



Annual Electors' Meeting

Agenda

Monday 3 February 2025



City of
Belmont

Notice of Meeting

An **Annual Electors' Meeting** will be held in the Function Room of the **City of Belmont Civic Centre**, 215 Wright Street, Cloverdale, on **Monday 3 February 2025**, commencing at 6:30pm.

John Christie

Chief Executive Officer

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Information on how the Annual Electors' Meeting is conducted

The purpose of the Annual Electors' Meeting (AEM) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government Act 1995 (WA)* and supporting Regulations, the Mayor is to preside at a General or Special Meeting of Electors and shall determine the procedure to be followed, as set out below:

1. The *Standing Orders Local Law 2017* will apply subject to the discretion of the Presiding Member.
2. All present are required to sign the attendance register at the entry to the Chambers, including name and address.
3. Speakers must be Electors of the City of Belmont as defined in s1.4 and s5.26 of the *Local Government Act 1995 (WA)*.
4. During General Business, questions or statements may only relate to matters that affect the City of Belmont and will be accepted at the discretion of the Presiding Member.
5. Motions from Electors, where submitted in writing prior to the day of the meeting, may be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on. A form to submit your Motion is [available online](#).
6. Motions brought to the meeting or from the floor will be accepted at the discretion of the Presiding Member and may be read aloud by the Presiding Member. Submitters must ensure a copy of their motions is given to a Governance Officer prior to the start of the meeting. Forms will be available at the meeting if required.
7. The Presiding Member will call for a mover and a seconder for the motion.
8. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
9. The Presiding Member will call for electors to speak or raise questions on the Motion.
10. When addressing the meeting a person is to:
 - a) Rise and move to the podium unless unable to do so by reason of sickness or disability
 - b) State his or her name and address for recording in the minutes
 - c) Address the meeting through the Presiding Member.

11. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
12. During any debate an Elector may raise and move without discussion a procedural motion "That the motion be now put". The process to be followed is:
 - a) The procedural motion will require a seconder.
 - b) The procedural motion is voted on by electors.
 - c) If carried by a majority, the mover of the original motion has a right to reply.
13. The Presiding Member will then ask for a vote on the motion from the floor.
14. Each Elector has one vote. An Elector does not have to vote.
15. Voting is determined by a show of voting cards.
16. A simple majority carries the vote.
17. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AEM are not binding on the Council, but as required by the *Local Government Act 1995 (WA)*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

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1 Welcome

The Presiding Member will read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

Ms D Dabala (apology)

Manager Governance and Legal

3 Report of the Mayor

4 Report of the Chief Executive Officer

5 Receiving the Annual Report

Officer Recommendation

That the City of Belmont [Annual Report 2023-2024](#) be received.

6 General business

7 Closure