15,000 | March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the distribution of discounted food voucher giveaways at the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1263 - Services - Advertising | 4,000 | 4,000 | 0 | 9,000 | 5,000 | Advertising of the events on social and print media. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1279 - Services - Other | 30,000 | 30,000 | 0 | 70,000 | 40,000 | Costs associated with event logistics support, first aid, traffic management, photographer and security. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1297 - Services - Entertainment | 40,000 | 40,000 | 5,850 | 94,000 | 54,000 | Funds previously allocated to the Autumn River Festival to provide a broader range of events, enabling the community to have greater access to arts and culture experiences including artistic performances at the Glasshouse or other suitable locations around the City. Funds will support new event initiatives such as collaborating with Perth Fringe Festival, Perth Festival, Perth Symphony Orchestra and other production companies to bring acts to the City of Belmont thus potentially offering residents greater variety and access to arts and cultural experiences. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| 1399 - Miscellaneous | 500 | 500 | 0 | 1,000 | 500 | Miscellaneous items required during the set up and delivery of the initiatives. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024. |
| TOTAL 00 - Operating | 105,500 | 105,500 | 7,278 | 263,000 | 157,500 | |
| TOTAL 1 - Expenditure | 105,500 | 105,500 | 7,278 | 263,000 | 157,500 | |
| TOTAL Community Events - Other | 105,500 | 105,500 | 7,278 | 263,000 | 157,500 | |
| 962700 - Arts and Place | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1204 - Long Service Leave | 15,420 | 18,504 | 19,136 | 19,136 | 632 | October: Updated to reflect YTD Actual March: Updated to reflect YTD Actual |
| 1236 - Sales | 0 | 0 | 4,695 | 5,000 | 5,000 | March: Expenditure associated with ticketing site booking fees. |
| TOTAL 00 - Operating | 15,420 | 18,504 | 23,831 | 24,136 | 5,632 | |
| TOTAL 1 - Expenditure | 15,420 | 18,504 | 23,831 | 24,136 | 5,632 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4236 - Sales | 0 | 0 | 0 | -500 | -500 | March: New income line for special one off ticketed performances delivered throughout the year. |
| 4399 - Miscellaneous | -500 | -500 | -8,245 | -7,935 | -7,435 | March: Adjusted to reflect actual. |
| TOTAL 00 - Operating | -500 | -500 | -8,245 | -8,435 | -7,935 | |
| TOTAL 4 - Income | -500 | -500 | -8,245 | -8,435 | -7,935 | |
| 6 - Capital Income | | | | | | |
| 00 - Operating | | | | | | |
| 6835 - LSL Reserve - Salaries | -15,420 | -18,504 | 0 | -19,136 | -632 | October: Updated to reflect YTD Actual March: Updated to reflect YTD Actual |
| TOTAL 00 - Operating | -15,420 | -18,504 | 0 | -19,136 | -632 | |
| TOTAL 6 - Capital Income | -15,420 | -18,504 | 0 | -19,136 | -632 | |
| TOTAL Arts and Place | -500 | -500 | 15,587 | -3,435 | -2,935 | |
| 963001 - Belmont Art Awards | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1236 - Sales | 0 | 0 | 0 | 417 | 417 | March: Expenditure associated with ticketing site booking fees. |
| 1266 - Services - Cleaning | 2,500 | 2,500 | 1,371 | 1,371 | -1,129 | Venue cleaning over the two week period and following each of the events associated the Art Awards including the Collectors Night. March: Adjusted to reflect actual expenditure for cleaning. |
| 1297 - Services - Entertainment | 3,000 | 3,000 | 3,500 | 3,500 | 500 | Entertainment during the Art Awards and Exhibition including the Art Awards Night, Collectors Night and acoustic performers at varying times during the opening hours of the Exhibition. Partial cost recovery through ticket sales for the Collectors Night. March: Adjusted to reflect actual expenditure. |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|---------------------------|------------------------|-----------------------|------------------------|----------|---|
| TOTAL 00 - Operating | 5,500 | 5,500 | 4,871 | 5,288 | -212 | |
| TOTAL 1 - Expenditure | 5,500 | 5,500 | 4,871 | 5,288 | -212 | |
| TOTAL Belmont Art Awards | 5,500 | 5,500 | 4,871 | 5,288 | -212 | |
| 963023 - Public Art | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1123 - Maintenance | 20,000 | 20,000 | 22,817 | 30,000 | 10,000 | Maintenance required on public artworks in various locations within the City. March: Additional funds required for unanticipated restoration work on the mosaic artwork at the Belgravia Estate. |
| TOTAL 00 - Operating | 20,000 | 20,000 | 22,817 | 30,000 | 10,000 | |
| TOTAL 1 - Expenditure | 20,000 | 20,000 | 22,817 | 30,000 | 10,000 | |
| TOTAL Public Art | 20,000 | 20,000 | 22,817 | 30,000 | 10,000 | |
| TOTAL 633 - Arts and Place | 611,849 | 589,849 | 299,302 | 604,860 | 15,011 | |
| 640 - Economic Development | | | | | | |
| 962500 - Economic Development | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1059 - Cont - Other | 110,000 | 110,000 | 21,730 | 102,480 | -7,520 | Innovation grants / MoUs with BBEC. March: Reduced due to less Innovation Grant applications anticipated. |
| 1128 - Photocopying | 1,000 | 1,000 | 0 | 500 | -500 | |
| 1200 - Salaries | 286,955 | 262,455 | 158,078 | 252,500 | -9,955 | October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs March: Reduced \$10,000 due to Admin Officer via agency, |
| 1226 - Stationery | 2,000 | 2,000 | 1,260 | 2,249 | 249 | |
| 1227 - Printing | 500 | 500 | 127 | 477 | -23 | |
| 1240 - Safety Equipment | 2,000 | 2,000 | 683 | 1,983 | -17 | |
| 1263 - Services - Advertising | 0 | 0 | 80 | 80 | 80 | |
| 1330 - Subscriptions | 65,000 | 78,000 | 50,482 | 112,482 | 34,482 | Remplan / ID / Spendmapp / EDA / Business News Weekly. October: Quoted increases in license fees higher than estimated. March: Increase due to purchase of additional economy.id subscription following ELT/OLT presentation support. Offset by decrease in 962502-00-1279-000 and 962502-00-1279-000. |
| 1371 - Travel - Conferences | 2,000 | 2,000 | 1,330 | 1,980 | -20 | Conf travel |
| 1372 - Accommodation - Conferences | 2,500 | 2,500 | 400 | 1,400 | -1,100 | Conf accommodation. March: Reduced in line with revised estimates. |
| 1373 - Registration - Train/Conf | 8,000 | 8,000 | 1,359 | 7,859 | -141 | Training for 4 staff / Training & conf registration for Manager |
| 1377 - Travel - General | 150 | 150 | 49 | 149 | -1 | |
| 1399 - Miscellaneous | 1,000 | 1,000 | 346 | 946 | -54 | Reduced from 22/23 as budget reallocated to more specific program budget 962502 |
| TOTAL 00 - Operating | 481,105 | 469,605 | 235,923 | 485,085 | 15,480 | |
| 40 - Fleet/Plant Operating | | | | | | |
| 1119 - Licenses | 872 | 872 | 1,785 | 1,785 | 913 | Annual license fee. March: Budget to accommodate increased fees for buses. |
| 1224 - Fuel | 4,546 | 4,546 | 5,926 | 8,758 | 4,212 | March: Budget to allow increased usage and fuel costs. |
| 1225 - External Repairs | 1,000 | 1,000 | 1,559 | 1,559 | 559 | External repairs plus insurance excess fee. March: Budget to include communitybus servicing. |
| 1314 - Ins. Prem - Motor Vehicle | 2,905 | 2,905 | 1,171 | 1,171 | -1,734 | Annual insurance premium. March: Budget for insurance of community buses. |
| TOTAL 40 - Fleet/Plant Operating | 9,323 | 9,323 | 10,441 | 13,273 | 3,950 | |
| TOTAL 1 - Expenditure | 490,428 | 478,928 | 246,363 | 498,358 | 19,430 | |
| TOTAL Economic Development | 490,428 | 478,928 | 246,363 | 498,358 | 19,430 | |
| 962502 - Economic Development Initiatives | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1227 - Printing | 5,000 | 5,000 | 1,554 | 4,454 | -546 | Reallocated from 962500 |
| 1252 - Equipment | 2,000 | 2,000 | 0 | 1,000 | -1,000 | Reallocated from 962500 |
| 1271 - Services - Other Consultants | 40,000 | 40,000 | 350 | 25,350 | -14,650 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |
| 1279 - Services - Other | 37,000 | 37,000 | 4,450 | 24,450 | -12,550 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |
| 1332 - Advertising | 30,000 | 30,000 | 718 | 29,718 | -282 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |
| 1384 - Other Functions | 12,500 | 12,500 | 3,416 | 9,316 | -3,184 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |
| 1385 - Catering - Functions | 7,500 | 7,500 | 4,464 | 6,864 | -636 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|----------------|---|
| 1399 - Miscellaneous | 2,500 | 2,500 | 537 | 2,487 | -13 | Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS |
| TOTAL 00 - Operating | 136,500 | 136,500 | 15,489 | 103,639 | -32,861 | |
| TOTAL 1 - Expenditure | 136,500 | 136,500 | 15,489 | 103,639 | -32,861 | |
| TOTAL Economic Development Initiatives | 136,500 | 136,500 | 15,489 | 103,639 | -32,861 | |
| 963500 - Regional Development | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1284 - Services - Project Mgmt | 15,000 | 15,000 | 600 | 5,600 | -9,400 | March: Reduced in line with lower Link WA anticipated project spend. |
| TOTAL 00 - Operating | 15,000 | 15,000 | 600 | 5,600 | -9,400 | |
| TOTAL 1 - Expenditure | 15,000 | 15,000 | 600 | 5,600 | -9,400 | |
| TOTAL Regional Development | 15,000 | 15,000 | 600 | 5,600 | -9,400 | |
| TOTAL 640 - Economic Development | 641,928 | 630,428 | 262,452 | 607,597 | -22,831 | |
| 642 - Community Development | | | | | | |
| 962504 - Wellbeing Support Initiatives | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1284 - Services - Project Mgmt | 203,500 | 203,500 | 107,945 | 202,524 | -976 | Redistributed from 22/23 963300 - Family and Domestic Violence Contract |
| TOTAL 00 - Operating | 203,500 | 203,500 | 107,945 | 202,524 | -976 | |
| TOTAL 1 - Expenditure | 203,500 | 203,500 | 107,945 | 202,524 | -976 | |
| TOTAL Wellbeing Support Initiatives | 203,500 | 203,500 | 107,945 | 202,524 | -976 | |
| 963025 - Healthy Communities Initiative | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1227 - Printing | 500 | 500 | 58 | 458 | -42 | Redistributed from 22/23 bundled 963300 |
| 1263 - Services - Advertising | 2,000 | 2,000 | 1,030 | 1,967 | -33 | Redistributed from 22/23 bundled 963300 |
| 1279 - Services - Other | 40,000 | 40,000 | 7,892 | 39,592 | -408 | Redistributed from 22/23 bundled 963300 - Mental Health initiatives (\$8k), delivery of health promotion messaging (\$10,600), programs and healthy living seminars (\$10k). Support for all of the City's community events (subsidizing healthy eating alternatives), Autumn River, Avon, KidzFest, health promotion merchandise (\$3k). Creche costs to support Countian participants (\$5k). Countian participants end of program celebration event (\$2k). Reconnection and maintenance of CountUsIn ex-participant (\$2k). |
| TOTAL 00 - Operating | 42,500 | 42,500 | 8,981 | 42,017 | -483 | |
| TOTAL 1 - Expenditure | 42,500 | 42,500 | 8,981 | 42,017 | -483 | |
| TOTAL Healthy Communities Initiative | 42,500 | 42,500 | 8,981 | 42,017 | -483 | |
| 963037 - Families and Children Initiatives | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1227 - Printing | 1,000 | 1,000 | 32 | 932 | -68 | Redistributed from 22/23 bundled 963300 - initiatives |
| 1252 - Equipment | 1,000 | 1,000 | 3,003 | 4,000 | 3,000 | Redistributed from 22/23 bundled 963300 - Children's week / youth events. March: Increased equipment expenditure offset by reduced Service - Other expenditure |
| 1279 - Services - Other | 8,000 | 8,000 | 468 | 4,998 | -3,002 | Redistributed from 22/23 bundled 963300 - Children's week and additional parenting / youth initiatives. March: Reduced anticipated expenditure, offset against increased equipment expenditure. |
| 1297 - Services - Entertainment | 5,000 | 5,000 | 1,979 | 4,979 | -21 | Redistributed from 22/23 bundled 963300 - Children's week / youth events |
| 1332 - Advertising | 2,000 | 2,000 | 25 | 1,985 | -15 | Redistributed from 22/23 bundled 963300 - Children's week / youth events |
| 1384 - Other Functions | 1,000 | 1,000 | 0 | 1,250 | 250 | Redistributed from 22/23 bundled 963300 - initiatives |
| TOTAL 00 - Operating | 18,000 | 18,000 | 5,506 | 18,144 | 144 | |
| TOTAL 1 - Expenditure | 18,000 | 18,000 | 5,506 | 18,144 | 144 | |
| TOTAL Families and Children Initiatives | 18,000 | 18,000 | 5,506 | 18,144 | 144 | |
| 963300 - Community Development | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 431,076 | 406,576 | 214,113 | 371,472 | -35,104 | October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs. March: Reduced due to staffing via agency for Admin officer. |
| 1216 - Agency Staff | 5,000 | 35,400 | 9,738 | 27,738 | -7,662 | October: Increased by \$30,400 due to Admin Officer moving to Agency at 33% per section. Offset by reduction in Salaries. March: Reduced \$7000 due to Sister-city budgeted agency costs no longer anticipated. |
| 1227 - Printing | 500 | 500 | 0 | 250 | -250 | |
| 1252 - Equipment | 500 | 500 | 0 | 250 | -250 | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|---|---------------------------|------------------------|-----------------------|------------------------|-----------------|---|
| 1279 - Services - Other | 15,000 | 15,000 | 6,763 | 14,763 | -237 | CD Capacity Building programs & partnership initiatives |
| 1369 - Donations - Ongoing | 120,000 | 120,000 | 79,500 | 119,950 | -50 | Student support programs (9 primary schools at \$2K plus Belmont City College \$40K) / Accommodation support to Belmont Men's Shed (\$55k) / Allowance for new capacity building MoUs |
| 1399 - Miscellaneous | 500 | 500 | 9 | 489 | -11 | Reduced and redistributed to 962504/963025/963037 |
| TOTAL 00 - Operating | 572,576 | 578,476 | 310,123 | 534,912 | -43,564 | |
| TOTAL 1 - Expenditure | 572,576 | 578,476 | 310,123 | 534,912 | -43,564 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4059 - Cont - Other | 10,000 | 10,000 | 0 | 5,000 | -5,000 | Target for program grants. Marched: Reduced due to lower than anticipated income. |
| TOTAL 00 - Operating | 10,000 | 10,000 | 0 | 5,000 | -5,000 | |
| TOTAL 4 - Income | 10,000 | 10,000 | 0 | 5,000 | -5,000 | |
| TOTAL Community Development | 582,576 | 588,476 | 310,123 | 539,912 | -48,564 | |
| 964500 - Volunteer Programs | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1200 - Salaries | 51,975 | 51,975 | 34,587 | 54,604 | 2,629 | March: Increase due to additional overtime paid |
| 1385 - Catering - Functions | 13,000 | 13,000 | 6,253 | 12,853 | -147 | |
| 1399 - Miscellaneous | 1,000 | 1,000 | 309 | 989 | -11 | |
| TOTAL 00 - Operating | 65,975 | 65,975 | 41,149 | 68,446 | 2,471 | |
| TOTAL 1 - Expenditure | 65,975 | 65,975 | 41,149 | 68,446 | 2,471 | |
| TOTAL Volunteer Programs | 65,975 | 65,975 | 41,149 | 68,446 | 2,471 | |
| 966500 - Youth Services General | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1077 - Reimb - Miscellaneous | 2,000 | 2,000 | 450 | 1,364 | -636 | |
| TOTAL 00 - Operating | 2,000 | 2,000 | 450 | 1,364 | -636 | |
| TOTAL 1 - Expenditure | 2,000 | 2,000 | 450 | 1,364 | -636 | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |
| 4037 - Grant - DCP | -63,500 | -63,500 | -52,209 | -69,612 | -6,112 | March: Dept of Communities Youth and Family Services funding increased per 2023/24 Indexation advice |
| 4077 - Reimb - Miscellaneous | -2,000 | -2,000 | -682 | -1,796 | 204 | |
| TOTAL 00 - Operating | -65,500 | -65,500 | -52,891 | -71,408 | -5,908 | |
| TOTAL 4 - Income | -65,500 | -65,500 | -52,891 | -71,408 | -5,908 | |
| TOTAL Youth Services General | -63,500 | -63,500 | -52,441 | -70,044 | -6,544 | |
| TOTAL 642 - Community Development | 849,051 | 854,951 | 421,262 | 800,999 | -53,952 | |
| 730 - Ascot Close Housing | | | | | | |
| B84299 - Ascot Close Units-Blg Mntc | | | | | | |
| 1 - Expenditure | | | | | | |
| 10 - Maintenance | | | | | | |
| 1279 - Services - Other | 25,000 | 25,000 | 29,174 | 36,250 | 11,250 | Refurbishment of units as they become vacant, before they are leased to a new tenant: March: Removal of Asbestos fence panels |
| TOTAL 10 - Maintenance | 25,000 | 25,000 | 29,174 | 36,250 | 11,250 | |
| TOTAL 1 - Expenditure | 25,000 | 25,000 | 29,174 | 36,250 | 11,250 | |
| TOTAL Ascot Close Units-Blg Mntc | 25,000 | 25,000 | 29,174 | 36,250 | 11,250 | |
| TOTAL 730 - Ascot Close Housing | 25,000 | 25,000 | 29,174 | 36,250 | 11,250 | |
| TOTAL 20 - Development and Communities | 8,465,166 | 8,420,973 | 4,093,967 | 7,545,166 | -875,807 | |
| 90 - Opening & Closing Balances | | | | | | |
| 900 - Opening/Closing Balances | | | | | | |
| 999700 - Opening Balance | | | | | | |
| 4 - Income | | | | | | |
| 00 - Operating | | | | | | |

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

| | Authorised Budget 2023-24 | Oct Rev Budget 2023-24 | Actual to 27-Feb-2024 | Mar Rev Budget 2023-24 | Movement | Movement Comment |
|--|------------------------------|---------------------------|--------------------------|---------------------------|----------------|---|
| 4995 - Opening Balance - Budget Only | -7,559,492 | -12,113,940 | 0 | -11,952,642 | 161,298 | Estimated opening balance October: Updated per draft FY23 Annual Financial Statements March: Updated per audited FY23 Annual Financial Statements |
| TOTAL 00 - Operating | -7,559,492 | -12,113,940 | 0 | -11,952,642 | 161,298 | |
| TOTAL 4 - Income | -7,559,492 | -12,113,940 | 0 | -11,952,642 | 161,298 | |
| TOTAL Opening Balance | -7,559,492 | -12,113,940 | 0 | -11,952,642 | 161,298 | |
| 999800 - Closing Balance | | | | | | |
| 1 - Expenditure | | | | | | |
| 00 - Operating | | | | | | |
| 1997 - Closing Balance - Budget Only | 500,000 | 490,000 | 0 | 500,000 | 10,000 | Closing balance allows for \$0.5m to be available July OCM: Budget decreased by \$74,300 per accepted tender T04/2023 March: Updated to \$500K |
| TOTAL 00 - Operating | 500,000 | 490,000 | 0 | 500,000 | 10,000 | |
| TOTAL 1 - Expenditure | 500,000 | 490,000 | 0 | 500,000 | 10,000 | |
| TOTAL Closing Balance | 500,000 | 490,000 | 0 | 500,000 | 10,000 | |
| TOTAL 900 - Opening/Closing Balances | -7,059,492 | -11,623,940 | 0 | -11,452,642 | 171,298 | |
| TOTAL 90 - Opening & Closing Balances | -7,059,492 | -11,623,940 | 0 | -11,452,642 | 171,298 | |
| NETT | -29,026,347 | -26,859,852 | -36,863,158 | -26,859,855 | -3 | |

Attachment 12.5.3 Budgeted Reserve Balances for the Year Ending 30 June 2024

CITY OF BELMONT ESTIMATED CLOSING RESERVE BALANCE FOR THE YEAR ENDED 30 JUNE 2024

RESERVE ACCOUNTS

| | Opening Balance | Estimated Return | Transfer to | Transfer from | Closing Balance |
|---|--------------------|---------------------|----------------|------------------|--------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Administration building Reserve | 245,980 | 11,627 | 0 | 0 | 257,607 |
| Aged Accommodation - Homeswest Reserve | 908,719 | 43,871 | 7,469 | 0 | 960,059 |
| Aged Community Care Reserve | 228,170 | 10,786 | 0 | 0 | 238,956 |
| Aged persons housing Reserve | 849,246 | 33,670 | 6,915 | (286,096) | 603,735 |
| Aged Services Reserve | 1,109,943 | 52,467 | 0 | 0 | 1,162,410 |
| Ascot Waters Marina Maintenance & Restoration Reserve | 1,006,902 | 49,959 | 0 | (50,000) | 1,006,861 |
| Belmont District Band Reserve | 48,952 | 2,314 | 0 | 0 | 51,266 |
| Belmont Oasis Refurbishment Reserve | 4,314,360 | 203,938 | 0 | 0 | 4,518,298 |
| Belmont Trust Reserve | 1,471,352 | 77,026 | 0 | 0 | 1,548,378 |
| Building maintenance Reserve | 6,279,107 | 241,068 | 0 | (321,450) | 6,198,725 |
| Capital Projects Reserve | 0 | 0 | 4,178,263 | 0 | 4,178,263 |
| Car Parking Reserve | 64,553 | 3,051 | 0 | 0 | 67,604 |
| Carry Forward Projects Reserve | 0 | 0 | 3,008,977 | 0 | 3,008,977 |
| District valuation Reserve | 132,287 | 1,083 | 85,000 | 0 | 218,370 |
| Election expenses Reserve | 139,567 | 6,618 | 35,000 | (138,000) | 43,185 |
| Environment Reserve | 1,513,342 | 71,515 | 0 | (656,965) | 927,892 |
| Faulkner Park Retirement Village Buy Back Reserve | 2,452,738 | 115,940 | 20,000 | 0 | 2,588,678 |
| Faulkner Park Retirement Village Owners Maintenance Reserve | 586,200 | 32,633 | 61,000 | (180,000) | 499,833 |
| History Reserve | 173,315 | 8,193 | 0 | 0 | 181,508 |
| Information Technology Reserve | 1,309,262 | 68,033 | 0 | (60,000) | 1,317,295 |
| Land acquisition Reserve | 10,020,640 | 482,989 | 340,000 | 0 | 10,843,629 |
| Long Service Leave Reserve - Salaries | 1,453,419 | 89,655 | 0 | (381,587) | 1,161,487 |
| Long Service Leave Reserve - Wages | 229,306 | 11,496 | 0 | (19,969) | 220,833 |
| Miscellaneous Entitlements Reserve | 1,216,695 | 37,101 | 553,603 | (20,000) | 1,787,399 |
| Parks Development Reserve | 0 | 0 | 0 | 0 | 0 |
| Plant replacement Reserve | 1,284,971 | 77,795 | 0 | (242,250) | 1,120,516 |
| Property development Reserve | 15,888,740 | 725,920 | 5,662,007 | 0 | 22,276,667 |
| Public Art Reserve | 412,077 | 19,479 | 0 | (14,000) | 417,556 |
| Ruth Faulkner library Reserve | 47,859 | 2,262 | 0 | 0 | 50,121 |
| Streetscapes Reserve | 512,770 | 24,238 | 0 | 0 | 537,008 |
| Urban Forest Strategy Management Reserve | 121,087 | 5,724 | 0 | 0 | 126,811 |
| Waste Management Reserve | 6,503,125 | 340,542 | 4,307 | (2,552,589) | 4,295,385 |
| Workers Compensation/Insurance Reserve | 1,438,947 | 62,753 | 0 | (90,000) | 1,411,700 |
| | 61,963,631 | 2,913,746 | 13,962,541 | (5,012,906) | 73,827,012 |

Cr Davis, Cr Kulczycki and Cr Sekulla disclosed at Item 3 of the Agenda “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.6 Terms of Reference - Standing Committee (Audit & Risk)

| | | |
|----------------------------|---|------------------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 154/007 - Standing Committee |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to endorse the revised Terms of Reference for the Standing Committee (Audit and Risk).

Summary and key issues

At its meeting on 19 February 2024 the Standing Committee (Audit and Risk) considered revisions and updates to their Terms of Reference in light of changes to the membership following the Local Government Elections and the City’s change to four wards.

Committee Recommendation

That Council endorse the Terms of Reference for the Standing Committee (Audit and Risk) (refer Attachment 12.6.1).

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Committee Notes

A question was asked and responded to as follows:

- The City has reviewed its *Terms of Reference Standing Committee Audit and Risk* (approved by Council 25 July 2023) ("terms of reference") against the Department's *Operational Guidelines Number 9 (Revised September 2013) Audit in Local Government – the appointment, function and responsibilities of Audit Committees* ("Department Guidelines"), and there are no variations to, or departures from, the Department Guidelines in the terms of reference for the Committee to note.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

Part 7 of the *Local Government Act 1995 (WA)* details the audit of the financial accounts of the local government. Section 7.1A states:

7.1A. Audit committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.
* Absolute majority required.
- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

The *Local Government (Audit) Regulations 1996 (WA)* detail the role and requirements of local government audit committees, in particular, Regulation 16 outlines the functions of the audit committee:

16. Audit committee, functions of

An audit committee —

- (a) is to provide guidance and assistance to the local government —
 - (i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - (ii) as to the development of a process to be used to select and appoint a person to be an auditor; and
- (b) may provide guidance and assistance to the local government as to —
 - (i) matters to be audited; and
 - (ii) the scope of audits; and
 - (iii) its functions under Part 6 of the Act; and

(iv) the carrying out of its functions relating to other audits and other matters related to financial management; and

(c) is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —

(i) report to the council the results of that review; and

(ii) give a copy of the CEO's report to the council.

[Regulation 16 inserted in Gazette 31 Mar 2005 p. 1043; amended in Gazette 8 Feb 2013 p. 867.]

Background

Following the change to membership endorsed at the Ordinary Council Meeting held on 25 July 2023 and Council's resolution on 23 October 2023 to endorse "that at the first meeting of the Executive Committee and the Standing Committee (Audit and Risk) the Presiding Members and Deputy Presiding Members be elected and Terms of Reference be reviewed", the Standing Committee (Audit and Risk) considered the revised Terms of Reference (refer Attachment 12.6.1) at its meeting on 19 February 2024.

Report

The Terms of Reference for the Standing Committee (Audit and Risk) were updated to reflect the change to membership following the change to four wards in the City and endorsed by Council on 25 July 2023 to take effect from 21 October 2023.

The Standing Committee (Audit and Risk) endorsed, as per Council's resolution on 23 October 2023, the amended Terms of Reference, for recommendation to Council.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No and title |
|--|
| 1. Terms of Reference Standing Committee Audit and Risk [12.6.1 - 5 pages] |

TERMS OF REFERENCE
STANDING COMMITTEE (AUDIT AND RISK)

LAST UPDATED: Ordinary Council Meeting 25 July 2023 (with effect from 21 October 2023)

Purpose

To assist the Council to discharge its responsibilities with regard to the exercise of due care and diligence in relation to the reporting of financial information, the application of accounting policies, and the management of the financial affairs of the City of Belmont (City) in accordance with the provisions of the *Local Government Act 1995* and associated Regulations including an assessment of the management of risk.

The Committee is a formally appointed Committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the City that have not been delegated to the CEO.

Objective

The primary objective of the Standing Committee (Audit and Risk) is to accept responsibility for the annual external audit and liaise with the Office of the Auditor General (OAG) so that Council can be satisfied with the performance of the City in managing its financial affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the City's affairs, performing the City's functions, determining the City's policies and overseeing the allocation of the City's finances and resources. The Committee will ensure openness in the City's financial reporting and will liaise with the CEO to ensure that effective management of the City's financial accounting systems and compliance with legislation.

The Committee is to facilitate:

- The enhancement of the credibility and objectivity of internal and external financial reporting;
- Effective management of financial and other risks and the protection of Council assets;
- Compliance with laws and regulations as well as use of best practice guidelines relative to the appropriateness and effectiveness of the City's

systems and procedures for risk management, internal control and legislative compliance;

- The coordination of the internal audit function with the external audit; and
- The provision of an effective means of communication between the external auditor, internal auditor, the CEO and Council.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Internal and External Audit Planning and Reporting

- a. Provide guidance and assistance to Council as to carrying out the functions of the City in relation to audits;
- b. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- c. Liaise with the CEO to ensure that the City does everything in its power to-
 - i. Assist the auditor to conduct the audit and carry out his or her duties under the *Local Government Act 1995*; and
- d. Examine the reports of the auditor after receiving a report from the CEO on the matters and –
 - i. Determine if any matters raised require action to be taken by the City; and
 - ii. Ensure that appropriate action is taken in respect of those matters;
- e. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- f. Review the scope of the audit plan and program and its' effectiveness;
- g. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of the Council or CEO;
- h. Review the level of resources allocated to internal audit and the scope of its authority;
- i. Facilitate liaison between the internal and external auditor to promote compatibility to the extent appropriate, between their audit programs.
- j. Support the auditor as required and have functions to oversee:
 - i. The implementation of audit recommendations made by the auditor, which have been accepted by Council; and
 - ii. Accepted recommendations arising from reviews of the City's systems and procedures.

2. Financial Management

- a. Review reports of internal audits and by monitoring the implementation of recommendations made by the audit and reviewing the extent to which Council and management reacts to matters raised;
- b. Review the City's draft annual financial report, focusing on –
 - i. Accounting policies and practices;
 - ii. Changes to accounting policies and practices;
 - iii. The process used in making significant accounting estimates;
 - iv. Significant adjustments to the financial report (if any) arising from the audit process;
 - v. Compliance with accounting standards and other reporting requirements; and significant variances from prior years;
- c. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- d. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.

3. Legislative Compliance

- a. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from Council;
- b. Review the annual Statutory Compliance Audit Return and make a recommendation on its' adoption to Council;
- c. Review and submit to Council reports prepared by the CEO on the results of the review of appropriateness and effectiveness of systems and procedures in relation to:
 - i. Risk management;
 - ii. Internal controls; and
 - iii. Legislative compliancewhich are each subject to review not less than once in every three financial years.
- d. Review and submit to Council reports prepared on the results of industry comparison reports (i.e. OAG, Department of Local Government, Sport and Cultural Industries, Public Sector Commission, Corruption and Crime Commission and other enquiries).

4. Risk Management

- a. At least once every year consider a report in relation to the management of risk within the City and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City.
- b. To examine and consider the transfer of risk through an annual review of Council's insurances.
- c. To address any specific requests referred to it from Council in relation to issues of risk and risk management.

Membership

1. The membership of the Committee shall comprise the Mayor (Ex Officio) and an Elected Member from each of the four wards. The Elected Members being determined by nomination and if necessary, a ballot conducted at the Special Council Meeting following the City's ordinary election;
2. The membership of the Committee shall also comprise of an independent member who is to be appointed for a term of two years to expire immediately prior to the next City ordinary election. This independent member is not to be a staff member or Elected Member.
3. If a vacancy on the Committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment set out in 1 and (if considered appropriate) 2 above.

Staff Attendees

The following staff will attend Committee meetings to provide technical support and advice:

- Chief Executive Officer;
- Senior Internal Auditor;
- Director Corporate and Governance;
- Manager Finance, as required;
- Manager Governance and Legal, as required;
- Coordinator Business Planning, Improvement and Risk as required; and
- Additional staff where relevant to the agenda, with Director approval.

Other Attendees

Relevant persons may be invited to attend and address or advise the Committee, within the ambit of its scope and where necessary with the approval of the Director Corporate and Governance and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet twice a year. It is the responsibility of the Presiding Member to call the meetings of the Committee.

Cr Davis, Cr Kulczycki Cr Sekulla and Cr Sessions disclosed at Item 3 of the Agenda “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.7 Terms of Reference - Executive Committee

| | | |
|----------------------------|---|-------------------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 154/007 - Standing Committees |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to endorse the revised Terms of Reference for the Executive Committee.

Summary and key issues

At its first meeting on 26 February 2024, the Executive Committee considered revisions and updates to their Terms of Reference in light of changes to the membership following the Local Government Elections and the abolition of the Standing Committee (Community Vision) and Standing Committee (Environmental).

Committee Recommendation

That Council endorse the revised Terms of Reference for the Executive Committee (refer Attachment 12.7.1).

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

The Executive Committee assists Council to undertake its duties in relation to sections 5.38 and 5.39 of the *Local Government Act 1995 (WA)*. Appointment of Committee members is set out under section 5.10.

Local Government Act 1995 (WA) (the Act)

5.38. Annual review of employees' performance

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
- (2) The CEO must ensure that the performance of each other employee who is employed for more than 1 year is reviewed.
- (3) A review under subsection (1) or (2) must be conducted at least once in relation to each year of the person's employment.

5.39. Contracts for CEO and senior employees

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
 - (1a) Despite subsection (1) —
 - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
 - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
 - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
 - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
 - (a) the expiry date is specified in the contract; and
 - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
 - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.

- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO.

5.9

- (2) A committee is to comprise –
 - (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

5.10

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

Background

Following the change to membership endorsed at the Ordinary Council Meeting held on 25 July 2023 and Council's resolution on 23 October 2023 to endorse "that at the first meeting of the Executive Committee and the Standing Committee (Audit and Risk) the Presiding Members and Deputy Presiding Members be elected and Terms of Reference be reviewed", the Executive Committee considered the revised Terms of Reference (refer Attachments 12.7.1 and 12.7.2) at the Executive Committee meeting held on 26 February 2024.

Report

The Terms of Reference for the Executive Committee have been revised due to the abolition of the Standing Committee (Environmental) and Standing Committee (Community Vision). Previously, the Presiding Members of each Standing Committee would be members of the Executive Committee.

The Executive Committee is now the only Committee comprising of elected members only (per s5.9 (2)(a) of the Act) and therefore per section 5.10 (2), each Council member is entitled to be a member of this committee.

The revised Terms of Reference reflect this change to the membership of the Committee.

The Executive Committee at the meeting held on 26 February 2024, endorsed the revised Terms of Reference for consideration by Council.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No and title | |
|-------------------------|--|
| 1. | Terms of Reference Executive Committee 2024 (track changes) [12.7.1 - 2 pages] |
| 2. | Terms of Reference Executive Committee 2024 [12.7.2 - 2 pages] |

TERMS OF REFERENCE
EXECUTIVE COMMITTEE

LAST UPDATED: Ordinary Council Meeting 25 July 2023

Purpose

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer (CEO).

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Objective

The primary objective of the Executive Committee is in all circumstances, to obtain and consider sufficient information to make unbiased, objective recommendations to Council on CEO appointments, contract reviews/renewals, performance and remuneration reviews in accordance with the City of Belmont 'Standards for CEO Recruitment Performance and Termination'. The Executive Committee will also monitor sanctions ordered by the Standards Panel for minor breaches pursuant to the *Local Government Act 1995*.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the local government's affairs.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Make recommendations to Council on CEO performance reviews;
2. Review and recommend annual goals and targets for the CEO against key result areas to Council for consideration;
3. Make recommendations to Council on CEO remuneration reviews and assessments;
4. Make recommendation to Council on CEO appointments;
5. Make recommendations to Council on CEO contract reviews and/or renewals.
6. Ensure sanctions ordered by the Standards Panel for a minor breach are complied with.

Membership

~~The membership of the Committee shall comprise the Mayor as Presiding Member, the Deputy Mayor as Deputy Presiding Member and a Councillor from each Ward.~~

Per section 5.10(2) of the *Local Government Act 1995*, all Elected Members are entitled to be on at least one committee that is made up of elected members only (s 5.9 (2)(a)) or elected members and employees (s5.9 (2)(b)). As this is the only committee that meets the criteria, the Mayor and all eight Elected Members are entitled to be a member of this committee.

Staff Attendees

The following staff will attend Executive Committee meetings to provide technical support and advice as required:

- Chief Executive Officer, as appropriate;
- Manager People and Culture
- Manager Governance ~~and Legal, Strategy and Risk~~, as required; and
- Additional staff where relevant to the agenda (with CEO approval where appropriate).

Other Attendees

Relevant persons may be invited to attend and address or advise the committee, within the ambit of its scope and where necessary with the approval of the CEO and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet once a year to undertake the CEO's annual Performance Review in accordance with the Employment Contract. It is the responsibility of the Presiding Member to call the meetings of the Committee.

TERMS OF REFERENCE

EXECUTIVE COMMITTEE

LAST UPDATED: Ordinary Council Meeting [insert date]

Purpose

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer (CEO).

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Objective

The primary objective of the Executive Committee is in all circumstances, to obtain and consider sufficient information to make unbiased, objective recommendations to Council on CEO appointments, contract reviews/renewals, performance and remuneration reviews in accordance with the City of Belmont 'Standards for CEO Recruitment Performance and Termination'. The Executive Committee will also monitor sanctions ordered by the Standards Panel for minor breaches pursuant to the *Local Government Act 1995*.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the local government's affairs.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Make recommendations to Council on CEO performance reviews;
2. Review and recommend annual goals and targets for the CEO against key result areas to Council for consideration;
3. Make recommendations to Council on CEO remuneration reviews and assessments;
4. Make recommendation to Council on CEO appointments;
5. Make recommendations to Council on CEO contract reviews and/or renewals.
6. Ensure sanctions ordered by the Standards Panel for a minor breach are complied with.

Membership

Per section 5.10(2) of the *Local Government Act 1995*, all Elected Members are entitled to be on at least one committee that is made up of elected members only (s 5.9 (2)(a)) or elected members and employees (s5.9 (2)(b)). As this is the only committee that meets the criteria, the Mayor and all eight Elected Members are entitled to be a member of this committee.

Staff Attendees

The following staff will attend Executive Committee meetings to provide technical support and advice as required:

- Chief Executive Officer, as appropriate
- Manager People and Culture
- Manager Governance and Legal, as required; and
- Additional staff where relevant to the agenda (with CEO approval where appropriate).

Other Attendees

Relevant persons may be invited to attend and address or advise the committee, within the ambit of its scope and where necessary with the approval of the CEO and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet once a year to undertake the CEO's annual Performance Review in accordance with the Employment Contract. It is the responsibility of the Presiding Member to call the meetings of the Committee.

12.8 Extraordinary Election South Ward: Appointment of Western Australian Electoral Commission to conduct the Election

| | | |
|-------------------------------|---|---|
| Voting Requirement | : | Absolute Majority |
| Subject Index | : | 44/022 |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | OCM 28 March 2023 Item 12.5 & OCM 23 May 2023 Item 9.1 |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to decide a day for the holding of the extraordinary election ensuring that the electoral requirements are complied with, and to confirm Council's intention to appoint the Western Australian Electoral Commission (WAEC) to conduct the Extraordinary Election for South Ward.

Summary and key issues

Councillor Natalie Carter resigned as South Ward Councillor for the City of Belmont effective 1 March 2024. The resignation has created an extraordinary vacancy for South Ward which must be filled through the conduct of an

extraordinary election. The date of the extraordinary election must be set to ensure that electoral requirements are met.

City of Belmont ordinary local government elections have been conducted by the WAEC since 1997, using the postal vote method. Through the City appointing the WAEC to conduct the election by postal ballot on the City’s behalf, it allows for greater community participation and an appropriate separation of the roles between the City’s administration and election process.

| Officer Recommendation | | | | |
|---|----------------------|-----------------------|------------------------|-----------------|
| That Council: | | | | |
| 1. Acknowledges Councillor Natalie Carter’s resignation as of 1 March 2024; | | | | |
| 2. Thanks Councillor Natalie Carter for her contribution to the City of Belmont; | | | | |
| 3. Decide, in accordance with the provisions of section 4.9 (1)(b) of the <i>Local Government Act 1995 (WA)</i> to fix the day of Friday 21 June 2024 for the holding of the poll for the extraordinary election for South Ward; | | | | |
| 4. declare, in accordance with section 4.20(4) of the <i>Local Government Act 1995 (WA)</i> , the Electoral Commissioner to be responsible for the conduct of the extraordinary election; | | | | |
| 5. decide, in accordance with section 4.61(2) of the <i>Local Government Act 1995 (WA)</i> , that the method of conducting the extraordinary election will be as a postal election; | | | | |
| 6. Adopts the following amendment to the 2023-2024 budget relating to the cost of an extraordinary election. | | | | |
| Account | Account Desc. | Current Budget | Proposed Budget | Movement |
| 921500-00-1382 | Election Expenses | 160,000 | 200,000 | 40,000 |
| 999800-00-1997 | Closing Balance | (500,000) | (460,000) | (40,000) |
| TOTAL | | | | 0 |
| Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12. | | | | |

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 4.8 of the *Local Government Act 1995 (WA)* states:

- (1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32, an election to fill the office is to be held, except if the vacancy is filled under Schedule 4.1A or 4.1B.
- (2) An election is also to be held under this section if section 4.57 or 4.58 so requires.
- (3) An election under this section is called an **extraordinary election**.

Section 4.9 of the *Local Government Act 1995 (WA)* states:

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —
 - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
 - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).

- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —
 - (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
 - (b) advise the CEO of the day fixed.

Section 4.20 (4) of the *Local Government Act 1995 (WA)* states:

- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

* *Absolute majority required.*

Section 4.61 (2) of the *Local Government Act 1995 (WA)* states:

- (2) The local government may decide* to conduct the election as a postal election.

* *Absolute majority required.*

Section 4.61 (4) of the *Local Government Act 1995 (WA)* states:

- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

Background

Councillor Natalie Carter resigned as South Ward Councillor for the City of Belmont, effective 1 March 2024.

The resignation has created an extraordinary vacancy in accordance with the *Local Government Act 1995 (WA)* (the Act) s2.32.

The Act contains provisions which determine the process for the vacancy to be filled through the declaration of an extraordinary election.

Council or the Mayor may determine the date of the election or the CEO may request the Electoral Commissioner to determine the date having consideration for the compliance with the requirements of the electoral process.

Council may also appoint a person other than the Chief Executive Officer to be the Returning Officer of the Local Government for the election, or may, having first obtained the written agreement of the WAEC, declare the Electoral Commissioner to be responsible for the elections and the Electoral Commissioner may then appoint a suitable person to be the Returning Officer.

Report

As a result of Councillor Natalie Carter's resignation, the South Ward now has an extraordinary vacancy. The Act provides timeframes in which a position may remain vacant in case of a resignation. These timeframes are based on the ordinary local government elections held in October every two years. Councillor Carter's resignation is outside of these timeframes and as such an extraordinary election must be held.

The City is able to call an extraordinary election and liaise with the WAEC to determine a suitable date for the election to be held (section 4.9(3)). The date needs to comply with the legislative requirements in that it must be held at least 80 days after the City appoints the WAEC, and the WAEC agrees to be responsible for the conduct of the election and for a postal ballot to be held.

The WAEC has agreed to be responsible for the conduct of the extraordinary election in accordance with section 4.20(4) of the *Local Government Act 1995 (WA)* on the proviso that the election is undertaken by a postal vote (refer Attachment 12.8.1). Prior to agreeing to conduct the election, the Electoral Commissioner provided an estimated cost to conduct the election of \$37,000 (including GST). A copy of the Electoral Commissioner's correspondence with cost estimate, assumptions and conditions for conducting the election is included at Attachment 12.8.2.

The WAEC has indicated that the preferred day for any extraordinary election is a Friday and the earliest date that the election can be held is Friday, 14 June 2024. The WAEC has provided a number of dates on which the election may be conducted and the list of dates is included at Attachment 12.8.3. The table includes major election legislative requirements and the relevant dates. Clashes with school holidays and public holidays have been highlighted together with a comment from the WAEC on the impact of those events on the electoral process. It is recommended that the extraordinary election be held on Friday

21 June 2024. This date avoids any nomination periods and electioneering/voting periods falling on or during school holiday periods.

A flow chart outlining the statutory election timeframe has been drafted and shall be provided once the date has been formally set.

Financial implications

The appointment of the WAEC to conduct the extraordinary election for South Ward on behalf of the City will result in the City being liable to pay the WAEC's costs on a full cost recovery basis.

The WAEC has provided an estimated cost for the extraordinary election if conducted as a postal election of \$37,000 including GST. This is based on the following assumptions:

- 7000 electors;
- response rate of approximately 35%;
- appointment of local Returning Officer;
- count to be conducted at City of Belmont offices using CountWA.

The City established the Election Expenses Reserve to spread the biennial cost of elections over two years, however the balance in the Reserve will be exhausted by the costs associated with the election held in October 2023. Therefore, the costs of the extraordinary election will need to be funded from municipal funds, reducing the overall budgeted surplus for the 2023-2024 budget to \$460,000.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title

1. Cost estimate City of Belmont LG X 24 [**12.8.1** - 2 pages]
2. Commissioner's Agreement - Belmont LG X 24 [**12.8.2** - 1 page]
3. Table Possible Election Dates Provided by WAEC [**12.8.3** - 1 page]



WESTERN AUSTRALIAN
Electoral Commission

Mr John Christie
Chief Executive Officer
City of Belmont
Locked Bag 379
CLOVERDALE WA 6985

Dear Mr Christie,

**Councillor vacancy – Local Government Extraordinary Election –
Cost Estimate**

I refer to an email of 1st March 2024 enquiring if the Commission can provide a Cost Estimate to undertake an extraordinary election for the City of Belmont South Ward due to the resignation of Councillor Natalie Carter.

As you are aware, if a declaration has been made under section 4.20(4) of the *Local Government Act 1995*, the local government is required to meet the expenses of the Commissioner in connection with the election to the extent required by regulations.

As such, to assist with the Council's decision under section 4.20(4) of the *Local Government Act 1995*, the Commission has estimated the cost to conduct your Council's election as a postal election at approximately \$37,000 (inc GST) which is based on the following assumptions:

- 7000 electors;
- response rate of approximately 35%;
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

Costs not included in this estimate:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns;
- local government staff members to issue replacement votes; and
- the cost of any casual staff to assist the Returning Officer on election day or night

This cost estimate is **not** to be taken as my written agreement to be responsible for the conduct of the local government extraordinary election for the City of Belmont in accordance with section 4.20(4) of the *Local Government Act 1995*.

I will provide that written agreement upon receiving written confirmation from you that:

- A. Your Council agrees to the costs estimate of approximately \$37,000 as set out above; and
- B. You agree that, upon receiving my written agreement, the following two motions will be presented to your Council (**unchanged**):
 1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
 2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

For the Commission to conduct the extraordinary election as a postal election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority *after* receiving my written agreement.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

1st March 2024



WESTERN AUSTRALIAN
Electoral Commission

Mr John Christie
Chief Executive Officer
City of Belmont
Locked Bag 379
CLOVERDALE WA 6985

Dear Mr Christie,

**Councillor vacancy – Local Government Extraordinary Election –
Written Agreement**

I refer to a letter dated 6th March 2024 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2024 Local Government Extraordinary Election and commit to take it to your next council meeting on the 26th March 2024.

For the purposes of section 4.20(4) of the *Local Government Act 1995*, this letter constitutes my written agreement to be responsible for the conduct of the local government extraordinary election for the City of Belmont **subject to** your Council passing the following two motions (**unchanged**):

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

For the Commission to conduct the extraordinary election as a postal election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority upon receipt of this letter.

Once the Council passes the abovementioned motions, please forward confirmation to the Commission to the email address below.

If you have further queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,

A handwritten signature in blue ink that reads "R Kennedy".

Robert Kennedy
ELECTORAL COMMISSIONER
7th March 2024

Attachment 12.8.3 Table Possible Election Dates Provided by WAEC

| Last date to declare have Electoral Commissioner conduct (80 days before) | Last day for CEO to request an electoral roll (63 days before) | Roll Close Date (57 days before) | Nomination Open Day (51 days before) | Nomination Close Day (44 days before) | Last Day for CEO to prepare an owner / occupier roll (43 days before) | Estimated lodgement of election packages with Australia Post for delivery (30 days before) | Last Day Statutory Notice 3 - Election Notice (26 Days before) | Election Date | Notes |
|---|--|----------------------------------|--------------------------------------|---------------------------------------|---|--|--|------------------|---|
| 26-Mar-24 | 12-Apr-24 | 18-Apr-24 | 24-Apr-24 | 1-May-24 | 2-May-24 | 15-May-24 | 19-May-24 | 14-Jun-24 | Nomination Period over Anzac Day |
| 2-Apr-24 | 19-Apr-24 | 25-Apr-24 | 1-May-24 | 8-May-24 | 9-May-24 | 22-May-24 | 26-May-24 | 21-Jun-24 | |
| 9-Apr-24 | 26-Apr-24 | 2-May-24 | 8-May-24 | 15-May-24 | 16-May-24 | 29-May-24 | 2-Jun-24 | 28-Jun-24 | Election Day just before school holidays |
| 16-Apr-24 | 3-May-24 | 9-May-24 | 15-May-24 | 22-May-24 | 23-May-24 | 5-Jun-24 | 9-Jun-24 | 5-Jul-24 | Election Period and Election Day during school holidays |
| 23-Apr-24 | 10-May-24 | 16-May-24 | 22-May-24 | 29-May-24 | 30-May-24 | 12-Jun-24 | 16-Jun-24 | 12-Jul-24 | Election Period and Election Day during school holidays |
| 30-Apr-24 | 17-May-24 | 23-May-24 | 29-May-24 | 5-Jun-24 | 6-Jun-24 | 19-Jun-24 | 23-Jun-24 | 19-Jul-24 | Nomination period over WA Day. Election Period during school holidays |
| 7-May-24 | 24-May-24 | 30-May-24 | 5-Jun-24 | 12-Jun-24 | 13-Jun-24 | 26-Jun-24 | 30-Jun-24 | 26-Jul-24 | Election Period during school holidays |
| 14-May-24 | 31-May-24 | 6-Jun-24 | 12-Jun-24 | 19-Jun-24 | 20-Jun-24 | 3-Jul-24 | 7-Jul-24 | 2-Aug-24 | Election Period during school holidays |
| | = Preferred Date | | | | | | | | |

12.9 Annual Electors' Meeting Minutes - 5 February 2024

| | | |
|----------------------------|---|----------------------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 154/006 Annual Electors' Meeting |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to consider the outcomes and confirm the Minutes of the Annual Electors' Meeting held on Monday 5 February 2024 (refer Attachment 12.9.1).

Summary and key issues

In accordance with section 5.33 of the *Local Government Act 1995 (WA)*, Council is to consider decisions made at the Annual Electors' Meeting held on Monday 5 February 2024 and record the reason for any decision made at the electors' meeting in the Council Meeting minutes.

Officer Recommendation

Sessions moved, Marks seconded

That Council:

1. Note the decision to receive the City of Belmont 2022-23 Annual Report.
2. Note that consideration has been given to all motions carried during General Business at the Annual Electors' Meeting held on Monday 5 February 2024 and endorse the actions as noted in the officer comments.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.5 Engage and consult the community in decision-making

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 5.27 of the *Local Government Act 1995 (WA)* requires that a general meeting of electors be held once every financial year. The meeting is to occur not more than 56 days after the local government accepts the Annual Report.

'5.27 Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.'

The City of Belmont 2022-2023 Annual Report was formally adopted at the 12 December 2023 Ordinary Council Meeting.

Section 5.32 of the *Local Government Act 1995 (WA)* requires that the minutes of the electors' general meeting be kept and made available for public inspection before the Council Meeting at which decisions made at the electors' meeting are first considered.

Section 5.33 of the *Local Government Act 1995 (WA)* requires all decisions made at electors' meetings be considered at the next available ordinary council meeting, or, if not possible at a special council meeting called for that purpose, whichever happens first. The reasons for a decision made at a council meeting in response to a decision made at an electors' meeting are to be recorded in the minutes of the council meeting.

Regulation 15 of the *Local Government (Administration) Regulations 1996 (WA)* outlines the matters to be discussed at the electors' general meeting.

'15. Matters to be discussed at general meeting (Act s5.27(3))

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.'

Background

The Annual Electors' Meeting was held on Monday 5 February 2024 at the City of Belmont Civic Centre, 215 Wright Street, Cloverdale.

Report

Public notice of the Annual Electors' Meeting was placed in the Perth Now newspaper on 18 January 2024, placed on the notice board in the City of Belmont Civic Centre, the e-Community Board in the Ruth Faulkner Library, the City of Belmont website and advertised through social media.

There were 12 electors and one member of the public in attendance, being:

Electors

Ms F Faqiri

Ms S Forsyth

Ms J Gee

Mrs G Godfrey

Ms H Hawke

Ms S Hoddinott

Ms S Lee

Ms D Ransome

Ms E Ransome

Mr L Rosolin

Mr E Spini

Mr T Teasdale

Members of the Public (Non-Electors)

Ms L Hollands

The following decision was made at the Annual Electors' Meeting held on Monday, 5 February 2024:

- Receipt of the City of Belmont 2022-2023 Annual Report

Questions Taken on Notice – Report of the Chief Executive Officer

The following question from Ms L Hollands was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. How many of the 43,000 people living in the City of Belmont participated in the Community Perception Scorecard?

Response

1,126 people participated in the 2023 MARKYT® Community Scorecard. Of these, 1,055 were residents.

Questions and responses in relation to the reports included in the 2022-2023 Annual Report are included in the minutes of the meeting.

Questions Taken on Notice – Receiving the Annual Report

The following question from Ms L Hollands was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 16 February 2024. The response from the City is recorded accordingly:

1. How much did it cost the City to purchase 100% green electricity at seven of the City's highest consuming sites?

Response

Other than officer time in preparing the agreement there has been no cost to the City. Since entering the WALGA Green Electricity agreement in May 2022 for the seven contestable sites the City has saved \$272,751.94 in electricity charges. These figures are calculated using the rates provided by Synergy under the Synergy Business Plan (L1) tariff.

The following question from Mrs G Godfrey was taken on notice at the 5 February 2024 Annual Electors' Meeting. Mrs Godfrey was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. How many performances within the last 12 months has the Belmont District Band Reserve performed on behalf of the City of Belmont?

Response

The City has not engaged the Belmont District Band for performances in the past 12 months.

The following question from Ms J Gee was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Gee was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. What Did Cr Sekulla spend \$12,000 on for personal development while he was missing in action?

Response

Cr Sekulla attended the Signature Leadership program, which was approved following the normal City processes for Elected Member professional development expenditure requests.

Motions – General Business

Under general business, the following motions were put forward and are to be considered by Council:

Motion 1

Ms J Gee moved, Ms E Ransome seconded

That Council supports the addition of payment of the rates fortnightly or monthly by direct debit, at no extra cost for implementation in the 2024-2025 Council rates.

Carried 9 votes to 2

Officer comment

The City is preparing to introduce "Smart" rates for 2024-25 subject to Council adoption of the Municipal Budget including no administration fee or instalment interest. The City will review the fortnightly option and provide comment on the suitability of this option in the budget papers for Council to consider.

It is considered that no further action is required.

Motion 2

Ms J Gee moved, Ms S Forsyth seconded

That Council vote on all motions raised at this electors' meeting individually in order to show just respect to the people that elected them.

Carried 9 votes to 1

Officer comment

The City submits all motions from the Annual Electors Meeting to the following OCM as one motion as it has done in prior years.

It is considered that no further action is required.

Motion 3

Ms J Gee moved, Mr L Rosolin seconded

Until such time that the Federal Government changes the date of Australia Day from January 26 each year, that the City of Belmont holds a Citizenship Ceremony and promote and holds an event to celebrate the day.

Carried 8 votes to 2

Officer comment

The City of Belmont does not traditionally hold a public event to celebrate Australia Day, but for a number of years has run a private Citizenship Ceremony at the local RSL sub-branch prior to their Australia Day event.

In late 2022 the Federal Government introduced flexibility for local governments to enable them to host a citizenship ceremony in the week of Australia Day.

As the number of potential citizens and guests for the January event would have exceeded the capacity of the RSL club and the City had improved the atmosphere of citizenships by moving them to The Glasshouse in 2023, the decision was made by the City (and advised to the Council) to hold the ceremony in The Glasshouse on 25 January 2024.

The City continued to support the local RSL club's public Australia Day event in 2024.

It is considered that no further action is required.

Motion 4

Ms J Gee moved, Ms L Rosolin seconded

That the Chief Executive Officer, Complaints Officer, Manager of Governance and Councillors all undertake training on the complaint processes relating to both Code of Conduct and Regulation breaches.

Carried 11 votes to 0

Officer comment

The motion intent is noted. Training is provided to the CEO and others in relation to the Code of Conduct and the Rules of Conduct when requested. The complaint process is understood by the abovementioned.

It is considered that no further action is required.

Motion 5

Ms J Gee moved, Ms S Forsyth seconded

Council instructs the Chief Executive Officer to provide a review of the Access and Inclusion Plan specifically in respect of both our seniors and those with disability so that it complies in all aspects with the Equal Opportunity Act 1984.

With the fast moving electronic age ensure that all internal processes and policies are kept up to date to accommodate those who are unable to be included in this high technology society and where necessary provide access via more manual means and promote that the City is doing this.

Carried 12 votes to 0

Officer comment

The City's Access and Inclusion Plan 2022-2026 and Aged Friendly Strategy 2022-2027 were recently reviewed and endorsed. Both documents emphasise as key objectives the importance of community members being able to access appropriate information by physical as well as digital means.

Outcome 3 of the Access & Inclusion Plan states "People with disability receive information from the City of Belmont in a format that enables them to access the information as readily as others are able to access it".

Theme 3 of the Age Friendly Strategy states: "Ensuring City of Belmont information is provided in a range of formats and are easy to access".

It is considered that no further action is required.

Under General Business, the Mayor invited any further questions. Questions and responses are included in the minutes of the meeting.

Questions Taken on Notice – General Business

The following questions from Ms L Hollands were taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 16 February 2024. The response from the City is recorded accordingly:

8. Is this information available under Freedom of Information?

Response

Every application for information made under the *Freedom of Information Act 1992 (WA)* (FOI Act) will, as required under the FOI Act, be assessed by the City on its own merits and against any exemptions that may apply. An applicant may apply to the City for information under FOI following the normal processes.

An application would need to be made under FOI and would be determined in accordance with the legislation.

9. Has any Councillor or the City approached the Perth Airport about moving Qantas to Terminal 2?

Response

Yes, Council Officers have approached Perth Airport. Perth Airport provide updates at the Perth Airport Municipalities Group Meetings and at their Community Forums.

The City does not have a formal record of notification from Perth Airport regarding the initial date for the proposed move.

However, a review of the minutes from the Perth Airport Municipalities Group (PAMG) identified that Perth Airport notified the PAMG that a memorandum of understanding was in place between Perth Airport and Qantas at its meeting in November 2019.

10. In part two of the Infrastructure Plan, the City will review current and future needs for co-location of senior services. Will these facilities be shared or standalone facilities?

Response

This review is in its early stages. As such, there are no recommendations arising yet pertaining to co-location of senior services.

11. Are shared facilities going to filter through all clubs in Belmont or just clubs that involve seniors?

Response

As noted in previous response there are no recommendations arising yet from the review of senior services.

Preparation of concepts for the co-location of sporting clubs at 400 Abernethy Road is ongoing.

12. Why is the City of Belmont changing Ascot independent living to aged care living. What other facilities are facing such changes?

Response

There is no change proposed. Ascot Close are independent living units, which are technically classified as a Retirement Village and managed in compliance with relevant Retirement Villages Legislation.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No and title |
|--|
| 1. Annual Electors Meeting 5 February 2024 Minutes [12.9.1 - 11 pages] |



City of
Belmont



Annual Electors' Meeting

Minutes

Monday 5 February 2024

CITY OF BELMONT

Annual Electors' Meeting

Minutes

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Monday 5 February 2024

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Alternative Formats

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Community Development team on (08) 9477 7219. For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Minutes from the Annual Electors' Meeting held in the Function Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 5 February 2024 commencing at 6.30pm.

Minutes

Present

| | |
|--------------------------------------|-----------|
| Mayor R Rossi, JP (Presiding Member) | Mayor |
| Cr D Sessions (Deputy Mayor) | West Ward |
| Cr B Ryan | East Ward |
| Cr P Marks | East Ward |
| Cr C Kulczycki | West Ward |

In attendance

| | |
|---------------------|--|
| Mr S Downing | Acting Chief Executive Officer |
| Mr W Loh | Director Development and Communities |
| Mr M Murphy | Director Infrastructure Services |
| Ms G Carter-Nguyen | Acting Director Corporate and Governance |
| Ms D Dabala | Manager Governance and Legal |
| Mrs J Cherry-Murphy | Senior Governance Officer |
| Ms M Phillips | Governance Officer |

Electors

Ms F Faqiri
Ms S Forsyth
Ms J Gee
Mrs G Godfrey
Ms H Hawke
Ms S Hoddinott
Ms S Lee
Ms D Ransome
Ms E Ransome
Mr L Rosolin
Mr E Spini
Mr T Teasdale

Members of the Public (Non-Elector)

Ms L Hollands

1 Welcome

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

6.34pm In accordance with Section 17.2 of the City of Belmont *Standing Orders Local Law 2017*, the Presiding Member informed the meeting, that should any person in attendance wish to participate in the discussions, who is not an elector or a ratepayer, an elector can move a motion in order for this to occur.

Ms Hollands indicated that she would like the opportunity to participate in the discussion.

Ms J Gee moved, Ms S Lee seconded

That in accordance with Section 17.2 of the Standing Orders Local Law 2017 Ms Hollands, who is not an elector or ratepayer, be permitted to participate in the discussion.

Carried 9 votes to 0

2 Apologies and leave of absence

| | |
|-------------------------|-------------------------|
| Cr G Sekulla (apology) | Central Ward |
| Cr Vijay (apology) | Central Ward |
| Cr N Carter (apology) | South Ward |
| Cr J Davis (apology) | South Ward |
| Mr J Christie (apology) | Chief Executive Officer |

3 Report of the Mayor

The Report of the Mayor is contained in the 2022-2023 Annual Report. The Mayor asked if there were any questions on the report. There were no questions.

4 Report of the Chief Executive Officer

The report of the Chief Executive Officer (CEO) is contained in the 2022-2023 Annual Report. The Mayor asked if there were any questions regarding the content of the report.

Ms L Hollands asked the following question:

1. How many of the 43,000 people living in the City of Belmont participated in the Community Perception Scorecard?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

5 Receiving the Annual Report

Ms L Hollands asked the following question:

1. How much did it cost the City to purchase 100% green electricity at seven of the City's highest consuming sites?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Mr L Rosolin asked the following questions:

1. Do Councillors receive a bonus for attending Council and Committee meetings?

Response

The Acting Chief Executive Officer stated that they do not.

2. What do they receive?

Response

The Acting Chief Executive Officer stated that the Salaries and Allowances Tribunal which are an independent body set all the sitting fees for Local Governments within Western Australia. This is based on the size of the Local Government. The City of Belmont is a tier one Council and the Mayor and Councillors are paid in accordance with that. They receive a flat fee per year, no matter how many meetings there are. There is no bonus for additional meetings.

3. Is it fair that all Councillors are paid equal when Cr Sekulla only attended a couple of meetings, should the City not be encouraging attendance?

Response

The Acting Chief Executive Officer stated that the City has to follow the regulations. The State Government is currently looking at remuneration for Elected Members.

Mrs G Godfrey asked the following question:

1. How many performances within the last 12 months has the Belmont District Band Reserve performed on behalf of the City of Belmont?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Ms J Gee asked the following question:

1. What Did Cr Sekulla spend \$12,000 on for professional development?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Officer Recommendation

Mrs G Godfrey moved, Ms J Gee seconded

That the City of Belmont [Annual Report 2022-2023](#) be received.

4 votes to 0

6 General business

6.1 Notice of Motion 1

Ms J Gee moved, Ms E Ransome seconded

That Council supports the addition of payment of the rates fortnightly or monthly by direct debit, at no extra cost for implementation in the 2024-2025 Council rates.

Carried 9 votes to 2

6.2 Notice of Motion 2

Ms J Gee moved, Ms S Forsyth seconded

That Council vote on all motions raised at this electors' meeting individually in order to show just respect to the people that elected them.

Carried 9 votes to 1

6.3 Notice of Motion 3

Ms J Gee moved, Mr L Rosolin seconded

Until such time that the Federal Government changes the date of Australia Day from January 26 each year, that the City of Belmont holds a Citizenship Ceremony and promote and holds an event to celebrate the day.

Carried 8 votes to 2

6.4 Notice of Motion 4

Ms J Gee moved, Mr L Rosolin seconded

That the Chief Executive Officer, Complaints Officer, Manager of Governance and Councillors all undertake training on the complaint processes relating to both Code of Conduct and Regulation breaches.

Carried 11 votes to 0

6.5 Notice of Motion 5

Ms J Gee moved, Ms S Forsyth seconded

Council instructs the Chief Executive Officer to provide a review of the Access and Inclusion Plan specifically in respect of both our seniors and those with disability so that it complies in all aspects with the Equal Opportunity Act 1984.

With the fast moving electronic age ensure that all internal processes and policies are kept up to date to accommodate those who are unable to be included in this high technology society and where necessary provide access via more manual means and promote that the City is doing this.

Carried 12 votes to 0

6.6 Mrs G Godfrey, Redcliffe

Mrs Godfrey made a statement requesting a standalone Bowling Club within the City of Belmont.

6.7 Ms J Gee, Cloverdale

Ms Gee made a statement against the proposed five storey development at 362 Abernethy Road, Cloverdale.

6.8 Ms L Hollands, Redcliffe

1. How much did the new Chambers doors cost?

Response

The Acting Chief Executive Officer stated the cost for replacement of the four doors was \$9,000.

2. Why was there never a staff member in the foyer to see what residents are doing?

Response

The Acting Chief Executive Officer stated he did not have an answer.

3. How many times were security cameras looked at?

Response

The Acting Chief Executive Officer stated that he takes that as a rhetorical question and stated that he does not have an answer.

4. Did you check the cameras?

Response

The Acting Chief Executive Officer stated that he did not personally check the cameras.

5. Rule 7 in the Complaints Policy states that any conflict of interest needs to be managed if a Councillor is in the room voting on a matter, how is this managed?

Response

The Acting Chief Executive Officer stated that under the *Local Government Act 1995*, where there is a disclosure of interest, if it is not a financial interest, the Elected Member is permitted to remain in the Chamber. If an Elected Member remains in the Chamber they are required to vote.

6. Even if they have disclosed a conflict of interest, they are entitled to stay in the chamber?

Response

The Acting Chief Executive Officer stated that they must disclose a conflict of interest and if they remain in the Chamber they must vote.

7. How many weeks of annual leave and personal leave does the Chief Executive Officer get?

Response

The Acting Chief Executive Officer stated he is not able to comment on staff matters. Leave is a financial matter and he is not aware of what the Chief Executive Officer receives.

8. Is this information available under Freedom of Information?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

9. Has any Councillor or the City approached the Perth Airport about moving Qantas to Terminal 2?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

10. In part two of the Infrastructure Plan, the City will review current and future needs for co-location of senior services. Will these facilities be shared or standalone facilities?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

11. Are shared facilities going to filter through all clubs in Belmont or just clubs that involve seniors?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

12. Why is the City of Belmont changing Ascot independent living to aged care living. What other facilities are facing such changes?

Response

The Chief Executive Officer stated that the question would be taken on notice.

7 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.43pm.

12.10 Accounts for Payment February 2024

| | | |
|----------------------------|---|--|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 54/007-Creditors- Payment Authorisations |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | Nil |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | Surpreet Kaur |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To present to Council the list of expenditure paid for the period 1 February 2024 to 29 February 2024 under delegated authority.

Summary and key issues

A list of payments is presented to the Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996*.

Officer Recommendation

That the Authorised Payment Listing for February 2024 as provided under Attachment 12.10.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* states:

“If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.”

(3) A list prepared under sub regulation (1) is to be presented to Council at the next ordinary meeting of Council after the list is prepared; and recorded in the minutes of that meeting.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* effective from 1 September 2023 states:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee’s name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Background

Council has delegated to the Chief Executive Officer under Delegation 1.1.18 to make payment from the Municipal and Trust Fund account. In accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments each month is to be compiled and presented to Council.

Report

The following summary of payments are recommended for confirmation and endorsement.

| Payment type | Payment reference | \$ |
|-------------------------------|-------------------|--------------|
| Municipal Fund Cheques | 788877 | 362.00 |
| Municipal Fund EFTs | EF088719-EF089161 | 4,563,017.30 |
| Municipal Fund Payroll | February 2024 | 2,695,479.94 |
| Trust Fund EFT | EF08754-EF088756 | 25,533.41 |

| | | |
|---|--|--------------|
| Total Payments for February 2024 | | 7,284,392.65 |
|---|--|--------------|

A copy of the Authorised Payment Listing is included as Attachment 12.10.1.

Financial implications

All expenditure included in the Authorised Payment Listing is in accordance with Council's Annual budget.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No. and title |
|---|
| 1. February 2024 payments [12.10.1 - 8 pages] |

Attachment 12.10.1 February 2024 payments



| City of Belmont | | | | | |
|--------------------------------------|----------|---------|---|--------------|--|
| Accounts for Payment - February 2024 | | | | | Compiled : 01/03/24 18:25 |
| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amnt | Description |
| Contractors | | | | | |
| EF088719 | 02/02/24 | 00294 | City of Canning | \$900.00 | Rubbish Removals |
| EF088721 | 02/02/24 | 00412 | Dowsing Group Pty Ltd | \$17,082.81 | Concrete Contractor - Profiling and Concrete Various Locations |
| EF088725 | 02/02/24 | 01712 | Donegan Enterprises Pty Ltd | \$2,893.00 | Various Parks Repairs and Maintenance |
| EF088726 | 02/02/24 | 01734 | Chemwest | \$203.50 | Plant Parts & Repairs |
| EF088728 | 02/02/24 | 02844 | Chandler Macleod Group Ltd | \$4,030.49 | Labour/Personnel Hire |
| EF088730 | 02/02/24 | 02958 | Yoshino Sushi | \$138.60 | Catering - Citizenship Ceremony |
| EF088731 | 02/02/24 | 04391 | Lifeskills Australia | \$627.00 | Professional Fees - Analysis |
| EF088732 | 02/02/24 | 04400 | The Freedom Fairies | \$495.00 | Music/Entertainment Expenses |
| EF088733 | 02/02/24 | 04454 | FM Contract Solutions Pty Ltd | \$892.62 | Auditing of Client Sites - December 2023 |
| EF088735 | 02/02/24 | 04689 | Hempfield Small Motor Service | \$2,450.20 | Plant Parts & Repairs |
| EF088736 | 02/02/24 | 04723 | Future Logic | \$3,740.00 | Computer Software Maintenance - Block time Agreement |
| EF088737 | 02/02/24 | 05002 | Parties Kids Remember | \$5,370.00 | Music/Entertainment Expenses - Christmas Stage Show |
| EF088738 | 02/02/24 | 05283 | IRP Pty Ltd | \$4,343.68 | Labour/Personnel Hire |
| EF088740 | 02/02/24 | 05493 | Daphn | \$1,897.50 | Computer Software Maintenance - Website Support Service |
| EF088741 | 02/02/24 | 05572 | Pack & Send Welshpool | \$237.25 | Postage |
| EF088742 | 02/02/24 | 05809 | Specialized Cleaning Group t/as Clean Sweep | \$18,844.10 | Weekly Service - Belmont Carparks |
| EF088743 | 02/02/24 | 05925 | Sharyn Egan, Artist | \$900.00 | Music/Entertainment Expenses - Art Awards |
| EF088744 | 02/02/24 | 06031 | Williams Creative Company PL tas Proof The Band | \$2,942.50 | Music/Entertainment Expenses - 125th Anniversary |
| EF088745 | 02/02/24 | 06094 | Boyan Electrical Services | \$840.65 | Electrical Contractor |
| EF088746 | 02/02/24 | 06295 | Savana Environmental | \$242.00 | Rubbish Removals |
| EF088747 | 02/02/24 | 06318 | Mario The (Almost) Magnificent | \$900.00 | Music/Entertainment Expenses |
| EF088749 | 02/02/24 | 06528 | Diplomatik Pty Ltd | \$2,159.03 | Professional Fees - Recruitment Services |
| EF088750 | 02/02/24 | 06548 | Brett Collard | \$1,000.00 | Welcome to Country - Citizenship |
| EF088751 | 02/02/24 | 06561 | Pinyo Fordham | \$920.00 | Professional Fees - Marketing |
| EF088762 | 09/02/24 | 00346 | Action Couriers | \$47.18 | Courier Service |
| EF088763 | 09/02/24 | 00390 | Landgate | \$366.20 | GRV'S Metro & Fesa |
| EF088764 | 09/02/24 | 00585 | Hydroquip Pumps | \$6,305.20 | Gardening Maintenance |
| EF088765 | 09/02/24 | 00707 | LoGo Appointments | \$4,775.06 | Labour/Personnel Hire |
| EF088769 | 09/02/24 | 01243 | WARP Pty Ltd | \$4,159.34 | Traffic Control - Various Locations |
| EF088772 | 09/02/24 | 01507 | The Pressure King | \$34,272.31 | Graffiti Removal - Various Locations |
| EF088774 | 09/02/24 | 01712 | Donegan Enterprises Pty Ltd | \$6,809.00 | Various Parks Repairs and Maintenance |
| EF088775 | 09/02/24 | 01731 | Charter Plumbing and Gas | \$401.50 | Plumbing Maintenance/Supplies |
| EF088776 | 09/02/24 | 02086 | Pro AV Solutions (WA) | \$2,224.84 | Seniors Hub Digital Sign |
| EF088778 | 09/02/24 | 02370 | Aha! Consulting | \$1,045.00 | Professional Fees - Marketing |
| EF088780 | 09/02/24 | 02589 | Zenien | \$9,901.68 | Security Services |
| EF088781 | 09/02/24 | 02627 | Dunbar Services WA Pty Ltd | \$243.10 | Cleaning Services |
| EF088785 | 09/02/24 | 03543 | Labyrinth Constructions | \$23,595.00 | Building Construction - Property Maintenance |
| EF088787 | 09/02/24 | 03906 | EPT Elec Power Technologies Pty Ltd | \$26,752.00 | Computer Hardware Maintenance |
| EF088789 | 09/02/24 | 04579 | Mills Recruitment | \$515.63 | Labour/Personnel Hire |
| EF088791 | 09/02/24 | 04813 | Aisha Novakovich | \$500.00 | Music/Entertainment Expenses-Food Safari |
| EF088792 | 09/02/24 | 05016 | Cyclus Pty Ltd | \$413.60 | Labour/Personnel Hire |
| EF088793 | 09/02/24 | 05205 | N and H Sanders | \$2,200.00 | Floor Coverings-Building Maintenance |
| EF088794 | 09/02/24 | 05283 | IRP Pty Ltd | \$5,403.20 | Labour/Personnel Hire |
| EF088795 | 09/02/24 | 05427 | Horizon West Landscape & Irrigation Pty Ltd | \$5,522.00 | Gardening Contractor - Assorted Plants |
| EF088796 | 09/02/24 | 05950 | Commercial and Industrial Mowing - DJ and TM Luckin | \$5,131.50 | Gardening Contractor - Mowing COB |
| EF088797 | 09/02/24 | 06094 | Boyan Electrical Services | \$1,810.60 | Electrical Contractor |
| EF088798 | 09/02/24 | 06130 | Amalgam Recruitment | \$707.96 | Labour/Personnel Hire |
| EF088799 | 09/02/24 | 06203 | Ngala Boodja Aboriginal Land Care | \$18,163.64 | Maintenance of Natural Areas COB |
| EF088800 | 09/02/24 | 06304 | Prestige Property Maintenance | \$2,310.00 | Landscape Maintenance - Various Locations |
| EF088801 | 09/02/24 | 06362 | Marjan Partitions Pty Ltd t/as M & M Interiors | \$13,373.34 | Building Construction - ILU Refurbishment |
| EF088802 | 09/02/24 | 06491 | Crisdale Recruitment Group | \$1,806.73 | Labour/Personnel Hire |
| EF088803 | 09/02/24 | 06561 | Pinyo Fordham | \$120.00 | Professional Fees - Marketing |
| EF088804 | 09/02/24 | 06608 | Robert Walters Pty Ltd | \$3,829.76 | Labour/Personnel Hire |
| EF088806 | 09/02/24 | 06691 | Wood Recruitment Pty Ltd | \$4,267.93 | Labour/Personnel Hire |
| EF088819 | 16/02/24 | 00118 | Australia Post | \$15,827.20 | Postage |
| EF088822 | 16/02/24 | 00350 | Veolia Environmental Services | \$515,769.41 | Rubbish Removals |
| EF088824 | 16/02/24 | 00707 | LoGo Appointments | \$1,910.02 | Labour/Personnel Hire |
| EF088825 | 16/02/24 | 01097 | Dept of the Premier & Cabinet | \$78.00 | Advertising |
| EF088831 | 16/02/24 | 01713 | M P Rogers and Associates | \$1,217.60 | Professional Fees - Garvey Park Foreshore |
| EF088832 | 16/02/24 | 01721 | Fulton Hogan Industries | \$352.44 | Asphalt |
| EF088833 | 16/02/24 | 01976 | Ecoscape Australia Pty Ltd | \$23,411.85 | Landscaping - Wilson Park Precinct |
| EF088836 | 16/02/24 | 02393 | Zipform Pty Ltd | \$2,881.15 | Postage - Rates Notices |
| EF088837 | 16/02/24 | 02410 | System Maintenance T/A Systems By Ballantyne | \$3,602.12 | Plumbing Maintenance/Supplies |
| EF088838 | 16/02/24 | 02425 | Prestige Alarms | \$148.50 | Security Services |
| EF088842 | 16/02/24 | 02844 | Chandler Macleod Group Ltd | \$6,760.58 | Labour/Personnel Hire |
| EF088844 | 16/02/24 | 02864 | EnvisionWare Pty Ltd | \$880.00 | Computer Software Maintenance |
| EF088847 | 16/02/24 | 03246 | Window Wipers | \$9,718.50 | Cleaning Services - Windows Cleaning |
| EF088848 | 16/02/24 | 03399 | SkylineGlobe Australia Pty Ltd | \$1,842.50 | Computer Software Maintenance |
| EF088849 | 16/02/24 | 03498 | Talis Consultants Pty Ltd | \$870.38 | Professional Fees - Design |
| EF088850 | 16/02/24 | 03543 | Labyrinth Constructions | \$15,972.00 | Building Construction - Property Maintenance |
| EF088851 | 16/02/24 | 03599 | Donald Cant Watts Corke (WA) Pty Ltd | \$2,640.00 | Professional Fees - Building |

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| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amnt | Description |
|----------|----------|---------|--|-------------|--|
| EF088853 | 16/02/24 | 03906 | EPT Elec Power Technologies Pty Ltd | \$5,450.50 | Computer Hardware Maintenance |
| EF088855 | 16/02/24 | 04120 | Randstad Pty Ltd | \$7,066.32 | Labour/Personnel Hire |
| EF088856 | 16/02/24 | 04137 | Greive Panelbeaters | \$500.00 | Plant Parts & Repairs |
| EF088858 | 16/02/24 | 04391 | Lifeskills Australia | \$470.25 | Professional Fees - Analysis |
| EF088862 | 16/02/24 | 04579 | Mills Recruitment | \$2,065.89 | Labour/Personnel Hire |
| EF088863 | 16/02/24 | 04580 | Brenda Greenfield | \$225.00 | Music/Entertainment Expenses |
| EF088864 | 16/02/24 | 04870 | Tree Care Machinery | \$1,746.55 | Plant Parts & Repairs |
| EF088865 | 16/02/24 | 04963 | Centigrade | \$1,795.20 | Airconditioning/Refrigeration Maintenance |
| EF088866 | 16/02/24 | 04974 | Turf Care WA Pty Ltd | \$15,271.93 | Turf Renovation - Various Parks |
| EF088869 | 16/02/24 | 05127 | Champion Music | \$423.50 | Music/Entertainment Expenses |
| EF088870 | 16/02/24 | 05205 | N and H Sanders | \$2,200.00 | Floor Coverings - Building Maintenance |
| EF088871 | 16/02/24 | 05283 | IRP Pty Ltd | \$4,322.56 | Labour/Personnel Hire |
| EF088872 | 16/02/24 | 05336 | West-Sure Group Pty Ltd | \$546.32 | Security Services |
| EF088873 | 16/02/24 | 05344 | Veolia Recycling and Recovery Pty Ltd (Previously Suez) | \$1,653.56 | Rubbish Removals |
| EF088875 | 16/02/24 | 05493 | Daphn | \$9,240.00 | Computer Software Maintenance - Website Compliance |
| EF088876 | 16/02/24 | 05776 | Level 5 Design Pty Ltd | \$840.00 | Professional Fees - Planning |
| EF088877 | 16/02/24 | 05819 | Ritz Drycleaners | \$126.20 | Cleaning Services |
| EF088878 | 16/02/24 | 05944 | Delron Cleaning Pty Ltd - Ventia | \$95,049.16 | Cleaning Services - Various Locations |
| EF088879 | 16/02/24 | 06033 | Baby Sensory Perth South of the River | \$495.00 | Library-Entertainment Expense |
| EF088881 | 16/02/24 | 06362 | Marjan Partitions Pty Ltd t/as M & M Interiors | \$3,516.15 | Building Construction - Arts Storeroom |
| EF088883 | 16/02/24 | 06397 | Cassey Hutton | \$225.00 | Music/Entertainment Expenses |
| EF088885 | 16/02/24 | 06434 | Quash Soundproofing | \$10,626.00 | Building Maintenance - Sound Proofing |
| EF088886 | 16/02/24 | 06491 | Crisdale Recruitment Group | \$1,880.47 | Labour/Personnel Hire |
| EF088887 | 16/02/24 | 06522 | Kieran Togher T/as Toppo Digital | \$2,970.00 | Computer Software Maintenance - GIS Consulting |
| EF088888 | 16/02/24 | 06528 | Diplomatik Pty Ltd | \$13,570.84 | Professional Fees - Recruitment Services |
| EF088889 | 16/02/24 | 06561 | Pinyo Fordham | \$200.00 | Professional Fees - Marketing |
| EF088891 | 16/02/24 | 06608 | Robert Walters Pty Ltd | \$2,675.20 | Labour/Personnel Hire |
| EF088892 | 16/02/24 | 06611 | Women's Health Care Association | \$2,625.70 | Aboriginal Women Service Elders Group |
| EF088894 | 16/02/24 | 06697 | Common Ground Trails Pty Ltd | \$6,175.84 | Professional Fees - Garvey Park Trail Development Plan |
| EF088895 | 16/02/24 | 06754 | Doon Raj P/L - T/as Belmont (WA) Carpet Court | \$5,570.00 | Building Maintenance - Blinds ILU |
| EF088906 | 23/02/24 | 00033 | ATF Services Pty Ltd - Aust Temporary Fencing | \$1,249.88 | Fence Repair |
| EF088911 | 23/02/24 | 00346 | Action Couriers | \$35.41 | Courier Service |
| EF088912 | 23/02/24 | 00390 | Landgate | \$5,946.18 | Annual Subscription |
| EF088913 | 23/02/24 | 00394 | Child & Adolescent Health Service - Dept of Health WA | \$721.86 | Immunisation Expenses |
| EF088915 | 23/02/24 | 00736 | McLeods | \$187.00 | Legal Expenses |
| EF088916 | 23/02/24 | 01074 | Shred-X Pty Ltd | \$492.64 | Rubbish Removals |
| EF088918 | 23/02/24 | 01122 | Department of Biodiversity, Conservation and Attractions | \$412.50 | Environmental Expenses |
| EF088919 | 23/02/24 | 01243 | WARP Pty Ltd | \$604.91 | Traffic Control - Various Locations |
| EF088925 | 23/02/24 | 02050 | Austraffic WA | \$4,831.20 | Traffic Control - Surveys |
| EF088926 | 23/02/24 | 02568 | Freiberg Office Solutions Pty Ltd | \$10,793.81 | Op Centre - Security Office Fit out |
| EF088927 | 23/02/24 | 02614 | Monsterball Amusements & Hire | \$3,745.00 | Plant/Equipment Hire - Harmony Fest Inflatables |
| EF088928 | 23/02/24 | 02779 | Natural Area Holdings Pty Ltd | \$2,469.80 | Gardening Contractor |
| EF088929 | 23/02/24 | 02844 | Chandler Macleod Group Ltd | \$5,057.57 | Labour/Personnel Hire |
| EF088931 | 23/02/24 | 03498 | Talis Consultants Pty Ltd | \$4,138.75 | Professional Fees - Design |
| EF088933 | 23/02/24 | 03593 | Philip Swain | \$1,530.10 | Labour/Personnel Hire |
| EF088937 | 23/02/24 | 04106 | Effects Picture Framing | \$1,400.00 | Photography/Framing Expenses |
| EF088940 | 23/02/24 | 04524 | Moore Australia WA Pty Ltd | \$1,320.00 | Budget Workshop |
| EF088941 | 23/02/24 | 04579 | Mills Recruitment | \$8,735.28 | Labour/Personnel Hire |
| EF088944 | 23/02/24 | 05205 | N and H Sanders | \$3,900.00 | Floor Coverings - Building Maintenance |
| EF088945 | 23/02/24 | 05252 | AAAC Towing Pty Ltd | \$1,287.00 | Towing Vehicles |
| EF088946 | 23/02/24 | 05276 | Rina Wong | \$1,000.00 | Library-Entertainment Expense - Science Workshop |
| EF088947 | 23/02/24 | 05336 | West-Sure Group Pty Ltd | \$546.32 | Security Services |
| EF088948 | 23/02/24 | 05427 | Horizon West Landscape & Irrigation Pty Ltd | \$7,521.91 | Gardening Contractor - Assorted Plants |
| EF088949 | 23/02/24 | 05455 | Brajovich Demolition & Salvage (WA) Pty Ltd | \$22,770.00 | Demolition Expense - Kew Street |
| EF088950 | 23/02/24 | 05493 | Daphn | \$6,641.25 | Computer Software Maintenance - Website Integration |
| EF088951 | 23/02/24 | 05540 | Objective Corporation Ltd | \$1,791.04 | Computer Software Maintenance |
| EF088952 | 23/02/24 | 05916 | All the Lights | \$2,200.00 | Music/Entertainment Expenses |
| EF088953 | 23/02/24 | 06031 | Williams Creative Company PL tas Proof The Band | \$2,942.50 | Music/Entertainment Expenses - 125th Anniversary |
| EF088955 | 23/02/24 | 06125 | Harbour Software | \$3,850.00 | Consulting Services - New Branding |
| EF088956 | 23/02/24 | 06160 | SEEK Limited | \$2,778.16 | Advertising |
| EF088957 | 23/02/24 | 06337 | MowScape Pty Ltd | \$5,344.16 | Gardening Contractor - Turf Maintenance |
| EF088958 | 23/02/24 | 06345 | SoCo Studios - Travis Hayto Photography | \$5,371.50 | Photography/Framing Expenses |
| EF088959 | 23/02/24 | 06377 | Choiceone Pty Ltd | \$1,002.32 | Labour/Personnel Hire |
| EF088960 | 23/02/24 | 06608 | Robert Walters Pty Ltd | \$2,081.49 | Labour/Personnel Hire |
| EF088961 | 23/02/24 | 06687 | SJC Building Group | \$2,191.62 | Building Maintenance - Middleton Park |
| EF088962 | 23/02/24 | 06691 | Wood Recruitment Pty Ltd | \$3,274.04 | Labour/Personnel Hire |
| EF088964 | 23/02/24 | 06719 | CHS Healthcare Pty Ltd | \$2,615.60 | Building Maintenance - Belmont Hub |
| EF088965 | 23/02/24 | 06720 | Karika Fencewright WA Pty Ltd | \$1,947.00 | Fencing Repairs |
| EF088966 | 23/02/24 | 06753 | Theme Group | \$1,507.00 | Cleaning Services - Lets Celebrate |
| EF088967 | 23/02/24 | 06759 | Whanglam Productions Pty Ltd | \$550.00 | Music/Entertainment Expenses - 125th Anniversary |
| EF088968 | 23/02/24 | 06762 | CMS Electracom | \$567.52 | Electrical Goods |
| EF088973 | 28/02/24 | 00187 | Statewide Bearings | \$100.21 | Plant Parts & Repairs |
| EF088974 | 28/02/24 | 00195 | Bin Bath Australia Pty Ltd | \$990.00 | Cleaning Services |
| EF088975 | 28/02/24 | 00198 | Battery World Belmont (WA) | \$83.98 | Plant Parts & Repairs |
| EF088976 | 28/02/24 | 00221 | John Hughes Group | \$1,386.65 | Plant Parts & Repairs |
| EF088981 | 28/02/24 | 00294 | City of Canning | \$1,710.00 | Rubbish Removals |

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|----------|----------|---------|--|--------------|--|
| EF088982 | 28/02/24 | 00295 | Capital Recycling | \$15,367.53 | Rubbish Removals |
| EF088983 | 28/02/24 | 00305 | CJD Equipment Pty Ltd | \$5,458.34 | Mower Parts & Repairs |
| EF088984 | 28/02/24 | 00350 | Veolia Environmental Services | \$594,603.02 | Rubbish Removals |
| EF088985 | 28/02/24 | 00358 | Hoseco (WA) Pty Ltd | \$17.43 | Plant Parts & Repairs |
| EF088987 | 28/02/24 | 00391 | Chemistry Centre (WA) t/as ChemCentre | \$1,411.12 | Professional Fees - Testing |
| EF088990 | 28/02/24 | 00491 | Fujifilm Business Innovation Australia | \$406.19 | Photocopy Expenses |
| EF088991 | 28/02/24 | 00501 | Infor Global Solutions (ANZ) Pty Ltd | \$6,267.25 | Computer Software Maintenance - Pathway License & Training |
| EF088992 | 28/02/24 | 00557 | City Subaru | \$4,367.00 | Plant Parts & Repairs |
| EF088993 | 28/02/24 | 00585 | Hydroquip Pumps | \$484.00 | Gardening Maintenance |
| EF088995 | 28/02/24 | 00613 | Qualcon Laboratories Pty Ltd | \$1,540.00 | Pavement Investigation - Belmont Ave |
| EF088996 | 28/02/24 | 00665 | Kennards Hire Pty Ltd | \$238.00 | Plant/Equipment Hire |
| EF088998 | 28/02/24 | 00699 | Marketforce Pty Ltd | \$24,372.62 | Advertising & Printing |
| EF088999 | 28/02/24 | 00707 | LoGo Appointments | \$4,040.02 | Labour/Personnel Hire |
| EF089000 | 28/02/24 | 00726 | T-Quip | \$1,616.20 | Plant Parts & Repairs |
| EF089001 | 28/02/24 | 00734 | McIntosh and Son WA | \$8,023.57 | Plant Parts & Repairs |
| EF089002 | 28/02/24 | 00736 | McLeods | \$2,640.99 | Legal Expenses |
| EF089003 | 28/02/24 | 00815 | New Town Toyota | \$1,040.00 | Plant Parts & Repairs |
| EF089004 | 28/02/24 | 00830 | Canon Production Printing Australia Pty Ltd | \$1,503.65 | Photocopy Expenses |
| EF089006 | 28/02/24 | 00856 | John Papas Trailers Pty Ltd | \$833.00 | Plant Parts & Repairs |
| EF089007 | 28/02/24 | 00859 | Cannington Mazda(Prev Parkland Mazda) | \$460.95 | Plant Parts & Repairs |
| EF089009 | 28/02/24 | 00917 | Positive Auto Electrics | \$1,270.76 | Plant Parts & Repairs |
| EF089010 | 28/02/24 | 00927 | Professional Glass & Maintenance | \$640.00 | Building Maintenance |
| EF089011 | 28/02/24 | 00931 | Sonic HealthPlus Pty Ltd | \$323.40 | Pre Employment Medicals |
| EF089013 | 28/02/24 | 00972 | Recco Auto Parts | \$149.42 | Plant Parts & Repairs |
| EF089014 | 28/02/24 | 01002 | RAC Businesswise Vehicle Breakdowns | \$224.00 | Plant Parts & Repairs |
| EF089016 | 28/02/24 | 01090 | St John Ambulance Australia Inc | \$340.00 | First Aid Service Training |
| EF089017 | 28/02/24 | 01138 | E & M J Rosher Pty Ltd | \$804.29 | Plant Parts & Repairs |
| EF089018 | 28/02/24 | 01149 | The Lifting Company Pty Ltd | \$253.00 | Plant Parts & Repairs |
| EF089019 | 28/02/24 | 01180 | Position Partners - Aptella | \$522.72 | Survey Expenses |
| EF089020 | 28/02/24 | 01186 | ZircoDATA Pty Ltd | \$1,901.76 | Records Storage |
| EF089022 | 28/02/24 | 01233 | Stihl Shop Redcliffe | \$558.60 | Tools/Tool Repairs |
| EF089024 | 28/02/24 | 01243 | WARP Pty Ltd | \$61,347.66 | Traffic Control - Various Locations |
| EF089025 | 28/02/24 | 01255 | Wattleup Tractors | \$140.94 | Plant Parts & Repairs |
| EF089026 | 28/02/24 | 01289 | Wayne's Windscreens Pty Ltd | \$405.00 | Plant Parts & Repairs |
| EF089027 | 28/02/24 | 01317 | WA Hino Sales & Service | \$1,568.00 | Plant Parts & Repairs |
| EF089032 | 28/02/24 | 01533 | WC Convenience Management | \$5,462.61 | Building Maintenance |
| EF089034 | 28/02/24 | 01712 | Donegan Enterprises Pty Ltd | \$5,984.00 | Various Parks Repairs and Maintenance |
| EF089035 | 28/02/24 | 01714 | Total Eden Pty Ltd - Nutrien Water | \$2,093.18 | Reticulation Parts & Repairs |
| EF089036 | 28/02/24 | 01731 | Charter Plumbing and Gas | \$19,098.63 | Plumbing Maintenance/Supplies |
| EF089037 | 28/02/24 | 01772 | Data3 Limited | \$33,158.03 | Computer Software Maintenance - Laptops and Support |
| EF089038 | 28/02/24 | 02023 | YMCA of Perth Youth and Community Services Inc | \$80,752.93 | Provision of Youth Services - Jan 2024 |
| EF089039 | 28/02/24 | 02059 | Western Resource Recovery Pty Ltd | \$275.00 | Rubbish Removals |
| EF089043 | 28/02/24 | 02207 | Wilson Security | \$135,298.81 | Security Services |
| EF089045 | 28/02/24 | 02298 | Pelican Linemarking | \$11,242.00 | Line Marking |
| EF089047 | 28/02/24 | 02370 | Aha! Consulting | \$1,045.00 | Professional Fees - Marketing |
| EF089049 | 28/02/24 | 02378 | C R Kennedy & Co Pty Ltd | \$2,519.00 | Subscription - Smartnet Pro |
| EF089050 | 28/02/24 | 02387 | Triton Electrical Contractors Pty Ltd | \$2,037.20 | Electrical Contractor |
| EF089051 | 28/02/24 | 02410 | System Maintenance T/A Systems By Ballantyne | \$7,850.50 | Plumbing Maintenance/Supplies |
| EF089052 | 28/02/24 | 02411 | Allsports Linemarking | \$2,653.75 | Line Marking - Gerry Archer |
| EF089053 | 28/02/24 | 02425 | Prestige Alarms | \$7,488.80 | Security Services |
| EF089056 | 28/02/24 | 02458 | Technology One Ltd | \$1,773.75 | Computer Software Maintenance - BPA Support |
| EF089058 | 28/02/24 | 02589 | Zenien | \$16,247.66 | Security Services |
| EF089059 | 28/02/24 | 02672 | Ruah Community Services | \$16,962.73 | Preventive Domestic Violence Services |
| EF089060 | 28/02/24 | 02779 | Natural Area Holdings Pty Ltd | \$15,763.00 | Gardening Contractor |
| EF089061 | 28/02/24 | 02837 | GLG Greenlife Group | \$34,138.68 | Verge Mowing - Various Parks |
| EF089062 | 28/02/24 | 02844 | Chandler Macleod Group Ltd | \$1,378.52 | Labour/Personnel Hire |
| EF089063 | 28/02/24 | 02849 | Total Nissan and Kia - Total Autos (1990) | \$614.00 | Plant Parts & Repairs |
| EF089066 | 28/02/24 | 02958 | Yoshino Sushi | \$129.58 | Catering/Catering Supplies |
| EF089068 | 28/02/24 | 03080 | Ground Support Systems (Aust) | \$3,447.09 | Plant/Equipment - Trench Boxes |
| EF089069 | 28/02/24 | 03142 | Redfish Technologies Pty Ltd | \$10,943.90 | Electrical Contractor - Voting Software Licences |
| EF089072 | 28/02/24 | 03464 | Bridgestone Australia Ltd | \$6,294.57 | Plant Parts & Repairs |
| EF089073 | 28/02/24 | 03567 | Gardner Autos Pty Ltd t/as Gardner Isuzu | \$4,376.30 | Plant Parts & Repairs |
| EF089074 | 28/02/24 | 03583 | DFES Direct Brigade Alarm Monitoring | \$1,881.00 | Subscription - Fire Alarm Monitoring |
| EF089076 | 28/02/24 | 03707 | Access Unlimited International Pty Ltd | \$7,216.00 | Height Safety Inspection - January 2024 |
| EF089077 | 28/02/24 | 03794 | Testel Australia Pty Ltd | \$1,368.40 | Electrical Contractor |
| EF089078 | 28/02/24 | 03824 | Konica Minolta | \$1,116.90 | Photocopy Expenses |
| EF089079 | 28/02/24 | 04026 | HK Calibration Technologies Pty Ltd | \$170.50 | Plant Parts & Repairs |
| EF089081 | 28/02/24 | 04105 | Cleanflow Environmental Solutions | \$11,750.82 | Drainage Maintenance - Various Locations |
| EF089082 | 28/02/24 | 04302 | Southern Cross Housing Ltd | \$7,297.37 | Independent Living Units - Management Fess |
| EF089083 | 28/02/24 | 04320 | ABM Landscaping | \$4,922.15 | Bricks/Bricklaying - COB |
| EF089084 | 28/02/24 | 04454 | FM Contract Solutions Pty Ltd | \$892.62 | Auditing of Client Sites - January 2024 |
| EF089085 | 28/02/24 | 04467 | Rent a Fence Pty Ltd | \$767.25 | Fencing |
| EF089086 | 28/02/24 | 04496 | Azure Painting Pty Ltd | \$2,200.00 | Painting Contractor |
| EF089087 | 28/02/24 | 04529 | Southern Cross Care (WA) Inc | \$6,103.01 | Independent Living Units - Management Fees |
| EF089088 | 28/02/24 | 04594 | Website Weed and Pest W A Pty Ltd | \$23,854.56 | Weed Control - COB |
| EF089089 | 28/02/24 | 04643 | Nyoongar Outreach Services Inc | \$6,875.00 | Security Services |

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| EF089090 | 28/02/24 | 04689 | Hempfield Small Motor Service | \$154.00 | Plant Parts & Repairs |
| EF089091 | 28/02/24 | 04693 | Allwest Plant Hire Australia Pty Ltd | \$10,017.85 | Plant/Equipment Hire - January 2024 |
| EF089092 | 28/02/24 | 04723 | Future Logic | \$21,842.04 | Computer Software Maintenance - Veeam Backup |
| EF089094 | 28/02/24 | 04917 | Environmental Industries Pty Ltd | \$18,945.85 | Landscape Maintenance - Ascot Waters |
| EF089095 | 28/02/24 | 04963 | Centigrade | \$5,990.74 | Airconditioning/Refrigeration Maintenance |
| EF089096 | 28/02/24 | 04974 | Turf Care WA Pty Ltd | \$117,957.49 | Turf Renovation - Various Parks |
| EF089097 | 28/02/24 | 05016 | Cyclus Pty Ltd | \$134.88 | Labour/Personnel Hire |
| EF089099 | 28/02/24 | 05252 | AAAC Towing Pty Ltd | \$2,035.00 | Towing Vehicles |
| EF089100 | 28/02/24 | 05283 | JRP Pty Ltd | \$3,813.92 | Labour/Personnel Hire |
| EF089101 | 28/02/24 | 05308 | Modern Motor Trimmers | \$1,276.00 | Plant Parts & Repairs |
| EF089102 | 28/02/24 | 05339 | Elliotts Filtration Pty Ltd | \$998.80 | Reticulation Parts & Repairs |
| EF089103 | 28/02/24 | 05427 | Horizon West Landscape & Irrigation Pty Ltd | \$5,960.24 | Gardening Contractor - Assorted Plants |
| EF089104 | 28/02/24 | 05493 | Daph | \$16,816.25 | Computer Software Maintenance - FOGO Integration and Support |
| EF089105 | 28/02/24 | 05523 | Go Doors Pty Ltd | \$10,300.78 | Building Maintenance - Various Locations |
| EF089106 | 28/02/24 | 05589 | Merit Consulting Group | \$698.50 | Rubbish Removals |
| EF089107 | 28/02/24 | 05692 | Newground Water Services Pty Ltd | \$15,906.00 | Reticulation Installation |
| EF089108 | 28/02/24 | 05738 | Double G (WA) Pty Ltd t/as Think Water Perth | \$15,566.10 | Irrigation Maintenance |
| EF089110 | 28/02/24 | 05771 | Alisco Pty Ltd | \$185.70 | Cleaning Services |
| EF089111 | 28/02/24 | 05801 | Integrated Fuel Services & Solutions | \$3,231.40 | Plant Parts & Repairs |
| EF089112 | 28/02/24 | 05809 | Specialized Cleaning Group t/as Clean Sweep | \$23,559.80 | Weekly Service - Belmont Carparks |
| EF089113 | 28/02/24 | 05840 | Commercial Aquatics Australia Pty Ltd | \$9,192.32 | Oasis Expenses - Monthly Maintenance |
| EF089115 | 28/02/24 | 05944 | Delron Cleaning Pty Ltd - Ventia | \$58,707.96 | Cleaning Services - Various Locations |
| EF089117 | 28/02/24 | 06067 | TK Elevator Australia Pty Ltd | \$1,014.24 | Building Maintenance |
| EF089119 | 28/02/24 | 06094 | Boyan Electrical Services | \$53,627.32 | Electrical Contractor |
| EF089120 | 28/02/24 | 06104 | Flick Anticimex Pty Ltd | \$2,764.96 | Pest Control |
| EF089121 | 28/02/24 | 06129 | AKJC Hospitality Group - 8 Yolks Cafe | \$1,980.00 | Catering/Catering Supplies - Business Breakfast |
| EF089122 | 28/02/24 | 06203 | Ngala Boodja Aboriginal Land Care | \$4,917.00 | Maintenance of Natural Areas COB |
| EF089123 | 28/02/24 | 06210 | 366 Solutions Pty Ltd | \$8,096.00 | Computer Software Maintenance - Belnet & ECM Support |
| EF089125 | 28/02/24 | 06282 | Dell Financial Services Pty Ltd | \$6,259.37 | Plant/Equipment Hire - February 2024 |
| EF089126 | 28/02/24 | 06293 | Freo Fire Maintenance Services Pty Ltd | \$9,006.37 | Fire Equipment/Service |
| EF089127 | 28/02/24 | 06304 | Prestige Property Maintenance | \$9,829.78 | Landscape Maintenance - Various Locations |
| EF089128 | 28/02/24 | 06326 | Total Tools Kewdale | \$642.70 | Tools/Tool Repairs |
| EF089129 | 28/02/24 | 06345 | SoCo Studios - Travis Hayto Photography | \$1,182.50 | Photography/Framing Expenses |
| EF089130 | 28/02/24 | 06362 | Marjan Partitions Pty Ltd t/as M & M Interiors | \$2,585.00 | Building Construction - Civic Centre |
| EF089131 | 28/02/24 | 06377 | Choiceone Pty Ltd | \$18,464.99 | Labour/Personnel Hire |
| EF089132 | 28/02/24 | 06389 | Netstar Australia Pty Ltd | \$192.50 | Security Services |
| EF089134 | 28/02/24 | 06414 | Complete Glass & Glazing Services | \$1,312.30 | Road Building Contractor - Repairs Various Locations |
| EF089135 | 28/02/24 | 06420 | Pool Heating Solutions WA Pty Ltd | \$320.00 | Building Maintenance - Oasis |
| EF089138 | 28/02/24 | 06458 | ES2 Pty Ltd | \$7,363.13 | Computer Software Maintenance - ES2 Project |
| EF089139 | 28/02/24 | 06472 | Overall Perth Gutter Cleaning | \$1,800.00 | Cleaning Services |
| EF089140 | 28/02/24 | 06561 | Pinyo Fordham | \$120.00 | Professional Fees - Marketing |
| EF089141 | 28/02/24 | 06564 | Jessica Taylor | \$681.00 | Library - Entertainment Expense |
| EF089142 | 28/02/24 | 06580 | Omnicom Media Group | \$9,661.56 | Advertising |
| EF089144 | 28/02/24 | 06592 | Grosvenor Engineering Group | \$63,816.55 | Electrical Contractor - Various Locations |
| EF089145 | 28/02/24 | 06608 | Robert Walters Pty Ltd | \$2,140.16 | Labour/Personnel Hire |
| EF089148 | 28/02/24 | 06654 | Billi Australia Pty Ltd | \$1,252.71 | Office Equipment Maintenance |
| EF089149 | 28/02/24 | 06672 | Waterlink Elements | \$14,258.75 | Reticulation Parts & Repairs - Filters Maintenance |
| EF089151 | 28/02/24 | 06696 | The Collab Effect | \$6,336.00 | Professional Fees - Marketing |
| EF089152 | 28/02/24 | 06718 | Empire Roofing Services | \$9,300.00 | Building Maintenance - Civic Centre |
| EF089154 | 28/02/24 | 06773 | Evolve Talent | \$6,398.74 | Labour/Personnel Hire |
| Contractors Total | | | | \$3,045,252.26 | |
| Councillor Payments | | | | | |
| EF088835 | 16/02/24 | 02145 | Robert Rossi | \$315.44 | Councillor Adachi Tour 2024 Reimbursement |
| EF088943 | 23/02/24 | 05084 | Jenny Davis | \$73.00 | Councillor Sitting Fee/Reimbursement |
| Councillor Payments Total | | | | \$388.44 | |
| Credit Card 2310 | | | | | |
| EF088902 | 22/02/24 | 03526 | Coles | \$207.00 | Employee Gratuity Gift Card |
| EF088902 | 22/02/24 | 03526 | Western Power | \$498.91 | Application Fee - Upgrade to Power Supply |
| EF088902 | 22/02/24 | 03526 | AIG Australia | \$29.00 | Travel Insurance |
| EF088902 | 22/02/24 | 03526 | Qantas Airways | \$992.24 | Flights - Conference with Carbon Offset |
| EF088902 | 22/02/24 | 03526 | Maroondah City Council | \$750.00 | LG Chief Officer Group Forum |
| EF088902 | 22/02/24 | 03526 | Google | \$9.24 | Subscription |
| EF088902 | 22/02/24 | 03526 | Institute IPWEA | \$330.00 | Membership Fee |
| Credit Card 2310 Total | | | | \$2,816.39 | |
| Credit Card 4739 | | | | | |
| EF088905 | 22/02/24 | 06409 | Western Power | \$498.91 | Application fee |
| EF088905 | 22/02/24 | 06409 | News Pty Ltd | \$28.00 | Subscription |
| EF088905 | 22/02/24 | 06409 | Chat GPT | \$30.88 | Subscription |
| EF088905 | 22/02/24 | 06409 | Chat GPT | \$30.88 | Subscription |
| EF088905 | 22/02/24 | 06409 | CPA Australia | \$846.26 | Membership Fee |
| EF088905 | 22/02/24 | 06409 | Google | \$9.24 | Subscription |
| EF088905 | 22/02/24 | 06409 | News Pty Ltd | \$28.00 | Subscription |
| Credit Card 4739 Total | | | | \$1,472.17 | |
| Credit Card 7996 | | | | | |
| EF088903 | 22/02/24 | 05121 | City of Perth Parking | \$10.60 | Parking |
| Credit Card 7996 Total | | | | \$10.60 | |

Attachment 12.10.1 February 2024 payments

| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amt | Description |
|-------------------------------|----------|---------|---|-------------------|-------------------------|
| Credit Card 8380 | | | | | |
| EF088904 | 22/02/24 | 06342 | Google | \$1,000.00 | Subscription |
| EF088904 | 22/02/24 | 06342 | Campaign Monitor | \$1,373.90 | Subscription |
| EF088904 | 22/02/24 | 06342 | Squarespace | \$100.80 | Subscription |
| EF088904 | 22/02/24 | 06342 | Microsoft | \$1,660.95 | Subscription |
| EF088904 | 22/02/24 | 06342 | Twilio | \$30.80 | Subscription |
| EF088904 | 22/02/24 | 06342 | Adobe | \$39.59 | Subscription |
| EF088904 | 22/02/24 | 06342 | Eventbrite | \$29.00 | Subscription |
| EF088904 | 22/02/24 | 06342 | Aldi | \$95.35 | Groceries |
| EF088904 | 22/02/24 | 06342 | Facebook | \$1,014.84 | Advertising |
| EF088904 | 22/02/24 | 06342 | Google | \$648.39 | Subscription |
| EF088904 | 22/02/24 | 06342 | Google | \$1,000.00 | Subscription |
| Credit Card 8380 Total | | | | \$6,993.62 | |
| Fuels and Utilities | | | | | |
| EF088727 | 02/02/24 | 02471 | Western Power | \$4,655.00 | Light, Power, Gas |
| EF088748 | 02/02/24 | 06424 | Telstra Limited | \$6,551.33 | Phone/Internet expenses |
| EF088757 | 09/02/24 | 00042 | Alinta Energy | \$92.85 | Light, Power, Gas |
| EF088770 | 09/02/24 | 01252 | Water Corporation | \$911.88 | Water, Annual & Excess |
| EF088771 | 09/02/24 | 01274 | Synergy | \$14,657.71 | Light, Power, Gas |
| EF088779 | 09/02/24 | 02422 | Connect Call Centre Services | \$1,309.00 | Phone/Internet expenses |
| EF088786 | 09/02/24 | 03592 | Steven Harling | \$104.73 | Fuel, Oil, Additives |
| EF088818 | 16/02/24 | 00042 | Alinta Energy | \$593.85 | Light, Power, Gas |
| EF088826 | 16/02/24 | 01252 | Water Corporation | \$6,259.15 | Water, Annual & Excess |
| EF088828 | 16/02/24 | 01274 | Synergy | \$6,829.69 | Light, Power, Gas |
| EF088839 | 16/02/24 | 02471 | Western Power | \$2,640.00 | Light, Power, Gas |
| EF088840 | 16/02/24 | 02631 | Ampol - Caltex | \$16,900.40 | Fuel, Oil, Additives |
| EF088884 | 16/02/24 | 06424 | Telstra Limited | \$17,127.58 | Phone/Internet expenses |
| EF088907 | 23/02/24 | 00042 | Alinta Energy | \$1,150.95 | Light, Power, Gas |
| EF088920 | 23/02/24 | 01252 | Water Corporation | \$16,614.40 | Water, Annual & Excess |
| EF088923 | 23/02/24 | 01274 | Synergy | \$270,299.88 | Light, Power, Gas |
| EF088932 | 23/02/24 | 03592 | Steven Harling | \$106.83 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass 1617 - Coles Express Kewdale | \$100.96 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5911 - Caltex Glenn Forrest | \$97.50 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0085 - Coles Express Perth | \$199.26 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0591 - BP Express | \$443.20 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6934 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9327 - BP Welshpool | \$238.63 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6978 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2466 - BP Bibra Lake | \$189.96 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5578 - Puma Burswood | \$403.49 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5523 - Coles Express Cloverdale | \$607.41 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4232 - Coles Express Cloverdale | \$78.32 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1411 - 7 Eleven Carlisle | \$319.75 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1611 - Coles Express Cloverdale | \$233.33 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2823 - Ampol Morely | \$339.58 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1178 - BP Express Carlisle | \$283.04 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5974 - Coles Express Cloverdale | \$62.83 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7657 - Coles Express Cloverdale | \$342.37 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9084 - 7 Eleven Carlisle | \$86.88 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2681 - Coles Express Cloverdale | \$352.13 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7944 - Coles Express Cloverdale | \$227.79 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3289 - Caltex Welshpool | \$497.84 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5661 - BP Carlisle | \$143.12 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5103 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5818 - 7 Eleven Lansdale | \$193.96 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9157 - Caltex Mount Lawley | \$117.14 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1893 - Ampol Midvale | \$648.45 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3239 - Ampol Karrinyup | \$104.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7149 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5173 - Coles Express Cloverdale | \$676.24 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3748 - BP Carlisle | \$671.36 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1754 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5447 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2710 - Caltex Mount Lawley | \$113.72 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9603 - Atlas Fuel Ascot | \$223.26 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1917 - 7 Eleven Kelmscott | \$124.27 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6284 - Caltex Mount Lawley | \$252.91 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1305 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9357 - Ampol Forrestdale | \$498.34 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1615 - Coles Express Bull creek | \$387.10 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3839 - Ampol Belmont | \$105.50 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3847 - BP Mindarie | \$326.69 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2474 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4361 - Liberty Gosnells | \$352.60 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3567 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6390 - Ampol Bentley | \$306.07 | Fuel, Oil, Additives |

Attachment 12.10.1 February 2024 payments

| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amnt | Description |
|----------------------------------|----------|---------|--|---------------------|--|
| EF088963 | 23/02/24 | 06707 | Motorpass - 4083 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5625 - Coles Express Cloverdale | \$365.90 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4201 - Ampol Ascot | \$353.26 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7886 - Ampol Kingsley | \$399.10 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5490 - Ampol Bunbury | \$281.52 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5997 - BP Cannington | \$304.61 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4031 - Vib Bayswater | \$237.88 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0034 - Ampol Murdoch | \$316.56 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0091 - Ampol Applecross | \$168.18 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4565 - Ampol Willetton | \$263.73 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3741 - WEX Card Fee | \$102.39 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0327 - B Express Carlisle | \$203.02 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0177 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1658 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6153 - Coles Express Cloverdale | \$139.28 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7033 - Caltex Upper Swan | \$516.57 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 7872 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5317 - Atlas Fuel Ascot | \$126.48 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6117 - Coles Express Cloverdale | \$367.63 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4903 - Better Choice Stratton | \$183.03 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 2562 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3517 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4060 - Coles Express Bayswater | \$171.51 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 0387 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 1187 - Puma Burswood | \$276.71 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 6973 - Ampol Murdoch | \$240.21 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 3142 - Coles Express Banksia Grove | \$253.20 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 5189 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 9357 - BP Kewdale | \$284.77 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4878 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF088963 | 23/02/24 | 06707 | Motorpass - 4886 - WEX Card Fee | \$3.00 | Fuel, Oil, Additives |
| EF089136 | 28/02/24 | 06424 | Telstra Limited | \$6,107.48 | Phone/Internet expenses |
| Fuels and Utilities Total | | | | \$388,874.25 | |
| Materials | | | | | |
| EF088717 | 02/02/24 | 00203 | BOC Gases Australia Ltd | \$142.81 | Welding Equipment/Supplies |
| EF088718 | 02/02/24 | 00231 | Bunnings Group Ltd | \$471.77 | Hardware |
| EF088720 | 02/02/24 | 00317 | Coles Supermarkets Aust Pty Ltd | \$169.77 | Groceries |
| EF088722 | 02/02/24 | 00534 | Gronbek Security | \$699.82 | Hardware |
| EF088729 | 02/02/24 | 02862 | James Bennett Pty Ltd | \$1,521.26 | Books/CDs/DVDs |
| EF088734 | 02/02/24 | 04491 | Woolworths Group - Functions/Catering only | \$112.83 | Groceries |
| EF088739 | 02/02/24 | 05432 | Bloomin Boxes | \$75.00 | Flowers |
| EF088760 | 09/02/24 | 00311 | Cloverdale Hardware and Western Supply | \$18.05 | Hardware |
| EF088761 | 09/02/24 | 00317 | Coles Supermarkets Aust Pty Ltd | \$481.35 | Groceries |
| EF088766 | 09/02/24 | 00850 | Pacific Safety Wear Malaga | \$1,941.99 | Safety Clothing/Equipment |
| EF088768 | 09/02/24 | 01093 | SAI Global Limited | \$25.47 | Hardware |
| EF088784 | 09/02/24 | 03144 | COS Complete Office Supplies Pty Ltd | \$419.54 | Stationery & Printing |
| EF088788 | 09/02/24 | 04491 | Woolworths Group - Functions/Catering only | \$85.14 | Groceries |
| EF088790 | 09/02/24 | 04759 | StrataGreen | \$1,405.03 | Gardening - Plants/Supplies |
| EF088805 | 09/02/24 | 06681 | Prefet Pty Ltd T/A Minuteman Press Perth | \$4,507.80 | Stationery & Printing - FOGO Guide Booklets |
| EF088820 | 16/02/24 | 00231 | Bunnings Group Ltd | \$122.58 | Hardware |
| EF088821 | 16/02/24 | 00317 | Coles Supermarkets Aust Pty Ltd | \$79.10 | Groceries |
| EF088823 | 16/02/24 | 00664 | Kmart Australia Limited | \$396.00 | Stationery & Printing |
| EF088827 | 16/02/24 | 01261 | Wesfarmers Kleenheat Gas Pty Ltd | \$85.24 | Welding Equipment/Supplies |
| EF088829 | 16/02/24 | 01430 | Raeco - CEI Pty Ltd | \$183.59 | Stationery |
| EF088830 | 16/02/24 | 01509 | Arboriculture Australia | \$346.50 | Training |
| EF088843 | 16/02/24 | 02862 | James Bennett Pty Ltd | \$312.05 | Books/CDs/DVDs |
| EF088845 | 16/02/24 | 03117 | Six Axis Nominees T/A OCP Sales | \$615.94 | Safety Clothing/Equipment |
| EF088846 | 16/02/24 | 03144 | COS Complete Office Supplies Pty Ltd | \$522.25 | Stationery & Printing |
| EF088852 | 16/02/24 | 03856 | SEM Distribution - newspaper delivery | \$271.47 | Publications/Newspapers |
| EF088854 | 16/02/24 | 04036 | CleverPatch Pty Ltd | \$232.50 | Craft/Display Materials |
| EF088857 | 16/02/24 | 04177 | Artcom Fabrication | \$88.00 | Stationery & Printing |
| EF088859 | 16/02/24 | 04394 | JB Hi-Fi Belmont Forum - Library purchases | \$39.95 | USB |
| EF088860 | 16/02/24 | 04471 | Booktopia | \$17.81 | Books/CDs/DVDs |
| EF088861 | 16/02/24 | 04491 | Woolworths Group - Functions/Catering only | \$110.76 | Groceries |
| EF088867 | 16/02/24 | 05011 | Bullet Produce (was WA Fresh) | \$1,317.00 | Groceries |
| EF088868 | 16/02/24 | 05036 | Smedia Pty Ltd | \$500.00 | Books/CDs/DVDs |
| EF088874 | 16/02/24 | 05465 | QBD Books | \$1,355.45 | Books/CDs/DVDs - Assorted Books |
| EF088890 | 16/02/24 | 06577 | Timplates | \$577.50 | Computer Software - Outlook Templates |
| EF088893 | 16/02/24 | 06681 | Prefet Pty Ltd T/A Minuteman Press Perth | \$49.50 | Stationery & Printing - 125th Anniversary Book |
| EF088908 | 23/02/24 | 00148 | Bladon WA Pty Ltd | \$731.50 | Promotional Items |
| EF088909 | 23/02/24 | 00311 | Cloverdale Hardware and Western Supply | \$46.53 | Hardware |
| EF088910 | 23/02/24 | 00317 | Coles Supermarkets Aust Pty Ltd | \$52.30 | Groceries |
| EF088914 | 23/02/24 | 00435 | Ellenby Tree Farm Pty Ltd | \$2,906.00 | Gardening - Assorted Plants |
| EF088917 | 23/02/24 | 01115 | All Foods Belmont IGA Belvidere Street | \$44.99 | Groceries |
| EF088921 | 23/02/24 | 01265 | Westbooks | \$714.64 | Books/CDs/DVDs |
| EF088930 | 23/02/24 | 02912 | Sanity Music Stores Pty Ltd | \$271.06 | Books/CDs/DVDs |

Attachment 12.10.1 February 2024 payments

| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amnt | Description |
|--------------|----------|------------------------|--|---------------------|--|
| EF088935 | 23/02/24 | 04053 | Totally Workwear TWW | \$179.95 | Safety Clothing/Equipment |
| EF088939 | 23/02/24 | 04491 | Woolworths Group - Functions/Catering only | \$445.38 | Groceries |
| EF088969 | 23/02/24 | 06768 | SignBiz WA | \$539.00 | Signs |
| EF088972 | 28/02/24 | 00185 | Benara Nurseries | \$227.70 | Gardening - Assorted Tress |
| EF088977 | 28/02/24 | 00231 | Bunnings Group Ltd | \$970.96 | Hardware |
| EF088978 | 28/02/24 | 00233 | Bunzl Limited | \$1,480.83 | Cleaning Products |
| EF088979 | 28/02/24 | 00278 | Chefmaster Australia | \$314.15 | Cleaning Products |
| EF088988 | 28/02/24 | 00414 | Dulux Australia | \$5,329.67 | Paint & Accessories - Graffiti Removal |
| EF088989 | 28/02/24 | 00430 | B & J Catalano Pty Ltd | \$875.42 | Road/Drainage Material |
| EF088997 | 28/02/24 | 00697 | Nutrien AG Solutions Ltd | \$1,182.50 | Gardening - Plants/Supplies |
| EF089005 | 28/02/24 | 00850 | Pacific Safety Wear Malaga | \$6,723.64 | Safety Clothing/Equipment |
| EF089008 | 28/02/24 | 00883 | The Perth Mint | \$1,754.50 | Citizenship Coins |
| EF089015 | 28/02/24 | 01083 | SERCUL South East Regional Centre for Urban Landcare | \$1,578.03 | Gardening Maintenance |
| EF089021 | 28/02/24 | 01206 | Access Icon Pty Ltd t/a Cascada | \$333.30 | Concrete Products |
| EF089028 | 28/02/24 | 01325 | Poolegrave Signs and Engraving | \$88.00 | Signs |
| EF089029 | 28/02/24 | 01398 | Winc Australia Pty Ltd | \$1,958.32 | Stationery & Printing |
| EF089030 | 28/02/24 | 01426 | Sprayline Spraying Equipment | \$511.80 | Gardening Maintenance |
| EF089033 | 28/02/24 | 01570 | Blackwoods | \$530.48 | Hardware |
| EF089041 | 28/02/24 | 02088 | Lock Stock & Farrell Locksmith | \$250.00 | Hardware |
| EF089042 | 28/02/24 | 02168 | Ergolink | \$5,975.27 | Electric Standing Desk |
| EF089046 | 28/02/24 | 02320 | Ambius Indoor Plants | \$563.82 | Gardening - Assorted Plants |
| EF089054 | 28/02/24 | 02431 | ASB Branded Merchandise - ASB Marketing Pty Ltd | \$17,479.00 | Promotional Items - FOGO |
| EF089057 | 28/02/24 | 02498 | City of South Perth | \$7,446.33 | Impound Cats & Dogs - Dec 2023 |
| EF089064 | 28/02/24 | 02862 | James Bennett Pty Ltd | \$674.27 | Books/CDs/DVDs |
| EF089065 | 28/02/24 | 02946 | Asphalt in a Bag | \$1,787.50 | Road/Drainage Material |
| EF089067 | 28/02/24 | 03019 | Hinds Sand Supplies | \$3,636.05 | Sand/Soil |
| EF089070 | 28/02/24 | 03144 | COS Complete Office Supplies Pty Ltd | \$910.48 | Stationery & Printing |
| EF089075 | 28/02/24 | 03660 | Safe T Card Australia Pty Ltd | \$107.80 | Safety Clothing/Equipment |
| EF089080 | 28/02/24 | 04053 | Totally Workwear TWW | \$2,515.86 | Safety Clothing/Equipment |
| EF089093 | 28/02/24 | 04759 | StrataGreen | \$202.47 | Gardening - Plants/Supplies |
| EF089098 | 28/02/24 | 05082 | Accidental Health and Safety Perth | \$61.67 | Medical/First Aid Supplies |
| EF089109 | 28/02/24 | 05770 | Kwik Kopy Perth CBD | \$459.14 | Stationery & Printing |
| EF089114 | 28/02/24 | 05890 | Living Turf | \$4,752.00 | Gardening - Turf Maintenance |
| EF089116 | 28/02/24 | 05992 | Corsign WA | \$506.00 | Parking Signs |
| EF089118 | 28/02/24 | 06084 | Asphaltech Pty Ltd | \$387.79 | Road/Drainage Material |
| EF089124 | 28/02/24 | 06234 | Brandworx Australia | \$808.41 | Uniforms |
| EF089143 | 28/02/24 | 06589 | OverDrive Australia Pty Ltd | \$358.84 | Books/CDs/DVDs |
| EF089150 | 28/02/24 | 06682 | Total Project Solutions | \$79,732.65 | Security Office Fit out - Progress Claim |
| | | Materials Total | | \$177,706.82 | |
| Other | | | | | |
| EF088752 | 02/02/24 | 99998 | Angela & Neil Ferreira | \$23.53 | Rates Refund |
| EF088758 | 09/02/24 | 00116 | OneMusic - Australasian Performing Right Assoc | \$1,951.69 | Subscription |
| EF088759 | 09/02/24 | 00242 | Cabcharge Australia Pty Ltd | \$29.11 | Taxi Fares |
| EF088767 | 09/02/24 | 00878 | Perth Airports Municipalities Group Inc | \$500.00 | Annual Membership Fee |
| EF088773 | 09/02/24 | 01606 | Reward Gateway Pty Ltd | \$26,136.00 | Employee Benefits Program - Annual Subscription |
| EF088777 | 09/02/24 | 02126 | Treenet Inc | \$1,760.00 | Membership Fee |
| EF088783 | 09/02/24 | 03071 | Department of Transport - Vehicle Owner Searches | \$602.80 | Vehicle Ownership Searches |
| EF088810 | 09/02/24 | 99998 | Sam Beard | \$330.00 | Public Talk Speaker |
| EF088811 | 09/02/24 | 99998 | Matthew Wain | \$800.00 | Civic Art Collection |
| EF088812 | 09/02/24 | 99998 | Genesis Design Studio/ER | \$1,878.00 | Application Fee Refund |
| EF088813 | 09/02/24 | 99998 | Rural Building Company | \$2,169.16 | Application Fee Refund |
| EF088814 | 09/02/24 | 99998 | Ser Way Ho | \$100.00 | Cloth Nappy Rebate |
| EF088815 | 09/02/24 | 99998 | Adele McNamara | \$31.25 | Cloth Nappy Rebate |
| EF088816 | 13/02/24 | 167001 | Salsaal Integration Association | \$400.00 | Bond Payment/Refund |
| EF088817 | 16/02/24 | 01236 | Department of Fire and Emergency Services | \$785,829.83 | Emergency Services Levy |
| EF088896 | 16/02/24 | 99998 | Elizabeth Reiss & Associates | \$618.48 | Rates Refund |
| EF088897 | 16/02/24 | 99998 | Dale Hill-Power | \$61.95 | Rates Refund |
| EF088898 | 16/02/24 | 99998 | All-Out Fencing | \$5,834.13 | Fence Repair |
| EF088899 | 16/02/24 | 99998 | Rentwest Solutions | \$902.90 | Rates Refund |
| EF088900 | 16/02/24 | 99998 | M & D Garbellini | \$250.00 | Your Neighbour Grant |
| EF088901 | 16/02/24 | 99998 | Jamie Quirk | \$250.00 | Your Neighbour Grant |
| EF088922 | 23/02/24 | 01270 | Perth Racing - WA Turf Club | \$2,520.84 | Line Marking Sponsorship Reimbursements |
| EF088936 | 23/02/24 | 04079 | Beimont Men's Shed Inc | \$13,896.00 | Grants General - 2023/2024 Memorandum of Understanding |
| EF088938 | 23/02/24 | 04431 | Ascot Cricket Club Inc | \$350.00 | Donation - Turf Line Marking Feb 2024 |
| EF088942 | 23/02/24 | 05076 | Beimont Saints Squash & Sports Club | \$1,976.80 | Community Contribution Fund |
| EF088954 | 23/02/24 | 06099 | ICOM Australia | \$475.00 | Membership Fee |
| EF088970 | 23/02/24 | 99998 | Erin Tan | \$800.00 | International Sports Donation |
| EF088971 | 23/02/24 | 99998 | Kate L Webb | \$500.00 | Exhibition Artist Place |
| 788877 | 27/02/24 | 00893 | Petty Cash - Library | \$362.00 | Petty Cash Recoup |
| EF088980 | 28/02/24 | 00285 | City of Armadale | \$144.77 | Printing Services |
| EF089048 | 28/02/24 | 02377 | Faulkner Park Board Management | \$14,842.39 | Faulkner Park Board Management Monthly Contribution |
| EF089146 | 28/02/24 | 06613 | Host Tel | \$160.00 | State Emergency Services Expense |
| EF089158 | 28/02/24 | 99998 | MC and CL Rundle | \$400.00 | National Sports Donation |
| EF089159 | 28/02/24 | 99998 | Elizabeth Millar | \$1,300.00 | Graphic Composition Workshop |
| EF089160 | 28/02/24 | 99998 | Rebecca Leigh & PJ Hoogland | \$800.00 | International Sports Donation |
| EF089161 | 28/02/24 | 99998 | Bruno Dias | \$75.45 | Rates Refund |

Attachment 12.10.1 February 2024 payments

| Pmnt Ref | Date | CR Code | Supplier | Pmnt Amnt | Description |
|--|--|---------|---|-----------------------|--|
| | Other Total | | | \$869,062.08 | |
| Property, Plant & Equipment | | | | | |
| EF088834 | 16/02/24 | 02090 | Woodlands Distributors & Agencies | \$16,594.05 | Drink Station |
| EF088880 | 16/02/24 | 06332 | New Eagle International Pty Ltd T/A UMart | \$1,919.00 | Computer Hardware |
| EF088986 | 28/02/24 | 00377 | Dell Australia Pty Ltd | \$385.00 | Computer Hardware |
| EF089031 | 28/02/24 | 01428 | Innova Group Pty Ltd - Mity Lite Tables | \$5,390.00 | Office Furniture - Trestle Tables |
| EF089040 | 28/02/24 | 02071 | DS Agencies Pty Ltd | \$6,044.50 | Bin Replacement - Wicca Park |
| EF089044 | 28/02/24 | 02254 | PLE Computers | \$1,280.00 | Computer Hardware |
| EF089071 | 28/02/24 | 03424 | The Chair Doctor WA Pty Ltd | \$977.00 | Office Furniture |
| EF089137 | 28/02/24 | 06449 | Civic Settlements | \$2,200.00 | Civic Settlement Fee |
| EF089147 | 28/02/24 | 06640 | Arteil (WA) Pty Ltd | \$2,541.00 | Office Furniture - Chairs |
| EF089153 | 28/02/24 | 06736 | Zenith Corporation Australia Pty T/A Elite Office Furniture | \$1,573.78 | Office Furniture - Accessibility furniture |
| | Property, Plant & Equipment Total | | | \$38,904.33 | |
| Salaries/Wages | | | | | |
| SL310124 | 01/02/24 | COB | City of Belmont Payroll | \$692,072.63 | Salaries/Wages |
| EF088753 | 07/02/24 | 99971 | SuperChoice | \$260,944.09 | Superannuation Contribution |
| SL070224 | 08/02/24 | COB | City of Belmont Payroll | \$150,754.29 | Salaries/Wages |
| TM090224 | 08/02/24 | COB | City of Belmont Payroll | \$8,131.25 | Salaries/Wages |
| EF088807 | 09/02/24 | 99952 | Child Support Agency | \$1,875.94 | Salaries/Wages |
| EF088808 | 09/02/24 | 99954 | City of Belmont Social Club | \$730.00 | Salaries/Wages |
| EF088809 | 09/02/24 | 99962 | LGRCEU - WA Shire Councils Union | \$143.00 | Salaries/Wages |
| SL150224 | 15/02/24 | COB | City of Belmont Payroll | \$731,563.11 | Salaries/Wages |
| SL220224 | 22/02/24 | COB | City of Belmont Payroll | \$154,542.38 | Salaries/Wages |
| EF089155 | 28/02/24 | 99952 | Child Support Agency | \$1,484.67 | Salaries/Wages |
| EF089156 | 28/02/24 | 99954 | City of Belmont Social Club | \$385.00 | Salaries/Wages |
| EF089157 | 28/02/24 | 99962 | LGRCEU - WA Shire Councils Union | \$132.00 | Salaries/Wages |
| SL290224 | 29/02/24 | COB | City of Belmont Payroll | \$692,721.58 | Salaries/Wages |
| | Salaries/Wages Total | | | \$2,695,479.94 | |
| Training and Conferences | | | | | |
| EF088723 | 02/02/24 | 00602 | Local Government Professionals Australia WA | \$1,040.00 | Training |
| EF088724 | 02/02/24 | 00953 | Planning Institute of Australia Limited | \$770.00 | Training |
| EF088782 | 09/02/24 | 02719 | Aveling | \$284.00 | Training |
| EF088841 | 16/02/24 | 02728 | Fire Protection Association Australia | \$320.00 | Training |
| EF088882 | 16/02/24 | 06394 | Rapid Global Pty Ltd | \$13,090.00 | Training |
| EF088924 | 23/02/24 | 01644 | Craig MacKenzie | \$28.35 | Conference Parking |
| EF088934 | 23/02/24 | 03760 | Wilmot Loh | \$1,879.49 | Conference Expenses |
| EF088994 | 28/02/24 | 00600 | Institute of Public Works Engineering WA | \$7,140.00 | Conference Registration |
| EF089012 | 28/02/24 | 00953 | Planning Institute of Australia Limited | \$3,360.00 | Training |
| EF089023 | 28/02/24 | 01240 | WA Local Government Association | \$1,914.00 | Training |
| EF089055 | 28/02/24 | 02439 | Down to Earth Training & Assessing | \$1,990.00 | Training |
| EF089133 | 28/02/24 | 06394 | Rapid Global Pty Ltd | \$82.50 | Training |
| | Training and Conferences Total | | | \$31,898.34 | |
| MUNI Total | | | | \$7,258,859.24 | |
| Trust Funds | | | | | |
| EF088754 | 08/02/24 | 150748 | Building and Construction Industry Training Fund | \$4,974.86 | Building and Construction Industry Training Fund |
| EF088755 | 08/02/24 | 154102 | Building and Energy - Building Services Levy | \$20,301.55 | Building and Energy - Building Services Levy |
| EF088756 | 08/02/24 | 164040 | Department of Planning DAP fees | \$257.00 | Department of Planning DAP fees |
| | Trust Funds Total | | | \$25,533.41 | |
| TRUST Total | | | | \$25,533.41 | |
| Grand Total | | | | \$7,284,392.65 | |
| | | | | \$7,284,392.65 | |
| | | | Breakdown - Cheques : | \$362.00 | |
| | | | EFT : | \$7,284,030.65 | |

12.11 Monthly Financial Report for February 2024

| | | |
|----------------------------|---|---------------------------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 32/009 Financial Operating Statements |
| Location/Property Index | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | N/A |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Corporate and Governance |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To provide Council with relevant monthly financial information for the 2023-24 financial year.

Summary and key issues

The following report includes a concise list of material variances for the month ending February 2024.

Officer Recommendation

That the Monthly Financial Reports as at 29 February 2024 as included in Attachment 12.11.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 6.4 of the *Local Government Act 1995 (WA)* in conjunction with Regulations 34 (1) of the *Local Government (Financial Management) Regulations 1996 (WA)* requires monthly financial reports to be presented to Council.

Regulation 34(1) requires a monthly Statement of Financial Activity reporting on revenue and expenditure.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as a part of the monthly report.

Background

Local Government (Financial Management) Regulations 1996 prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Explanation for each material variance identified between year to date budgets and actuals
2. Any other supporting information considered relevant by the Local Government.

Local Government (Financial Management) Regulations 1996 (WA) - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$100,000 for the 2023-2024 financial year.

Report

At the June 2023 Ordinary Council Meeting, Council adopted the materiality threshold for the 2023-24 financial year as \$100,000. The below table provides a summary of significant variances based on this materiality threshold. The detailed financial activity report is included at Attachment 12.11.1.

| Report Section | Budget YTD | Actual YTD | Report Comments |
|--|------------|------------|---|
| Operating Activities | | | |
| <i>Revenue from operating activities</i> | | | |
| Fees and charges | | | |
| City Facilities & Property | 676,711 | 819,773 | Increased revenue received from a commercial lease in line with lease agreement and higher usage of community facilities. |

| Report Section | Budget YTD | Actual YTD | Report Comments |
|--|-------------------|-------------------|---|
| Planning Services | 277,667 | 449,013 | Several high-value development applications have been submitted, with their fees based on these values. |
| Safer Communities | 600,367 | 725,397 | Higher than anticipated income from Ranger enforcement and building fees associated with larger development applications. |
| Economic & Community Development | 243,333 | 356,828 | Revenue from sale of Faulkner Park units. |
| Interest earnings | | | |
| Finance | 3,262,386 | 4,469,190 | Higher interest resulting from higher rates on investments and increased balances. |
| Expenditure from operating activities | | | |
| Employee costs | | | |
| Governance, Strategy & Risk | (1,612,368) | (1,318,585) | Salaries are below budget due to vacancies which are currently being recruited by the City. |
| Finance | (1,417,258) | (1,549,056) | |
| City Projects | (283,884) | (407,558) | |
| Parks, Leisure & Environment | (2,407,708) | (2,232,909) | |
| Safer Communities | (2,181,317) | (2,075,513) | |
| Materials and contracts | | | |

| Report Section | Budget YTD | Actual YTD | Report Comments |
|---|-------------------|-------------------|--|
| Governance, Strategy & Risk | (582,452) | (332,184) | Underspend in retirement village surveys and legal expenses. |
| Information Technology | (1,627,236) | (1,977,523) | Microsoft licensing charges incurred earlier than budgeted. |
| Public Relations & Stakeholder Engagement | (761,552) | (521,148) | Projects in progress with some timing variances on expenditure, including brand strategy costs delayed until February to May 2024. |
| Design, Assets & Development | (337,830) | (215,429) | Award of traffic related consultancy and survey contracts later than budgeted for. |
| City Facilities & Property | (1,908,049) | (1,611,711) | Hub fire insurance recovery income not yet received. |
| Planning Services | (250,070) | (120,117) | Aspects of some projects have been managed in house and consultant costs have not yet been incurred. |
| Safer Communities | (1,778,173) | (1,544,571) | Variance due to Community Watch invoice not yet received and ranger vehicles on backorder. |
| Utility charges | | | |
| City Facilities & Property | (632,526) | (506,197) | February electricity invoice not yet received. |
| Insurance Expenses | | | |

| Report Section | Budget YTD | Actual YTD | Report Comments |
|--|-------------------|-------------------|---|
| Governance, Strategy & Risk | (268,640) | (153,470) | Workers compensation insurance premium to be below budget. |
| Investing Activities | | | |
| Non-operating grants, subsidies and contributions | | | |
| Works | 1,954,078 | 1,253,542 | Roads to Recovery grant yet to be received. |
| City Projects | 205,000 | 448,144 | Funding for Esplanade Foreshore Stabilisation received from DBCA in FY2023, to be reallocated from Parks. |
| Parks, Leisure & Environment | 443,723 | 100,579 | Funding for Esplanade Foreshore Stabilisation received from DBCA to be reallocated to City Projects, Scott Street landscaping upgrade funds yet to be received. |
| City Facilities & Property | 259,456 | 9,456 | Middleton Park funding yet to be received. |
| Proceeds from disposal of assets | | | |
| Design, Assets & Development | 688,487 | 154,385 | Fleet to be sold at auction when new orders are delivered. |
| City Facilities & Property | Nil | 340,000 | Variance due to income from sale of land on Noble Street. |
| Payments for property, plant and equipment | | | |
| Design, Assets & Development | (1,005,277) | (353,226) | Fleet replacement pending selection and availability. |

| Report Section | Budget YTD | Actual YTD | Report Comments |
|--|-------------------|-------------------|---|
| City Facilities & Property | (1,447,816) | (523,199) | Delay in commencement of some projects due to lead in time for obtaining necessary plant and equipment. |
| Safer Communities | (197,807) | (36,695) | Underspend in CCTV projects due to hardware supply delays. |
| Payments for construction of infrastructure | | | |
| Works | (2,139,912) | (1,988,370) | Abernethy Road project complete and awaiting invoices (\$173k), Stanton Road awaiting lighting improvements (\$204k). |
| City Projects | (1,422,675) | (367,038) | Wilson Park, Peet Park, Abernethy Sporting Precinct and Faulkner Civic Precinct projects have commenced design work. Timing variances to include Esplanade Foreshore. Belvidere Street commencement has been revised to March 2024. |
| Parks, Leisure & Environment | (3,180,557) | (1,754,896) | Expenditure reflects delays within supply chain however works program indicates completion within this budget cycle. |

Financial implications

The presentation of these reports to Council ensures compliance with the *Local Government Act 1995* and associated Regulations, and also ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No and title |
|---|
| 1. Monthly Financial Report - February [12.11.1 - 11 pages] |

CITY OF BELMONT

**MONTHLY FINANCIAL REPORT
For the period ended 29 February 2024**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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Statements required by regulation

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Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

| | Supplementary Information | Amended Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. |
|--|---------------------------|------------------------------------|--------------------------------|----------------------|------------------------|-----------------------------|------|
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| Rates | | 56,495,635 | 56,399,454 | 56,470,739 | 71,285 | 0.13% | |
| Grants, subsidies and contributions | | 2,572,530 | 679,182 | 568,929 | (110,253) | (16.23%) | ▼ |
| Fees and charges | | 9,641,453 | 8,818,519 | 9,488,096 | 669,577 | 7.59% | ▲ |
| Interest revenue | | 4,793,452 | 3,262,384 | 4,479,918 | 1,217,534 | 37.32% | ▲ |
| Other revenue | | 673,313 | 435,541 | 685,811 | 250,270 | 57.46% | ▲ |
| Profit on asset disposals | | 76,289 | 25,430 | 11,557 | (13,873) | (54.55%) | |
| | | 74,252,672 | 69,620,510 | 71,705,050 | 2,084,540 | 2.99% | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | | (27,290,266) | (17,870,528) | (17,429,490) | 441,038 | 2.47% | ▲ |
| Materials and contracts | | (33,296,449) | (20,738,278) | (19,674,781) | 1,063,497 | 5.13% | ▲ |
| Utility charges | | (1,746,344) | (1,227,986) | (955,602) | 272,384 | 22.18% | ▲ |
| Depreciation | | (11,400,000) | (7,600,000) | (7,971,795) | (371,795) | (4.89%) | ▼ |
| Finance costs | | (544,195) | (275,200) | (275,924) | (724) | (0.26%) | |
| Insurance | | (855,284) | (855,132) | (745,588) | 109,544 | 12.81% | ▲ |
| Other expenditure | | (1,721,618) | (1,190,996) | (1,252,646) | (61,650) | (5.18%) | |
| Loss on asset disposals | | 0 | 0 | (165) | (165) | 0.00% | |
| | | (76,854,156) | (49,758,120) | (48,305,991) | 1,452,129 | 2.92% | |
| Non-cash amounts excluded from operating activities | Note 2(b) | 11,388,533 | 7,574,570 | 8,694,663 | 1,120,093 | 14.79% | ▲ |
| Amount attributable to operating activities | | 8,787,049 | 27,436,960 | 32,093,722 | 4,656,762 | 16.97% | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | | 3,391,835 | 2,893,924 | 1,811,721 | (1,082,203) | (37.40%) | ▼ |
| Proceeds from disposal of assets | | 1,260,725 | 1,260,725 | 11,557 | (1,249,168) | (99.08%) | ▼ |
| | | 4,652,560 | 4,154,649 | 1,823,278 | (2,331,371) | (56.11%) | |
| Outflows from investing activities | | | | | | | |
| Payments for property, plant and equipment | 2 | (4,812,964) | (3,241,515) | (1,382,093) | 1,859,422 | 57.36% | ▲ |
| Payments for construction of infrastructure | 2 | (12,388,234) | (6,238,120) | (4,098,456) | 2,139,664 | 34.30% | ▲ |
| Amount attributable to investing activities | | (12,548,638) | (5,324,986) | (3,657,271) | 1,667,715 | 31.32% | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Transfer from reserves | 1 | 5,012,809 | 0 | 0 | 0 | 0.00% | |
| | | 5,012,809 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | | |
| Repayment of borrowings | | (618,110) | (306,139) | (306,139) | 0 | 0.00% | |
| Payments for principal portion of lease liabilities | | (67,308) | 0 | 0 | 0 | 0.00% | |
| Transfer to reserves | 1 | (12,169,756) | 0 | 0 | 0 | 0.00% | |
| | | (12,855,174) | (306,139) | (306,139) | 0 | 0.00% | |
| Amount attributable to financing activities | | (7,842,365) | (306,139) | (306,139) | 0 | 0.00% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | | 12,113,940 | 12,113,940 | 11,952,647 | (161,293) | (1.33%) | ▼ |
| Amount attributable to operating activities | | 8,787,049 | 27,436,960 | 32,093,722 | 4,656,762 | 16.97% | ▲ |
| Amount attributable to investing activities | | (12,548,638) | (5,324,986) | (3,657,271) | 1,667,715 | 31.32% | ▲ |
| Amount attributable to financing activities | | (7,842,365) | (306,139) | (306,139) | 0 | 0.00% | |
| Surplus or deficit after imposition of general rates | | 509,986 | 33,919,775 | 40,082,959 | 6,163,184 | 18.17% | ▲ |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

CITY OF BELMONT
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

| | Supplementary | 30 June 2024 | 29 February 2024 |
|--------------------------------------|---------------|--------------------|--------------------|
| | Information | \$ | \$ |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | | 12,671,468 | 20,049,305 |
| Trade and other receivables | | 24,316,211 | 28,009,440 |
| Other financial assets | | 33,253,360 | 47,678,522 |
| Inventories | | 246,770 | 275,601 |
| Other assets | | 2,533,328 | 3,262,106 |
| TOTAL CURRENT ASSETS | | 73,021,137 | 99,274,974 |
| NON-CURRENT ASSETS | | | |
| Trade and other receivables | | 457,172 | 429,810 |
| Other financial assets | | 31,226,126 | 31,230,329 |
| Property, plant and equipment | | 343,596,968 | 342,663,363 |
| Infrastructure | | 291,645,811 | 289,487,535 |
| Right-of-use assets | | 275,308 | 275,308 |
| Intangible assets | | 145,828 | 129,068 |
| TOTAL NON-CURRENT ASSETS | | 667,347,213 | 664,215,413 |
| TOTAL ASSETS | | 740,368,350 | 763,490,387 |
| CURRENT LIABILITIES | | | |
| Trade and other payables | | 5,743,434 | 3,406,052 |
| Other liabilities | | 1,400,503 | 2,087,151 |
| Lease liabilities | | 118,561 | 118,561 |
| Borrowings | | 618,110 | 311,971 |
| Employee related provisions | | 4,428,402 | 4,253,500 |
| TOTAL CURRENT LIABILITIES | | 12,309,010 | 10,177,235 |
| NON-CURRENT LIABILITIES | | | |
| Other liabilities | | 165,134 | 62,747 |
| Lease liabilities | | 162,469 | 162,469 |
| Borrowings | | 11,618,252 | 11,618,252 |
| Employee related provisions | | 366,690 | 366,690 |
| TOTAL NON-CURRENT LIABILITIES | | 12,312,545 | 12,210,158 |
| TOTAL LIABILITIES | | 24,621,555 | 22,387,393 |
| NET ASSETS | | 715,746,795 | 741,102,994 |
| EQUITY | | | |
| Retained surplus | | 202,240,917 | 227,452,654 |
| Reserve accounts | 1 | 61,681,383 | 61,681,383 |
| Revaluation surplus | | 451,824,495 | 451,824,495 |
| TOTAL EQUITY | | 715,746,795 | 740,958,532 |

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 February 2024

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

| | Amended Budget Opening | Last Year Closing | Year to Date |
|--|------------------------------|-------------------------|---------------------|
| (a) Net current assets used in the Statement of Financial Activity | 30 June 2023 | 30 June 2023 | 29 February 2024 |
| Current assets | \$ | \$ | \$ |
| Cash and cash equivalents | 11,451,932 | 12,671,468 | 20,049,305 |
| Trade and other receivables | 1,717,407 | 24,316,211 | 28,009,440 |
| Other financial assets | 39,012,440 | 33,253,360 | 47,678,522 |
| Inventories | 177,335 | 246,770 | 275,601 |
| Other assets | 336,836 | 2,533,328 | 3,262,106 |
| | <u>52,695,950</u> | <u>73,021,137</u> | <u>99,274,974</u> |
| Less: current liabilities | | | |
| Trade and other payables | (5,539,964) | (5,743,434) | (3,406,052) |
| Other liabilities | (969,598) | (1,400,503) | (2,087,151) |
| Lease liabilities | (58,056) | (118,561) | (118,561) |
| Borrowings | (641,884) | (618,110) | (311,971) |
| Employee related provisions | (4,542,090) | (4,428,402) | (4,253,500) |
| Other provisions | (102,912) | 0 | 0 |
| | <u>(11,854,504)</u> | <u>(12,309,010)</u> | <u>(10,177,235)</u> |
| Net current assets | 40,841,446 | 60,712,127 | 89,097,739 |
| Less: Total adjustments to net current assets | | | |
| Closing funding surplus / (deficit) | 2(c) (40,341,446) | (48,759,480) | (49,014,780) |
| | 500,000 | 11,952,647 | 40,082,959 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | Amended Budget | YTD Budget (a) | YTD Actual (b) |
|--|-------------------|----------------------|----------------------|
| Non-cash amounts excluded from operating activities | \$ | \$ | \$ |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (76,289) | (25,430) | (11,557) |
| Add: Loss on asset disposals | 0 | 0 | 165 |
| Add: Depreciation | 11,400,000 | 7,600,000 | 7,971,795 |
| Movement in non-current employee provisions | 64,822 | 0 | 0 |
| - Pensioner deferred rates | 0 | 0 | (27,362) |
| - Employee provisions | 0 | 0 | 761,622 |
| Total non-cash amounts excluded from operating activities | 11,388,533 | 7,574,570 | 8,694,663 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | Amended Budget Opening | Last Year Closing | Year to Date |
|---|------------------------------|-------------------------|---------------------|
| (c) Current assets and liabilities excluded from budgeted deficiency | 30 June 2023 | 30 June 2023 | 29 February 2024 |
| | \$ | \$ | \$ |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (44,568,885) | (61,681,383) | (61,681,383) |
| Add: Financial assets at amortised cost | 0 | 31,022,402 | 31,022,402 |
| - EMRC receivable | 0 | (20,927,619) | (20,927,619) |
| Add: Current liabilities not expected to be cleared at the end of the year: | | | |
| - Current portion of borrowings | 641,884 | 618,110 | 311,971 |
| - Current portion of lease liabilities | 58,056 | 118,561 | 118,561 |
| - Current portion of employee benefit provisions held in reserve | 3,527,499 | 2,090,449 | 2,141,288 |
| Total adjustments to net current assets | 2(a) (40,341,446) | (48,759,480) | (49,014,780) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the City's operational cycle.

Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2023-24 year is \$100,000.

| Description | Var. \$ | Var. % | |
|--|-------------|-----------|---|
| | \$ | % | |
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | (110,253) | (16.23%) | ▼ |
| Various Grants, Subsidies and Contributions below budget dues by amounts below material variance threshold | | Timing | |
| Fees and charges | 669,577 | 7.59% | ▲ |
| City Facilities & Property - Increased revenue received from 8 Yolks Café in line with lease agreement and higher usage of community facilities - \$143,062 | | Timing | |
| Planning Services - Several high-value development applications have been submitted with their fees based on these values - \$171,347 | | Timing | |
| Safer Communities - Higher than anticipated income from Rangers enforcement and building fees associated with larger development applications - \$125,030 | | Timing | |
| Economic & Community Development - Higher than expected revenue from sale of Faulkner Park - \$113,495 | | Timing | |
| Interest revenue | 1,217,534 | 37.32% | ▲ |
| Finance - Higher interest resulting from higher rates on investments and increased balances | | Permanent | |
| Other revenue | 250,270 | 57.46% | ▲ |
| Various activity based costing variances above budget by amounts below material variance threshold | | Timing | |
| Expenditure from operating activities | | | |
| Employee costs | 441,038 | 2.47% | ▲ |
| Salaries are below budget due to vacancies currently being recruited by the City | | Permanent | |
| Materials and contracts | 1,063,497 | 5.13% | ▲ |
| Governance, Strategy & Risk - Variance due to underspend in retirement village surveys and legal expenses - \$250,268 | | Timing | |
| Information Technology - Microsoft licencing charges incurred earlier than anticipated - (\$350,287) | | Timing | |
| Public Relations & Stakeholder Engagement - Projects in progress with some timing variance on expenditure, including brand strategy costs delayed until February - May 2024 - \$240,404 | | Timing | |
| Design, Assets & Development - Award of traffic related consultancy and survey contracts later than budgeted for - \$122,401 | | Timing | |
| City Facilities & Property - Hub insurance recovery income not yet received - \$296,338 | | Timing | |
| Planning Services - Aspects of some projects have been managed in house and consultant costs have not yet been incurred - \$129,953 | | Timing | |
| Safer Communities - Variance due to BCW invoice not yet received, ranger vehicle expenses not yet incurred as vehicles are still on back order and agency staff costs higher than budgeted in line with employee costs underspend - \$233,602 | | Timing | |
| Utility charges | 272,384 | 22.18% | ▲ |
| Various Utility Charges below budget due to amounts below material variance threshold | | Timing | |
| Depreciation | (371,795) | (4.89%) | ▼ |
| Depreciation variance following 2023 asset revaluation. Adjustment to be made in March Budget Review. | | Permanent | |
| Insurance | 109,544 | 12.81% | ▲ |
| Governance, Strategy & Risk - Final Workers Compensation insurance installment due in January 2024 | | Timing | |
| Non-cash amounts excluded from operating activities | 1,120,093 | 14.79% | ▲ |
| Depreciation variance following 2023 asset revaluation. Adjustment to be made in March Budget Review. | | Permanent | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (1,082,203) | (37.40%) | ▼ |
| Works - Roads to Recovery grant yet to be received - (\$700,536) | | Timing | |
| City Projects - Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023 to be reallocated to Parks - \$243,144 | | Timing | |
| Parks, Leisure & Environment - Funding for Esplanade Foreshore Stabilisation from DBCA allocated to City Projects, Scott Street landscaping upgrade funds yet to be received - (\$343,144) | | Timing | |
| City Facilities & Property - Middleton Park funding yet to be received (\$250,000) | | Timing | |
| Proceeds from disposal of assets | (1,249,168) | (99.08%) | ▼ |
| Delay in proceeds of disposal relating to replacement of various assets. | | Timing | |
| Outflows from investing activities | | | |
| Payments for property, plant and equipment | 1,859,422 | 57.36% | ▲ |
| Design, Assets & Development - Fleet replacement pending selection and availability - \$652,051 | | Timing | |
| City Facilities & Property - Delay in commencement of some projects due to lead in time for obtaining the necessary plant and equipment - \$924,617 | | Timing | |
| Safer Communities - Underspend in CCTV projects due to hardware supply delays. Two due for completion in March - \$161,112 | | Timing | |
| Payments for construction of infrastructure | 2,139,664 | 34.30% | ▲ |
| Works - Abernathy Road project complete and awaiting invoices (\$173k), Stanton Road awaiting lighting improvements (-\$204k) - 151,543 | | Timing | |
| City Projects - Wilson Park, Peet Park, Abernathy Sporting Precinct & Faulkner Civic Precinct projects have commenced design work. Timing variances to include Esplanade Foreshore and Belvidere Street has been revised to March 2024 - \$1,055,637 | | Timing | |
| Parks, Leisure & Environment - Expenditure reflects delays within supply chain however works program indicates completion within this budget cycle - \$1,425,661 | | Timing | |
| Surplus or deficit at the start of the financial year | (161,293) | (1.33%) | ▼ |
| Variance as a result of audit adjustments to prior year made after October budget review | | Permanent | |
| Surplus or deficit after imposition of general rates | 6,163,184 | 18.17% | ▲ |
| Due to variances described above | | | |

CITY OF BELMONT
SUPPLEMENTARY INFORMATION

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Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 RESERVE ACCOUNTS

| Reserve name | Budget | Budget | Budget | Budget | Budget | Actual | Actual | Actual | Actual | Actual |
|---|-------------------|------------------|------------------|--------------------|-------------------|-------------------|----------------|------------------|-----------|-------------------|
| | Opening | Interest | Transfers In | Transfers | Closing | Opening | Interest | Transfers In | Transfers | YTD |
| | Balance | Earned | (+) | Out (-) | Balance | Balance | Earned | (+) | Out (-) | Closing |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Restricted by Council | | | | | | | | | | |
| Administration building Reserve | 245,980 | 11,266 | 0 | 0 | 257,246 | 246,141 | 791 | (791) | 0 | 246,141 |
| Aged Accommodation - Homeswest Reserve | 908,719 | 42,529 | 7,469 | 0 | 958,717 | 928,711 | 2,985 | (2,985) | 0 | 928,711 |
| Aged Community Care Reserve | 228,170 | 10,450 | 0 | 0 | 238,620 | 228,321 | 733 | (733) | 0 | 228,321 |
| Aged persons housing Reserve | 849,246 | 32,478 | 6,915 | (180,096) | 708,543 | 712,757 | 2,279 | (2,279) | 0 | 712,757 |
| Aged Services Reserve | 1,109,943 | 50,836 | 0 | 0 | 1,160,779 | 1,110,671 | 3,568 | (3,568) | 0 | 1,110,671 |
| Ascot Waters Marina Maintenance & Restoration | 1,006,902 | 48,407 | 0 | (50,000) | 1,005,309 | 1,057,596 | 3,397 | (3,397) | 0 | 1,057,596 |
| Belmont District Band Reserve | 48,952 | 2,242 | 0 | 0 | 51,194 | 48,983 | 157 | (157) | 0 | 48,983 |
| Belmont Oasis Refurbishment Reserve | 4,314,360 | 197,601 | 0 | 0 | 4,511,961 | 4,317,189 | 13,868 | (13,868) | 0 | 4,317,189 |
| Belmont Trust Reserve | 1,471,352 | 74,602 | 0 | 0 | 1,545,954 | 1,630,571 | 5,236 | (5,236) | 0 | 1,630,571 |
| Building maintenance Reserve | 6,279,107 | 233,866 | 0 | (321,450) | 6,191,523 | 5,103,194 | 16,414 | (16,414) | 0 | 5,103,194 |
| Capital Projects Reserve | 0 | 0 | 4,753,012 | 0 | 4,753,012 | 0 | 0 | 0 | 0 | 0 |
| Car Parking Reserve | 64,553 | 2,957 | 0 | 0 | 67,510 | 64,594 | 208 | (208) | 0 | 64,594 |
| District valuation Reserve | 132,287 | 757 | 85,000 | 0 | 218,044 | 22,916 | 53 | (53) | 0 | 22,916 |
| Election expenses Reserve | 139,567 | 6,477 | 35,000 | (138,000) | 43,044 | 140,105 | 455 | (455) | 0 | 140,105 |
| Environment Reserve | 1,513,342 | 69,992 | 0 | (911,965) | 671,369 | 1,513,903 | 4,912 | (4,912) | 0 | 1,513,903 |
| Faulkner Park Retirement Village Buy Back Reserve | 2,452,738 | 112,337 | 20,000 | 0 | 2,585,075 | 2,454,347 | 7,884 | (7,884) | 0 | 2,454,347 |
| Faulkner Park Retirement Village Owners Maintenance Reserve | 586,200 | 31,730 | 61,000 | 0 | 678,930 | 690,804 | 2,227 | (2,227) | 0 | 690,804 |
| History Reserve | 173,315 | 7,938 | 0 | 0 | 181,253 | 173,429 | 557 | (557) | 0 | 173,429 |
| Information Technology Reserve | 1,309,262 | 65,919 | 0 | (60,000) | 1,315,181 | 1,440,206 | 4,626 | (4,626) | 0 | 1,440,206 |
| Land acquisition Reserve | 10,020,640 | 468,638 | 0 | (100,000) | 10,389,278 | 10,224,436 | 32,891 | (32,891) | 0 | 10,224,436 |
| Long Service Leave Reserve - Salaries | 1,453,419 | 86,810 | 0 | (326,933) | 1,213,296 | 1,897,921 | 6,093 | (6,093) | 0 | 1,897,921 |
| Long Service Leave Reserve - Wages | 229,306 | 11,096 | 0 | (19,969) | 220,433 | 243,367 | 779 | (779) | 0 | 243,367 |
| Miscellaneous Entitlements Reserve | 1,216,695 | 36,293 | 553,603 | (20,000) | 1,786,591 | 785,400 | 2,547 | (2,547) | 0 | 785,400 |
| Plant replacement Reserve | 1,284,971 | 75,578 | 0 | (242,250) | 1,118,299 | 1,646,845 | 5,304 | (5,304) | 0 | 1,646,845 |
| Property development Reserve | 15,888,740 | 706,865 | 3,813,873 | 0 | 20,409,478 | 15,367,065 | 49,610 | (49,610) | 0 | 15,367,065 |
| Public Art Reserve | 412,077 | 18,873 | 0 | (14,000) | 416,950 | 412,347 | 1,325 | (1,325) | 0 | 412,347 |
| Ruth Faulkner library Reserve | 47,859 | 2,192 | 0 | 0 | 50,051 | 47,892 | 154 | (154) | 0 | 47,892 |
| Streetscapes Reserve | 512,770 | 23,485 | 0 | 0 | 536,255 | 513,107 | 1,648 | (1,648) | 0 | 513,107 |
| Urban Forest Strategy Management Reserve | 121,087 | 5,546 | 0 | 0 | 126,633 | 121,168 | 389 | (389) | 0 | 121,168 |
| Waste Management Reserve | 6,503,125 | 331,133 | 4,307 | (2,409,041) | 4,429,524 | 7,208,970 | 23,240 | (23,240) | 0 | 7,208,970 |
| Workers Compensation/Insurance Reserve | 1,438,947 | 60,684 | 0 | (219,105) | 1,280,526 | 1,328,427 | 4,259 | (4,259) | 0 | 1,328,427 |
| | 61,963,631 | 2,829,577 | 9,340,179 | (5,012,809) | 69,120,578 | 61,681,383 | 198,589 | (198,589) | 0 | 61,681,383 |

**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

INVESTING ACTIVITIES

2 CAPITAL ACQUISITIONS

| | Amended | | YTD Actual | YTD Actual Variance |
|---|-------------------|------------------|------------------|------------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Capital acquisitions | | | | |
| Land - freehold land | 100,000 | 50,000 | 0 | (50,000) |
| Buildings - non-specialised | 2,255,256 | 1,421,799 | 527,287 | (894,512) |
| Furniture and equipment | 776,628 | 552,089 | 346,589 | (205,500) |
| Plant and equipment | 1,631,080 | 1,192,627 | 508,217 | (684,410) |
| Other property, plant and equipment | 50,000 | 25,000 | 0 | (25,000) |
| Acquisition of property, plant and equipment | 4,812,964 | 3,241,515 | 1,382,093 | (1,859,422) |
| Infrastructure - Roads | 3,215,798 | 1,620,865 | 1,566,777 | (54,088) |
| Infrastructure - Reserves Improvements | 8,072,466 | 4,098,208 | 2,110,071 | (1,988,137) |
| Infrastructure - Footpath Network | 713,336 | 221,339 | 71,426 | (149,913) |
| Infrastructure - Drainage Network | 386,634 | 297,708 | 350,182 | 52,474 |
| Acquisition of infrastructure | 12,388,234 | 6,238,120 | 4,098,456 | (2,139,664) |
| Total capital acquisitions | 17,201,198 | 9,479,635 | 5,480,549 | (3,999,086) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 3,391,835 | 2,893,924 | 0 | (2,893,924) |
| Other (disposals & C/Fwd) | 1,260,725 | 1,260,725 | 11,557 | (1,249,168) |
| Reserve accounts | | | | |
| Building maintenance Reserve | 321,450 | 0 | 0 | 0 |
| Election expenses Reserve | 138,000 | 0 | 0 | 0 |
| Environment Reserve | 911,965 | 0 | 0 | 0 |
| Information Technology Reserve | 60,000 | 0 | 0 | 0 |
| Long Service Leave Reserve - Wages | 19,969 | 0 | 0 | 0 |
| Plant replacement Reserve | 242,250 | 0 | 0 | 0 |
| Public Art Reserve | 14,000 | 0 | 0 | 0 |
| Workers Compensation/Insurance Reserve | 219,105 | 0 | 0 | 0 |
| Contribution - operations | 11,177,223 | 5,324,986 | 5,468,992 | 144,006 |
| Capital funding total | 17,756,522 | 9,479,635 | 5,480,549 | (3,999,086) |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

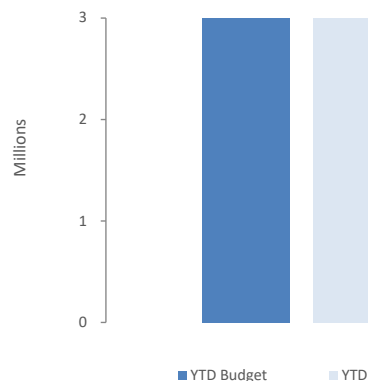
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

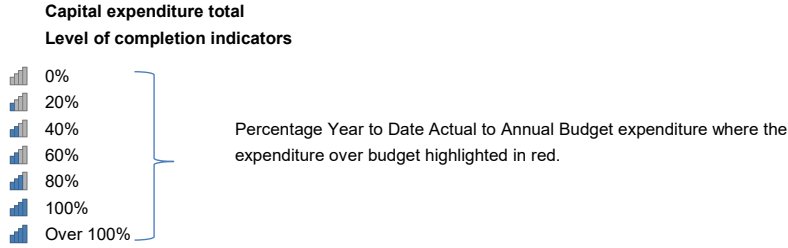
Payments for Capital Acquisitions



**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

INVESTING ACTIVITIES

2 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

| Account Description | Amended | | | Variance (Under)/Over |
|------------------------------|-------------------|------------------|------------------|--------------------------|
| | Budget | YTD Budget | YTD Actual | |
| | \$ | \$ | \$ | \$ |
| City Projects | 3,649,749 | 1,422,675 | 367,039 | (1,055,636) |
| Parks and Environment | 4,480,817 | 3,180,558 | 1,754,897 | (1,425,661) |
| Buildings and facilities | 2,197,156 | 1,379,066 | 523,199 | (855,867) |
| Infrastructure Capital Works | 4,315,772 | 2,139,912 | 1,988,385 | (151,527) |
| Furniture and equipment | 776,628 | 552,089 | 346,589 | (205,500) |
| Plant and equipment | 1,631,080 | 1,192,627 | 508,217 | (684,410) |
| Other | 150,000 | 75,000 | 0 | (75,000) |
| | 17,201,202 | 9,941,927 | 5,488,326 | (4,453,601) |

Attachment 12.11.1 Monthly Financial Report - February

**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

3 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Council Resolution | Classification | Non Cash | Increase in | Decrease in | Amended Budget Running Balance |
|--|---------------------|--------------------------|------------|------------------|---------------------|-----------------------------------|
| | | | Adjustment | Cash | Cash | |
| | | | \$ | \$ | \$ | \$ |
| Budget adoption | | | | | | 500,000 |
| T04/2023 Civic Centre Chiller Unit Replacement | June OCM #12.10 | Capital expenses | 0 | 0 | (74,300) | 425,700 |
| Independent Living Units | August OCM #12.12 | Capital expenses | 0 | 0 | (137,000) | 288,700 |
| Independent Living Units | August OCM #12.12 | Capital revenue | 0 | 137,000 | 0 | 425,700 |
| October Budget Review | October OCM #12.5 | Opening surplus(deficit) | 4,554,448 | 0 | 0 | 4,980,148 |
| October Budget Review | October OCM #12.5 | Operating revenue | 0 | 2,935,023 | 0 | 7,915,171 |
| October Budget Review | October OCM #12.5 | Operating expenses | 0 | 0 | (1,662,615) | 6,252,556 |
| October Budget Review | October OCM #12.5 | Capital revenue | 0 | 2,372,673 | 0 | 8,625,229 |
| October Budget Review | October OCM #12.5 | Capital expenses | 0 | 0 | (8,194,238) | 430,991 |
| October Budget Review | October OCM #12.5 | Non cash item | 0 | 69,009 | 0 | 500,000 |
| T07/2023 Esplanade Foreshore Works | November OCM #12.5 | Capital expenses | 0 | 0 | (255,000) | 245,000 |
| T07/2023 Esplanade Foreshore Works | November OCM #12.5 | Capital expenses | 0 | 255,000 | 0 | 500,000 |
| Sister City Delegation | December OCM #12.12 | Operating expenses | 0 | 0 | (10,000) | 490,000 |
| | | | | 5,768,705 | (10,333,153) | (4,564,448) |

12.12 Internal Audit Report

| | | |
|----------------------------|---|--------------------|
| Voting Requirement | : | Simple Majority |
| Subject Index | : | 19/006 |
| Location/Property | : | N/A |
| Application Index | : | N/A |
| Disclosure of any Interest | : | N/A |
| Previous Items | : | N/A |
| Applicant | : | N/A |
| Owner | : | N/A |
| Responsible Division | : | Executive Services |

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To submit two completed internal audit reports to Council. These audits have been completed in accordance with the Council approved 2023-24 internal audit plan.

Summary and key issues

The Standing Committee (Audit and Risk) reviewed these two reports at their meeting on Monday, 19 February 2024. Findings for the two completed audits are detailed below.

Infrastructure Services Division – Parks Work Health and Safety (report issued 16 October 2023)

Findings:

- System Procedure 23 “Contract Management” was developed in April 2023 to guide staff in managing contracts in accordance with the City’s Purchasing Policy and to ensure contractual obligations (including WHS

obligations) are met. The procedure does not define the terms Contract Manager or Contract Administrator and these functions are not clearly understood across the City.

- Specifically, Parks Leisure & Environment Department had not appointed Contract Administrators to manage contracts, including the WHS matters arising from the contracts.
- Several Work Instructions required updating.

Development and Communities Division – Community Environmental Health (report issued 20 November 2023)

Findings:

- A contractor engaged to conduct food safety inspections had not completed a safety induction within the last 2 years in accordance with System Procedure 23 “Contract Management”.
- An Environmental Health Technical Assistant (EHTA) had not completed a Working Alone Risk Assessment Checklist in accordance with the Work Instruction “Working Alone”.

Committee Recommendation

That Council:

1. Receives the report (Confidential Attachment 12.12.1) titled Internal Audit - Parks Work Health and Safety.
2. Receives the report (Confidential Attachment 12.12.2) titled Internal Audit - Community Environmental Health.
3. Notes the City of Belmont management comments in Confidential Attachments 12.12.1 and 12.12.2 and actions to be undertaken in response to the internal audit recommendations.

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Committee Notes

A series of questions were asked and responded to as follows:

- The process for undertaking internal audits is based on the "Global Internal Audit Standards", issued by the Institute of Internal Auditors (USA) January 2024.

A relevant reference is Domain V "Performing Internal Audit Services" Principal 13, "Plan Engagements Effectively" - Standards:

- 13.1 Engagement Communication.
- 13.2 Engagement Risk Assessment.
- 13.3 Engagement Objectives and Scope.
- 13.4 Evaluation Criteria.
- 13.5 Engagement Resources.
- 13.6 Work Program.

- Audit objectives vary with audits but generally look at controls to manage risks related to:
 - ◆ Assignment of authority and responsibility.
 - ◆ Compliance with policies, plans, procedures, laws and regulations.
 - ◆ Reporting accurate reliable information.
 - ◆ Effectively and efficiently using resources.
 - ◆ Safeguarding assets.

Audit scope generally establishes audit boundaries e.g. activities to be reviewed and audit focus.

- The evaluation criteria standard is important because it requires internal auditors to consider best practices and compare these to actual practices. Variances may indicate audit findings. Also, the audit "Work Program" can be generated from the evaluation criteria.
- The Office of the Auditor General's publication "Western Australian Public Sector Audit Committees – Better Practice Guide" dated 25 June 2020, page 7, talks about the four lines of defence and mentions "All entities regardless of their size and complexity should establish a good understanding of their risks and four lines of defence".
- Internal audit findings are often the result of failure of first or second line of defence controls. Recommendations are often to improve lines of defence that have failed.

- A further reference is the WA State Government's Treasurer's Instruction 1201, "Internal Audit" which mentions "checking of control systems is a second line of defence activity".
- The governance principal that is being breached forms part of each internal audit recommendation.
- The Standing Committee (Audit and Risk) recommend the internal audit programme for the year. The programme is implemented in consultation with the Chief Executive Officer and the Senior Internal Auditor.
- This report is a summary of the full internal audit report. The City is audited by the Office of the Auditor General who act as a further line of defence. The Chief Executive Officer undertook to provide the full internal audit report as a confidential attachment to future reports.
- The City are responsible for a safe work environment. If the City do not exercise the correct oversight, then the City would be liable.
- The City is quality assured and have processes and procedures in place for all staff and contractors. The City recently introduced new procedures and undertaking the audit was to ensure everyone was aware of the new procedures.
- All health and safety checks were in place for the trip to Japan.
- All staff in the Library have Working With Children certificates and undertake regular police checks.
- The terms Contract Manager and Contract Administrator are new terms being used by the City and more explanation is required to ensure staff understand the roles. The Contract Administrator is responsible for administering the contract. Processes have been in place but not formally identified and titled with the new system procedure. The new terminology needs to be more widely known and understood by staff.
- The City is accredited to the three standards - Quality, Work Health & Safety and Environment & Sustainability and have maintained these standards for over 15 years.

Location

Not applicable.

Consultation

All draft internal audit reports were reviewed by relevant staff, managers, directors and the CEO before being issued for action.

This ensures collective agreement on findings, recommendations, and management actions.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Local Government Act 1995 (WA)

7.1A. Audit committee

(1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

Local Government (Audit) Regulations 1996 (WA)

16. Functions of audit committee

An audit committee has the following functions —

- (a) to guide and assist the local government in carrying out —
 - (i) its functions under Part 6 of the Act; and
 - (ii) its functions relating to other audits and other matters related to financial management.

- (b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO's report to the council.
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;
- (f) to oversee the implementation of any action that the local government —
 - (i) is required to take by section 7.12A(3); and
 - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - (iv) has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

[Regulation 16 inserted: Gazette 26 Jun 2018 p. 2386-7.]

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.
[Regulation 17 inserted: Gazette 8 Feb 2013 p. 868;
amended: Gazette 26 Jun 2018 p. 2387.]

Local Government (Financial Management) Regulations 1996 (WA)

(2) CEO's duties as to financial management

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Background

The internal audit function operates in accordance with Council approved Terms of Reference (TOR) and Council approved annual internal audit plans.

The TOR requires the Internal Auditor to be functionally accountable to the CEO and Council via the Standing Committee (Audit and Risk).

The TOR also requires final engagement audit reports be issued to the CEO and Council via the Standing Committee (Audit and Risk) as directed.

Report

Infrastructure Services Division – Parks Work Health and Safety (report issued 16 October 2023)

The key audit objective was to ensure:

- That Parks' activities complied with the Work Health & Safety Act 2020. The conclusion is Parks Work Health and Safety activities complied with the Act. Oversight of contractors WHS could be improved by applying System Procedure 23 "Contract Management" more effectively.

Findings / Management Responses:

- System Procedure 23 "Contract Management" was developed in April 2023 to guide staff in managing contracts in accordance with the City's Purchasing Policy and to ensure contractual obligations (including WHS

obligations) are met. The procedure does not define the terms Contract Manager or Contract Administrator and these functions are not clearly understood across the City.

Management Response / Actions

Management has agreed to define the terms Contract Manager and Contract Administrator and reissue Standard Procedure 23. The review will be completed by end of March 2024 and definition of roles will be included in the review.

- Specifically, Parks Leisure & Environment Department had not appointed Contract Administrators to manage contracts, including the WHS matters arising from the contracts.

Management Response / Actions

Management has agreed to appoint Contract Administrators to manage contracts. Procurement has also agreed to introduce a new RFT/RFQ form requiring a contract administrator to be appointed at the commencement of the procurement process.

- Several Work Instructions required updating.

Management Response / Actions

Management has agreed to update Work Instructions.

Development & Communities Division – Community Environmental Health (report issued 20 November 2023)

The key audit objectives were to ensure:

Health Services environmental health activities had effective controls and performance indicators.

The conclusion is that Health Services activities had effective controls and performance indicators. Oversight of contractors WHS could be improved by applying System Procedure 23 “Contract Management” more effectively.

Findings / Management Responses:

- A contractor engaged to conduct food safety inspections had not completed a safety induction within the last 2 years in accordance with System Procedure 23 “Contract Management”.

Management Response / Actions

Management has agreed to arrange a safety induction as soon as possible.

- An Environmental Health Technical Assistant (EHTA) had not completed a Working Alone Risk Assessment Checklist in accordance with the Work Instruction "Working Alone".

Management Response / Actions

Management has agreed to complete a Working Alone Risk Assessment Checklist for the position.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

| Attachment No and title | |
|--------------------------------|---|
| 1. | CONFIDENTIAL - Internal Audit Report Parks WHS (Confidential matter in accordance with Local Government Act 1995 section 5.23(2)(h)) [12.12.1 - 5 pages] |
| 2. | CONFIDENTIAL - Internal Audit Report Community Environmental Health (Confidential matter in accordance with Local Government Act 1995 section 5.23(2)(h)) [12.12.2 - 5 pages] |

13 Reports by the Chief Executive Officer

13.1 Request for leave of absence

Nil.

13.2 Notice of motion

Nil.

8.12pm The Manager People and Culture joined the meeting.

14 Matters for which the meeting may be closed

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(e)(iii) of the *Local Government Act 1995 (WA)* in order to discuss Confidential Item 14.1, Council will need to go behind closed doors.

8.13pm Sessions moved, Davis seconded that in accordance with Section 5.23(2)(e)(iii) of the *Local Government Act 1995 (WA)*, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Rates penalty write off - Kewdale Freight Terminal.

Carried 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.13pm Members of the public gallery departed the meeting.

8.13pm The Coordinator Media and Communications departed the meeting and did not return.

8.13pm The IT Support Officer and Desktop Support Officer departed the meeting.

14.1 Rates penalty write off - Kewdale Freight Terminal

Officer Recommendation

Session moved, Marks seconded

That Council accepts the Officer Recommendation in relation to this item.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

Cr Kulczycki and Sessions disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

Mr Christie disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Clause 6.20 of the City of Belmont Code of Conduct - Employees.

14.2 Staff Matter - Chief Executive Officer Interim Review 2023-24

Committee Recommendation

Davis moved, Marks seconded

That Council accepts the Officer Recommendation in relation to this item.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.18pm Marks moved, Sessions seconded, that the meeting again be open to the public.

Carried 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.18pm The meeting came out from behind closed doors. Three members of the public returned to the meeting.

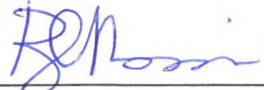
8.18pm The Director Development and Communities, Director Infrastructure Services, Director Corporate and Governance, Senior Governance Officer, Governance Officer, IT Support Officer and Desktop Support Officer returned to the meeting.

15 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.20pm.

Minutes confirmation certification

The undersigned certifies that these Minutes of the Ordinary Council Meeting held on 26 March 2024 were confirmed as a true and accurate record at the Ordinary Council Meeting held on 23 April 2024.

Signed by the Person Presiding:  _____

PRINT name of the Person Presiding: **ROBERT ROSSI**